- DO NOT STAPLE
- PRINT ON ONE SIDE ONLY

FORM AR21

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR A TRADE UNION

| Name of Trade Union: | National Association of Stable Staff | | | |
|--|---|--|--|--|
| Year ended: | 31 December 2013 | | | |
| List no: | 587T | | | |
| Head or Main Office: | The New Astley Club Fred Archer Way Newmarket Suffolk CB8 8NT | | | |
| Website address (if available) | www.naoss.co.uk | | | |
| Has the address changed during the year to which the return relates? | Yes No Click the appropriate box) | | | |
| General Secretary: | G McGrath | | | |
| Telephone Number: | 01638 663411 | | | |
| Contact name for queries regarding | UHY Hacker Young LLP | | | |
| Telephone Number: | 0115 9590900 | | | |
| E-mail: | nottingham@uhy-uk.com | | | |
| PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN. Any difficulties or problems in the completion of this return should be directed to the Certification Officer as below or by telephone to: 020 7210 3734 | | | | |
| The address to which returns and othe | | | | |
| For Unions based in England and Wales: Certification Office for Trade Unions and Employers' Associations 22 nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ | | | | |

For Unions based in Scotland:

Certification Office for Trade Unions and Employers' Associations Melrose House, 69a George Street, Edinburgh EH2 2JG

(Revised February 2011)

RETURN OF MEMBERS

(see notes 10 and 11)

| | • | TOMEDELY OF MILE | | E END OF THE YEA | |
|--------|------------------|---------------------|-------------------|--|--------|
| | Great Britain | Northern Ireland | Irish Republic | Elsewhere Abroad (including Channel Islands) | TOTALS |
| MALE | 3009. | | | | 3009 |
| FEMALE | 2776 | | | | 2776 |
| TOTAL | 5,785 | | | | A 5785 |

| | Britain | Ireland | Republic | (Including Channel Islands) | TOTALS |
|--------------------------|---------------------|---|-----------------------------------|--|-------------------------|
| /ALE | 3009. | | | | 3009 |
| EMALE | 2776 | | | | 2776 |
| TOTAL | 5,785 | | | | A 5785 |
| s held: | | d in totals box 'A' abov | | e or authorised address | 21 |
| Please att his form (| relates, with the t | e to this form a comp itle of each persons | office. | OST ers in post at the end of F OFFICERS | the year to which |
| return. | mplete the follow | | ranges of officers de TACHED LIST | uring the twelve month | s covered by this Date |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| State wh | ether the union is | 3 : | | | |
| a. Ab | ranch of another t | rade union? | Yes | No 🔀 | |
| If ye | es, state the name | of that other union: | | | |
| b. A fe | ederation of trade | unions? | Yes | No 🔀 | |
| If you | es, state the numb | er of affiliated | | | |
| and | i names: | | | ······································ | |

RETURN OF CHANGE OF OFFICERS

Executive Council

The Executive Council members serving from 1 January 2013 until 31 December 2013 were as follows:-

G McGrath - Chief Executive

D Phillips Brant - President

K Bedford (resigned May 2013)

N Payne

A Sewell (resigned May 2013)

A Boxhall

S Singh (resigned August 2013) R Sharma (resigned August 2013)

L Allen

E Carluto (appointed May 2013)

Chief Executive

G McGrath

Trustees

Derek Thompson Baroness Anne Mallalieu Laurie Bell Dr Janet Miller David Ashforth Ian Balding

GENERAL FUND

(see notes 13 to 18)

| £ | £ |
|---|---|
| | 65 |
| | |
| *** | *************************************** |
| *************************************** | |
| | |
| | |
| | |
| | 65 |
| | 207 |
| | |
| | |
| 312615 | |
| | |
| | 312615 |
| TOTAL INCOME | |
| TOTAL INCOME | 312887 |
| | |
| | 63440 |
| | 166689 |
| | |
| | |
| | |
| | ! |
| | |
| | 41 |
| AL EXPENDITURE | |
| AL EXPENDITORE | 230170 |
| | 82717 |
| | |
| | 101988 |
| | |
| | 184705 |
| | 312615 TOTAL INCOME AL EXPENDITURE |

