

**To: The Chair of the Probation Board/Trust
The Chief Officer of the Probation Board
The Chief Executive of the Probation Trust
(Copy enclosed for the Head of Human Resources)
The Secretary of the Probation Board/Trust
The Treasurer of the Probation Board/Trust
Members of the Standing Committee for Chief Officer Grades**

21 November 2008

SCCOG CIRCULAR NO.3/2008

Dear Madam/Sir

2008-2010 SALARY SETTLEMENT

We write to advise you that agreement has now been reached on the 2008-2010 Salary Settlement for employees covered by the Standing Committee for Chief Officer Grades as set out below:

From 1st April 2008

1. A pay increase on all pay points of 2%;
2. Payment of an unconsolidated, and non-pensionable, lump sum in recognition of the movement of the progression date from 1st April to 1st October. (*This unconsolidated lump sum will be calculated as half of the progression that would have taken place on 1st April, i.e., 1.5%, 1% or 1%*);
3. London Allowance to be increased to £3,700pa.

On 1st October 2008

4. Progression, for the period from 1st October 2008 to 30th September 2009, of 3; 2; 2 pay points for those staff below the maximum;

From 1st April 2009

5. A pay increase on all pay points of 2.3%;
6. London Allowance to be increased to £3,800pa.

On 1st October 2009

7. Progression, for the period from 1st October 2009 to 30th September 2010, of 3; 2; 2 pay points for those staff below the maximum;

Progression arrangements from 1st October 2010 will be the subject of future negotiation.

See Annex A for full details of the pay settlement.

You are asked to advise all concerned as appropriate.

Yours faithfully

Christine Lawrie
David Walton

Joint Secretaries