



Department
for Education

School level annual school census (SLASC) 2015

(Registered independent schools)

Business and technical specification v1.1

December 2014

Contents

1 Introduction	5
1.2 Audience and Purpose	5
1.2 Scope	5
1.3 Business Rationale	5
1.4 Assumptions	6
1.5 Coverage and Timings	6
1.6 Data Standards	6
1.7 Collection Timing	6
2 Structure and Guidance	7
2.1 Outline Data Content	7
2.2 Message Header	7
3 Guidance Section	9
3.1 Overall Description and Scope	9
3.2 Outline Data Content	9
3.3 Section 1 – General School Information	9
3.4 Sections 2 - 4 – Accommodation and Fees	10
3.5 Section 5 – Teaching Staff	10
3.6 Sections 6 - 7 – Pupils on Register	11
3.7 Section 8 - Courses of Study for Pupils Aged 15 and Over	13
3.8 Section 9 - Final Year of KS4 Study	14
3.9 Nil Returns	14
3.10 Annex A Teachers - New Appointments and Leavers	15
3.11 Annex B Education Support Staff - New Appointments and Leavers	15

3.12 Annex C – Part A Individual Proprietors	16
4 Data Return Formats	19
4.1 Special Notes for XML returns	19
5 Data Validation Rules	20
5.1 Independent Schools Validation	20
6 Resubmission Guidance	48
7 Valid Values	49
7.2 Establishment Number	49
8 General Notes	50
Appendix A - XML Message Structure	51
A1 Overall XML Message Structure	51
A2 Header XML Message Structure	51
A3 School XML Message Structure	53
Version History	81

Assumptions for 2015 made in creating this specification

A1	This specification is for a return using COLLECT as the data collection mechanism. Paper returns will still be accepted if no electronic option is viable and specific permission has been granted by the Department for Education (DfE)
A2	DfE will only accept submissions in XML format
A3	Returns via direct manual input into COLLECT may also be made
A4	Where appropriate the data specification has used e-Gif data standards

1 Introduction

1.2 Audience and purpose

This document sets out the requirements for the DfE 2015 collection of data provided by registered independent schools. The requirements documented are specific to the School Level Annual School Census (SLASC) registered independent schools collection only.

The requirements for General Hospital Schools are not part of this specification and are defined separately.

Completion of the census is a statutory requirement under the Education (Independent Educational provision in England) (Provision of Information) Regulations 2010, which are made under the Education and Skills Act 2008. A school which fails to complete the census can be removed from the register of independent schools.

The specification covers the expected census return to the DfE and the validation rules which will be applied. It should be read in conjunction with the current CBDS definitions which can be found on the Department's website.

[CBDS](#)

1.2 Scope

This specification consists of one document containing a narrative, sample XML messages, and validation. Schools and software suppliers should also refer to the latest version of CBDS posted on the Department's website:

[CBDS](#)

Currently not all the specification is in line with CBDS. This is because data items are mainly aggregations. CBDS mainly covers individual data items not aggregate sums of pupil numbers against certain characteristics.

1.3 Business rationale

The following factors are the business drivers behind this approach:

- It is consistent with the overall vision behind the Data Sharing Protocol of collecting data once and using it many times;
- It is based on the principle that schools are expected to hold/manage data for their own purposes, or have data held on their behalf so that they can access and extract it.

1.4 Assumptions

Assumptions made in creating this specification:

- A1** This specification is for a return using COLLECT as the data collection mechanism. Paper returns will still be accepted if no electronic option is viable and specific permission has been granted by DfE.
- A2** DfE will only accept submissions in XML format.
- A3** Returns via direct manual input into COLLECT may also be made.
- A4** Where appropriate the data specification has used e-Gif data standards.

1.5 Coverage and timings

All schools will be required to capture the data specified for the 2015 census. The data will then be collected via DfE's COLLECT system from the 15 January 2015. The statutory return deadline is 15 February 2015.

1.6 Data standards

It is the long-term strategy of the Department to adopt the e-GIF standards (or any successor pan-government standards) to support the transfer of data across other public sector bodies and government departments. This specification has been developed with those standards in mind.

1.7 Collection timing

SLASC data will be collected on an annual basis. The census date is the 3rd Thursday in January (15 January 2015).

2 Structure and guidance

2.1 Outline data content

Each return from a school will consist of a header and one or more school modules.

2.2 Message header

A standard XML message header is required for each census file. [Appendix A](#) of this specification contains a sample XML message header. The data items required within the header are as follows:

Survey Collection Name <Collection> (800001) will be 'SLASC'. Description: Name of the data collection e.g. SLASC.
Survey Year <Year> (800003) will be '2015'. Description: The year of the collection.
Survey Reference Date <ReferenceDate> (800004) will be '2015-01-15' Description: The reference date is normally the day of the census or collection. It is used as the baseline date from which comparisons with other dates in the return can be made.
Source Level <SourceLevel> (800005) will be 'S'. Description: Should be set to S for a school system (local authority level not applicable for this collection).
LA (<LA>, 200001) is the LA Number. Description: Standard DfE three digit local authority number.
Estab (<Estab>, 200002) will be mandatory and the tags should be included in the XML. Description: Standard DfE four digit establishment number.
Software Code <SoftwareCode> (800006) is the code indicating the software supplier. This is allocated by the supplier. Description: Software product identification. Suppliers should

advise DfE of the code used.
Release <Release> (800008) is a code / date (or combination) provided by the software supplier to assist in identification.
Serial No <SerialNo> (800007) will start at '001' and then be incremented by 1 each time a new file is prepared for submission. Description: An incremented number generated by a provider's software. Enables data collection systems to identify re-submissions.
Date / Time <DateTime> (800010) is the date and time when the file was prepared or generated in CCYY-MM-DDThh:mm:ss format. Description: Date and time of generation of the return.
CBDS Level <CBDSLevel> (800011) will be 'School' Description: Shows which of the defined CBDS levels are present within a data return.

3 Guidance section

3.1 Overall description and scope

The details below describe the 2015 SLASC collection for registered independent schools.

3.2 Outline data content

The return will contain a number of modules for each school. Some of the data items included in each of the modules can be found in the Common Basic Dataset (CBDS) database at:

[CBDS](#)

3.3 Section 1 – General school information

This section contains general information and contact details on the school, its head, proprietor, the contact name, school telephone and email address. It consists of the following items:

School:

- Name.
- Main school address.
- Postcode.
- Telephone number.
- Fax number.
- Email address.
- Contact name (for enquiries).
- Contact telephone number.
- Headteacher's name.

Charity:

- Name.
- Registered number.

Note that COLLECT will be pre-populated with this information and only amendments to the above data will be required with the exception of the school contact name, telephone

number and email address. Amendments can only be made manually on COLLECT. Therefore it will not be included in the XML structure.

3.4 Sections 2 - 4 – Accommodation and fees

This section is for recording approved places, any changes to the accommodation in the school, for the range of fees and for numbers of boarders accommodated for more than 295 days in a year. The following information is required:

Accommodation changes - Whether there have been any changes to the School's accommodation not yet notified to the DfE, and details if there have been any changes

Fees - The lowest and highest annual fees charged for day and boarding pupils.

Approved places – How many beds are available (including those unoccupied on Census date) in boarding accommodation.

Accommodation over 295 days - The number of pupils provided with accommodation at the school for more than 295 days, or elsewhere under arrangements made by the school's proprietor, in each of the 2 preceding years and the intended figure for the next year.

3.5 Section 5 – Teaching staff

Total staff numbers (including head teacher) employed in week commencing 12th January 2015 split into male/female and full/part time with total hours for part time staff – to the nearest whole number.

Include:

- staff on short term paid absence (less than a term);
- relief staff filling nominal vacancies;
- relief staff covering long term absence (a term or more).

Exclude:

- staff on long term absence (a term or more);
- relief staff covering short term absence;
- any other vacancies not filled by relief staff;
- non-teaching staff;
- student teachers on school centred ITT (initial teacher training) courses.

The following details are required:

Full time:

- Number of male teachers;
- Number of female teachers;

Part time:

- Number of male teachers;
- Total part time male hours per week (exclude lunch hours);
- Number of female teachers;
- Total part time female hours per week (exclude lunch hours);

3.6 Sections 6 - 7 – Pupils on register

This section requires a breakdown of the pupils registered at the school on census day with totals by age, gender and whether full/part time, and overall totals.

In more detail the required breakdown is as follows:

Age on 31.08.14	Date of birth	Full time		Part time	
		Boys	Girls	Boys	Girls
19 & over	31.8.95 & earlier				
18	1.9.95 to 31.8.96				
17	1.9.96 to 31.8.97				
16	1.9.97 to 31.8.98				
15	1.9.98 to 31.8.99				
14	1.9.99 to 31.8.00				
13	1.9.00 to 31.8.01				
12	1.9.01 to 31.8.02				
11	1.9.02 to 31.8.03				
10	1.9.03 to 31.8.04				
9	1.9.04 to 31.8.05				

8	1.9.05 to 31.8.06				
7	1.9.06 to 31.8.07				
6	1.9.07 to 31.08.08				
5	1.9.08 to 31.8.09				
4	1.9.09 to 31.12.09				
	1.1.10 to 31.3.10				
	1.4.10 to 31.8.10				
3	1.9.10 to 31.12.10				
	1.1.11 to 31.3.11				
	1.4.11 to 31.8.11				
2	1.9.11 to 31.8.12				
1	1.9.12 to 31.8.13				
Under 1	1.9.13 & later				
Totals					
Total pupils on register 15.1.15					

The following totals are required for particular groups of pupils on the register on census day:

- The number of boy boarders;
- The number of girl boarders;
- The number of pupils who are looked after by a local authority;
- The number of pupils (both full and part time) who have a statement of SEN; maintained by a local authority
- The number of pupils (both full and part time) who have SEN but no statement.

3.7 Section 8 - Courses of study for pupils aged 15 and over

This section requires separately for boys and girls and by age group the total number of pupils taking each type of qualification. Pupils should only be counted in one of the courses; if they are following a mixture of courses then they should only be included once and that should be the 'main' aim of study.

Note that on the paper survey form, the order and names of some qualifications has been amended. The order of qualifications has been retained in the XML and validation specifications for this collection. Therefore, the following tables have not been updated – except to remove NVQs level 1-3 (as per 2013 RFC 559).

