

2014

National curriculum assessments

EYFSP, key stage 1 and key stage 2 dates and deadlines

Visit the **Department for Education's website** for support and updates:
www.education.gov.uk/assessments.

Read the:

- 'Early years foundation stage profile handbook';
- 'Assessment and reporting arrangements' for early years foundation stage profile, key stage 1 or key stage 2;
- Phonics 'Check administrators' guide'; or the
- Key stage 2 'Test administrators' guide'.

Use the **NCA tools** website at www.education.gov.uk/ncatools for all online test administration.

Read **STA's assessment update emails**. These are sent to **NCA tools** super users throughout the test cycle.

Update your school's details on the **EduBase** website: www.education.gov.uk/edubase.



Standards
& Testing
Agency

KS1 KS2

Monday 30 September 2013: 'Test orders' section of NCA tools opens.



September



October



November

KS1 KS2

W/c 2 September 2013: Have you created your new password for the NCA tools website? All accounts have been reset for the new test cycle.

KS1

KS2

Friday 29 November 2013: Have you used NCA tools to place your test orders? You can order key stage 1, key stage 2, modified and optional years 3, 4 and 5 tests.

KEY

Early years foundation stage profile (EYFSP)

Key stage 1 (KS1)

Key stage 2 (KS2)

Contact the national curriculum assessments helpline on **0300 303 3013** with any queries.

KEY STAGE 1

February: Phonics '**Check administrators' guide**' published on the DfE website.

W/c 3 February: Look out for your delivery of standard and modified key stage 1 tasks and tests.

KEY STAGE 2

January: '**Test administrators' guide**' published on the DfE website.

KEY STAGE 2

March: '**Test administrators' guide**' sent to schools.

Monday 3 March: Have you submitted your applications for early opening and compensatory marks on NCA tools?

3 to 14 March: If you ordered optional tests for years 3, 4 and 5, look out for your delivery of materials.

KEY STAGE 2

Monday 14 April: Have you submitted your applications for additional time and checked NCA tools for the outcomes of your applications for early opening?

W/c 28 April: Look out for your delivery of national curriculum test materials and stationery items. This will include modified and level 6 test materials if you ordered any.

Make sure you contact the national curriculum assessments helpline immediately on 0300 303 3013 if any materials are missing, damaged or open.

December



January



February



March



April

KEY STAGE 2

By the end of February: Schools contacted by STA to confirm modified test orders.

Monday 3 February: 'Access arrangements' section of NCA tools opens.

Monday 24 February: 'Pupil registration' section of NCA tools opens.

KEY STAGE 2

Friday 21 March: Have you used NCA tools to complete pupil registration for all tests?

Level 6 pupil registration

Any children not registered for the level 6 tests **by Friday 21 March** will **not** be able to take them. You can withdraw children entered for the level 6 tests after the pupil registration deadline.

EYFSP KS1 KS2

Summer term: LA teacher assessment moderation visits take place.

EYFSP KS1 KS2

Final week of spring term: Schools notified of inclusion in local authority (LA) moderation visits.

KEY STAGE 2

Monday 12 May: 'Teacher assessment' section of NCA tools opens.

'Access arrangements' section of NCA tools open for applications for special consideration.

KEY STAGE 2

12 to 15 May: KEY STAGE 2 TEST WEEK

Remember you can apply for a timetable variation of up to five days if a child is absent for a test.

KEY STAGE 1

2 to 13 June: Look out for your delivery of phonics screening check materials. **Make sure you contact the national curriculum assessments helpline immediately on 0300 303 3013 if any materials are missing, damaged or open.**

KEY STAGE 1

16 to 20 June: PHONICS SCREENING CHECK WEEK

Remember you can administer the check w/c 23 June if a child is absent.

Children in year 2 must also take the check if they did not meet the required standard in year 1 or have not taken it before.

EYFSP KS1

Thursday 3 July: Have you finalised your key stage 1 teacher assessment levels?

