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# **FORM AR21**

Cortified a True Copy of the Original

Revised February 2011)

Trade Union and Labour Relations (Consolidation) Act 1992

# ANNUAL RETURN FOR A TRADE UNION

Name of Trade Union:	Scottish Artists Union			
Year ended:	31 March 2013			
List no:	49			
Head or Main Office:	Scottish Artists Union Office 231, The Briggait 141 Bridgegate Glasgow			
Website address (if available)	www.sau.org.uk			
Has the address changed during the year to which the return relates?	Yes No x (Click the appropriate box)			
General Secretary:	Rowena Comrie			
Telephone Number:	0141 559 4999			
Contact name for queries regarding	Fiona Pilgrim			
Telephone Number:	0141 559 4999			
E-mail:	info@sau.org.uk			
PLEASE FOLLOW THE GUIDANCE NOTE Any difficulties or problems in the comp Officer as below or by telephone to: 020	ES IN THE COMPLETION OF THIS RETURN.  letion of this return should be directed to the Certification 7210 3734			
The address to which returns and other	documents should be sent are:			
For Unions based in England and Wales: Certification Office for Trade Unions and Employers' Associations 22 <sup>nd</sup> Floor, Euston Tower, 286 Euston Road, London NW1 3JJ 2 2 JAN 2014				
For Unions based in Scotland: Certification Office for Trade Unions and Melrose House, 69a George Street, Edinb	Employers' Associations			

# **RETURN OF MEMBERS**

(see notes 10 and 11)

		NUMBER OF	МЕМЕ	BERS AT TH	IE END OF T	HE YEA	.R
	Great Britain	Northern Ireland		Irish Republic	Elsewhere (include Channel I	Abroad ding	TOTALS
MALE	322						322
FEMALE	657						657
TOTAL	979						A 979
is held:	nembers included in				e or authorised a	address	979
this form re	th as an annexe to lates, with the title  RET  Diete the following	this form a com of each persons	(see oplete lis s office.	NGE OI	rs in post at the	ERS	
Title o	f Office	Name of Offic easing to hold o			ime of Appointed		Date
Vice Preside	ent Pe	er McCaughey		Janie Nicol		Octob	er 2012
State whethe	er the union is:						
a. A brand	ch of another trade ι	ınion?	Yes		40 X		
If yes, s	state the name of the	at other union:					
b. A feder	ation of trade unions	<b>5</b> ?	Yes		lo 🔯		
If yes, s	tate the number of	affiliated					
and nar	nes:					····	1

## **GENERAL FUND**

(see notes 13 to 18)

INCOME	£	£
From Members: Contributions and Subscriptions		3191
From Members: Other income from members (specify)		
		***
Total other income from members	}	
Total of all income from members		2404
Investment income (as at page 12)		3191
Other Income		
Income from Federations and other bodies (as at page 4)		
Income from any other sources (as at page 4)		
Total of other income (as at page 4)		
XPENDITURE	TOTAL INCOME	31919
Benefits to members (as at page 5)		
Administrative expenses (as at page 10)		9498
Federation and other bodies (specify)		16499
Total expenditure Federation and other bodies		
Taxation		
TOTA	L EXPENDITURE	25997
Surplus (deficit) for year		5922
Amount of general fund at beginning of year		35450
Amount of general fund at end of year	<u></u>	41372

# ANALYSIS OF INCOME FROM FEDERATION AND OTHER BODIES AND OTHER INCOME

(see notes 19 and 20)

DESCRIPTION	£	£
Federation and other bodies		
TOTAL FEDERATION	ON AND OTHER BODIES	
Other income		,
·		
Т	OTAL OTHER INCOME	
TOTAL O	F ALL OTHER INCOME	

# ANALYSIS OF BENEFIT EXPENDITURE SHOWN AT GENERAL FUND

(see notes 21 to 23)

