

The Insolvency Act 1986

Notice of vacation of office by administrator

Name of Company	Company number
In the <div style="text-align: right; font-size: small;">[full name of court]</div>	Court case number

(a) Insert name and address of person giving notice Notice is hereby given by (a) _____

(b) Insert name of administrator that (b) _____

(c) Insert name and address of registered office of company who was appointed *administrator / one of the administrators of (c) _____

*Delete as applicable _____

on (d) _____ by (e) _____

(d) Insert date appointed has vacated the office of administrator because:

(e) Insert name of applicant / appointor * he died on (f) _____

(f) Insert date * he was removed from office by order of the court, a copy of which is attached.

*Delete as applicable * he ceased to be qualified to act as an administrator of the company

Signed _____

Dated _____

Contact Details:

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record

	Tel
DX Number	DX Exchange

Companies House receipt date barcode

When you have completed and signed this form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff