



**Ministry
of Defence**

Secretariat
Defence Infrastructure Organisation
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12 October 2015

Ref: 2015/FOI08070

Dear

Thank you for your email of 18 July 2015 requesting the following information:

"Please can you provide me with the organisation's existing contracts relating to facilities management for each of the categories below:

- A. *Property and Building Services Maintenance*
- B. *Cleaning and Janitorial Services*
- C. *Security Services- From building and car park security to prisoner escorting services*
- D. *Catering Services*

For each of the contract above can you please provide me with the organisation's primary/main contracts that are above £1,000.00. If there isn't

- 1. What is the type of contract please pick from one of the categories above? If the organisation has a fully managed contract please state "Managed".*
- 2. Who is the supplier for this contract? Please can you provide me with the contract information for each individual supplier?*
- 3. What is the annual average spend? Please can you provide me with the contract information for each individual supplier?*
- 4. What is the contract duration? Please also provide me with any extensions that maybe offered to the supplier.*
- 5. What is the contract expiry date? Please at least provide me with the month and year.*

6. *When will this contract be reviewed? Please at least provide me with the month and year.*
7. *Can you please provide me with the total number of sites the contract covers? An estimate will also be acceptable.*
8. *What services are provided under this contract? A brief description will be acceptable*
9. *Who is the main contact from within the organisation responsible for reviewing this contract? Can you please provide me with their full name, actual job title, contact number and direct email address?*
10. *Notes: If the contract information provided is going to be expiring within the next 3 months it would be helpful to know if you're going to renew or are planning to go to tender for a new contract for this particular service."*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence, and I can confirm that some of the information in scope of your request is held. Information in regard to points A,B and D are on Annex A and Annex B (both attached), no information in regard to point C is held.

Under Section 16 (Advice and Assistance) you may find it helpful to note that the MOD does not hold any contracts in regard Security Services.

Yours sincerely,

DIO Secretariat

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting **the Information Rights Compliance team, 1st Floor,** MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.gov.uk>.