	£		£
Representation –		brought forward	
Employment Related Issues	ĺ	· ·	
		Education and Training services	
Representation –			
Non Employment Related Issues			
- Training (object)			
		Nogotioted Discount O	
		Negotiated Discount Services	
		Public Liability Insurance	7811
Communications			
Publicity and Marketing	1687		
		Salary Costs	
Advisory Consises			
Advisory Services			
		Other Benefits and Grants (specify)	
Diputa Bandia			
Dispute Benefits			
Other Cash Payments			
3			
<u>.</u>		-	
carried forward	1687	Total (should agree with figure in	0.400
		General Fund)	9498

(See notes 24 and 25)

FUND 2	(ode Hotel 24 and 20)		Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inco	me as specified	
		Total Income	
<b></b>		•	
Expenditure	Dane State and annual con-		
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		tal Expenditure	
		icit) for the year	
	Amount of fund at be	1	
	Amount of fund at the end of year (as	Balance Sheet) [	
	Number of members contributin	a at end of year	
	Transport of morning Continuation	g at cita of year	

FUND 3		•	Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inco	me as specified	
		Total Income	****
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	To	tal Expenditure	
	Surplus (Def	icit) for the year	
	Amount of fund at be	ginning of year	
	Amount of fund at the end of year (as	Balance Sheet)	
	Number of members contributin	g at end of year	

#### (See notes 24 and 25)

FUND 4			Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inco	me as specified	
		Total Income	
		Total moonie	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	To	tal Expenditure	
	Surplus (Defi	icit) for the year	
	Amount of fund at be		
	Amount of fund at the end of year (as	Balance Sheet)	
	N. J.		
	Number of members contributing	g at end of year	

FUND 5			Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)	B	
	Other income (specify)		
	Total other inco	me as specified	
		Total Income	
Expenditure			
	Benefits to members Administrative expenses and other expenditure (as at page 10)		
	То	tal Expenditure	
	Surplus (Defi	cit) for the year	
	Amount of fund at be		
	Amount of fund at the end of year (as		
	Number of members contributing	g at end of year	

#### (See notes 24 and 25)

FUND 6			Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inco	me as specified	
		Total Income	
Expenditure			
•	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	То	tal Expenditure	
		į	
		icit) for the year	
	Amount of fund at be		
	Amount of fund at the end of year (as	Balance Sheet)	
	Number of members contributing	g at end of year	
		5 viia vi juul	

FUND 7			Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		<u> </u>
	Other income (specify)		
•		}	
		,	
	Total other inco	me as specified	!
		Total Income	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	То	tal Expenditure	
	Surplus (Defi	cit) for the year	
	Amount of fund at be		
	Amount of fund at the end of year (as		
	Number of members contributing	g at end of year	

(see notes 26 to 31)

POLITICAL FUND ACCOUNT 1 To be completed by trade unions which maintain their		own fund	
		£	ę
Income	Members contributions and levies		
	Investment income (as at page 12) Other income (specify)		
	·		
	Total other	income as specified	
Expenditure		Total income	
ехроникиго	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)		
	Administration expenses in connection with political objects (specify)		
	Non-political expenditure		
		Total expenditure	
	Surj	olus (deficit) for year	
	Amount of political fund	at beginning of year	
	Amount of political fund at the end of year	(as Balance Sheet)	
	Number of members at end of year contributing	to the political fund	
Number of members at end of the year not contributing to the political fund			
Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund			

POLITICAL F	TO be completed by trade unions which ac	t as components of a	central trade union
		t	· c
Income	Contributions and levies collected from members on behalf of central political fun	d	
	Funds received back from central political fund Other income (specify)		
	Total oih	er income as specified	
		Total income	
Expenditure	Even priitive under earlier 00 - (the Toute Helican Hall De Le		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)		
	Administration expenses in connection with political objects (specify)	**************************************	
	Non-political expenditure		
		Total expenditure	
		urplus (deficit) for year	
	Amount held on behalf of trade union political fur	d at beginning of year	
		o central political fund	
	Amount held on behalf of central politic	cal fund at end of year	
	Number of members at end of year contributi	ng to the political fund	
	Number of members at end of the year not contributi		
Number of me political fund	mbers at end of year who have completed an exemption notice and do not therefo	re contribute to the	