ANALYSIS OF INCOME FROM FEDERATION AND OTHER BODIES AND OTHER INCOME

(see notes 19 and 20)

| DESCRIPTION | £ | £ |
|--|--|--------|
| Federation and other bodies | | |
| | 1 | |
| | | |
| | 1 | |
| | | |
| | The state of the s | |
| | | |
| | | |
| | | |
| TOTAL FEDERATION AN | O OTHER BODIES | |
| Other income | - | |
| Sundry income | 800 | |
| Insurance commission Prize money and cloth sponsorship | 11400 298637 | |
| Educational fund – residual amount transferred to general fund | 1778 | |
| | | |
| | | |
| | | |
| | | |
| | : | |
| TOTA | L OTHER INCOME | 312615 |
| TOTAL OF AL | L OTHER INCOME | 312615 |

ANALYSIS OF BENEFIT EXPENDITURE SHOWN AT GENERAL FUND

(see notes 21 to 23)

| | £ | 4 | £ |
|--|-------|--|-----------------------|
| Representation – Employment Related Issues Legal costs - members | 22119 | brought forward Education and Training services | 34918 |
| Representation – Non Employment Related Issues | | | |
| | | Negotiated Discount Services | |
| Communications Newsletter | 12799 | | |
| | | Salary Costs | |
| Advisory Services | | | |
| Dispute Benefits | | Other Benefits and Grants (specify) Affiliation subs Event & sports team costs Christmas party | 6505 20110 1907 |
| Other Cash Payments | | | |
| carried forward | 34918 | Total (should agree with figure in General Fund) | 63440 |

(See notes 24 and 25)

| FUND 2 | | | Fund Account |
|-------------|---|-------------------|--------------|
| Name: | Regional Football Sponsorship Fund | £ | £ |
| Income | | | |
| | From members | | |
| | Investment income (as at page 12) | | |
| | Other income (specify) | | |
| | Sponsorship | 10000 | |
| | | | |
| | Total other incor | ne as specified | 10000 |
| | | Total Income | 10000 |
| Expenditure | | | |
| • | Benefits to members – Events & sports team costs | | 10000 |
| | Administrative expenses and other expenditure (as at page 10) | | |
| | · | tal Expenditure | 10000 |
| | Surplus (Defi | cit) for the year | NIL |
| | Amount of fund at be | ginning of year | NIL |
| | Amount of fund at the end of year (as | Balance Sheet) | NIL |
| | Number of members contributin | g at end of year | N/A |

| FUND: | 3 | | Fund Account |
|-------------|---|--------------|---------------------|
| Name: | Educational Project Fund | £ | £ |
| Income | | | |
| | From members | | - Li |
| | Investment income (as at page 12) | | 1 |
| | Other income (specify) | | |
| | Total other income a | as specified | |
| | т | otal income | NIL |
| Expenditure | | | |
| Expenditure | Benefits to members | | |
| | Residual amount transferred to general fund | | 1778 |
| | Administrative expenses and other expenditure (as at page 10) | | |
| | | Expenditure | 1778 |
| | Surplus (Deficit) | for the year | (1778) |
| | Amount of fund at begin | = | |
| | Amount of fund at the end of year (as Bal | ance Sheet) | NIL |
| | Number of members contributing at | and of year | N/A |

(See notes 24 and 25)

| FUND 4 | | | Fund Account |
|-------------|---|--------------------|--------------|
| Name: | Union Learning Fund | £ | £ |
| Income | | | |
| | From members | | |
| | Investment income (as at page 12) | | |
| | Other income (specify) | | |
| | Grant receivable | 59752 | |
| | Total other inco | me as specified | 59752 |
| | | Total Income | 59752 |
| Expenditure | Benefits to members – Project expenses (including staff costs) Administrative expenses and other expenditure (as at page | | 59752 |
| | 10) To | tal Expenditure | 59752 |
| | Surplus (Def | icit) for the year | NIL |
| | Amount of fund at be | eginning of year | NIL |
| | Amount of fund at the end of year (as | Balance Sheet) | NIL |
| | Number of members contributin | g at end of year | N/A |

