**Application Form for the Secretary of State’s Consent to Dispose of Land or Property under Section 25 of the Local Government Act 1988**

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| 1. | Applicant’s Name and address: |
| 2. | Please provide the full address and location of the land/property (please attach a site plan): |
| 3. | Please confirm that the land/property is held under Part II of the Housing Act 1985. |
| 4.  | Please confirm that the land/property is vacant. |
| 5. | Disposal will be to: |
| 6. | Is the buyer a wholly or partly owned subsidiary of the Council? If yes, what is the Council’s share of the subsidiary? |
| 7. | Is the disposal freehold or leasehold? If leasehold please give details: |
| 8. | What is the open market value of the site/ dwelling as assessed by the Council’s qualified valuer? Please include a valuation report which is no more than three months old. Please note that an estate agent’s offer or valuation price is not sufficient. |
| 9. | What is the consideration for the disposal?  |
| 10. | Please confirm that the reason for disposal is to support the council’s approved project under the Housing Revenue Account borrowing programme. |
| 11. | Please confirm that the disposal/financial assistance is not covered by the revised General Consents under section 25 of the Local Government Act 1988 issued on [insert date] and please explain why it is not covered:  |

(Please continue on an additional sheet, or expand on the above in a covering letter, if necessary)

I certify that the information on this form is correct and that the disposal has been authorised by the appropriate Committee of the Council. I am not aware of any other information which might materially affect the Secretary of State's consideration of this application.

Signature

Please print name

Position Date

Please return the completed form and any enclosures to Henry Boye Zone 1/E1, Affordable Housing Management and Standards, Department for Communities and Local Government, Eland House, Bressenden Place, London, SW1E 5DU