

**CIS Reform Online Service**  
**2006/2007**

**Error Messages (Monthly Returns)**

## Error messages rules for electronic CIS submissions by internet

### Generic Data Schema Validation Errors

5012	The data used is not within the set standards of the schema.	<b>Format:</b> Datatype error: In element '<element name>': Value '<the element content>' <reason> <b>Example:</b> Datatype error: In element 'UTR' : cvc-pattern-valid: Value '00000A0000' is not facet-valid with respect to pattern '[0-...] cvc-type.3.1.3: The value '00000A0000' of element 'UTR' is not valid.  (Refer to Validation of Business rules for CIS Online Services – CIS Monthly Return Business Rules (latest version))
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### IRMark Validation Messages

Code	Condition	Message Text
2021	IRMark calculated by the IR does not match the one supplied by the vendor	The supplied IRMark is incorrect
2022	IRMark not found	IRMark not found

### IR Header

Code	Condition	Message Text
Period End	See Return Details	

### Success Messages

Code	Condition	Message Text
9007	Successful submission of CIS300 Monthly Return	The CIS300 Monthly Return has been processed and passed full validation

## Monthly Return

### Contractor Designatory Details

Element	Validation	Error Locator	Code	Message Text
Contractor/UTR	1. Designated Character Set	Contractor UTR	5012	Generic
	2. Check character (the first character) must be correct	Contractor UTR	5012	Generic
Contractor/AORef	1. Designated Character Set.	AO Reference	5012	Generic
	2. The AORef must be in the format - characters 1 -3 must be numeric - character 4 must be 'P' - characters 5 must be alpha - characters 6-13 must be numeric	AO Reference	5012	Generic

### Return Details

Element	Validation	Error Locator	Code	Message Text
IRHeader/PeriodEnd	1. Must contain a valid calendar date in the appropriate format.	Month Ending	5012	Generic
	2. Must not be earlier than 05/05/2006	Month Ending	7920	Month Ending must not be earlier than 05/05/2006
	3. DD must always be 05 MM must be in the range of 01-12 CCYY must be in the range 2006 - 2099	Month Ending	7920	Entry is not a valid Month Ending Date
	4. Date must not be more than [3] return periods ahead of the current date.	Month Ending	7920	Month Ending Date must not be more than 3 return periods ahead of submission date
NilReturn	1. If present, must be answered "yes"	Nil Return Indicator	5012	Generic
	2. If Nil Return is set to YES, no subcontractor payments (fields 18 to 20) should be completed	Nil Return Indicator	7921	No subcontractor payment allowed if Nil Return set to yes

### Declaration and Certificate

Element	Validation	Error Locator	Code	Message Text
EmploymentStatus	1. Must be 'Yes' or 'No' in the appropriate format.	Employment Status Declaration	5012	Generic
	2. Must be completed unless 'Nil Return Indicator' is set to 'yes'	Employment Status Declaration	7930	Entry required as Nil Return Indicator not set to yes
Verification	1. Must be 'Yes' or 'No' in the appropriate format.	Subcontractor Verification Declaration	5012	Generic
	2. Must be completed unless 'Nil Return Indicator' is set to 'yes'	Subcontractor Verification Declaration	7931	Entry required as Nil Return Indicator not set to yes
InformationCorrect	1. Must be answered "yes" in the appropriate format.	Information Correct Declaration	5012	Generic
Inactivity	1. If present, must be answered "yes" in the appropriate format.	Inactivity Indicator	5012	Generic

## Subcontractor Details

Element	Validation	Error Locator	Code	Message Text
Subcontractor First Name	1. If present, first character must be alpha and not a space	Subcontractor Forename	5012	Generic
	2. Must be completed if 'Trading Name' not completed	Subcontractor Forename	7940	Entry required as no Trading Name completed
	3. Remaining characters must conform to the designated Character Set	Subcontractor Forename	5012	Generic
Subcontractor Second Name	1. If present, first character must be alpha and not a space	Subcontractor Second Name	5012	Generic
	2. Must not be completed if Trading Name is completed	Subcontractor Second Name	7941	Entry not allowed if Trading Name completed
	3. Remaining characters must conform to the designated Character Set	Subcontractor Second Name	5012	Generic
Subcontractor Surname	1. If present, designated Character Set	Subcontractor Surname	5012	Generic
	2. Must be completed if 'Trading Name' not completed	Subcontractor Surname	7942	Entry required as no Trading Name completed
	3. First character must be alpha not a space	Subcontractor Surname	5012	Generic
	4. Remaining characters must conform to the Designated Charaaacter Set	Subcontractor Surname	5012	Generic
Subcontractor Trading Name	1. If present, designated Character Set	Subcontractor Trading Name	5012	Generic
	2. Must be completed if 'First Name' and 'Surname' are not completed	Subcontractor Trading Name	7943	Entry required as Subcontractor First Name and Surname not completed
	3. First character must not be a space	Subcontractor Trading Name	5012	Generic
Subcontractor/ IncentiveRate	1. If present must be answered 'yes'	Incentive Rate Indicator	5012	Generic
Subcontractor/UTR	1. Designated Character Set	Subcontractor UTR	5012	Generic
	2. Must be completed if Incentive Rate Indicator is not completed	Subcontractor UTR	7945	Generic
Subcontractor/CRN	1. If present, designated Character Set	Subcontractor CRN	5012	Generic
	2. Must be in one of the following formats a) AANNNNNN where - characters 1-2 must be alpha - characters 3-8 must be numeric - the numeric field must have at least 1 digit and not more than 6 b) NNNNNNNN where - characters 1-8 must be numeric - the numeric field must have at least 1 digit and not more than 8	Subcontractor CRN	5012	Generic
Subcontractor/NINO	1. If present, designated Character Set	Subcontractor NINO	5012	Generic
	2. The NINO should be in the format AANNNNNNA, - the first character must be alpha excluding D, F, I, Q, U, V - the second character must be alpha excluding D, F, I, O, Q, U, V - the last character must be A-D or a space	Subcontractor NINO	5012	Generic
Subcontractor/ VerificationNumber	1. First character must be V followed by 10 numerics - if present acceptable format for last 2 characters is A (ie 12 characters) or AA, (ie 13 characters) where A and AA are defined as (A-Z excluding I & O)	Verification Number	5012	Generic

## Payment Data

Element	Validation	Error Locator	Code	Message Text
TotalPayments	1. Must be whole pounds	Total Payments	5012	Generic
	2. Must be greater than or equal to zero	Total Payments	5012	Generic
	3. Must be completed if 'Nil indicator' is not completed	Total Payments	7950	Entry required as Nil Return not set to yes

CostOfMaterials	1. Must be whole pounds	Cost of Materials	5012	Generic
	2. Must be greater than or equal to zero	Cost of Materials	5012	Generic
TotalDeducted	1. Must be pounds and pence	Total Deducted	5012	Generic
	2. Must be greater than or equal to zero	Total Deducted	5012	Generic

## Change History

Version 1.0	Issued for baselining
Version 1.1	Revised for generic error message 5012