# 2014

Visit the **Department for Education's** website for support and updates:

www.education.gov.uk/assessments.

#### Read the:

- 'Early years foundation stage profile handbook';
- 'Assessment and reporting arrangements' for early years foundation stage profile, key stage 1 or key stage 2;
- Phonics 'Check administrators' guide'; or the
- Key stage 2 'Test administrators' guide'.

Use the **NCA tools** website at **www.education.gov.uk/ncatools** for all online test administration.

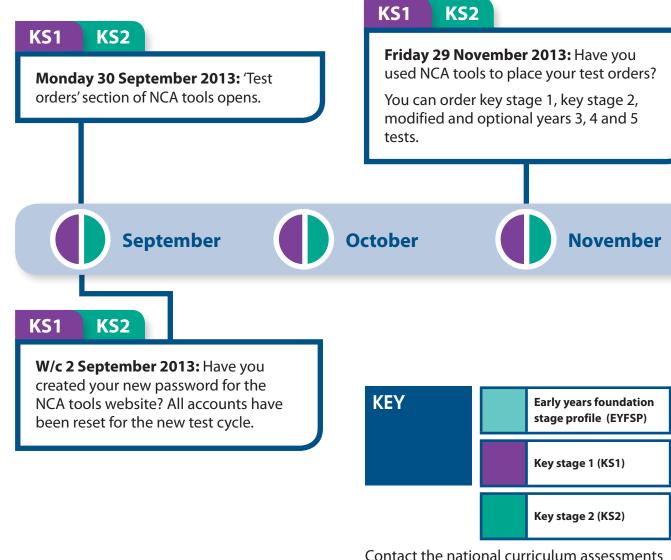
Read **STA's assessment update emails**. These are sent to **NCA tools** super users throughout the test cycle.

Update your school's details on the **EduBase** website: **www.education.gov.uk/edubase**.



## National curriculum assessments

EYFSP, key stage 1 and key stage 2 dates and deadlines



helpline on **0300 303 3013** with any gueries.

February: Phonics 'Check

administrators' guide' published on

the DfF website.

W/c 3 February: Look out for your delivery of standard and modified key stage 1 tasks and tests.

#### **KEY STAGE 2**

January: 'Test administrators' guide' published on the DfE website.

#### **KEY STAGE 2**

March: 'Test administrators' guide' sent to schools.

Monday 3 March: Have you submitted your applications for early opening and compensatory marks on NCA tools?

**3 to 14 March:** If you ordered optional tests for years 3, 4 and 5, look out for your delivery of materials.

#### **KEY STAGE 2**

Monday 14 April: Have you submitted your applications for additional time and checked NCA tools for the outcomes of your applications for early opening?

W/c 28 April: Look out for your delivery of national curriculum test materials and stationery items. This will include modified and level 6 test materials if you ordered any.

Make sure you contact the national curriculum assessments helpline immediately on 0300 303 3013 if any materials are missing, damaged or open.

**January** 



**February** 





#### **EYFSP**

KS<sub>1</sub>

KS<sub>2</sub>

**Summer term:** LA teacher assessment moderation visits take place.

NCA tools to complete pupil registration

level 6 tests by Friday 21 March will not

#### **Level 6 pupil registration**

Friday 21 March: Have you used

**KEY STAGE 2** 

for all tests?

Any children not registered for the be able to take them. You can withdraw children entered for the level 6 tests after the pupil registration deadline.

**EYFSP** KS1 KS2

Final week of spring term: Schools notified of inclusion in local authority (LA) moderation visits.

**KEY STAGE 2** 

By the end of February: Schools contacted by STA to confirm modified test orders.

Monday 3 February: 'Access arrangements' section of NCA tools opens.

**Monday 24 February:** 'Pupil registration' section of NCA tools opens.

#### **KEY STAGE 2**

**Monday 12 May:** 'Teacher assessment' section of NCA tools opens.

'Access arrangements' section of NCA tools open for applications for special consideration.

#### **KEY STAGE 2**

#### 12 to 15 May: KEY STAGE 2 TEST WEEK

Remember you can apply for a timetable variation of up to five days if a child is absent for a test.

#### **KEY STAGE 1**

2 to 13 June: Look out for your delivery of phonics screening check materials. Make sure you contact the national curriculum assessments helpline immediately on 0300 303 3013 if any materials are missing, damaged or open.