| FUND 5 | | | Fund Account |
|--------------|---|--------------------|---------------------|
| Name: | | £ | £ |
| Income | | | |
| | From members | | |
| | Investment income (as at page 12) | | |
| | Other income (specify) | | |
| | | | |
| | Total other inco | me as specified | |
| | | Total Income | |
| Two anditums | | | |
| Expenditure | Benefits to members | | |
| | Administrative expenses and other expenditure (as at page 10) | | |
| | | tal Expenditure | |
| | Surplus (Def | icit) for the year | , |
| | Amount of fund at be | eginning of year | |
| | Amount of fund at the end of year (as | Balance Sheet) | |
| | Number of members contributin | g at end of year | |

(See notes 24 and 25)

| FUND 6 | | Fund Account |
|--|---------------------|--------------|
| Name: | £ | £ |
| Income | | |
| From members | | : |
| Investment income (as at page 12) | | |
| Other income (specify) | | |
| | | |
| | | |
| | | |
| Total other inco | me as specified | |
| | Total Income | |
| | | : |
| Expenditure | [| |
| Benefits to members Administrative expenses and other expenditure (as at page | | |
| 10) | | |
| | otal Expenditure | |
| | | |
| | ficit) for the year | |
| Amount of fund at b | = | |
| Amount of fund at the end of year (as | Balance Sheet) | |
| Number of members contributi | ng at end of year | |
| | | |

| FUND 7 | | | Fund Account |
|-------------|---|--------------------|---------------------|
| Name: | | £ | £ |
| Income | | | |
| | From members | | |
| | Investment income (as at page 12) | | |
| | Other income (specify) | | |
| | | | |
| | Total other inco | me as specified | |
| | | Total Income | |
| P | | | |
| Expenditure | Benefits to members | | |
| | Administrative expenses and other expenditure (as at page 10) | | |
| | To | tal Expenditure | |
| | Surplus (Def | icit) for the year | |
| | Amount of fund at be | eginning of year | • |
| ı | Amount of fund at the end of year (as | Balance Sheet) |) |
| | Number of members contributing | g at end of year | |

(see notes 26 to 31)

| | (See Hotes 20 to 31) | | | | | |
|---|---|---|---------------|--|--|--|
| POLITICAL FU | ND ACCOUNT 1 To be completed by trade unions wh | To be completed by trade unions which maintain their own fund | | | | |
| | | ę. | £ | | | |
| Income | Members contributions and levies | | | | | |
| | Investment income (as at page 12) Other income (specify) | | | | | |
| | | | | | | |
| | Total other | income as specified | | | | |
| | | Total income | | | | |
| Expenditure | | | | | | |
| | Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify) | | | | | |
| | Administration expenses in connection with political objects (specify) | | | | | |
| | Non-political expenditure | | | | | |
| | | Total expenditure | | | | |
| | Sur | olus (deficit) for year | | | | |
| | Amount of political fund | at beginning of year | | | | |
| | Amount of political fund at the end of year | (as Balance Sheet) | | | | |
| | | L. | | | | |
| | Number of members at end of year contributing | g to the political fund | | | | |
| | Number of members at end of the year not contributing | Г | | | | |
| Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund | | | | | | |
| political land | | | | | | |
| | | | · | | | |

| | | t | £ | | |
|--|---|------------------------|---|--|--|
| Income | Contributions and levies collected from members on behalf of central political fund | | | | |
| | Funds received back from central political fund Other income (specify) | | | | |
| | Total other i | ncome as specified | | | |
| | Total other in | Total income | ` | | |
| Expenditure | Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify) | | | | |
| | Administration expenses in connection with political objects (specify) | | | | |
| | Non-political expenditure | | | | |
| | | Total expenditure | | | |
| | Surp | lus (deficit) for year | | | |
| Amount held on behalf of trade union political fund at beginning of year | | | | | |
| | Amount remitted to d | central political fund | | | |
| | Amount held on behalf of central political | fund at end of year | | | |
| | Number of members at end of year contributing | to the political fund | | | |
| | Number of members at end of the year not contributing | | | | |
| Number of n | nembers at end of year who have completed an exemption notice and do not therefore | | | | |

ANALYSIS OF ADMINISTRATIVE EXPENSES AND OTHER OUTGOINGS EXCLUDING AMOUNTS CHARGED TO POLITICAL FUND ACCOUNTS

(see notes 32 and 33)

| (see notes 32 and 33) | £ |
|---|--------|
| Administrative | |
| Expenses | |
| Remuneration and expenses of staff | 81961 |
| Salaries and Wages included in above £69657 | |
| Auditors' fees | 2640 |
| Legal and Professional fees (including consultancy fees & expenses) | 21385 |
| Occupancy costs | 7160 |
| Stationery, printing, postage, telephone, computer expenses, etc. | 24417 |
| Expenses of Executive Committee (Head Office) | 5216 |
| Expenses of conferences | |
| Other administrative expenses (specify) | |
| Training (staff) | 1284 |
| Travel and subsistence | 15334 |
| Newspapers and journals | 629 |
| Insurance | 1863 |
| Miscellaneous | 3975 |
| Other Outgoings | |
| Interest payable: | |
| Bank loans (including overdrafts) | 39 |
| Mortgages | |
| Other loans | |
| Depreciation | 786 |
| Taxation | |
| | |
| Outgoings on land and buildings (specify) | |
| Other outgoings (specify) | |
| Total | 166689 |
| Charged to: General Fund (Page 3) | 166689 |
| Fund (Account 1) | |
| Fund (Account 2) | |
| Fund (Account 3) | |
| Fund (Account) | |
| Total | 166689 |

ANALYSIS OF OFFICIALS SALARIES AND BENEFITS (see notes 34 to 44 below)

| Total | | CH1 | 57691 | 1620 | 203 | | | and the state of t | | | | | |
|-------------------|-------------------------|-------------|-----------------------------|------------------------------|-----------------------|--|--|--|--|--|--|--|--|
| | ifits | Value £ | | | | | | | | | | | |
| Benefits | Other Benefits | Description | | | | | | | | | | | |
| | Pension Contribution | સંજ | 2472 | 0 | 0 | | | | | | | | |
| Employers N.I. | | СH | 5769 | 46 | 0 | | | | | | | | |
| Gross Salary | | сų | 49450 | 1574 | 203 | | | | | | | | |
| Office held | | | G McGrath - Chief Executive | D Phillips Brant - President | A Boxhall – EC Member | A CONTRACTOR OF THE CONTRACTOR | | | | | | | |

ANALYSIS OF INVESTMENT INCOME

(see notes 45 and 46)

| | Political Fund £ | | Other Fund(s) £ |
|-----------------------------------|------------------------|---|-----------------------|
| Rent from land and buildings | | | |
| Dividends (gross) from: | | | |
| Equities (e.g. shares) | | | |
| Interest (gross) from: | | | |
| Government securities (Gilts) | | | |
| Mortgages | | *************************************** | |
| Local Authority Bonds | | | Ē |
| Bank and Building Societies | | | 207 |
| Other investment income (specify) | | | |
| Other investment income (specify) | | | |
| | | | |
| | | | |
| | | | |
| | | | 207 |
| | | | |
| | Total ir | nvestment income | 207 |
| | | | |
| Credited to: | : | | |
| | Gene | eral Fund (Page 3) | 207 |
| | • | Fund (Account) | |
| | ! | Fund (Account) | |
| | † | Fund (Account) | |
| | ! | Fund (Account) | |
| | | Fund (Account) | |
| | | Political Fund | |
| | | | |
| | Total I | nvestment Income | 207 |