# ANALYSIS OF ADMINISTRATIVE EXPENSES AND OTHER OUTGOINGS EXCLUDING AMOUNTS CHARGED TO POLITICAL FUND ACCOUNTS

(see notes 32 and 33)

Administrative	£
Expenses	,
Remuneration and expenses of staff	
Salaries and Wages included in above	
Auditors' fees	1110
Legal and Professional fees	6493
Occupancy costs	
Stationery, printing, postage, telephone, etc.	1980
Expenses of Executive Committee (Head Office)	814
Expenses of conferences	1633
Other administrative expenses (specify)	
Research and project expenses	3677
Bank charges	30
Other costs	762
Other Outgoings	
Interest payable:	
Bank loans (including overdrafts)	
Mortgages	
Other loans	
Depreciation	
Taxation	
Outgoings on land and buildings (specify)	
Other outgoings (specify)	
То	tal
Charged to: General Fund (Page	3)
Fund (Account	)
Fund (Account	)
Fund (Account	)
Fund (Account	
Tot	tal

# ANALYSIS OF OFFICIALS SALARIES AND BENEFITS (see notes 34 to 44 below)

Total		લા										
	efits	Value										
Benefits	Other Benefits	Description	· · · · · · · · · · · · · · · · · · ·									
	Pension Contribution	α H		0.00 Carlotte Carlott				- Campananana				
Employers N.I.		ш										
Gross Salary		લ							And the second s			·
Office held						The state of the s		The state of the s				1

# **ANALYSIS OF INVESTMENT INCOME**

(see notes 45 and 46)

Rent from land and buildings Dividends (gross) from: Equities (e.g. shares) Interest (gross) from: Government securities (Gilts) Mortgages Local Authority Bonds Bank and Building Societies  Other investment income (specify)  Total investment income  Credited to:  General Fund (Page 3) Fund (Account )		Political Fund £		Other Fund(s) £
Equities (e.g. shares) Interest (gross) from: Government securities (Gilts) Mortgages Local Authority Bonds Bank and Building Societies  Other investment income (specify)  Total investment income  Credited to:  General Fund (Page 3)	Rent from land and buildings			
Interest (gross) from: Government securities (Gilts) Mortgages Local Authority Bonds Bank and Building Societies  Other investment income (specify)  Total investment income  Credited to:  General Fund (Page 3)	Dividends (gross) from:			
Government securities (Gilts) Mortgages Local Authority Bonds Bank and Building Societies  Other investment income (specify)  Total investment income  Credited to:  General Fund (Page 3)	Equities (e.g. shares)		and the second	
Mortgages Local Authority Bonds Bank and Building Societies  Other investment income (specify)  Total investment income  Credited to:  General Fund (Page 3)	Interest (gross) from:			
Local Authority Bonds Bank and Building Societies  Other investment income (specify)  Total investment income  Credited to:  General Fund (Page 3)	Government securities (Gilts)			
Other investment income (specify)  Total investment income  Credited to:  General Fund (Page 3)	Mortgages			
Other investment income (specify)  Total investment income  Credited to:  General Fund (Page 3)	Local Authority Bonds			
Total investment income  Credited to:  General Fund (Page 3)	Bank and Building Societies			•
Total investment income  Credited to:  General Fund (Page 3)				
Total investment income  Credited to:  General Fund (Page 3)				
Credited to:  General Fund (Page 3)	Other investment income (specify)			
Credited to:  General Fund (Page 3)				
Credited to:  General Fund (Page 3)				
Credited to:  General Fund (Page 3)			The state of the s	
Credited to:  General Fund (Page 3)				
Credited to:  General Fund (Page 3)				
Credited to:  General Fund (Page 3)				
General Fund (Page 3)		Total in	nvestment income	
General Fund (Page 3)		22. 11		
	Ci			
Fund (Account )				····
L				
Fund (Account )				
Fund (Account )				
Fund (Account )				······
Fund (Account )		ř-		
Political Fund			Political Fund	··········
Total Investment Income		Total In	vestment Income [	

