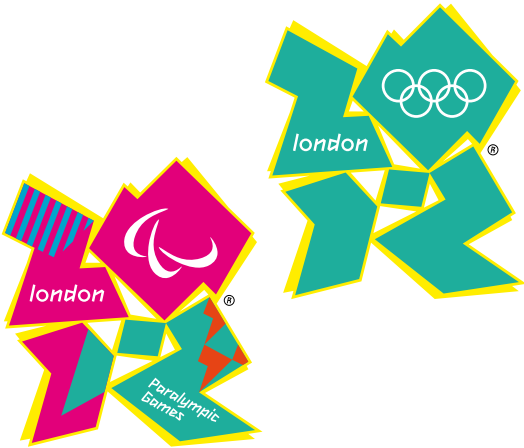


Olympic Delivery Authority
Corporate hospitality report
October - December 2014



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Introduction and explanatory notes

This is the Corporate Hospitality Register (the Register) for all corporate hospitality received by employees of the Olympic Delivery Authority (ODA) for the period from the beginning of October 2014 to 2nd December 2014, which is the anticipated date of the ODA's dissolution.

The Nolan Committee in its report on Standards in Public Life recommended that a central register of offers of hospitality to public servants should be kept. The ODA kept such a register and all employees had to declare any hospitality offered (whether accepted or declined).

The ODA understood that it was important, given the high profile nature of the London 2012 Olympic and Paralympic Games (the Games), as well as the amount of public funding that went into the Games, that as an organisation we were open and transparent in our dealings with industry, as well as the public.

It is for this reason that the Register was published.

The Register includes a list of all hospitality received by senior members of staff, the relevant date, and the name of the hospitality provider as well as a short description of the event. All Board members' hospitality (relevant to their position at the ODA) is also published.

The Register is divided alphabetically by department with the senior member in charge of that department heading the table. The table concludes with the summary of corporate hospitality accepted by the non-senior members of that department.

The ODA believed that by publishing the Register in this way it provided a reasonable balance between the official capacity in which the ODA acted and our privacy and data protection concerns (particularly in respect of staff who do not occupy senior management roles).

Given the nature of the project, as well as the time scale to which we were working it was vital to foster good working relationships quickly within the ODA, as well as between the ODA and the various contractors, stakeholders and other interested parties. Good relationships were a key ingredient, in a project of this scale, for the efficient and timely completion of all projects and tasks. One way of fostering these relationships was through various forms of hospitality both provided by, as well as, offered to the ODA. We could not, as an organisation, have afforded to miss opportunities which could have enhanced the delivery of the Games and it would not have been in the public interest to do so. We have however, carefully considered the appropriateness of accepting any hospitality and would not have accepted any form of hospitality from a prospective contractor or supplier in any active tender situation.

The ODA has now concluded the post Games phase of the project and it is anticipated it will dissolve as an organisation in December 2014. As a result the number of ODA staff decreased as projects were completed. This was reflected in the number of hospitality requests received and accepted by the ODA going forward.

Frequency of publication

The ODA published the Register quarterly in January, April, July and October. This version was published in November 2014 to cover the ODA's final two months.

Only hospitality received

We would also like to make clear that this Register only contains corporate hospitality which was accepted by members of the ODA staff. It did not provide for those instances where hospitality was offered but not accepted but we have listed the number of offers declined.

Hospitality declined

For the time period of this report, 1st October 2014 up to and including 2nd December 2014, a total of five corporate hospitality events were offered to all ODA employees. Only two of these offers of corporate hospitality were accepted whilst three of them were declined.

Personal data

Against the entries for the Board Members, Directors, Heads of Department and project sponsors, where the provider of the corporate hospitality was an individual, their name has been redacted as this is personal information which we do not believe we can justifiably release in terms of the Data Protection Act of 1998.

Board Members

Sir John Armitt

No hospitality was accepted by Sir John Armitt during the review period.

Lorraine Baldry

No hospitality was accepted by Lorraine Baldry during the review period.

Neale Coleman

No hospitality was accepted by Neale Coleman during the review period.

David Fison

No hospitality was accepted by David Fison during the review period.

Christopher Garnett

No hospitality was accepted by Christopher Garnett during the review period.

Sir Roy McNulty

No hospitality was accepted by Sir Roy McNulty during the review period.

David Taylor

No hospitality was accepted by David Taylor during the review period.

Commercial & Legal

Director of Village & Commercial: Mike Cornelius

No hospitality was accepted by Mike Cornelius for the review period

Head of Legal: Pieter De Waal

No hospitality was accepted by Pieter De Waal during the review period.

Commercial & Legal Team

October & November 2014

No hospitality was accepted by the members of staff of the Commercial & Legal team during this time period.

Communications

Principal communications consultant: John Evans

No hospitality was accepted by John Evans during the review period.

Communications Team

October & November 2014

No hospitality was accepted by the non-senior members of staff of the Communications team during this time period.

Finance and Corporate Services

Chief Operating Officer: Gerry Murphy

Person/Body providing hospitality	Date hospitality provided	Type of hospitality received
Grant Thornton	26 November 2014	Dinner

Finance Team

October & November 2014

Type	Number
Dinner	1
	Total: 1

Health & Safety

Head of Health & Safety: Lawrence Waterman

No hospitality was accepted by Lawrence Waterman for the review period

Human Resources

Human Resources Team

October & November 2014

No hospitality was accepted by the members of staff of the Human Resources team during this time period.

Information Management and Information Technology

Information Management and Information Technology Team

October & November 2014

No hospitality was accepted by the members of staff of the Information Management and Information Technology teams during this time period.

Property

Development Manager: Jim Woolhouse

No hospitality was accepted by Jim Woolhouse for the review period

Property Team

October & November 2014

No hospitality was accepted by the non-senior members of staff of the Property team of the ODA during the review period.

Security

Security Team

October & November 2014

No hospitality was accepted by the members of staff of the Security Team during the review period.

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