BALANCE SHEET as at

31 December 2013

(see notes 47 to 50)

| Previous Year | | £ | £ |
|---------------|---|---------------|--------|
| 3932 | Fixed Assets (at page 14) | | 3146 |
| | Investments (as per analysis on page 15) | | |
| | Quoted (Market value £) | | |
| | Unquoted Total Investments | | |
| | Other Assets | | |
| | Loans to other trade unions | | |
| 7512 | Sundry debtors (including prepayments and accrued income) | | 26281 |
| 91414 | Cash at bank and in hand | | 157020 |
| | Income tax to be recovered | | |
| 15585 | Others (specify) Prize money & cloth sponsorship | | 18188 |
| 2841 | Others (specify) Loan to Horsemen Limited | | 4545 |
| 18426 | Total of other assets | 24.7 | 206034 |
| 121284 | тот | AL ASSETS | 209180 |
| 101988 | General Fund | | 184705 |
| NIL | Regional Football Sponsorship Fund (Account 2) | | NIL |
| 1778 | Educational Project Fund (Account 3) | | NIL |
| NIL | Union Learning Fund (Account 4) | | NIL |
| | Political Fund (Account) | | |
| | Revaluation Reserve | | |
| | LIABILITIES | | |
| | Amount held on behalf of central trade union political fund | | |
| | Loans: From other trade unions | | |
| | Loans: Other | | |
| | Bank overdraft | | |
| 19 | Tax payable | | 41 |
| 15 | Sundry creditors | | 15 |
| 17484 | Accrued expenses | | 24419 |
| | Provisions | | |
| | Other liabilities | | |
| 121284 | ТОТА | L LIABILITIES | 209180 |
| 121284 | то | TAL ASSETS | 209180 |

FIXED ASSETS ACCOUNT

(see notes 51 to 55)

| | Land and Freehold Leasehold | Buildin £ | igs £ | Furniture and Equipment £ | Motor Vehicles £ | Not used for union business £ | Total £ |
|---|-----------------------------------|--------------|----------|------------------------------------|------------------------|-------------------------------|------------|
| Cost or Valuation | | | | | | | |
| At start of year | | | | 5262 | | | 5262 |
| Additions | | | | | | | |
| Disposals | | | | | | | |
| Revaluation/Transfer | | | | | | | |
| S | | | | | | | |
| At end of year | | | | 5262 | | | 5262 |
| | | | | <u> </u> | | | |
| Accumulated Depreciation At start of year | | | | 1330 | | | 1330 |
| Charges for year | | | | 786 | | | 786 |
| Disposals | | | | | | | |
| Revaluation/Transfer | | | | | | | |
| S | | | | | | | |
| At end of year | | | | 2116 | | | 2116 |
| | | | | | J | | |
| Net book value at end of year | | | | 3146 | | | 3146 |
| | | | | | | | |
| Net book value at end of previous year | | | | 3932 | | | 3932 |

ANALYSIS OF INVESTMENTS

(see notes 56 and 57)

| QUOTED | | All Funds Except Political Funds | Political Fund |
|----------|--|---|----------------|
| | | £ | |
| | Equities (e.g. Shares) | | |
| | Government Securities (Gilts) | | |
| | Other quoted securities (to be specified) | | |
| | TOTAL QUOTED (as Balance Sheet) | ~ | |
| | Market Value of Quoted Investment | | |
| UNQUOTED | Equities | | |
| | Government Securities (Gilts) | | |
| | Mortgages | | |
| | Bank and Building Societies | | |
| | Other unquoted investments (to be specified) | | |
| | TOTAL UNQUOTED (as Balance Sheet) | | |
| | Market Value of Unquoted Investments | | |

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS) (see notes 58 and 59)

| Does the union, or any constituent part of the union, have a controlling interest in any limited company? If YES name the relevant companies: | | YES | NO |
|--|--------------|--------------------------------------|-------|
| COMPANY NAME | | STRATION NUMBI and & Wales, state | |
| | | | |
| | | | |
| | ••••• | | |
| | | | |
| | | | |
| | | | V 51. |
| Are the shares which are controlled by the union registered in the names of the union's trustees? | | YES | NO |
| If NO, state the names of the persons in whom the shares controlled by the union are registered. | | | |
| COMPANY NAME | NAMES OF SHA | REHOLDERS | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