# BALANCE SHEET as at

31/03/13

(see notes 47 to 50)

	£	£
The state of the s		
1		
Other Assets	L	
Loans to other trade unions		
Sundry debtors	313	313
Cash at bank and in hand	54766	54766
Income tax to be recovered		
Stocks of goods		
Others (specify)		
Total of other assets	····	55079
тот	AL ASSETS	55079
Fund (Account )		
Fund (Account )		
Fund (Account )		
Superannuation Fund (Account )		
Political Fund (Account )		
Revaluation Reserve		
LIABILITIES		
Amount held on behalf of central trade union political fund		
Loans: From other trade unions		
Loans: Other		
Bank overdraft		
Tax payable		
Sundry creditors		8015
Accrued expenses		5692
Provisions		5442
Other liabilities		
TOTAL	LIABILITIES	13707
ТОТ	AL ASSETS	41372
	Loans to other trade unions Sundry debtors Cash at bank and in hand Income tax to be recovered Stocks of goods Others (specify)  Total of other assets  TOT  Fund (Account ) Fund (Account ) Fund (Account ) Superannuation Fund (Account ) Political Fund (Account ) Revaluation Reserve  LIABILITIES  Amount held on behalf of central trade union political fund Loans: From other trade unions Loans: Other Bank overdraft Tax payable Sundry creditors Accrued expenses Provisions Other liabilities	Fixed Assets (at page 14) Investments (as per analysis on page 15) Quoted (Market value £ ) Unquoted  Total Investments  Other Assets  Loans to other trade unions Sundry debtors 313 Cash at bank and in hand 54766 Income tax to be recovered Stocks of goods Others (specify)  Total of other assets  TOTAL ASSETS  Fund (Account ) Fund (Account ) Fund (Account ) Political Fund (Account ) Revaluation Reserve  LIABILITIES  Amount held on behalf of central trade union political fund Loans: From other trade unions Loans: Other Bank overdraft Tax payable Sundry creditors Accrued expenses Provisions

# **FIXED ASSETS ACCOUNT**

(see notes 51 to 55)

	Land and Freehold Leasehold		s £	Furniture and Equipment £	Motor Vehicles £	Not used for union business	Total £
Cost or Valuation							
At start of year				2978			2978
Additions				2010			2910
Disposals							
Revaluation/Transfer							
s				,			
At end of year		······································	-	2978			2978
			l				2070
Accumulated Depreciation At start of year Charges for year				2978	,		2978
Disposals							;
Revaluation/Transfer			1				
S							,
At end of year				2978			2978
Net book value at	-				T	Ţ	
end of year				0			0
Net book value at				0			0
end of previous year							

# **ANALYSIS OF INVESTMENTS**

(see notes 56 and 57)

QUOTED		All Funds	Political Fund
		Except	
		Political Funds	£
		£	~
	Equities (e.g. Shares)		
			n/a
	Government Securities (Gilts)		n/a
	(		
			n/a
			n/a
	Other quoted securities (to be specified)		
	•		n/a
			n/a
	TOTAL QUOTED (as Balance Sheet)		···
	Market Value of Quoted Investment		n/a
	Market value of Quoted investment		n/a
1			
]		1	
			;
UNQUOTED	Equities		
			n/n
	,		n/a
	Government Securities (Gilts)	j	n/a
	Covernment Coounides (Onto)		
			n/a
			n/a
	Mortgages		
			n/a
			i i
	Bank and Building Societies		n/a
	• • • • • • • • • • • • • • • • • • • •		
			n/a
			n/a
	Other unquoted investments (to be specified)		
			n/a
	TOTAL UNQUOTED (as Balance Sheet)		n/a
	Market Value of Unquoted Investments		
			n/a

# ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS) (see notes 58 and 59)

Does the union, or any constituent part of the union, have a controlling interest in any limited company?  If YES name the relevant companies:		YES	NO x
COMPANY NAME		ISTRATION NUME land & Wales, state	
Are the shares which are controlled by the union registered in the names of the union's trustees?  If NO, state the names of the persons in whom the shares controlled by the union are registered.	L	YES	NO x
COMPANY NAME	NAMES OF SHAP	REHOLDERS	>
·	•		

## **SUMMARY SHEET**

(see notes 60 to 71)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME	31919		31919
From Members			
From Investments			
Other Income (including increases by revaluation of assets)			
Total Income	31919		31919
EXPENDITURE (including decreases by revaluation of			
Total Expenditure	25997		25997
Funds at beginning of year (including reserves) Funds at end of year (including reserves)	35450 41375		35450 41375
(including reserves)  ASSETS	413/5		41375
AGGETG	Fixed Assets		
			0
	Investment Assets		55079
	Other Assets		
		Total Assets	55079
LIABILITIES		Total Liabilities	13707
NET ASSETS (Total Assets less Total	l Liabilities)		41372

# **NOTES TO THE ACCOUNTS**

(see notes 72 and 73)

All notes to the accounts must be entered on or attached to this part of the return.

See attached				
			,	
				į
	,		•	
		•		
		,		

## **ACCOUNTING POLICIES**

(see notes 74 and 75)

		ť	
IUAL RE	ΓUF	RN	
ontained in the	e retu	rn.	
re: Rowen Ificial whose position		,	
2-12-13			
te)			
YES		NO	
YES		NO	
YES		NO	
		NO	
D	K	NO	
1	ontained in the an's re: Rower fificial whose position Rowen A 12-12-13  Ite)  YES  YES  YES  YES  YES  ENCLOSE  D	an's re: Rowena C fficial whose position should ROWENA CON 2-12-13  Ite)  YES  YES  YES  YES  YES  ENCLOSE  D	IUAL RETURN  contained in the return.  an's re: Rowend Comme (ficial whose position should be stated) ROWENA COMRIE  12-12-13  Ate)  YES NO YES NO YES NO YES NO YES NO PES NO TO FOLLOW D

### **AUDITOR'S REPORT**

(see notes 81 to 86)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1.	In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate? (See section 36(1) and (2) of the 1992 Act and notes 83 and 84)
	YES/NO If "No" please explain below.
2.	Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:  (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;  (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and  (c) whether the accounts to which the report relates agree with the accounting records?  (See section 36(3) of the 1992 Act, set out in note 83)  YES/NO  If "No" please explain below.
3.	Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:  (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and  (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.  (See section 36(4) of the 1992 Act set out in rule 83)  YES/NO  If "No" please explain below.
4.	Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR21 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document. (See note 85)

#### **AUDITOR'S REPORT** (continued)

We have audited the financial accounts of the Scottish Artists Union for the year ended 31 March 2013 which comprise the Income and Expenditure account, the Balance Sheet, and the related notes as set out on pages 7 and 8. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the Union's committee of management as a body. Our audit work has been undertaken so that we might state to the Union's committee of management those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Union's committee of management as a body, for our audit work, for this report, or for the opinions we have formed.

#### Responsibilities of the Executive Committee and Auditors

The Executive Committee are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors including "APB Ethical Standard - Provisions Available for Small Entities (Revised)", in the circumstances set out in note 2 to the financial statements.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Union's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Executive Committee; and the overall presentation of the financial statements.

#### Opinion on financial statements

- give a true and fair view, in accordance with United Kingdom Generally Accepted Practice, of the Union's affairs as at 31 March 2013 and of its surplus for the year then ended and have been properly prepared in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992.

