

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality October – December 2013**

Business Expenses: October – December 2013

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Bronwyn Hill	Permanent Secretary	17/10/2013	Berkhamsted	Permanent Secretary's Away Day		40.94				40.94
Bronwyn Hill	Permanent Secretary	01/11/2013	Woking and Farnham	Attend opening of WWF living planet centre in Woking and visit to Alice Holt Research centre in Farnham		36.75				36.75
Bronwyn Hill	Permanent Secretary	07/11/2013	Sunningdale	Attend Permanent Secretary's/Local Authority Chief Executives dinner		14.88	18.00			32.88
Ian Trenholm	Director General, Chief Operating Officer	16/10/2013	London	Official meeting			10.00			10.00
Ian Trenholm	Director General, Chief Operating Officer	24/10/2013	London	Official meeting			21.00			21.00

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Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Ian Trenholm	Director General, Chief Operating Officer	24/10/2013	London	Attend Defra Common Agricultural Policy (CAP) Delivery Programme – PriceWaterhouse Cooper (PwC) facilitated Non-Executive Director (NED) dinner			20.00			20.00
Ian Trenholm	Director General, Chief Operating Officer	30/10/2013	London	Official meeting			19.60			19.60
Ian Trenholm	Director General, Chief Operating Officer	31/10/2013	London	Official meeting			13.00			13.00
Ian Trenholm	Director General, Chief Operating Officer	07/11/2013	York	Visit to Food and Environment Research Agency (FERA)		51.78	17.10			68.88
Ian Trenholm	Director General, Chief Operating Officer	20/11/2013	London	Official meeting			17.00			17.00
Ian Trenholm	Director General, Chief Operating Officer	21/11/2013	London	Attend '#Hounslow: Digitising Local Government' event at Royal Institute of British Architects			12.00			12.00

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Ian Trenholm	Director General, Chief Operating Officer	22/11/2013	London	Official meeting			11.00			11.00
Ian Trenholm	Director General, Chief Operating Officer	22/11/2013	London	Hosted Future Sciences Workshop – refreshments provided					12.75 (see purpose)	12.75
Ian Trenholm	Director General, Chief Operating Officer	13/12/2013	London	Official meeting					10.00	10.00
Ian Trenholm	Director General, Chief Operating Officer	19/12/2013	Bristol	Visit to Environment Agency (EA)		38.46	29.00			67.46
Katrina Williams (left 11/10/2013)	Director General, Strategy, Evidence and Customers	Nil								
Martin Nesbit (started 14/10/2013)	Interim Director General, Strategy, Evidence and Customers	13-14/10/2013	Luxembourg	To attend Environment Council meeting	496.11		30.03	131.42 (1 night)		657.56

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Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Martin Nesbit	Interim Director General, Strategy, Evidence and Customers	23-24/10/2013	Lowestoft	Official meeting		57.54		61.93		119.47
Martin Nesbit (started 14/10/2013)	Interim Director General, Strategy, Evidence and Customers	13-14/10/2013	Luxembourg	To attend Environment Council meeting	496.11		30.03	131.42 (1 night)		657.56
Martin Nesbit	Interim Director General, Strategy, Evidence and Customers	23-24/10/2013	Lowestoft	Official meeting		57.54		61.93		119.47
Martin Nesbit (started 14/10/2013)	Interim Director General, Strategy, Evidence and Customers	13-14/10/2013	Luxembourg	To attend Environment Council meeting	496.11		30.03	131.42 (1 night)		657.56
Peter Unwin	Director General, Policy Delivery	14 - 15/10/2013	Bristol	Visit to EA		183.29	12.00			195.29
Peter Unwin	Director General, Policy Delivery	14 - 15/11/2013	Gloucester	Farm visit		75.62		50.00		125.62
Ian Boyd	Chief Scientific Adviser	03/10/2013	Oxford	Dinner with Department of Zoology		56.94				56.94

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Ian Boyd	Chief Scientific Adviser	09/10/2013	Southampton	Attend Natural Environment Research Council (NERC) meeting		76.07	4.00			80.07
Ian Boyd	Chief Scientific Adviser	21/10/2013	Norwich	Visit University of East Anglia		74.85				74.85
Ian Boyd	Chief Scientific Adviser	23/10/2013	York	FERA External Science Panel		97.97				97.97
Ian Boyd	Chief Scientific Adviser	28 – 29/10/2013	Amsterdam	Speaking at Cropworld Global conference		34.90	2.64			37.54
Ian Boyd	Chief Scientific Adviser	30/10/2013	Hayward's Heath	Visit the Millennium Seed Bank		31.58	14.00			45.58
Ian Boyd	Chief Scientific Adviser	30/10/2013	London	Animal Health working dinner with Oxford University					51.75 (see purpose)	51.75
Ian Boyd	Chief Scientific Adviser	07/11/2013	York	Visit FERA		67.28	35.60			102.88
Ian Boyd	Chief Scientific Adviser	11/11/2013	London	Animal Health working lunch					90.56 (see purpose)	90.56
Ian Boyd	Chief Scientific Adviser	11/11/2013	Weymouth	Visit to Centre for Environment, Fisheries and Aquaculture (CEFAS) Science		24.93		71.99 (1 night)		96.92