SUMMARY SHEET

(see notes 60 to 71)

| | All funds except Political Funds £ | Political Funds £ | Total Funds £ |
|---|--|--------------------------------|---------------------|
| INCOME | | | |
| From Members | 65 | | |
| From Investments | 207 | | |
| Other Income (including increases by revaluation of assets) | 380589 | | |
| Total Income | 380861 | | |
| EXPENDITURE (including decreases by revaluation of | | | |
| Total Expenditure | 299922 | | |
| Funds at beginning of year (including reserves) Funds at end of year (including reserves) | 103766 | | |
| (Including reserves) | 184705 | | |
| ASSETS | 184705 | | |
| | Fixed Assets | | 3146 |
| | | | 3146 |
| · · | Fixed Assets | | 3146 206034 |
| · · | Fixed Assets Investment Assets | Total Assets | |
| | Fixed Assets Investment Assets | Total Assets Total Liabilities | 206034 |

NOTES TO THE ACCOUNTS

(see notes 72 and 73)

All notes to the accounts must be entered on or attached to this part of the return.

| PLEASE SEE ATTACHED OVERLEAF |
|------------------------------|
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ACCOUNTING POLICIES

(see notes 74 and 75)

| PLEASE SEE ATTACHED OVERLEAF | | | | | |
|--|------------------|---------------------|---------------|--|--|
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| | | | | | |
| SIGNATURES TO THE | ANNU | IAL RET | UR | N | |
| (see notes 76 a | and 77) | | | | |
| · | • | 4 4 31 4 24 24 2 | | | |
| including the accounts and balance | sneet con | itained in the | retur | n. | |
| | Chairman' | · 1.) | | | |
| | Signature: | | (C) | Andrew Control of the | |
| Signature: | or other offici | al whose position s | hould & | stated) | and the same of th |
| Name: GORGE MEGRATH | Name: <u>∭</u> | elobie PHC | Uyr | 1- Drint | _ |
| | | n (1/1 | Δ, | 1 I. | |
| Date: 23/5/14 | Date: <u>2</u> 2 | sich MAY | <u>&O</u> | 14. | |
| | | | | | |
| OUTOKI | ICT | | | | |
| CHECK I | | | | | |
| (see notes 78 | to 80) | | | | |
| (please tick as ap | propriate |)) | | | |
| · · | | • | | | |
| IS THE RETURN OF OFFICERS ATTACHED? | | YES | \boxtimes | NO | |
| (see Page 2 and Note 12) | | | <u> </u> | | <u> </u> |
| HAS THE RETURN OF CHANGE OF OFFICERS BEEN | | YES | | NO | Ш |
| COMPLETED? | | | | | |
| (see Page 2 and Note 12) HAS THE RETURN BEEN SIGNED? | | YES | | NO | $\vdash \sqcap$ |
| (see Pages 19 and 21 and Notes 76 and 77) | | , | | .,0 | |
| HAS THE AUDITOR'S REPORT BEEN COMPLETED? | | YES | | NO | |
| (see Pages 20 and 21 and Notes 2 and 77) | | | | | |
| IS A RULE BOOK ENCLOSED? | | YES | | NO | |
| (see Notes 8 and 78) | | | <u> </u> | 770 5011 011 | |
| A MEMBER'S STATEMENT IS: | : | ENCLOSE D | | TO FOLLOW | |
| (see Note 80) HAS THE SUMMARY SHEET BEEN COMPLETED | | YES | | NO | |
| (see Page 17 and Notes 7 and 59) | | | 23 | | |

NOTES TO ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2013

1 Accounting policies

The accounts have been prepared in accordance with applicable accounting standards and the principal accounting policies as set out below, all of which have been applied consistently throughout the year and the previous year except where noted below.

1.1 Fixed assets

Items of office equipment are capitalised in the balance sheet at cost and depreciated at a rate of 20% per annum reducing balance to write off the cost over their useful life.