Signature(s) of auditor or auditors:	J My	
Name(s):	John Danzig	
Profession(s) or Calling(s):	FCA	
Address(es):	Danzig House 8-12 Torphichen Street Edinburgh EH3 8JQ	
Date:	21/09/13	
Contact name and telephone number:	0131 229 3377	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

FINANCIAL ACCOUNTS

For the year ended 31 March 2013

#### FINANCIAL ACCOUNTS

12 Months to 31-Mar-13

Contents	Page
Office bearers and executive members	2
President's report	3
Auditors report	4
Income and expenditure account	5
Balance sheet	6
Notes to the accounts	7-8

,

#### OFFICE BEARERS AND EXECUTIVE MEMBERS

12 Months to 31-Mar-13

#### OFFICE BEARERS

Rowena Comme

President

(re-elected Sept 2012)

Chris Kelly

Secretary

(re-elected Sept 2012)

Joyce Macfarlane

Vice-President (joint)

(re-efected Sept 2012)

Peter McCaughey

Vice-President (joint)

(stood down from office Sept 2012)

Janie Nicol

Vice-President (joint)

(appointed to office Oct 2012)

Fiona Pilgrim

Treasurer

(re-elected Sept 2012)

#### EXECUTIVE MEMBERS

Chris Biddlecombe

Chris Fremantle

Laura Hunter

Ginny Hutchison

Lorna Mitchell

Rose Frain Helen Shaddock

Deniz Uster

(on maternity leave from exec duties from Sept 2012)

(stood down from exec April 2012)

(appointed to exec Sept 2012)

(appointed to exec Sept 2012)

#### REPORT OF THE PRESIDENT TO THE MEMBERS OF THE SCOTTISH ARTISTS UNION

Membership in March 2012 was 886, membership in March 2013 was 979, an increase of 93

Exec Member Rose Fram Icfi (April 2012) and new Executive Members Deniz Uster and Helen Shaddock joined in September 2012

Office successfully continuing to function as a base for the administrator, a space to meet with members; a space for small exec meetings; Union filing store; a phone link for members and enquines (with answering service) and an address to securely receive all mail.

On going assistance and advice to membership via meetings, email and phone communication

Freelance Membership Administrator's contract increased to administer increased membership

Introduced a £1 50 administration charge on membership fee payment by cheque

SAU stationary and leaflets redesigned and reprinted at TRAFFIC.

SAU commissioned research from Lurraine Simpson and published Report on the effects on artists of changes in the Law regarding Public Entertainment Licenses

Press releases opposing cuts in Local Authoray Arts Budgets

SAU continued to work with Creative Scotland facilitating and informing the Visual Arts and Crafts Reviews

'Consulting on Carbon Measurement and reporting for the Arts' Symposium

'Connecting Creativity', with Creative and Cultural Skills, Edudungh

SAO became representative organization for Scotland at European Conneil of Artists (ECA)

World Cafe Event at Trainway, Glasgow.

SAU agrees to work in collaboration with Applied Arts Scotland, and to take part in and support a series of toudshow events across Scotland

ECA conference on Artist Result Rights in Brussels

ECA Meeting Bratislava

#### EVENTS

First Annual SAU survey of membership.

SAU supports facilitation of W.A.G.E. event, Glasgow.

Rowena Councie and Chris Biddlecombe attend and present at the European Council of Artists AGM in Vilnius, Lithnania

Chris Buddlecombe elected onto ECA Council

SAU motion re Artist Exhibition payment rights adopted by ECA

SAU AGM

Presentation of Annual Survey results, PEL report and WAGE event

SAU agrees to work in collaboration with Applied Arts Scotland, and to take part in and support a series of roadshow events across Scotland

Guest speaker Artist Donald Urquhart, on 'When is collaboration true collaboration?'
Petition to Creative Scotland - over 500 signatures received
Voluntary Arts Scotland Network Event | L. Simpson contracted to present PEL report for SAU.

First edition of SAU Newsletter sent to membership.

#### Key Closed Meetings Attended

Creative Scotland Deliberative Workshops.

AIR Conneil

Andrew Dixon, CEO Creative Scotland, and Amanda Catto, Portfolio Manager, re SAU Petrion and AGM motion.