Boys in full time and part time education	Age on 31.08.2014			
	15	16	17	18 & over
Principal aim of study				
Level 4 and above				
International Baccalaureate				
GCE 'A' level/Pre-U Principal Subject				
GCE 'AS' level/Pre-U Short Course Subject				
Other Level 3 equivalents (e.g. BTEC National Diploma)				
GCSE/IGCSE				
Other Level 2 courses				
Other Level 1 courses				
Other courses				
Totals				

Girls in full time and part time education	Age on 31.08.2014			
	15	16	17	18 & over
Principal aim of study				

Level 4 and above				
International Baccalaureate				
GCE 'A' level/Pre-U Principal Subject				
GCE 'AS' level/Pre-U Short Course Subject				
Other Level 3 equivalents (e.g. BTEC National Diploma)				
GCSE/IGCSE				
Other Level 2 courses				
Other Level 1 courses				
Other courses				
Totals				

Note that the totals in each age group in these tables must agree with the relevant totals for pupils on the register in section 6.

3.8 Section 9 - Final year of Key Stage 4 (KS4) study

Number of pupils who are in their final year of KS4 (regardless of age), split by their gender

3.9 Nil returns

Boolean fields to indicate either leaver or new appointment records for teachers, education support staff (non-teaching and ancillary staff), new proprietors, chair-person and board members.

Note the way in which 'nil returns' has been amended. Please see version history and validation rules. 2013 RFC 559 refers.

3.10 Annex A Teachers - new appointments and leavers

This section requires the following details for all new teaching appointments since the 16th January 2014 and those teachers who have left since then.

New teaching appointments:

- Surname;
- Previous surname (most recent);
- First name(s);
- Whether they are full time (F), part time (P) or the head teacher (H).

Teachers who have left:

- Surname;
- Previous surname (most recent);
- First name(s);
- Whether they are full time (F), part time (P) or the head teacher (H).

3.11 Annex B Education support staff - new appointments and leavers

This section requires the following details for all support staff that have been newly appointed or have left since 16th January 2014:

New support staff appointments:

- Whether they are full time (F) or part time (P);
- Surname;
- Previous surname (most recent);
- First name(s);
- Post Title.

Support staff who have left:

- Whether they are full time (F) or part time (P);
- Surname;
- Previous surname (most recent);
- First name(s);

- Post title.

3.12 Annex C – Part A Individual proprietors

This section requires the following details for all proprietors:

- Surname;
- Previous surname (most recent);
- First name(s);
- Date of birth;
- Residential address;
 - SAON (200089);
 - PAON (200090);
 - Street (200091);
 - Locality (200092);
 - Town (200093);
 - Administrative Area (200094);
 - Post Town (200095);

Or Line Address format items

- Address Line 1 (200101);
- Address Line 2 (200102);
- Address Line 3 (200103);
- Address Line 4 (200104);
- Address Line 5 (200105);
- Telephone number
- Email address
- Change since previous census

Part Bi – Proprietors which are a corporate or unincorporated Body

- Name of body;
- Address of body;
 - SAON (200089);
 - PAON (200090);
 - Street (200091);
 - Locality (200092);

- Town (200093);
- Administrative Area (200094);
- Post Town (200095);

Or Line Address Format items

- Address Line 1 (200101);
- Address Line 2 (200102);
- Address Line 3 (200103);
- Address Line 4 (200104);
- Address Line 5 (200105);
- Telephone number of body;
- Email address;

Part Bii – Chair of proprietorial body

- Surname;
- Previous surname (most recent);
- First name(s);
- Date of birth;
- Residential address;
 - SAON (200089);
 - PAON (200090);
 - Street (200091);
 - Locality (200092);
 - Town (200093);
 - Administrative Area (200094);
 - Post Town (200095);

Or Line Address Format items

- Address Line 1 (200101);
- Address Line 2 (200102);
- Address Line 3 (200103);
- Address Line 4 (200104);
- Address Line 5 (200105);

Indicate if details have changed since 16th January 2014

Part Biii - Newly Appointed Members of the Proprietor Body since 16th January 2014

- Surname;
- Previous surname (most recent);
- First name(s);
- Date of birth;
- Residential address;
 - SAON (200089);
 - PAON (200090);
 - Street (200091);
 - Locality (200092);
 - Town (200093);
 - Administrative Area (200094);
 - Post Town (200095);

Or Line Address Format items

- Address Line 1 (200101);
- Address Line 2 (200102);
- Address Line 3 (200103);
- Address Line 4 (200104);
- Address Line 5 (200105);

4 Data return formats

A submission file from the school should be provided in a XML file structure as described in Appendix A of this specification. Where an optional item is not included then the associated tag should also be omitted. Where a mandatory item is omitted then an error will be generated.

4.1 Special notes for XML returns

The standard XML entity references should be used for the following special characters:

Character	Entity reference
Ampersand (&)	&
Left angle bracket (<)	<
Right angle bracket (>)	>
Single quote / apostrophe (')	'
Double quotes (")	"

For special characters such as é use a character reference such as é This produces a generic XML file which can be viewed as such in a suitable browser. Details of all such characters are found within the XML standard documentation; see for example

[WC3](#), section 2.2.

It is expected that all numeric data will be supplied as integers.

5 Data validation rules

This section specifies validation rules that are applied to the data by DfE, using COLLECT. They should also be applied, as far as possible, by schools prior to loading the data onto the COLLECT system and any issues resolved before continuing with the upload to COLLECT. Those data items included in the specification but not appearing in the validation rules i.e. those not shown in the validation rules as must be present - should be supplied where available. The rules also show which validations are errors and which ones are queries. An error is a failed validation check that must be corrected. A query is one which must be investigated, and potentially corrected, as it identifies data that would usually be invalid.

Syntax:

- validation checks are expressed as conditions that must be true (errors) or that should be true (queries). The error message shows what is displayed if the condition fails;
- data items are indicated using the XML tag with the CBDS number in parentheses where this number is available. Many data items do not have CBDS numbers. CBDS tends mostly to cover individual data items not aggregate sums of pupil numbers against certain characteristics;
- data groups are indicated using the XML tag only;
- single dates or date ranges are sometimes defined in relation to the <ReferenceDate>, which is taken from the XML header.

5.1 Independent schools validation

Error / Query Number	Error / Query	Check	Error Message
850a	Error	If <TeachPTMenHrs> is >0 then <TeachPTMen> must be >0	There are part time male hours present but no part time male staff
850b	Error	If <TeachPTWomHrs> is >0 then <TeachPTWom> must be >0	There are part time female hours present but no part time female staff recorded

860a	Error	If <TeachPTMen> is >0 then <TeachPTMenHrs> must be >0	There are part time male staff present but no part time male hours
860b	Error	If <TeachPTWom> is >0 then <TeachPTWomHrs> must be >0	There are part time female staff present but no part time female hours recorded
860c	Query	The sum of <TeachFTMen> and <TeachFTWom> must be > 0	There are no full time staff present
870c	Query	<TeachPTMenHrs> / <TeachPTMen> must be <=30	Average weekly hours part time male hours more than 30
870d	Query	<TeachPTWomHrs> / <TeachPTWom> must be <=30	Average weekly hours part time female hours is more than 30
3000	Error	If the sum of CBoys15level4andAbove>, <CBoys15InternatBaccalaureate>, <CBoys15GCEALevelPreUPrincipal> <CBoys15GCEASLevelPreUShort>, <CBoys15OtherLevel3Equivalentents> <CBoys15GCSEIGCSE>, <CBoys15OtherLevel2Courses> <CBoys15OtherLevel1Courses> <CBoys15OtherCourses> is > 0 then the sum of <Boy15> and <BoyPT15> must be > 0	Course of study is present for boy pupils aged 15 but there are no boy pupils aged 15 on the register
3000a	Error	If the sum of <CBoys16level4andAbove>, <CBoys16InternatBaccalaureate>,	Course of study is present for boy pupils aged 16 but there are no boy pupils aged 16 on the register

		<p><CBoys16GCEALevelPreUPrincipal></p> <p><CBoys16GCEASLevelPreUShort> ,</p> <p><CBoys16OtherLevel3Equivalentents></p> <p><CBoys16GCSEIGCSE> ,</p> <p><CBoys16OtherLevel2Courses></p> <p><CBoys16OtherLevel1Courses></p> <p><CBoys16OtherCourses></p> <p>is > 0 then the sum of <Boy16> and <BoyPT16> must be > 0</p>	
3000b	Error	<p>If the sum of</p> <p><CBoys17level4andAbove> ,</p> <p><CBoys17InternatBaccalaureate> ,</p> <p><CBoys17GCEALevelPreUPrincipal></p> <p><CBoys17GCEASLevelPreUShort> ,</p> <p><CBoys17OtherLevel3Equivalentents></p> <p><CBoys17GCSEIGCSE> ,</p> <p><CBoys17OtherLevel2Courses></p> <p><CBoys17OtherLevel1Courses></p> <p><CBoys17OtherCourses></p> <p>is > 0 then the sum of <Boy17> and <BoyPT17> must be > 0</p>	<p>Course of study is present for boy pupils aged 17 but there are no boy pupils aged 17 on the register</p>

3000c	Error	<p>If the sum of</p> <p><CBoys18Overlevel4andAbove>, <CBoys18OverInternatBaccalaureate> <CBoys18OverGCEALevelPreUPrincipal>, <CBoys18OverGCEASLevelPreUShort>, <CBoys18OverOtherLevel3Equivalents> <CBoys18OverGCSEIGCSE>, <CBoys18OverOtherLevel2Courses> <CBoys18OverOtherLevel1Courses> <CBoys18OverOtherCourses></p> <p>is > 0 then the sum of <Boy18> and <BoyPT18> plus <Boy19> and <BoyPT19> must be > 0</p>	<p>Course of study is present for boy pupils aged 18+ but there are no boy pupils aged 18+ on the register</p>
3000d	Error	<p>If the sum of</p> <p><CGirls15level4andAbove>, <CGirls15InternatBaccalaureate>, <CGirls15GCEALevelPreUPrincipal> <CGirls15GCEASLevelPreUShort>, <CGirls15OtherLevel3Equivalents> <CGirls15GCSEIGCSE>, <CGirls15OtherLevel2Courses> <CGirls15OtherLevel1Courses> <CGirls15OtherCourses></p> <p>is > 0 then the sum of <Girl15> and <GirlPT15> must be > 0</p>	<p>Course of study is present for girls pupils aged 15 but there are no girls pupils aged 15 on the register</p>