#### **KEY STAGE 1**

#### 16 to 20 June: PHONICS SCREENING CHECK WEEK

Remember you can administer the check w/c 23 June if a child is absent.

Children in year 2 must also take the check if they did not meet the required standard in year 1 or have not taken it before.

#### EYFSP KS1

**Thursday 3 July:** Have you finalised your key stage 1 teacher assessment levels?

**Friday 4 July:** Have you finalised your EYFSP data?

#### **KEY STAGE 2**

2 to 13 June: SCIENCE SAMPLING TESTS (selected schools only).

**Monday 30 June:** Last chance to download optional tests for years 3, 4 and 5 from STA's orderline:

www.orderline.education.gov.uk



May



June

#### **KEY STAGE 2**

**Mid-May:** Selected schools will be notified of their participation in the science sampling tests.

**Friday 23 May:** Have you submitted the headteacher's declaration form and any applications for special consideration on NCA tools.

**Friday 23 May:** Have all your test scripts been collected for marking? If not contact the national curriculum assessments helpline.

**Tuesday 27 May:** Levels 3–5 and level 6 English and mathematics mark schemes are published on the 'Test orders' section of NCA tools.

### **KEY STAGE 2**

**Friday 27 June:** Have you submitted your teacher assessment and P scale data?

Have you checked NCA tools for the outcomes of any special consideration applications you have made?

#### **KEY STAGE 1**

**Friday 27 June:** Have you submitted the headteacher's declaration form for the phonics screening check on NCA tools?

#### **KEY STAGE 2**

**Tuesday 8 July:** Children's results published on NCA tools. Have you checked your test results and test scripts?

Level thresholds published on the DfE website.

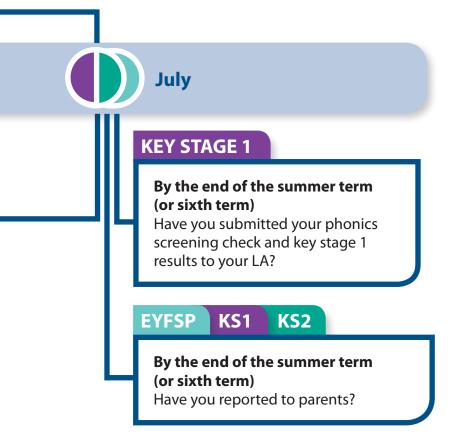
**Friday 18 July:** Have you completed any review applications using the guidance on the DfE website?

Applications submitted after this date will **not** be accepted.

#### **KEY STAGE 2 TEST TIMETABLE**

Date	Levels 3–5 and level 6 test dates	
Monday 12 May	Levels 3-5: English reading test Level 6: English reading test	
Tuesday 13 May	Levels 3-5: English grammar, punctuation and spelling test Level 6: English grammar, punctuation and spelling test	
Wednesday 14 May	Levels 3-5: mental mathematics test and mathematics – Paper 1  No level 6 tests timetabled for this day	
Thursday 15 May	Levels 3-5: mathematics – Paper 2 Level 6: mathematics – Paper 1 and Paper 2	

The levels 3-5 tests must be taken before the corresponding level 6 tests on the scheduled day. All children who are entered for a level 6 test must also complete the corresponding levels 3-5 test.



Key deadlines	Deadline	
Order your key stage 1 / key stage 2 tests and tasks	Friday 29 November	
Submit any applications for early opening and compensatory marks	Monday 3 March	
Complete your pupil registration for key stage 2 levels 3-5 and level 6 tests, if participating	Friday 21 March	
Submit any applications for additional time	Monday 14 April	
Submit the key stage 2 headteacher's declaration form	Friday 23 May	
Submit any applications for special consideration	Friday 23 May	
Submit the phonics screening check headteacher's declaration form	Friday 27 June	
Submit your teacher assessment and P scale data to STA	Friday 27 June	
Download years 3, 4 and 5 optional tests from STA's orderline	Monday 30 June	
Submit key stage 1 teacher assessment levels to LAs	Thursday 3 July	
Submit EYFSP data to LAs	Friday 4 July	
Submit any review applications to STA	Friday 18 July	
Submit phonics screening check and end of key stage 1 results to your LA	End of summer term	
Report to parents	End of summer term	

**National curriculum** assessments helpline

For general enquiries about national curriculum tests

**Tel:** 0300 303 3013

Email: assessments@education.gov.uk Website: www.education.gov.uk/assessment