1.2 Taxation

Corporation tax is liable on investment income only. Full provision is made to the extent that a liability arises.

1.3 Prize Money and Cloth Sponsorship Income

The Association is funded from "Prize Money" distributed under the Orders of the British Horseracing Association (BHA) Rule 194 (Schedule F9) whereby the association receives 0.25% of total prize money. These orders and rules also include written instructions setting out the terms and conditions of service in stables, established by the National Joint Council for Stable Staff (set up by agreement between the Association and National Trainers Federation). The Stable Lads and Lasses are able to benefit from the Associations representation and support without needing to subscribe on an individual basis.

The Association also receive funding by way of "Cloth Sponsorship" distributed under BHA Rule F(129) whereby for each horse that has started in a race the Association shall receive 5% of the sponsorship income of that horse's cloth where sponsored.

The payments from prize money won and cloth sponsorship due are paid directly to NASS. From 2006 to 2008 amounts due were paid into an escrow account and released as and when applied for by NASS on the approval of BHA. The escrow account closed in 2011.

Prize money and cloth sponsorship is recognised as income in the accounts on a receivable basis.

1.4 Other income

Membership fees and bank interest are accounted for on a receivable basis.

Sponsorship and other donations are accounted for on a receivable basis.

Grants are accounted for on a receivable basis.

1.5 Expenditure

The accounts are prepared on an accruals basis and include expenditure as it is incurred.

NOTES TO ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2013

1.6 Restricted funds

The nature and purpose of the funds is explained in note 8. Both project funding and events/sports team sponsorship income and expenditure are disclosed in the Income and Expenditure account as restricted.

| 2012 £ |
|-----------|
| 19 |
| 19 |
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NOTES TO ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2013

| 4 | Debtors | 2013 £ | 2012 £ |
|---|---|-----------------------------------|---|
| | Prize money and cloth sponsorship Prepayments and accrued income Other debtors | 18,188 25,301 980 | 15,585 6,387 1,125 |
| | | 44,469 | 23,097 |
| 5 | Debtors: amounts falling due after more than one year | 2013 £ | 2012 £ |
| | Loan to Horsemen Limited | 4,545 | 2,841 |
| | | 4,545 | 2,841 |
| | | | |
| 6 | The above loan is repayable in full without deduction of any kind or Creditors: amounts falling due within one year | 1 31 st December 2015. | 2012 |
| 6 | | | 2012 ± 17,484 15 |
| 6 | Creditors: amounts falling due within one year Accruals Due to SOSS – see note 9 | 2013 £ 24,419 15 | ± 17,484 15 |
| 6 | Creditors: amounts falling due within one year Accruals Due to SOSS – see note 9 | 2013 £ 24,419 15 41 | 17,484 15 |
| | Creditors: amounts falling due within one year Accruals Due to SOSS – see note 9 Corporation tax | 2013 £ 24,419 15 41 | 17,484 15 19 ————————————————————————————————— |

NOTES TO ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2013

8

| 3 | Restricted funds | Regional Football Sponsorship £ | Educational Project Fund £ | Union Learning Fund £ | Total £ |
|---|--|--|-------------------------------------|--------------------------------|------------|
| | As at 1 January 2013 | <u>.</u> | 1,778 | ~ | 1,778 |
| | Income | 10,000 | - | 59,752 | 69,752 |
| | Expenditure | (13,845) | - | (59,752) | (73,597) |
| | Transfer from/(to) general fund (Note 7) | 3,845 | (1,778) | _ | 2,067 |
| | | | | | |
| | As at 31 December 2013 | - | - | - | *** |
| | | | | 4.00 | |

The Education Project fund has the object of raising awareness of learning in the horse racing sector, through the provision of informal learning activities and sessions on information and advice for unqualified people in the sector.

The Union Learning fund has the object of aiding the development of a Union Learning Representative (ULR) network by training and appointing ULRs and creating a distinct strategy to support the learning needs of NASS members over a long-term period.