3000e	Error	<p>If the sum of</p> <p><CGirls16level4andAbove>, <CGirls16InternatBaccalaureate>, <CGirls16GCEALevelPreUprincipal>, <CGirls16GCEASLevelPreUShort>, <CGirls16OtherLevel3Equivalents> <CGirls16GCSEIGCSE>, <CGirls16OtherLevel2Courses> <CGirls16OtherLevel1Courses> <CGirls16OtherCourses></p> <p>is > 0 then the sum of <Girl16> and <GirlPT16> must be > 0</p>	<p>Course of study is present for girls pupils aged 16 but there are no girls pupils aged 16 on the register</p>
3000f	Error	<p>If the sum of</p> <p><CGirls17level4andAbove>, <CGirls17InternatBaccalaureate>, <CGirls17GCEALevelPreUPrincipal> <CGirls17GCEASLevelPreUShort>, <CGirls17OtherLevel3Equivalents> <CGirls17GCSEIGCSE>, <CGirls17OtherLevel2Courses> <CGirls17OtherLevel1Courses> <CGirls17OtherCourses></p> <p>is > 0 then the sum of <Girl17> and <GirlPT17> must be > 0</p>	<p>Course of study is present for girls pupils aged 17 but there are no girls pupils aged 17 on the register</p>
3000g	Error	<p>If the sum of</p>	<p>Course of study is present for girl pupils aged 18+</p>

		<p><CGirls18Overlevel4andAbove>, <CGirls18OverInternatBaccalaureate>, <CGirls18OverGCEALevelPreUPrincipal>, <CGirls18OverGCEASLevelPreUShort>, <CGirls18OverOtherLevel3Equivalentents> <CGirls18OverGCSEIGCSE>, <CGirls18OverOtherLevel2Courses> <CGirls18OverOtherLevel1Courses> <CGirls18OverOtherCourses></p> <p>is > 0 then the sum of <Girl18> and <GirlPT18> plus <Girl19> and <GirlPT19> must be > 0</p>	but there are no girl pupils aged 18+ on the register
3005a	Error	<p>If the sum of <Boy15> and <BoyPT15> is > 0 than the sum of</p> <p><CBoys15Level4andAbove>, <CBoys15InternatBaccalaureate>, <CBoys15GCEALevelPreUPrincipal> <CBoys15GCEASLevelPreUShort>, <CBoys15OtherLevel3Equivalentents> <CBoys15GCSEIGCSE>, <CBoys15OtherLevel2Courses>, <CBoys15OtherLevel1Courses> <CBoys15OtherCourses></p> <p>must be > 0 and = to the sum of <Boy15> and <BoyPT15></p>	Total of boys aged 15 on the register does not equal boys aged 15 on a course of study
3005b	Error	<p>If the sum of <Boy16> and <BoyPT16> is ></p>	Total of boys aged 16 on the register does not

		<p>0 than the sum of</p> <p><CBoys16Level4andAbove>, <CBoys16InternatBaccalaureate>, <CBoys16GCEALevelPreUPrincipal> <CBoys16GCEASLevelPreUShort>, <CBoys16OtherLevel3Equivalentents> <CBoys16GCSEIGCSE>, <CBoys16OtherLevel2Courses>, <CBoys16OtherLevel1Courses> <CBoys16OtherCourses></p> <p>must be > 0 and = to the sum of <Boy16> and <BoyPT16></p>	<p>equal boys aged 16 course of study</p>
3005c	Error	<p>If the sum of <Boy17> and <BoyPT17> is > 0 than the sum of</p> <p><CBoys17Level4andAbove>, <CBoys17InternatBaccalaureate>, <CBoys17GCEALevelPreUPrincipal> <CBoys17GCEASLevelPreUShort>, <CBoys17OtherLevel3Equivalentents> <CBoys17GCSEIGCSE>, <CBoys17OtherLevel2Courses>, <CBoys17OtherLevel1Courses> <CBoys17OtherCourses></p> <p>must be > 0 and = to the sum of <Boy17> and <BoyPT17></p>	<p>Total of boys aged 17 on the register does not equal boys aged 17 on a course of study</p>

3005d	Error	<p>If the sum of <Boy18>,<Boy19Over> <Boy18PT> and <Boy19OverPT> is >0 then the sum of</p> <p><CBoys18OverLevel4andAbove></p> <p><CBoys18OverInternatBaccalaureate>, <CBoys18OverGCEALevelPreUPrincipal>, <CBoys18OverGCEASLevelPreUShort>, <CBoys18OverOtherLevel3Equivalents></p> <p><CBoys18OverGCSEIGCSE>, <CBoys18OverOtherLevel2Courses> <CBoys18OverOtherLevel1Courses> <CBoys18OverOtherCourses></p> <p>must be > 0 and = to the sum of <Boy18>,<Boy19Over> <Boy18PT> and <Boy19OverPT></p>	Total of boys aged 18 and 19 and over on the register does not equal boys aged 18 + on a course of study
3005e	Error	<p>If the sum of <Girl15> and <GirlPT15> is > 0 than the sum of</p> <p><CGirls15Level4andAbove>, <CGirls15InternatBaccalaureate>, <CGirls15GCEALevelPreUPrincipal> <CGirls15GCEASLevelPreUShort>, <CGirls15OtherLevel3Equivalents></p> <p><CGirls15GCSEIGCSE>, <CGirls15OtherLevel2Courses>, <CGirls15OtherLevel1Courses> <CGirls15OtherCourses></p> <p>must be > 0 and = to the sum of <Girl15></p>	Total of girls aged 15 on the register does not equal girls aged 15 on a course of study

		and <GirlPT15>	
3005f	Error	<p>If the sum of <Girl16> and <GirlPT16> is > 0 than the sum of</p> <p><CGirls16Level4andAbove>, <CGirls16InternatBaccalaureate>, <CGirls16GCEALevelPreUPrincipal> <CGirls16GCEASLevelPreUShort>, <CGirls16OtherLevel3Equivalents> <CGirls16GCSEIGCSE>, <CGirls16OtherLevel2Courses>, <CGirls16OtherLevel1Courses> <CGirls16OtherCourses></p> <p>must be > 0 and = to the sum of <Girl16> and <GirlPT16></p>	Total of girls aged 16 on the register does not equal girls aged 16 on a course of study
3005g	Error	<p>If the sum of <Girl17> and <GirlPT17> is > 0 than the sum of</p> <p><CGirls17Level4andAbove>, <CGirls17InternatBaccalaureate>, <CGirls17GCEALevelPreUPrincipal> <CGirls17GCEASLevelPreUShort>, <CGirls17OtherLevel3Equivalents> <CGirls17GCSEIGCSE>, <CGirls17OtherLevel2Courses>, <CGirls17OtherLevel1Courses> <CGirls17OtherCourses></p> <p>must be > 0 and = to the sum of <Girl17></p>	Total of girls aged 17 on the register does not equal girls aged 17 on a course of study

		and <GirlPT17>	
3005h	Error	<p>If the sum of <Girl18>, <Girl19Over>, <Girl18PT> and <Girl19OverPT> is >0 then the sum of</p> <p><CGirls18OverLevel4andAbove>, <CGirls18OverInternatBaccalaureate>, <CGirls18OverGCEALevelPreUPrincipal>, <CGirls18OverGCEASLevelPreUShort>, <CGirls18OverOtherLevel3Equivalentents> <CGirls18OverGCSEIGCSE>, <CGirls18OverOtherLevel2Courses> <CGirls18OverOtherLevel1Courses> <CGirls18OverOtherCourses></p> <p>must be > 0 and = to the sum of <Girl18>, <Girl19Over>, <GirlPT18> and <Girl19OverPT></p>	Total of girls aged 18 and 19 and over on the register does not equal girls aged 18+ on a course of study
3010	Error	<p>If the sum of <Boy19Over>, <Boy18>, <Boy17>, <Boy16>, <Boy15>, <BoyPT19Over>, <BoyPT18>, <BoyPT17>, <BoyPT16>, <BoyPT15> is > 0 then</p> <p><CBoys15Level4andAbove>, <CBoys15InternatBaccalaureate>, <CBoys15GCEALevelPreUPrincipal> <CBoys15GCEASLevelPreUShort>, <CBoys15OtherLevel3Equivalentents> <CBoys15GCSEIGCSE>, <CBoys15OtherLevel2Courses>,</p>	Boy pupils aged 15+ on the register but no course of study data provided

	<p><CBoys15OtherLevel1Courses></p> <p><CBoys15OtherCourses></p> <p><CBoys16Level4andAbove> ,</p> <p><CBoys16InternatBaccalaureate> ,</p> <p><CBoys16GCEALevelPreUPrincipal></p> <p><CBoys16GCEASLevelPreUShort> ,</p> <p><CBoys16OtherLevel3Equivalentents></p> <p><CBoys16GCSEIGCSE> ,</p> <p><CBoys16OtherLevel2Courses> ,</p> <p><CBoys16OtherLevel1Courses></p> <p><CBoys16OtherCourses></p> <p><CBoys17Level4andAbove> ,</p> <p><CBoys17InternatBaccalaureate> ,</p> <p><CBoys17GCEALevelPreUPrincipal></p> <p><CBoys17GCEASLevelPreUShort> ,</p> <p><CBoys17OtherLevel3Equivalentents></p> <p><CBoys17GCSEIGCSE> ,</p> <p><CBoys17OtherLevel2Courses> ,</p> <p><CBoys17OtherLevel1Courses></p> <p><CBoys17OtherCourses></p> <p><CBoys18OverLevel4andAbove> ,</p> <p><CBoys18OverInternatBaccalaureate> ,</p> <p><CBoys18OverGCEALevelPreUPrincipal> ,</p> <p><CBoys18OverGCEASLevelPreUPrincipal> ,</p>	
--	---	--

		<p><CBoys18OverOtherLevel3Equivalents></p> <p><CBoys18OverGCSEIGCSE> ,</p> <p><CBoys18OverOtherLevel2Courses></p> <p><CBoys18OverOtherLevel1Courses></p> <p><CBoys18OverOtherCourses></p> <p>must be > 0</p>	
3010b	Error	<p>If the sum of <Girl19Over>, <Girl18>, <Girl17>, <Girl16>, <Girl15>, <GirlPT19Over>, <GirlPT18>, <GirlPT17>, <GirlPT16>, <GirlPT15> is > 0 then</p> <p><CGirls15Level4andAbove> ,</p> <p><CGirls15InternatBaccalaureate> ,</p> <p><CGirls15GCEALevelPreUPrincipal></p> <p><CGirls15GCEASLevelPreUShort> ,</p> <p><CGirls15OtherLevel3Equivalents></p> <p><CGirls15GCSEIGCSE> ,</p> <p><CGirls15OtherLevel2Courses> ,</p> <p><CGirls15OtherLevel1Courses></p> <p><CGirls15OtherCourses></p> <p><CGirls16Level4andAbove> ,</p> <p><CGirls16InternatBaccalaureate> ,</p> <p><CGirls16GCEALevelPreUPrincipal></p> <p><CGirls16GCEASLevelPreUShort> ,</p> <p><CGirls16OtherLevel3Equivalents></p> <p><CGirls16GCSEIGCSE> ,</p>	<p>Girl pupils aged 15+ on the register but no course of study data provided</p>

