



Foreign & Commonwealth Office

Human Resources Directorate
King Charles Street
London SW1A 2AH

www.gov.uk/fco

By e-mail:

Dear Sir Peter,

OUTSIDE APPOINTMENTS

I am pleased to tell you that the Foreign Secretary has approved your application for permission to take up a part-time, paid outside appointment as Strategic Adviser at Lockheed Martin UK Holdings, subject to the following conditions:

- A waiting period of six months from your last day of Crown service;
- You should not draw on (disclose or use for the benefit of himself or the organisation to which this advice refers) any privileged information available to you from your time in Crown service;
- For two years from your last day in service, you should not become personally involved in lobbying the UK Government on behalf of Lockheed Martin UK, its parent company, subsidiaries or clients; and
- For six months from your last day in post you should not return to France or Monaco for business purposes, give advice on matters relating to France and Monaco or have dealings with companies there.

You have confirmed to ACOBA that you understand and are content with both of the conditions put to you above. By 'privileged information' we mean official information to which a Minister or Crown servant has had access as a consequence of his or her office or employment and which has not been made publicly available. Applicants are also reminded that they may be subject to other duties of confidentiality, whether under the Official Secrets Act, the Civil Service Code or otherwise.

It might also be helpful if I add that the Business Appointment Rules explain that the restriction on lobbying means that the former Crown servant/Minister "should not engage in communication with Government - including Ministers, special advisers and officials - with a view to influencing a Government decision or policy [including applications for awards or grants] in relation to their own interests, or the interests of the organisation by which they are employed, or to whom they are contracted".

I should be grateful if you could also ensure that ACOBA are told when you take up this post or, if earlier, when it is announced. We are otherwise unable to deal with any enquiries, as we do not release information about appointments that have not been announced or taken up and this could lead to the false assumption that you did not comply with the rules. In line with ACOBA's usual practice, they will then publish brief details on their website including,

with your agreement, a copy of your letter, and include the main details of the application, together with the Advisory Committee's advice, in the regularly updated consolidated list on our website and in the next annual report.

I should also be grateful if you would inform ACOBA if you propose to extend or otherwise change this role as, depending on the circumstances, it may be necessary for you to make a fresh application.

I wish you all the best in your future role.

Yours ever

Jill Gallard

Jill Gallard
HR Director, FCO

cc: ACOBA – acoba@acoba.gsi.gov.uk
Stephen Ball – CEO – Lockheed Martin UK