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Ian Boyd	Chief Scientific Adviser	12 - 13/11/2013	Southampton	Attend NERC meeting		64.71		69.98 (1 night)		134.69
Ian Boyd	Chief Scientific Adviser	17 - 18/11/2013	Gloucestershire	Visit to Animal Health/Veterinary Laboratory Agency (AHVLA) Woodchester Park		177.12		77.03 (1 night)		254.15
Ian Boyd	Chief Scientific Adviser	19/11/2013	Birmingham	Speaking at Living With Environmental Change (LWEC) conference		40.45				40.45
Ian Boyd	Chief Scientific Adviser	21/11/2013	Cambridge	Strategic Evidence & Analysis senior awayday		24.35				24.35
Ian Boyd	Chief Scientific Adviser	27/11/2013	Loughborough	Attend British Geological Society Advisory Committee		58.02				58.02
Ian Boyd	Chief Scientific Adviser	02/12/2013	Peterborough	Speak at Nitrogen Deposition Workshop		32.06				32.06
Ian Boyd	Chief Scientific Adviser	02/12/2013	Cambridge	Attend Strategic Evidence Challenges workshop		40.11				40.11

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Ian Boyd	Chief Scientific Adviser	03/12/2013	York	Speak at Stockholm Environment Institute event, University of York		97.55				97.55
Ian Boyd	Chief Scientific Adviser	04 - 05/12/2013	Swindon	Attend NERC meeting		43.38				43.38
Ian Boyd	Chief Scientific Adviser	12/12/2013	West Byfleet	Visit to AHVLA Agency		11.18	50.00			61.18
Iain Ferguson	Lead Non-Executive Director	03/10/2013	London	Supervisory Board Awayday		19.40	9.00			28.40
Iain Ferguson	Lead Non-Executive Director	15/10/2013	London	Official meeting			31.00			31.00
Iain Ferguson	Lead Non-Executive Director	17/10/2013	London	Official meeting			16.00			16.00
Iain Ferguson	Lead Non-Executive Director	24/10/2013	London	Official meeting			12.00			12.00
Iain Ferguson	Lead Non-Executive Director	29/10/2013	London	Official meeting		10.40	17.00			27.40
Iain Ferguson	Lead Non-Executive Director	15/11/2013	London	Official meeting		25.60	23.00			48.60
Iain Ferguson	Lead Non-Executive Director	18/11/2013	London	Official meeting		22.60				22.60

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Iain Ferguson	Lead Non-Executive Director	27/11/2013	London	Official meeting			7.00			7.00
Iain Ferguson	Lead Non-Executive Director	28/11/2013	London	Attend Supervisory Board		31.20	16.00			47.20
Iain Ferguson	Lead Non-Executive Director	29/11/2013	London	Official meeting			17.00			17.00
Iain Ferguson	Lead Non-Executive Director	11/12/2013	London	Official meeting		21.20	18.00			39.20
Iain Ferguson	Lead Non-Executive Director	12/12/2013	London	Official meeting			17.00			17.00
Paul Rew	Non-Executive Director	03/10/2013	London	Supervisory Board Awayday		12.70				12.70
Paul Rew	Non-Executive Director	15/10/2013	London	Official meeting		11.65				11.65
Paul Rew	Non-Executive Director	17/10/2013	London	Official meeting		10.15				10.15
Paul Rew	Non-Executive Director	21/10/2013	London	Official meeting		10.15				10.15
Paul Rew	Non-Executive Director	24/10/2013	London	Official meeting		18.90				18.90
Paul Rew	Non-Executive Director	25/10/2013	London	Official meeting		18.90				18.90

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Paul Rew	Non-Executive Director	11/11/2013	London	Official meeting		10.15				10.15
Paul Rew	Non-Executive Director	12/11/2013	London	Official meeting		18.90				18.90
Paul Rew	Non-Executive Director	26/11/2013	London	Official meeting		10.15				10.15
Paul Rew	Non-Executive Director	28/11/2013	London	Attend Supervisory Board meeting		18.90				18.90
Paul Rew	Non-Executive Director	12/12/2013	London	Official meeting		18.90				18.90
Paul Rew	Non-Executive Director	13/12/2013	London	Official meeting		18.90				18.90
Tony Hawkhead	Non-Executive Director	24/10/2013	London	Official meeting		113.30				113.30
Tony Hawkhead	Non-Executive Director	07/11/2013	London	Official meeting		110.50				110.50
Tony Hawkhead	Non-Executive Director	19/11/2013	London	Official meeting		79.00				79.00
Tony Hawkhead	Non-Executive Director	28/11/2013	London	Attend Supervisory Board		166.00				166.00
Tony Hawkhead	Non-Executive Director	10/12/2013	London	Official meeting		13.00				13.00