		<p><CGirls16OtherLevel2Courses>, <CGirls16OtherLevel1Courses> <CGirls16OtherCourses> <CGirls17Level4andAbove>, <CGirls17InternatBaccalaureate>, <CGirls17GCEALevelPreUPrincipal> <CGirls17GCEASLevelPreUShort>, <CGirls17OtherLevel3Equivalents> <CGirls17GCSEIGCSE>, <CGirls17OtherLevel2Courses>, <CGirls17OtherLevel1Courses> <CGirls17OtherCourses> <CGirls18OverLevel4andAbove> <CGirls18OverInternatBaccalaureate>, <CGirls18OverGCEALevelPreUPrincipal>, <CGirls18OverGCEASLevelPreUShort>, <CGirls18OverOtherLevel3Equivalents> <CGirls18OverGCSEIGCSE>, <CGirls18OverOtherLevel2Courses> <CGirls18OverOtherLevel1Courses> <CGirls18OverOtherCourses> must be > 0</p>	
3520	Error	<p><BoyTot> must be equal to the sum of <Boy19Over>, <Boy18>, <Boy17>, <Boy16>, <Boy15>, <Boy14>, <Boy13>, <Boy12>, <Boy11>, <Boy10>,<Boy9>,</p>	Sum of registered full time boys does not equal number of registered boys breakdown

		<Boy8>,<Boy7>, <Boy6>, <Boy5>, <Boy4Upper>,<Boy4Middle>, <Boy4Lower>, <Boy3Upper>,<Boy3Middle>, <Boy3Lower>, <Boy2> <Boy1> and <BoyUnder1>	
3200	Error	<SchoolContact> must not be >1	There is more than one record for school contact
3201	Error	<Section1To4> must not be >1	There is more than one record for section1-4
3202	Error	<TeachingStaff> must not be >1	There is more than one record for teaching staff
3203	Error	<PORFTBoys> must not be >1	There is more than one record for full time boys
3204	Error	<PORFTGirls> must not be >1	There is more than one record for full time girls
3205	Error	<PORPTBoys> must not be >1	There is more than one record for part time boys
3206	Error	<PORPTGirls> must not be >1	There is more than one record for part time girls
3207	Error	<Section67andSEN> must not be >1	There is more than one record for section 6, 7 and SEN
3208	Error	<CoursesBoys1516> must not be >1	There is more than one record for course of study boys aged 15 and 16
3209	Error	<CoursesBoys1718> must not be >1	There is more than one record for course of study boys aged 17 and 18+
3210	Error	<CoursesGirls1516> must not be >1	There is more than one record for course of study girls aged 15 and 16

3211	Error	<CoursesGirls1718> must not be >1	There is more than one record for course of study girls aged 17 and 18+
3212	Error	<KeyStage4> must not be >1	There is more than one record for Key Stage 4
3250	Error	<CBoysFinalYrKS4> must be < than or = to the sum of <BoyFTTot> + <BoyPTTot>	There are more Boys in their final year of KS4 than total boys on the register
3251	Error	<CGirlsFinalYrKS4> must be < than or = to the sum of <GirlFTTot> + <GirlPTTot>	There are more Girls in their final year of KS4 than total girls on the register
3213	Error	There is more than one record where <NewAppointmentTeacher><Surname> and <FirstName> is the same	There is a duplicate record for a new appointment teacher
3213a	Error	There is more than one record where <LeaverTeacher><Surname> and <FirstName> is the same	There is a duplicate record for a teacher who has left
3213b	Error	There is more than one record where <NewAppointmentSupportStaff><Surname> and <FirstName> is the same	There is a duplicate record for a new appointment support staff
3213c	Error	There is more than one record where <LeaverSupportStaff><Surname> and <FirstName> is the same	There is a duplicate record for a support staff who has left
3213d	Error	There is more than one record where <Proprietor><Surname> <FirstName> and <DOB> is the same	There is a duplicate record for a proprietor
3213g	Error	There is more than one record where <NewlyAppointedBodyMember><Surname> <FirstName> and <DOB> is the same	There is a duplicate record for a newly appointed body member
3213h	Error	If <Proprietors> is completed, then <ProprietorBody> or <ChairOfProprietorBody> or <NewlyAppointedBodyMembers> should not	Individual proprietors reported as well as a proprietor body

		be completed	
3213j	Error	If <ProprietorBody> or <ChairOfProprietorBody> or <NewlyAppointedBodyMembers> are completed, then <Proprietors> should not be completed	Proprietor body reported as well as individual proprietors
3530	Error	<GirlTot> must be equal to the sum of <Girl19Over>, <Girl18>, <Girl17>, <Girl16>, <Girl15>, <Girl14>, <Girl13>, <Girl12>, <Girl11>, <Girl10>, <Girl9>, <Girl8>, <Girl7>, <Girl6>, <Girl5>, <Girl4Upper>, <Girl4Middle>, <Girl4Lower>, <Girl3Upper>, <Girl3Middle>, <Girl3Lower>, <Girl2> <Girl1> and <GirlUnder1>	Sum of registered full time girls does not equal number of registered girls breakdown
3540	Error	<BoyPTTot> must be equal to the sum of <BoyPT19Over>, <BoyPT18>, <BoyPT17>, <BoyPT16>, <BoyPT15>, <BoyPT14>, <BoyPT13>, <BoyPT12>, <BoyPT11>, <BoyPT10>, <BoyPT9>, <BoyPT8>, <BoyPT7>, <BoyPT6>, <BoyPT5>, <BoyPT4Upper>, <BoyPT4Middle>, <BoyPT4Lower>, <BoyPT3Upper>, <BoyPT3Middle>, <BoyPT3Lower>, <BoyPT2> <BoyPT1> and <BoyPTUnder1>	Sum of registered part time boys does not equal number of registered boys part time breakdown
3550	Error	<GirlPTTot> must be equal to the sum of <GirlIPT19Over>, <GirlIPT18>, <GirlIPT17>, <GirlIPT16>, <GirlIPT15>, <GirlIPT14>, <GirlIPT13>, <GirlIPT12>, <GirlIPT11>, <GirlIPT10>, <GirlIPT9>, <GirlIPT8>, <GirlIPT7>, <GirlIPT6>, <GirlIPT5>, <GirlIPT4Upper>, <GirlIPT4Middle>, <GirlIPT4Lower>, <GirlIPT3Upper>, <GirlIPT3Middle>, <GirlIPT3Lower>, <GirlIPT2> <GirlIPT1> and <GirlIPTUnder1>	Sum of registered part time girls does not equal number of registered part time girls breakdown
3680	Error	<BoyBoarders> must not be >the sum of	There are more boy

		<BoyTot> and <BoyPTTot>	boarders than boy pupils on the register.
3690	Error	<GirlBoarders> must not be >the sum of <GirlTot> and <GirlPTTot>	There are more girl boarders than girl pupils on the register.
3695	Error	<PupilsInCare> must not be >the sum of <BoyTot>,<BoyPTTot>,<GirlTot> and <GirlPTTot>	There are more pupils in care than total pupils on the register.
3820	Error	<PupsSENStatement> must not be >the sum of <BoyTot>,<BoyPTTot>,<GirlTot> and <GirlPTTot>	There are more SEN pupils with statements than total registered pupils
3860	Error	<PupsSENNoStatement> must not be >the sum of <BoyTot>,<BoyPTTot>,<GirlTot> and <GirlPTTot>	There are more SEN pupils without statements than total registered pupils
3865	Error	The sum of <PupsSENStatement> and <PupsSENNoStatement> must not be > <BoyTot>,<BoyPTTot>,<GirlTot> and <GirlPTTot>	There are more pupils with SEN than total pupils on the register
3246	Query	The sum of <PupsSENStatement> and <PupsSENNoStatement> should be > 0	There are no pupils with SEN recorded Are you sure?
4270	Error	The sum of <BoyTot>, <GirlTot>, <BoyPTTot> and <GirlPTTot> must be greater than or equal to 0	Total pupils entry missing
863	Error	All Nil Return fields must be either 'Yes' or 'No'	One or more nil return fields are blank
3214	Error	<NewAppointmentTeachers> must be present if<NewAppTeachersNilReturn> is = 'Yes'	School has indicated that there are new teachers appointed but details of new teacher have not been provided

3215	Error	<NewAppointmentTeachers> must not be present if <NewAppTeachersNilReturn> is = `No`	School has indicated that there are no new teachers appointed but teacher details have been provided
3216	Error	<LeaversTeachers> must be present if if<LeaversTeachersNilReturn> is = `Yes`	School has indicated that there are leaver teachers but details of leavers have not been provided
3217	Error	<LeaversTeachers> must not be present if <LeaversTeachersNilReturn> is = No`	School has indicated that there are not any leavers teachers but teacher details have been provided
3218	Error	<NewAppointmentsSuppStaff> must be present if<NewAppSuppStaffNilReturn> is = `Yes`	School has indicated that there are new support staff appointed but details of new support staff have not been provided
3219	Error	<NewAppointmentSuppStaff> must not be present if <NewAppSuppStaffNilReturn> is = `No`	School has indicated that there are not any new support staff appointed but support staff details have been provided
3220	Error	<LeaversSupportStaff> must be present if<LeaversSuppStaffNilReturn> is = `Yes`	School has indicated that there are leaver support staff but details of leavers have not been provided
3221	Error	<LeaversSupportStaff> must not be present if <LeaversSuppStaffNilReturn> is = `No`	School has indicated that there are not any support staff leavers but support staff details have been provided
3222	Error	<IndividualProprietor> must be present if<IndividualProprietorNilReturn> is = `Yes`	School has indicated that there are individual proprietors appointed, but details of individual

