



Foreign &
Commonwealth
Office

Foreign Secretary's Office
Foreign and Commonwealth Office
King Charles Street
London SW1A 2AH

16 October 2015

Website: <https://www.gov.uk>

Dear

FREEDOM OF INFORMATION ACT 2000 REQUEST REF: 0956-15

Thank you for your email of 29 September asking for information under the Freedom of Information Act (FOIA) 2000. You asked:

Please provide correspondence and meetings between any Minister or Minister's Office in this Department and any representatives of Royal Dutch Shell or Shell UK.

For each meeting, could I be supplied with the:

- *Date/Location*
- *Names and titles of the people in attendance*
- *Agendas/Minutes/Briefing notes etc*
-

Similarly, for each item of correspondence, to include but not be limited to, telephone calls, emails or text messages, could I be supplied with the:

- *Time/Date*
- *Names and titles of other people party to the correspondence*
- *Any attachments to emails or supplementary documents included*
- *Any associated documents generated as a direct result of this conversation e.g. briefing notes, minutes, memos, transcripts or summaries*

I am looking for any information generated since 1st August 2015.

I am writing to confirm that we have now completed the search for the information which you requested.

I can confirm that the Foreign and Commonwealth Office (FCO) does hold information relevant to your request.

Please find attached the information that the FCO can release to you.

Some of the information you have requested, is personal data relating to third parties, the disclosure of which would contravene one of the data protection principles. In such

circumstances sections 40(2) and (3) of the Freedom of Information Act apply. In this case, our view is that disclosure would breach the first data protection principle. This states that personal data should be processed fairly and lawfully. It is the fairness aspect of this principle, which, in our view, would be breached by disclosure. In such circumstances, s.40 confers an absolute exemption on disclosure. There is, therefore, no public interest test to apply.

Once an FOI request is answered, it is considered to be in the public domain. To promote transparency, we may now publish the response and any material released on gov.uk in the [FOI releases](#) section. All personal information in the letter will be removed before publishing.

The copies of information being supplied to you continue to be protected by the Copyright, Designs and Patents Act 1988. You are free to use it for your own purposes, including any non-commercial research you are doing and for the purposes of news reporting. Any other re-use, for example commercial publication, would require the permission of the copyright holder. Most documents supplied by the FCO will have been produced by government officials and will be protected by Crown Copyright. To re-use Crown Copyright documents please consult the [Open Government Licence v3](#) on the National Archives website.

Information you receive which is not subject to Crown Copyright continues to be protected by the copyright of the person, or organisation, from which the information originated. You must ensure that you gain their permission before reproducing any third party (non-Crown Copyright) information.

Yours sincerely,

Foreign Secretary's Office
Foreign & Commonwealth Office



We keep and use information in line with the Data Protection Act 1998. We may release this personal information to other UK government departments and public authorities.