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Tony Hawkhead	Non-Executive Director	12/12/2013	London	Official meeting		166.00				166.00
Catherine Doran	Non-Executive Director	Nil								
Mark Grimshaw (Main office Reading)	Chief Executive: Rural Payments Agency (RPA)	03-04/10/2013	London	Farmer Weekly Awards and official meetings		48.93		223.60 (1 night)		272.53
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	08/10/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	09/10/2013	London	Official meetings		48.93				48.93
Mark Grimsha	Chief Executive: Rural Payments Agency (RPA)	10/10/2013	London	Civil Service Project Leaders Network Event		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	15/10/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	23/10/2013	London	Effra Committee Hearing		48.93				48.93

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Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	24/10/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	29/10/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	30/10/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	04/11/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	06/11/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	08/11/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	18/11/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	21/11/2013	London	Attended Civil Service Awards		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	25/11/2013	London	Official meetings		48.93				48.93

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Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	26/11/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	28/11/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	29/11/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	05/12/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	13/12/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	16/12/2013	London	Official meetings		48.93				48.93
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	17/12/2013	London	Official meetings		48.93				48.93
Chris Hadkiss (Main office Weybride)	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	07/10/2013	London	Official meetings		19.06	7.00			26.06

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Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	08/10/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	09/10/2013	London	Attended Accounting Officers course		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	10/10/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	21-22/10/2013	Thirsk and Newcastle	Visit to AHVLA Thirsk and Newcastle		167.65	7.00	98.25 (1 night)		272.90
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	23/10/2013	Chelmsford	Visit to AHVLA Chelmsford			22.00			22.00

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Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	09/10/2013	London	Attended Accounting Officers course		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	10/10/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	21-22/10/2013	Thirsk and Newcastle	Visit to AHVLA Thirsk and Newcastle		167.65	7.00	98.25 (1 night)		
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	23/10/2013	Chelmsford	Visit to AHVLA Chelmsford			22.00			22.00
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	24/10/2013	London	Officials meetings		19.06	7.00			26.06

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Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	29/10/2013	Worcester	Visit to AHVLA Worcester			92.75	6.54		99.29
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	30/10/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	31/10/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	01/11/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	05/11/2013	London	To attend Inter-Lab forum meeting at BIS Conference Centre		19.06	7.00			26.06

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Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	06/11/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	07/11/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	12/11/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	13/11/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	14/11/2013	London	Official meetings		19.06	7.00			26.06

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Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	23/11/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	25/11/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	27/11/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	03/12/2013	Dover	To attend Dover Harbour Board meeting			38.50			38.50
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	09/12/2013	London	Official meetings		19.06	7.00			26.06

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Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	10/12/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	11/12/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	12/12/2013	London	Official meetings		19.06	7.00			26.06
Adrian Belton (Main office York)	Chief Executive: Food and Environment Research Agency (FERA)	02/10/2013	London	Official meetings		199.00	8.30			207.30
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	07 - 08/10/2013	London	Official meetings		201.00	16.50	42.00		259.50

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Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	09/10/2013	York	Attended Board Planning Day			14.45			14.45
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	10/10/2013	London	Association of County Chief Executives (ACE) meeting		199.00	37.90			236.90
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	14/10/2013	London	Official meetings		199.00	14.70			213.70
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	04 – 06/11/2013	London	CBI, Interlab and official meetings		199.00	36.70	84.00		319.70
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	07 - 08/11/2013	London	Official and ACE meetings		136.00	60.60	42.00		238.60

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Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	11 – 13/11/2013	London	Official Meetings		199.00	14.00	84.00		297.00
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	21 – 22/11/2013	London and Wilton Park, W Sussex	ACE Conference and official meetings		258.80	49.50	42.00		350.30
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	26/11/2013	London	Defra official meetings		210.00	43.70			253.70
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	28 – 29/11/2013	London	Civil Service Top 200 conference		117.50	8.30	42.00		167.80
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	06/12/2013	London	Official meetings		195.00	7.00			202.00

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Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	09/12/2013	London	Official meetings		199.00	13.70			112.70
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	11 – 13/12/2013	London	Official meetings		70.50	28.40	84.00		182.90
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	16 – 17/12/2013	London	Official meetings and Accounting Officers Conference		239.00	30.00	42.00		311.00
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	19/12/2013	London	Officials meeting		104.00				104.00
Peter Borriello (Main office Weybridge)	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	21/10/2013	Brussels	Attended DISCONTTOOLS Meeting		193.00	11.53		3.95 (Foreign exchange commission)	208.48