			proprietors have not been provided.
3223	Error	<IndividualProprietor> must not be present if <IndividualProprietorNILReturn> is = `No`	School has indicated that there are no proprietors appointed but details have been provided
3224	Error	<ProprietorBody> must be present if<ProprietorBodyNilReturn> is = `Yes`	School has indicated that there is a Proprietor Body but details have not been provided
3225	Error	<ProprietorBody> must not be present if <ProprietorBodyNilReturn> is = `No`	School has indicated that there is no proprietor body but details have been provided
3226	Error	<NewlyAppointedBodyMember> must be present if<NewlyAppointedBodyMemberNilReturn> is = `Yes`	School has indicated that there are new proprietor body members but details have not been provided
3227	Error	<NewlyAppointedBodyMember> must not be present if if<NewlyAppointedBodyMemberNilReturn> is = `No`	School has indicated that there are not any new proprietor body members but details have been provided
3238	Error	There is a record for both <IndividualProprietor> and <ProprietorBody> only <IndividualProprietor> or <ProprietorBody> should be present	Only a record for individual proprietor or proprietor body should be present - not both
3239	Error	There must be a record for either <IndividualProprietor> or <ProprietorBody>	There must be details for either individual proprietors or proprietor body
3240	Error	Annex A Part A and B If <Post> or <Surname> or <PreviousSurname> or <FirstName> is	School have not completed full details of new appointment or

		present, then <Post>, <Surname> and <FirstName> must be present	leaver teachers.
3241	Error	<p>Annex B Part A</p> <p>If <Post>, or <Surname> or <FirstName> or <PostTitle> is present then all should be present</p>	School have not completed full details of new appointed support staff
3242	Error	<p>Annex B Part B</p> <p>If <Post>, or <Surname> or <FirstName> or <PostTitle> is present then all should be present</p>	School have not completed full details of leavers support staff
3243	Error	<p>Annex C Part A</p> <p>If <Surname>, or <FirstName> or <DOB> or <PostCode> or <SAON> or <PAON> or <Street> or <Locality> or <Town> or <AdministrativeArea> or <PostTown> or <AddressLine1> or <AddressLine2> or <AddressLine3> or <AddressLine4> or <AddressLine5> then <TelephoneSTD> and <TelephoneNumber> and <Change> must be present</p>	Telephone details for individual proprietors not provided
2340	Error	<p>Annex C part A</p> <p><PostCode> (100121) must be provided and must be in a valid format. Valid formats are:</p> <p>An nAA</p> <p>Ann nAA</p> <p>AAn nAA</p> <p>AAnn nAA</p> <p>AnA nAA</p>	Individual proprietor post code not provided, or in an unrecognised format

		<p>AAnA nAA</p> <p>where 'A' is alphabetic and 'n' is numeric.</p> <p>Also valid:</p> <p>BFPO n</p> <p>BFPO nn</p> <p>BFPO nnn</p>	
2350	Error	<p>Annex C part A</p> <p><AddressLine1> (100128) or <PAON> (100109) must be present.</p>	Insufficient address information provided.
2370	Error	<p>Annex C part A</p> <p>If <SAON> (100103) is present, then <PAON> (100109) must be present.</p>	Where sub-dwelling is present, dwelling must also be present.
2380	Error	<p>Annex C part A</p> <p>If <PAON> (100109) is present, at least one of <Street> (100115) <Locality> (100116), <Town> (100117), <Administrative Area> (100118) or <PostTown> (100119) must be present</p>	Where dwelling is present and at least one of street, locality, town, administrative area or posttown must be shown
2400	Error	<p>Annex C part A</p> <p>If <AddressLine1> (100128) present, one of <AddressLine2> (100129) <AddressLine3> (100130) <AddressLine4> (100131) or <AddressLine5> (100132) should also be present.</p>	Where first line present, at least one other address line should also be present.
2445Q	Query	<p>Annex C part A</p> <p>If <AddressLine1>, <AddressLine2>, <AddressLine3>, <AddressLine4> or <AddressLine5> present, <PAON> (100109), <Street> (100115), <Locality> (100116), <Town> (100117), <AdministrativeArea> (100118) or <PostTown> (100119) should not be</p>	Address information drawn from two conflicting formats.

		present.	
3244	Error	<p>Annex C Part Bi</p> <p>If <BodyName>, or <PostCode> or <SAON> or <PAON> or <Street> or <Locality> or <Town> or <AdministrativeArea> or <PostTown> or <AddressLine1> or <AddressLine2> or <AddressLine3> or <AddressLine4> or <AddressLine5> or then <TelephoneSTD> and <TelephoneNumber> and <Email> must be present</p>	Telephone and email details for proprietor body not provided
2340a	Error	<p>Annex C Part Bi</p> <p><PostCode> (100121) must be provided and must be in a valid format. Valid formats are:</p> <p>An nAA</p> <p>Ann nAA</p> <p>AAn nAA</p> <p>AAnn nAA</p> <p>AnA nAA</p> <p>AAnA nAA</p> <p>where 'A' is alphabetic and 'n' is numeric. Also valid:</p> <p>BFPO n</p> <p>BFPO nn</p> <p>BFPO nnn</p>	Proprietor body post code not provided, or in an unrecognised format
2350a	Error	<p>Annex C Part Bi</p> <p><AddressLine1> (100128) or <PAON> (100109) must be present.</p>	Insufficient address information provided.
2370a	Error	<p>Annex C Part Bi</p>	Where sub-dwelling is present, dwelling must

		If <SAON> (100103) is present, then <PAON> (100109) must be present.	also be present.
2380a	Error	Annex C Part Bi If <PAON> (100109) is present, at least one of <Street> (100115) <Locality> (100116), <Town> (100117), <Administrative Area> (100118) or <PostTown> (100119) must be present	Where dwelling is present and at least one of street, locality, town, administrative area or posttown must be shown
2400a	Error	Annex C Part Bi If <AddressLine1> (100128) present, one of <AddressLine2> (100129) <AddressLine3> (100130) <AddressLine4> (100131) or <AddressLine5> (100132) should also be present.	Where first line present, at least one other address line should also be present.
2445aQ	Query	Annex C Part Bi If <AddressLine1>, <AddressLine2>, <AddressLine3>, <AddressLine4> or <AddressLine5> present, <PAON> (100109), <Street> (100115), <Locality> (100116), <Town> (100117), <AdministrativeArea> (100118) or <PostTown> (100119) should not be present.	Address information drawn from two conflicting formats.
862	Error	Where <postcode> or <SAON> or <LineAddress1> or <email> or <TelephoneNumber> is present for <ProprietorBody>, then <BodyName> must be present	Proprietor body name is missing
851	Error	Annex C Part Bii If <Surname> or <FirstName> or <DOB> or <Change> is present then all should be present	School have not completed full details of chair of proprietorial body
2340b	Error	Annex C Part Bii <PostCode> (100121) must be provided and	Chair of proprietorial body post code not provided, or

		<p>must be in a valid format. Valid formats are:</p> <p>An nAA</p> <p>Ann nAA</p> <p>AAn nAA</p> <p>AAnn nAA</p> <p>AnA nAA</p> <p>AAnA nAA</p> <p>where 'A' is alphabetic and 'n' is numeric. Also valid:</p> <p>BFPO n</p> <p>BFPO nn</p> <p>BFPO nnn</p>	in an unrecognised format
2350b	Error	<p>Annex C Part Bii</p> <p><AddressLine1> (100128) or <PAON> (100109) must be present.</p>	Insufficient address information provided.
2370b	Error	<p>Annex C Part Bii</p> <p>If <SAON> (100103) is present, then <PAON> (100109) must be present.</p>	Where sub-dwelling is present, dwelling must also be present.
2380b	Error	<p>Annex C Part Bii</p> <p>If <PAON> (100109) is present, at least one of <Street> (100115) <Locality> (100116), <Town> (100117), <Administrative Area> (100118) or <PostTown> (100119) must be present</p>	Where dwelling is present and at least one of street, locality, town, administrative area or posttown must be shown
2400b	Error	<p>Annex C Part Bii</p> <p>If <AddressLine1> (100128) present, one of <AddressLine2> (100129) <AddressLine3> (100130) <AddressLine4> (100131) or <AddressLine5> (100132) should also be</p>	Where first line present, at least one other address line should also be present.

		present.	
2445bQ	Query	<p>Annex C Part Bii</p> <p>If <AddressLine1>, <AddressLine2>, <AddressLine3>, <AddressLine4> or <AddressLine5> present, <PAON> (100109), <Street> (100115), <Locality> (100116), <Town> (100117), <AdministrativeArea> (100118)</p> <p>or <PostTown> (100119) should not be present.</p>	Address information drawn from two conflicting formats.
3245	Error	<p>Annex C Part Biii</p> <p>If <Surname>, or <FirstName> or <DOB> are present then all should be present</p>	School have not completed full details of newly appointed body members
2340c	Error	<p>Annex C Part Biii</p> <p><PostCode> (100121) must be provided and must be in a valid format. Valid formats are:</p> <p>An nAA</p> <p>Ann nAA</p> <p>AAn nAA</p> <p>AAnn nAA</p> <p>AnA nAA</p> <p>AAnA nAA</p> <p>where 'A' is alphabetic and 'n' is numeric.</p> <p>Also valid:</p> <p>BFPO n</p> <p>BFPO nn</p> <p>BFPO nnn</p>	Newly appointed body member post code not provided, or in an unrecognised format
2350c	Error	<p>Annex C Part Biii</p>	Insufficient address

		<AddressLine1> (100128) or <PAON> (100109) must be present.	information provided.
2370c	Error	Annex C Part Biii If <SAON> (100103) is present, then <PAON> (100109) must be present.	Where sub-dwelling is present, dwelling must also be present.
2380c	Error	Annex C Part Biii If <PAON> (100109) is present, at least one of <Street> (100115) <Locality> (100116), <Town> (100117), <Administrative Area> (100118) or <PostTown> (100119) must be present	Where dwelling is present and at least one of street, locality, town, administrative area or posttown must be shown
2400c	Error	Annex C Part Biii If <AddressLine1> (100128) present, one of <AddressLine2> (100129) <AddressLine3> (100130) <AddressLine4> (100131) or <AddressLine5> (100132) should also be present.	Where first line present, at least one other address line should also be present.
2445cQ	Query	Annex C Part Biii If <AddressLine1>, <AddressLine2>, <AddressLine3>, <AddressLine4> or <AddressLine5> present, <PAON> (100109), <Street> (100115), <Locality> (100116), <Town> (100117), <AdministrativeArea> (100118) or <PostTown> (100119) should not be present.	Address information drawn from two conflicting formats.
3228	Error	<ContactName> must be present	School contact name is missing
3229	Error	<TelephoneNumber> must be present	Telephone number of contact is missing
3230	Query	<SchoolEmail> should be present	School email address is missing
3231	Error	<SchoolAccommodationChange> must be =	School accommodation

		either `Yes` or `No`	change value must be present.
3232	Error	<SchoolAccommodationChange> is = `Yes` but no details present	School have indicated that there are school accommodation changes but have not provided any details
3233	Error	<SchoolAccommodationChange> is = `No` but details are present	School have indicated that they do not have any school accommodation changes but have provided details
3234	Error	<LowestAnnFeeDayPups> is > 0 then <HighestAnnFeeDayPups> must be >= <LowestAnnFeeDayPups>	Lowest annual day fee is present but highest annual day fee is either missing or is less than lowest annual day fee
3235	Error	<LowestAnnFeeBoardingPups> is > 0 then <HighestAnnFeeBoardingPups> must be >= <LowestAnnFeeBoardingPups>	Lowest annual boarding fee is present but highest annual boarding fee is either missing or is less than lowest annual boarding fee
3236	Query	<LowestAnnFeeBoardingPups> is > 0 then <BoardingBoys> and/or <BoardingGirls> must be > 0	School has boarding annual fees but no boarders are present. Please check
3237	Error	<BoardingBoys> and/or <BoardingGirls> are > 0 then <LowestAnnFeeBoardingPups> must be >= 0	Boarding pupils are present but no boarding fees have been reported
856	Query	If <BoardingPupilsForthcomingYr> is completed, then <ApprovedPlaces> should also be completed	There are boarding pupils reported for the period 1 January 2015 to 31 December 2015 (inclusive), but no approved places for boarding pupils reported.