Friday 4 July: Have you finalised your EYFSP data?

KEY STAGE 2

2 to 13 June: SCIENCE SAMPLING TESTS (selected schools only).

Monday 30 June: Last chance to download optional tests for years 3, 4 and 5 from STA's orderline:
www.orderline.education.gov.uk



May



June

KEY STAGE 2

Mid-May: Selected schools will be notified of their participation in the science sampling tests.

Friday 23 May: Have you submitted the headteacher's declaration form and any applications for special consideration on NCA tools.

Friday 23 May: Have all your test scripts been collected for marking? If not contact the national curriculum assessments helpline.

Tuesday 27 May: Levels 3–5 and level 6 English and mathematics mark schemes are published on the 'Test orders' section of NCA tools.

KEY STAGE 2

Friday 27 June: Have you submitted your teacher assessment and P scale data?

Have you checked NCA tools for the outcomes of any special consideration applications you have made?

KEY STAGE 1

Friday 27 June: Have you submitted the headteacher's declaration form for the phonics screening check on NCA tools?

KEY STAGE 2

Tuesday 8 July: Children's results published on NCA tools. Have you checked your test results and test scripts?

Level thresholds published on the DfE website.

Friday 18 July: Have you completed any review applications using the guidance on the DfE website?

Applications submitted after this date will **not** be accepted.

KEY STAGE 2 TEST TIMETABLE

Date	Levels 3–5 and level 6 test dates
Monday 12 May	Levels 3-5: English reading test Level 6: English reading test
Tuesday 13 May	Levels 3-5: English grammar, punctuation and spelling test Level 6: English grammar, punctuation and spelling test
Wednesday 14 May	Levels 3-5: mental mathematics test and mathematics – Paper 1 No level 6 tests timetabled for this day
Thursday 15 May	Levels 3-5: mathematics – Paper 2 Level 6: mathematics – Paper 1 and Paper 2

The levels 3-5 tests must be taken before the corresponding level 6 tests on the scheduled day. All children who are entered for a level 6 test must also complete the corresponding levels 3-5 test.

Key deadlines	Deadline	
Order your key stage 1 / key stage 2 tests and tasks	Friday 29 November	<input type="checkbox"/>
Submit any applications for early opening and compensatory marks	Monday 3 March	<input type="checkbox"/>
Complete your pupil registration for key stage 2 levels 3-5 and level 6 tests, if participating	Friday 21 March	<input type="checkbox"/>
Submit any applications for additional time	Monday 14 April	<input type="checkbox"/>
Submit the key stage 2 headteacher's declaration form	Friday 23 May	<input type="checkbox"/>
Submit any applications for special consideration	Friday 23 May	<input type="checkbox"/>
Submit the phonics screening check headteacher's declaration form	Friday 27 June	<input type="checkbox"/>
Submit your teacher assessment and P scale data to STA	Friday 27 June	<input type="checkbox"/>
Download years 3, 4 and 5 optional tests from STA's orderline	Monday 30 June	<input type="checkbox"/>
Submit key stage 1 teacher assessment levels to LAs	Thursday 3 July	<input type="checkbox"/>
Submit EYFSP data to LAs	Friday 4 July	<input type="checkbox"/>
Submit any review applications to STA	Friday 18 July	<input type="checkbox"/>
Submit phonics screening check and end of key stage 1 results to your LA	End of summer term	<input type="checkbox"/>
Report to parents	End of summer term	<input type="checkbox"/>

National curriculum assessments helpline
For general enquiries about national curriculum tests

Tel: 0300 303 3013
Email: assessments@education.gov.uk
Website: www.education.gov.uk/assessment



July

KEY STAGE 1

By the end of the summer term (or sixth term)

Have you submitted your phonics screening check and key stage 1 results to your LA?

EYFSP KS1 KS2

By the end of the summer term (or sixth term)

Have you reported to parents?

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