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Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	11/11/2013	London	Foreign & Commonwealth Office (FCO) & Department of Health (DoH) Antimicrobial Resistance Meeting			2.70			2.70
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	17 – 18/11/2013	Liverpool	European Antibiotics Awareness Day		92.30	8.00	117.35 (1 night)		217.65
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	21 – 22/11/2013	Steyning, West Sussex	ACE annual Conference		56.50			420.00 (registration fee)	476.50
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	27 – 29/11/2013	Slovenia	European Heads of Medicines Agency meeting	480.85		23.70	24.63		529.18
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	03/12/13	Berlin	Target Pathogen Monitoring Programme meeting (TPMP)	275.00					275.00

**Department for the Environment, Food and Rural Affairs
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Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Mike Waldock (Main office Weymouth)	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	14/10/2013	London	Official meetings		65.00	13.50	5.79		84.29
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	17 - 18/10/2013	York	Fera Science Conference		139.50	50.30	84.74 (1 night)		274.54
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	21 - 24/10/2013	Lowestoft & Norwich	Official meetings and meeting Local Councils		98.70	15.00	222.23 (3 nights)		336.03
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	28 - 29/10/2013	London	Official meeting		65.50	7.50	123.99 (1 night)		196.99

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Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	05/11/2013	London	Interlab Forum		114.60	13.50			128.10
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	07/11/2013	Weybridge	AHVLA Science Conference		56.80	18.00			74.80
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	08/11/2013	London	Official meeting		65.00	13.50	3.20		81.70
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	20/11/2013	London	Official meetings		71.00		2.90		73.90
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	21 - 22/11/2013	London	Official meetings		65.50	13.50	127.99 (1 night)		206.99

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Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	25 - 26/11/2013	London	Official meetings		65.50	7.00	125.89 (1 night)		198.39
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	02 - 05/12/2013	London and Lowestoft	Meeting with NERC and official meetings		91.92	13.00	234.58 (3 nights)		339.50
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	09 - 12/12/2013	London and Lowestoft	Official meetings and a meeting with University of East Anglia		92.80	6.50	282.44 (3 nights)		381.74
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	16 - 17/12/2013	London	Official Defra meetings		65.50	7.00	127.90 (1 nights)		200.40

**Department for the Environment, Food and Rural Affairs
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Hospitality: October - December 2013

Name	Position	Date	Organisation name	Type of hospitality received
Bronwyn Hill	Permanent Secretary	08/10/2013	Port of London Authority (PLA)	Reception
Bronwyn Hill	Permanent Secretary	24/10/2013	Quadripartite dinner hosted by Food and Drink Federation (FDF)	Dinner
Bronwyn Hill	Permanent Secretary	01/11/2013	WWF UK	Refreshments
Ian Trenholm	Director General, Chief Operating Officer	24/10/2013	PWC	Dinner
Ian Trenholm	Director General, Chief Operating Officer	14/11/2013	Kainos	Dinner
Katrina Williams (left 11/10/2013)	Director General, Strategy, Evidence and Customers	03/10/2013	Farmers Weekly	Awards dinner

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Name	Position	Date	Organisation name	Type of hospitality received
Martin Nesbit (started 14/10/2013)	Interim Director General, Strategy, Evidence and Customers	26/11/2013	Biotechnology and Biological Sciences Research Council	Reception
Peter Unwin	Director General, Policy Delivery	24/10/2013	Quadripartite dinner hosted by Food and Drink Federation (FDF)	Dinner
Ian Boyd	Chief Scientific Adviser	09/10/2013	Natural Environment Research Council (NERC)	Accommodation and dinner
Ian Boyd	Chief Scientific Adviser	04 - 05/12/2013	NERC	Accommodation and dinner
Ian Boyd	Chief Scientific Adviser	28-29/10/2013	Cropworld	Accommodation
Iain Ferguson	Lead Non Executive Director	Nil		
Paul Rew	Non Executive Director	Nil		

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Name	Position	Date	Organisation name	Type of hospitality received
Tony Hawkhead	Non Executive Director	Nil		
Catherine Doran	Non Executive Director	Nil		
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	Nil		
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	Nil		
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	Nil		

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Name	Position	Date	Organisation name	Type of hospitality received
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	12 – 13/11/2013	British Infection Association – FIS Conference	Travel expenses, accommodation and dinner
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	14/11/2013	Society for Applied Microbiology (SFAM) Presidents Dinner	Dinner
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	27- 29/11/2013	European Heads of Medicines Agency	Accommodation
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	11/12/2013	British Veterinary Association (BVA) Christmas Reception	Refreshments
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	21/10/2013	University of East Anglia (UEA)	Dinner