			Please check
857	Query	If <ApprovedPlaces> is completed, then <BoardingPupilsForthcomingYr> should also be completed	There are approved places for boarding pupils reported, but no boarding pupils reported for the period 1 January 2015 to 31 December 2015 (inclusive). Please check.
858	Query	<ApprovedPlaces> is greater than zero, but <BoardingBoys> plus <BoardingGirls> equals zero	There are approved places for boarding pupils reported, but no current boarding pupils reported. Please check.
859	Query	<Boarding PupilsForthcomingYear> is greater than zero, but <BoardingBoys> plus <BoardingGirls> equals zero.	There are boarding pupils reported for the period 1 January 2015 to 31 December 2015, but no current boarding pupils reported. Please check.
861	Error	<BoardingBoys> plus <BoardingGirls> is greater than <ApprovedPlaces>	There are more boarding pupils reported than approved places.

6 Resubmission guidance

When resubmissions are required the serial number in the header **must** be incremented by the provider's software. Only a whole file can be resubmitted therefore a resubmission **will delete and replace all of the data** contained in the previous submission.

7 Valid values

Valid item values must be in the list or range specified in CBDS, the Common Basic Dataset, [CBDS](#) subject to the exceptions and restrictions below.

Currently not all the specification is in line with CBDS. This is because data items are mainly aggregations. CBDS mainly covers individual data items not aggregate sums of pupil numbers against certain characteristics.

7.1 Local authority codes

Local authority codes (CBDS number 200001, codeset D00004) for this collection only covers ENGLAND local authorities. Coverage also excludes local authority codes:

- 001, 003, 167
- codes starting with 6 and 7
- XXX, MMM and NAA

7.2 Establishment number

Establishment number (CBDS number 200002, codeset D00036) for this collection only covers the following ranges:

- 6000-6899 Independent

8 General notes

XML file generic naming conventions

The following file naming conventions apply: The file extension will be XML. The file name shall be constructed from the following components:

- Origin identifier consisting of the local authority number followed by the establishment number (7 digits)
- Census/data extraction type where 'IND1' indicates that it is an independent school file containing aggregated school level data relating to the January School Level Annual School Census (SLASC)
- Destination identifier where the first three characters are the local authority number, fourth/fifth characters are LL and the sixth / seventh characters are the last two digits of the year (7 characters)
- Serial number (3 digits)

The components should be separated by underscore characters (_)

An example of a IND SLASC file:

- 8016000_IND1_801LL14_001.XML

The total file name length = 28 characters

Appendix A - XML message structure

A1 Overall XML message structure

School Census 2014 - Overall Message Structure	
	<Message>
	<Header>
	See below for details
	</Header>
	<School>
	See below for details
	</School>
	</Message>

A2 Header XML message structure

A standard XML Message Header is required for each Independent School Census file. The data items should be populated according to the guidance in Section 2. The layout is as follows:

SLASC 2014 - Header Structure

	<Header>
	<CollectionDetails>
800001	<Collection>SLASC</Collection>
800003	<Year>2014</Year>
800004	<ReferenceDate>2015-01-15</ReferenceDate>
	</CollectionDetails>
	<Source>
800005	<SourceLevel>S</SourceLevel>
200001	<LA>303</LA>
200002	<Estab>6666</Estab>
800006	<SoftwareCode>AcmeMIS</SoftwareCode>
800008	<Release>1.4 2014-10-14</Release>
800007	<SerialNo>001</SerialNo>
800010	<DateTime>2015-01-15T11:14:05</DateTime>

800011	<CBDSLevel>School</CBDSLevel>
	</Source>
	</Header>

A3 School XML message structure

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<School>	
	<SchoolContact>	
	<ContactName>Jon Smith</ContactName>	A(70)
	<TelephoneSTD>01210</TelephoneSTD>	N(5)
	<TelephoneNumber>1234567</TelephoneNumber>	N(7)
	<SchoolEmail>jsmith@indschool.com</SchoolEmail>	A(254)
	</SchoolContact>	
	<Section1To4>	
	<SchoolAccommodationChange>Yes</SchoolAccommodationChange>	Valid values are `Yes` or `No`

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<SchoolAccommChangeDetails></SchoolAccommChangeDetails>	Free Text field up to 4000 characters
	<LowestAnnFeeDayPups>111111</LowestAnnFeeDayPups>	N(6) No Decimal allowed
	<LowestAnnFeeBoardingPups>111111</LowestAnnFeeBoardingPups>	N(6) No Decimal allowed
	<HighestAnnFeeDayPups>222222</HighestAnnFeeDayPups>	N(6) No Decimal allowed
	<HighestAnnFeeBoardingPups>222222</HighestAnnFeeBoardingPups>	N(6) No Decimal allowed
	<ApprovedPlaces>1000</ApprovedPlaces>	N(4)
	<BoardingPupilsRefyearMinus2>1000</BoardingPupilsRefyearMinus2>	N(4)
	<BoardingPupilsRefyearMinus1>1000</BoardingPupilsRefyearMinus1>	N(4)
	<BoardingPupilsForthcomingYr>1000</BoardingPupilsForthcomingYr>	N(4)
	</Section1To4>	
	<TeachingStaff>	
	<TeachFTMen>10</TeachFTMen>	N(3)
	<TeachFTWom>12</TeachFTWom>	N(3)
	<TeachPTMen>13</TeachPTMen>	N(3)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<TeachPTMenHrs>126</TeachPTMenHrs>	N(4)
	<TeachPTWom>10</TeachPTWom>	N(3)
	<TeachPTWomHrs>100</TeachPTWomHrs>	N(4)
	</TeachingStaff>	
	<PORFTBoys>	
	<Boy19Over>1</Boy19Over>	N(3)
	<Boy18>25</Boy18>	N(3)
	<Boy17>34</Boy17>	N(3)
	<Boy16>48</Boy16>	N(3)
	<Boy15>67</Boy15>	N(3)
	<Boy14>72</Boy14>	N(3)
	<Boy13>71</Boy13>	N(3)
	<Boy12>72</Boy12>	N(3)
	<Boy11>56</Boy11>	N(3)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<Boy10>61</Boy10>	N(3)
	<Boy9>47</Boy9>	N(3)
	<Boy8>47</Boy8>	N(3)
	<Boy7>47</Boy7>	N(3)
	<Boy6>47</Boy6>	N(3)
	<Boy5>78</Boy5>	N(3)
	<Boy4Upper>15</Boy4Upper>	N(3)
	<Boy4Middle>15</Boy4Middle>	N(3)
	<Boy4Lower>15</Boy4Lower>	N(3)
	<Boy3Upper>10</Boy3Upper>	N(3)
	<Boy3Middle>10</Boy3Middle>	N(3)
	<Boy3Lower>10</Boy3Lower>	N(3)
	<Boy2>4</Boy2>	N(3)
	<Boy1>1</Boy1>	N(3)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<BoyUnder1></BoyUnder1>	N(3)
	<BoyTot>853</BoyTot>	N(4)
	</PORFTBoys>	
	<PORFTGirls>	
	<Girl19Over>1</Girl19Over>	N(3)
	<Girl18>20</Girl18>	N(3)
	<Girl17>21</Girl17>	N(3)
	<Girl16>22</Girl16>	N(3)
	<Girl15>23</Girl15>	N(3)
	<Girl14>24</Girl14>	N(3)
	<Girl13>25</Girl13>	N(3)
	<Girl12>26</Girl12>	N(3)
	<Girl11>27</Girl11>	N(3)
	<Girl10>28</Girl10>	N(3)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<Girl9>29</Girl9>	N(3)
	<Girl8>30</Girl8>	N(3)
	<Girl7>31</Girl7>	N(3)
	<Girl6>32</Girl6>	N(3)
	<Girl5>33</Girl5>	N(3)
	<Girl4Upper>20</Girl4Upper>	N(3)
	<Girl4Middle>10</Girl4Middle>	N(3)
	<Girl4Lower>10</Girl4Lower>	N(3)
	<Girl3Upper>10</Girl3Upper>	N(3)
	<Girl3Middle>10</Girl3Middle>	N(3)
	<Girl3Lower>10</Girl3Lower>	N(3)
	<Girl2>5</Girl2>	N(3)
	<Girl1>1</Girl1>	N(3)
	<GirlUnder1>1</GirlUnder1>	N(3)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<GirlTot>449</GirlTot>	N(4)
	</PORFTGirls>	
	<PORPTBoys>	
	<BoyPT19Over></BoyPT19Over>	N(3)
	<BoyPT18></BoyPT18>	N(3)
	<BoyPT17></BoyPT17>	N(3)
	<BoyPT16>1</BoyPT16>	N(3)
	<BoyPT15>2</BoyPT15>	N(3)
	<BoyPT14></BoyPT14>	N(3)
	<BoyPT13></BoyPT13>	N(3)
	<BoyPT12></BoyPT12>	N(3)
	<BoyPT11></BoyPT11>	N(3)
	<BoyPT10></BoyPT10>	N(3)
	<BoyPT9></BoyPT9>	N(3)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<BoyPT8></BoyPT8>	N(3)
	<BoyPT7></BoyPT7>	N(3)
	<BoyPT6>2</BoyPT6>	N(3)
	<BoyPT5>1</BoyPT5>	N(3)
	<BoyPT4Upper>10</BoyPT4Upper>	N(3)
	<BoyPT4Middle>10</BoyPT4Middle>	N(3)
	<BoyPT4Lower>10</BoyPT4Lower>	N(3)
	<BoyPT3Upper>5</BoyPT3Upper>	N(3)
	<BoyPT3Middle>5</BoyPT3Middle>	N(3)
	<BoyPT3Lower>5</BoyPT3Lower>	N(3)
	<BoyPT2>1</BoyPT2>	N(3)
	<BoyPT1></BoyPT1>	N(3)
	<BoyPTUnder1></BoyPTUnder1>	N(3)
	<BoyPTTot>52</BoyPTTot>	N(4)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	</PORPTBoys>	
	<PORPTGirls>	
	<GirlPT19Over></GirlPT19Over>	N(3)
	<GirlPT18></GirlPT18>	N(3)
	<GirlPT17></GirlPT17>	N(3)
	<GirlPT16></GirlPT16>	N(3)
	<GirlPT15></GirlPT15>	N(3)
	<GirlPT14></GirlPT14>	N(3)
	<GirlPT13></GirlPT13>	N(3)
	<GirlPT12></GirlPT12>	N(3)
	<GirlPT11></GirlPT11>	N(3)
	<GirlPT10></GirlPT10>	N(3)
	<GirlPT9></GirlPT9>	N(3)
	<GirlPT8></GirlPT8>	N(3)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<GirlPT7></GirlPT7>	N(3)
	<GirlPT6></GirlPT6>	N(3)
	<GirlPT5>1</GirlPT5>	N(3)
	<GirlPT4Upper>10</GirlPT4Upper>	N(3)
	<GirlPT4Middle>10</GirlPT4Middle>	N(3)
	<GirlPT4Lower>10</GirlPT4Lower>	N(3)
	<GirlPT3Upper></GirlPT3Upper>	N(3)
	<GirlPT3Middle></GirlPT3Middle>	N(3)
	<GirlPT3Lower></GirlPT3Lower>	N(3)
	<GirlPT2></GirlPT2>	N(3)
	<GirlPT1></GirlPT1>	N(3)
	<GirlPTUnder1></GirlPTUnder1>	N(3)
	<GirlPTTot>31</GirlPTTot>	N(4)
	</PORPTGirls>	