Meeting with Equity, Musician's Union, Writer's Guild of Great Britain to establish common ground re Artists Workshops Standards and Rates of Pay

for and on the behalf of Scottish Artists Union Date: 21/09/2013

Romena Commie

#### REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF THE SCOTTISH ARTISTS UNION

We have audited the financial accounts of the Scottish Artists Union for the year ended 31 March 2013 which compose the Income and Expenditure account, the Balance Sheer, and the related notes as set out on pages 7 and 8. These financial statements have been prepared under the accounting policies set out therein

This report is made sofely to the Union's committee of management as a body. Our audit work has been undertaken so that we might state to the Union's committee of management those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Union's committee of management as a body, for our audit work, for this report, or for the opinions we have formed.

#### Responsibilities of the Executive Committee and Auditory

The fixecutive Committee are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors including "APB Ethical Standard - Provisions Available for Small Entities (Revised)", in the circumstances set out in note 2 to the financial stamments

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Union's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the Executive Committee; and the overall presentation of the financial statements.

#### Opinion on financial statements

In our opinion the financial accounts:

 give a time and fair view, in accordance with United Kingdom Generally Accepted Practice, of the Union's affairs as at 31 March 2013 and of its surplus for the year then ended and

- have been properly prepared in accordance with the Trade Umon and Labour Relations (Consolidation) Act 1992

John Danie FCA (Senior Statutor) Auditor)
for and on the behalf of Daniel & Co

Chartered Accountants and Registered Auditors

8 - 12 Torphichen Street

Edinburgh EH3-83Q

EH3 8JQ Date: 21/09/2013

	<u>Notes</u>	£ -	31-Mar-13	31-Mar-12
	0.55%	2	<b>~</b>	<u>*</u>
Income				
Subscriptions received	la		31,919	31.367
Donations received	16		*	3.5
Speaker fees			,	
Interest received	•		•	7
Total income			31,919	31,409
Expenditure				
Development work / projects:				
Annual conference costs		1,633		2,679
Publicity and marketing		1,687		956
Research and project expenses		3,677		
	,		6,997	3,635
Administration:				
Telephone, print, post and stationery		1980		1,692
Rent, rates and insurance		7811		8.602
Travelling expenses	le	814		1,410
Administrator fees	1d	568 ŧ		5,446
Legal and professional		812		-
Audit fee		1110		1.080
Bank charges		30		36
Other expenses		762		•
Depreciation	1e	-		
			19,000	18.266
Total expenditure			25,997	21,901
Surplus for the year			5,922	9,508

There are no recognised gains or fosses other than the surplus for the year, and no acquisitions or discontinued operations in the year.

			31-Mar-13
31-Mar-13			31-Mar-12
<u>Notes</u>	Ŧ	£	Ţ
3.			-
	313		197
	54,766		48,609
			48,806
4.	(13,707)	)	(13.356)
		41,372	35,450
		41,372	35,450
		41,372	35,450
5.		41,372	35,450
		41,372	35.450
		Notes <u>£</u> 3.  313 5-1,766 55,079 4. (13,707	3.  313  54,766  55,079  4. (13,707)  41,372  41,372

Approved on behalf of the hoard on 21 September 2013

NOTES TO THE ACCOUNTS	12	Months to	31-Mar-13
3. Fixed Assets			Equipment
Cost			
At I April 2012			2,978
Additions in year			
At 31 March 2013			2,978
Depreciation			
At 1 April 2012			2,978
Charge for year			
At 31 March 2013			2,978
Net Book Value			
At 31 March 2013			
At 31 March 2012			
	31-Mar-13		31-Mar-12
4. Creditors fatting due within one year	€	•	Ţ
Subscriptions received in advance	8,015		7,802
Insurance	4,013		3,377
Print, post and stationery costs	119		119
Fees	450		450
Audit fee	1,110		1,080
Rates for office			528
	13,707	=	13,356
5. Unrestricted funds			
At 1 April 2012	35,450		25,942
Surplus for year	5,922		9,508
At 31 March 2013			