The Association undertakes these projects through external funding. Various funders retain the right to claw back grants, should either the use of funds not be in accordance with the terms and conditions of the grant, or the terms and conditions of the grant stipulates a claw back. In the opinion of the Executive Council no such liability exists as at 31 December 2013.

During the year ended 31 December 2013, the Association hosted a regional football match as sponsored by BetFair. The sponsorship money went towards the costs incurred by the Association for hosting the football event in order to raise awareness of the Association and its Stable Staff.

NOTES TO ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2013

9 Related parties

The National Association of Stable Staff is sponsoring an organisation for racing enthusiasts and others to tangibly show their support for stable staff called Supporters of Stable Staff (SOSS). Under the constitution of the organisation G McGrath is Chief Executive and D Phillips Brant is President.

During the year the Association received funds from SOSS of £NIL (2012: £15). At 31 December 2013 there is a balance repayable to SOSS of £15 (2012: £15).

During the year the Association made a loan of £1,704 (2012: £2,841) to Horsemen Limited, the company vehicle of The Horsemen's Group, of which it is a Member. At the year end, a balance of £4,545 was outstanding (2012: £2,841) and is included within debtors falling due after more than one year (see note 5).

10 Financial commitments

At 31 December 2013 the Association had annual commitments under non-cancellable operating leases as follows:-

| leases as follows:- | 2013 £ | 2012 £ |
|--------------------------------|-----------|-----------|
| Expiry date: In 2 – 5 years | 5,813 | 2,477 |
| | | |

AUDITOR'S REPORT

(see notes 81 to 86)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

| 1. | In the opinion of the auditors or auditor do the accounts they have audited and which are |
|----|---|
| | contained in this return give a true and fair view of the matters to which they relate? |
| | (See section 36(1) and (2) of the 1992 Act and notes 83 and 84) |

YES

- 2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
 - (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records? (See section 36(3) of the 1992 Act, set out in note 83)

YES

- 3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
 - (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in rule 83)

YES

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR21 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document. (See note 85)

AUDITOR'S REPORT (continued)

| PLEASE SEE ATTACHED AUDITORS RE | PORT OVERLEAF | |
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| Signature(s) of auditor or auditors: | Maky | |
| Name(s): | J P Warsop | |
| | | |
| Profession(s) or Calling(s): | ACA FCCA | |
| Address(es): | UHY Hacker Young LLP | |
| | 22 The Ropewalk Nottingham | |
| | NG1 5DT | |
| | | |
| Date: | 3015/2014 | |
| Contact name and telephone number: | 0115 9590900 | |

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.



AUDITORS' REPORT TO MEMBERS OF THE NATIONAL ASSOCIATION OF STABLE STAFF FOR THE YEAR ENDED 31 DECEMBER 2013

We have audited the financial statements of The National Association of Stable Staff for the year ended 31 December 2013 set out on pages 5 to 13. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The report is made solely to the Association's members, as a body, in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992. Our audit work has been undertaken so that we might state to the Association's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of members of the Executive Council and auditors

As explained more fully in the statement of Executive Council responsibilities set out on page 2, the Executive Council (acting on behalf of the Governing Body) are responsible for the preparation of the financial statements and for being satisfied they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Association's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Executive Council (acting on behalf of the Governing Body); and the overall presentation of the financial statements.

Opinion

In our opinion the financial statements:

- give a true and fair view of the state of the Association's affairs as at 31 December 2013 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Trade Union and Labour Relations (Consolidation) Act 1992.

Opinion on other matter prescribed by the Trade Union and Labour Relations (Consolidation) Act 1992

In our opinion the information given in the Executive Council Report for the financial year for which the financial statements are prepared is consistent with the financial statements of the financi





AUDITORS' REPORT TO MEMBERS OF THE NATIONAL ASSOCIATION OF STABLE STAFF FOR THE YEAR ENDED 31 DECEMBER 2013 (Continued)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Trade Union and Labour Relations (Consolidation) Act 1992 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Executive Council members remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Jonathan Warsop ACA FCCA Senior Statutory Auditor

for and on behalf of UHY Hacker Young

Chartered Accountants Statutory Auditor

12 June 2014