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<Section67andSEN>	
	<BoardingBoys>96</BoardingBoys>	N(4)
	<BoardingGirls>120</BoardingGirls>	N(4)
	<PupilsInCare>30</PupilsInCare>	N(4)
	<PupsSENStatement>25</PupsSENStatement>	N(4)
	<PupsSENNoStatement>102</PupsSENNoStatement>	N(4)
	</Section67andSEN>	
	<CoursesBoys1516>	
	<CBoys15Level4andAbove>2</CBoys15Level4andAbove>	N(3)
	<CBoys15InternatBaccalaureate></CBoys15InternatBaccalaureate>	N(3)
	<CBoys15GCEALevelPreUPrincipal></CBoys15GCEALevelPreUPrincipal>	N(3)
	<CBoys15GCEASLevelPreUShort></CBoys15GCEASLevelPreUShort>	N(3)
	<CBoys15OtherLevel3Equivalentents></CBoys15OtherLevel3Equivalentents>	N(3)
	<CBoys15GCSEIGCSE>57</CBoys15GCSEIGCSE>	N(3)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<CBoys15OtherLevel2Courses></CBoys15OtherLevel2Courses>	N(3)
	<CBoys15OtherLevel1Courses></CBoys15OtherLevel1Courses>	N(3)
	<CBoys15OtherCourses></CBoys15OtherCourses>	N(3)
	<CBoys16Level4andAbove>1</CBoys16Level4andAbove>	N(3)
	<CBoys16InternatBaccalaureate></CBoys16InternatBaccalaureate>	N(3)
	<CBoys16GCEALevelPreUPrincipal>25</CBoys16GCEALevelPreUPrincipal>	N(3)
	<CBoys16GCEASLevelPreUShort>4</CBoys16GCEASLevelPreUShort>	N(3)
	<CBoys16OtherLevel3Equivalentents></CBoys16OtherLevel3Equivalentents>	N(3)
	<CBoys16GCSEIGCSE>10</CBoys16GCSEIGCSE>	N(3)
	<CBoys16OtherLevel2Courses></CBoys16OtherLevel2Courses>	N(3)
	<CBoys16OtherLevel1Courses></CBoys16OtherLevel1Courses>	N(3)
	<CBoys16OtherCourses>6</CBoys16OtherCourses>	N(3)
	</CoursesBoys1516>	
	<CoursesBoys1718>	

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<CBoys17Level4andAbove></CBoys17Level4andAbove>	N(3)
	<CBoys17InternatBaccalaureate></CBoys17InternatBaccalaureate>	N(3)
	<CBoys17GCEALevelPreUPrincipal>34</CBoys17GCEALevelPreUPrincipal>	N(3)
	<CBoys17GCEASLevelPreUShort></CBoys17GCEASLevelPreUShort>	N(3)
	<CBoys17OtherLevel3Equivalents></CBoys17OtherLevel3Equivalents>	N(3)
	<CBoys17GCSEIGCSE></CBoys17GCSEIGCSE>	N(3)
	<CBoys17OtherLevel2Courses></CBoys17OtherLevel2Courses>	N(3)
	<CBoys17OtherLevel1Courses></CBoys17OtherLevel1Courses>	N(3)
	<CBoys17OtherCourses></CBoys17OtherCourses>	N(3)
	<CBoys18OverLevel4andAbove></CBoys18OverLevel4andAbove >	N(3)
	<CBoys18OverInternatBaccalaureate></CBoys18OverInternatBaccalaureate>	N(3)
	<CBoys18OverGCEALevelPreUPrincipal>16</CBoys18OverGCEALevelPreUPrincipal>	N(3)
	<CBoys18OverGCEASLevelPreUShort></CBoys18OverGCEASLevelPreUShort>	N(3)
	<CBoys18OverOtherLevel3Equivalents></CBoys18OverOtherLevel3Equivalents>	N(3)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<CBoys18OverGCSEIGCSE></CBoys18OverGCSEIGCSE>	N(3)
	<CBoys18OverOtherLevel2Courses></CBoys18OverOtherLevel2Courses>	N(3)
	<CBoys18OverOtherLevel1Courses></CBoys18OverOtherLevel1Courses>	N(3)
	<CBoys18OverOtherCourses></CBoys18OverOtherCourses>	N(3)
	</CoursesBoys1718>	
	<CoursesGirls1516>	
	<CGirls15Level4andAbove></CGirls15Level4andAbove>	N(3)
	<CGirls15InternatBaccalaureate></CGirls15InternatBaccalaureate>	N(3)
	<CGirls15GCEALevelPreUPrincipal>2</CGirls15GCEALevelPreUPrincipal>	N(3)
	<CGirls15GCEASLevelPreUShort></CGirls15GCEASLevelPreUShort>	N(3)
	<CGirls15OtherLevel3Equivalentents></CGirls15OtherLevel3Equivalentents>	N(3)
	<CGirls15GCSEIGCSE>20</CGirls15GCSEIGCSE>	N(3)
	<CGirls15OtherLevel2Courses></CGirls15OtherLevel2Courses>	N(3)
	<CGirls15OtherLevel1Courses></CGirls15OtherLevel1Courses>	N(3)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<CGirls15OtherCourses></CGirls15OtherCourses>	N(3)
	<CGirls16Level4andAbove></CGirls16Level4andAbove>	N(3)
	<CGirls16InternatBaccalaureate></CGirls16InternatBaccalaureate>	N(3)
	<CGirls16GCEALevelPreUPrincipal>2</CGirls16GCEALevelPreUPrincipal>	N(3)
	<CGirls16GCEASLevelPreUShort>20</CGirls16GCEASLevelPreUShort>	N(3)
	<CGirls16OtherLevel3Equivalentents></CGirls16OtherLevel3Equivalentents>	N(3)
	<CGirls16GCSEIGCSE></CGirls16GCSEIGCSE>	N(3)
	<CGirls16OtherLevel2Courses></CGirls16OtherLevel2Courses>	N(3)
	<CGirls16OtherLevel1Courses></CGirls16OtherLevel1Courses>	N(3)
	<CGirls16OtherCourses></CGirls16OtherCourses>	N(3)
	</CoursesGirls1516>	
	<CoursesGirls1718>	
	<CGirls17Level4andAbove></CGirls17Level4andAbove>	N(3)
	<CGirls17InternatBaccalaureate>1</CGirls17InternatBaccalaureate>	N(3)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<CGirls17GCEALevelPreUPrincipal>6</CGirls17GCEALevelPreUPrincipal>	N(3)
	<CGirls17GCEASLevelPreUShort>1</CGirls17GCEASLevelPreUShort>	N(3)
	<CGirls17OtherLevel3Equivalents></CGirls17OtherLevel3Equivalents>	N(3)
	<CGirls17GCSEIGCSE></CGirls17GCSEIGCSE>	N(3)
	<CGirls17OtherLevel2Courses></CGirls17OtherLevel2Courses>	N(3)
	<CGirls17OtherLevel1Courses></CGirls17OtherLevel1Courses>	N(3)
	<CGirls17OtherCourses></CGirls17OtherCourses>	N(3)
	<CGirls18OverLevel4andAbove></CGirls18OverLevel4andAbove>	N(3)
	<CGirls18OverInternatBaccalaureate>1</CGirls18OverInternatBaccalaureate>	N(3)
	<CGirls18OverGCEALevelPreUPrincipal>6</CGirls18OverGCEALevelPreUPrincipal>	N(3)
	<CGirls18OverGCEASLevelPreUShort>3</CGirls18OverGCEASLevelPreUShort>	N(3)
	<CGirls18OverOtherLevel3Equivalents></CGirls18OverOtherLevel3Equivalents>	N(3)
	<CGirls18OverGCSEIGCSE></CGirls18OverGCSEIGCSE>	N(3)
	<CGirls18OverOtherLevel2Courses></CGirls18OverOtherLevel2Courses>	N(3)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<CGirls18OverOtherLevel1Courses></CGirls18OverOtherLevel1Courses>	N(3)
	<CGirls18OverOtherCourses>1</CGirls18OverOtherCourses>	N(3)
	</CoursesGirls1718>	
	<KeyStage4>	
	<CBoysFinalYrKS4>69</CBoysFinalYrKS4>	N(3)
	<CGirlsFinalYrKS4>27</CGirlsFinalYrKS4>	N(3)
	</KeyStage4>	
	<NilReturn>	
	<NewAppTeachersNilReturn>Yes</NewAppTeachersNilReturn>	Valid values are `Yes` or `No`. If Yes there should be data returned
	<LeaversTeachersNilReturn>No</LeaversTeachersNilReturn>	Valid values are `Yes` or `No`. If No there should be no data returned
	<NewAppsSuppStaffNilReturn>No</NewAppsSuppStaffNilReturn>	Valid values are `Yes` or `No`. If No there should be no data returned
	<LeaversSuppStaffNilReturn>Yes</LeaversSuppStaffNilReturn>	Valid values are `Yes` or `No`. If Yes there should be data returned
	<IndividualProprietorNilReturn>Yes</IndividualProprietorNilReturn>	Valid values are `Yes` or `No`. If Yes there should be data

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
		returned
	<ProprietorBodyNilReturn>Yes</ProprietorBodyNilReturn>	Valid values are `Yes` or `No`. If `Yes` there should be data returned
	<NewlyAppointedBodyMemberNilReturn>No</NewlyAppointedBodyMemberNilReturn>	Valid values are `Yes` or `No`. If `No` there should be no data returned
	</NilReturn>	
	<NewAppointmentsTeachers>	
	<NewAppointmentTeacher>	1 to n
	<Post>F</Post>	A(1). Valid values for `Post` are `H`, `F`, `P`
	<Surname>Connell</Surname>	A(35)
	<PreviousSurname>James</PreviousSurname>	A(35)
	<FirstName>Peter</FirstName>	A(35)
	</NewAppointmentTeacher>	
	</NewAppointmentsTeachers>	
	<LeaversTeachers>	
	<LeaverTeacher>	1 to n

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<Post></Post>	A(1). Valid values for `Post` are `H`, `F`, `P`
	<Surname></Surname>	A(35)
	<PreviousSurname></PreviousSurname>	A(35)
	<FirstName></FirstName>	A(35)
	</LeaverTeacher>	
	</LeaversTeachers>	
	<NewAppointmentsSupportStaff>	
	<NewAppointmentSupportStaff>	1 to n
	<Post></Post>	A(1). Valid values for `Post` are `F`, `P`
	<Surname></Surname>	A(35)
	<PreviousSurname></PreviousSurname>	A(35)
	<FirstName></FirstName>	A(35)
	<PostTitle></PostTitle>	A(50)
	</NewAppointmentSupportStaff>	

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	</NewAppointmentsSupportStaff>	
	<LeaversSupportStaff>	
	<LeaverSupportStaff>	1 to n
	<Post>P</Post>	A(1). Valid values for `Post` are `F`, `P`
	<Surname>Johnson</Surname>	A(35)
	<PreviousSurname></PreviousSurname>	A(35)
	<FirstName>Amanda</FirstName>	A(35)
	<PostTitle></PostTitle>	(A50)
	</LeaverSupportStaff>	
	</LeaversSupportStaff>	
	<Proprietors>	NB: If <Proprietors> is completed, then <ProprietorBody> or <ChairOfProprietorBody> or <NewlyAppointedBodyMembers> should not be completed
	<Proprietor>	1 to n
	<Surname>Tailford</Surname>	A(35)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<PreviousSurname>Bailey</PreviousSurname>	A(35)
	<FirstName>Mary</FirstName>	A(35)
	<DOB>1962-06-21</DOB>	In format: yyyy—mm-dd
	<Email>Mary.Tailford@gov.uk</Email>	A(254)
	<AddressInformation>	
	<PostCode>TS13 4ZR</PostCode>	BS7666 Postcode A,N(8)
	EITHER <BS7666Format>	
	<SAON> 2 Flat</SAON>	A,N(100)
	<PAON> 123 </PAON>	A,N(100)
	<Street>Kirk Lane</Street>	A(100)
	<Locality>Inner Area</Locality>	A(35)
	<Town>Redborough</Town>	A(30)
	<AdministrativeArea>An Area</AdministrativeArea>	A(30)
	<PostTown>Marske</PostTown>	A(30)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	</BS7666Format>	
	OR <LineAddressFormat>	
	<AddressLine1>123 Kirk Lane</AddressLine1>	A(40)
	<AddressLine2>Redborough</AddressLine2>	A(40)
	<AddressLine3>Yorkshire</AddressLine3>	A(40)
	<AddressLine4>Elsewhere</AddressLine4>	A(40)
	<AddressLine5>And Another</AddressLine5>	A(40)
	</LineAddressFormat>	
	</AddressInformation>	
	<TelephoneSTD>22552</TelephoneSTD>	N(5)
	<TelephoneNumber>1234567</TelephoneNumber>	N(7)
	<Change>NO</Change>	Valid values are 'Yes' or 'No'.
	</Proprietor>	
	</Proprietors>	

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<ProprietorBody>	NB: If <ProprietorBody> or <ChairOfProprietorBody> or <NewlyAppointedBodyMembers> is completed, then <Proprietors> should not be completed
	<BodyName>Armstrong</BodyName>	A(100)
	<AddressInformation>	
	<PostCode>TS13 4ZR</PostCode>	BS7666 Postcode A,N(8)
	EITHER <BS7666Format>	
	<SAON> 2 Flat</SAON>	A,N(100)
	<PAON> 123 </PAON>	A,N(100)
	<Street>Kirk Lane</Street>	A(100)
	<Locality>Inner Area</Locality>	A(35)
	<Town>Redborough</Town>	A(30)
	<AdministrativeArea>An Area</AdministrativeArea>	A(30)
	<PostTown>Marske</PostTown>	A(30)
	</BS7666Format>	

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	OR <LineAddressFormat>	
	<AddressLine1>123 Kirk Lane</AddressLine1>	A(40)
	<AddressLine2>Redborough</AddressLine2>	A(40)
	<AddressLine3>Yorkshire</AddressLine3>	A(40)
	<AddressLine4>Elsewhere</AddressLine4>	A(40)
	<AddressLine5>And Another</AddressLine5>	A(40)
	</LineAddressFormat>	
	</AddressInformation>	
	<TelephoneSTD>01234</TelephoneSTD>	N(5)
	<TelephoneNumber>1234567</TelephoneNumber>	N(7)
	<Email>Armstrong.gov.uk</Email>	A(254)
	</ProprietorBody>	
	<ChairOfProprietorialBody>	
	<Surname>Jones</Surname>	A(35)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<PreviousSurname>Smith</PreviousSurname>	A(35)
	<FirstName>Andy</FirstName>	A(35)
	<DOB>1962-07-21</DOB>	In format: yyyy-mm-dd
	<Change>NO</Change>	Valid values are 'Yes' or 'No'.
	<AddressInformation>	
	<PostCode>TS13 4ZR</PostCode>	BS7666 Postcode A,N(8)
	EITHER <BS7666Format>	
	<SAON> 2 Flat</SAON>	A,N(100)
	<PAON> 123 </PAON>	A,N(100)
	<Street>Kirk Lane</Street>	A(100)
	<Locality>Inner Area</Locality>	A(35)
	<Town>Redborough</Town>	A(30)
	<AdministrativeArea>An Area</AdministrativeArea>	A(30)
	<PostTown>Marske</PostTown>	A(30)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	</BS7666Format>	
	OR <LineAddressFormat>	
	<AddressLine1>123 Kirk Lane</AddressLine1>	A(40)
	<AddressLine2>Redborough</AddressLine2>	A(40)
	<AddressLine3>Yorkshire</AddressLine3>	A(40)
	<AddressLine4>Elsewhere</AddressLine4>	A(40)
	<AddressLine5>And Another</AddressLine5>	A(40)
	</LineAddressFormat>	
	</AddressInformation>	
	</ChairOfProprietorialBody>	
	<NewlyAppointedBodyMembers>	
	<NewlyAppointedBodyMember>	1 to n
	<Surname>Tailford</Surname>	A(35)
	<PreviousSurname>Bailey</PreviousSurname>	A(35)

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<FirstName>Mary</FirstName>	A(35)
	<DOB>1962-07-21</DOB>	In format: yyyy-mm-dd
	<AddressInformation>	
	<PostCode>TS13 4ZR</PostCode>	BS7666 Postcode A,N(8)
	EITHER <BS7666Format>	
	<SAON> 2 Flat</SAON>	A,N(100)
	<PAON> 123 </PAON>	A,N(100)
	<Street>Kirk Lane</Street>	A(100)
	<Locality>Inner Area</Locality>	A(35)
	<Town>Redborough</Town>	A(30)
	<AdministrativeArea>An Area</AdministrativeArea>	A(30)
	<PostTown>Marske</PostTown>	A(30)
	</BS7666Format>	
	OR <LineAddressFormat>	

CBDS	Data	Notes and Field Lengths A = Alpha; N= numeric)
	<AddressLine1>123 Kirk Lane</AddressLine1>	A(40)
	<AddressLine2>Redborough</AddressLine2>	A(40)
	<AddressLine3>Yorkshire</AddressLine3>	A(40)
	<AddressLine4>Elsewhere</AddressLine4>	A(40)
	<AddressLine5>And Another</AddressLine5>	A(40)
	</LineAddressFormat>	
	</AddressInformation>	
	</NewlyAppointedBodyMember>	
	</NewlyAppointedBodyMembers>	
	</School>	

Version History

V0.1	Major changes are as follows: General: Changes to capitalisation and other style changes. Para 3.3: Removal of Chair of Governors data item Rule 3239 – Tag symbol corrected Rule 3246 – Rule wording amended Rules 852-855 removed Rules 856, 857 amended Rules 858, 859, 861 added to check approved places against current boarding pupils Rule 862 added to check Proprietor Body Name Rule 863 added to check Nil Returns Rule 1040 removed	Alan Brooks, DDU; June 2014
V1.0	Base lined version.	Alan Brooks, DDU; July 2014
V1.1	Removal of incorrect reference to URN in paragraph 2.2 (message header) as agreed by RFC 763.	Alan Brooks, DDU; December 2014



Department
for Education

© Crown copyright 2014

You may re-use this document/publication (not including logos) free of charge in any format or medium, under the terms of the Open Government Licence v2.0. Where we have identified any third party copyright information you will need to obtain permission from the copyright holders concerned.

To view this licence:

visit www.nationalarchives.gov.uk/doc/open-government-licence/version/2
email psi@nationalarchives.gsi.gov.uk

About this publication:

enquiries <https://www.education.gov.uk/form/data-collection-request-form>
download www.gov.uk/government/publications

Reference: DFE-00064-2014



Follow us on Twitter:
[@educationgovuk](https://twitter.com/educationgovuk)



Like us on Facebook:
facebook.com/educationgovuk