



ASSURING THE SAFETY, QUALITY & EFFICACY
OF VETERINARY MEDICINES

Copyright notice

The information below was supplied in response to an Access to Information (ATI) request. It is the copyright of the Veterinary Medicines Directorate. You are free to use it for your own purposes, including for private study and non-commercial research, and for any other purpose authorised by an exception in current copyright law. Documents (except photographs or logos) can be also used in the UK without requiring permission for the purposes of news reporting. Any other re-use, for example commercial publication, would require the permission of the copyright holder.

ATI 302

Request

From: [Redacted under section 40 of the FOIA]

Sent: 19 June 2014

Subject: Freedom of Information request

Dear Sir/Madam,

I would like to make a request under the freedom of information act 2000.

I would like to obtain full, itemised expenses claims for your chief executive and senior management team for the last three full financial years. I would prefer to receive this in the form of an excel spreadsheet file if possible.

If time constraints make it challenging for you to provide information for the last three years I respectfully request that you focus on providing information for the 2013-14 financial year. Similarly, if you are only able to release some of the information I would ask that you release this data rather than withhold the entire set.

#742799v1

If the decision is made to withhold some of this data using exemptions in the act, please inform me of that fact and cite the exemptions used.

Please discuss any problems with processing this request with me by phone or email before deciding to reject it outright. Similarly, if you require any more clarification do not hesitate to contact me.

Please can you confirm that you have received this request.

VMD Reply

Sent: 4 June 2014

To: [Redacted under section 40 of the FOIA]

Subject: Freedom of Information request

Thank you for your email dated 19 June 2014.

We are dealing with your request under the Freedom of Information Act 2000 (FOIA).

Your Request

You asked for full, itemised expenses claims for our chief executive (CEO) and senior management team for the last three full financial years.

Our Reply

I have attached a spread-sheet [below] with a summary of the expenses claims of the VMD's two Directors for the last three full financial years. The spread-sheet also includes the last full financial year for our CEO. We have shown our CEO's 2013/14 data only as you can find the other two years in published data via the following link:

<https://www.gov.uk/government/collections/management-board-business-costs-and-hospitality>

As published data Section 21 of the FOIA applies to this part of your request. Section 21 applies to information that is already reasonably accessible to the applicant. It recognises that the right of access under the FOIA is supplementary to the very many ways in which public authorities already provide information to members of the public.

We have provided a summary of this information in the spread-sheet as we believe that gathering the detailed information together could involve a significant cost and diversion of resources from the Agency's other work. It would require one of our people going through the individual expenses claims and recording when and for what the claim was made. Though a Director may include multiple trips on one claim form, on our system we record from each form only the aggregate figures under the general categories we cover in the spreadsheet.

Copyright

The information supplied to you is Crown copyright, unless otherwise stated, and is protected by the Copyright, Designs and Patents Act 1988. You are free to use it for your own purposes, including any non-commercial research. Documents (except photographs or logos) can be also used in the UK without requiring permission for the purposes of news reporting. Any other re-use, for example commercial publication, will require permission. You can find details on the arrangements for re-using Crown copyright information at: <http://www.nationalarchives.gov.uk/doc/open-government-licence/open-government-licence.htm>

Information you receive which is **not** subject to Crown Copyright continues to be protected by the copyright of the person, or organisation, from which the information originated. You must ensure that you gain their permission before reproducing any third party (non-Crown Copyright) information.

Our Service

If you are unhappy with the service you have received in relation to your request and wish to make a complaint, you may request an internal review within two calendar months of the date of this e-mail. If you would like to request an internal review please write to [Redacted under section 40 of the FOIA] at the VMD via ati@vmd.defra.gsi.gov.uk. If you

are not content with the outcome of the internal review you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

Accounts Description	Authorisations Director			Operations Director			CEO
	2013/14	2012/13	2011/12	2013/14	2012/13	2011/12	2013/14
	UK Mileage		45.91	98.65			
UK Travel Public Transport	41.50	310.60	175.00	229.20	195.90	213.50	164.20
UK Travel Other Exps	24.30	46.00	30.00		6.00	1.00	3.95
UK Travel taxis	11.24	19.00	8.80		118.50	174.10	60.60
UK Travel Car Hire (inc Fuel)					58.70		
O/S Travel Public Transport	9.64	31.08	6.43	3.20	3.64		1.92
O/S Travel Other Exps		2.56	3.00	3.20	3.06		32.47
O/S Travel taxis	31.17	160.88	179.89		51.75		211.35
O/S Travel Car Hire (inc Fuel)	86.91						
UK Subsistence (day/night)	22.10	70.81	47.63	92.73	43.04	8.27	64.91
UK Overnight Accommodation							335.46
O/S Subsistence (day/night)	53.46	120.55	54.25	118.82	125.52		134.51
O/S Overnight Accommodation	648.97		235.10			175.34	91.85
Subscriptions - Scientific							

#742799v1

							465.00
Telecom telephone call charges				7.67			
Miscellaneous costs					8.48		5.00
Hospitality	27.00						
Publicity Costs			49.25				
Total Costs	<u>956.29</u>	<u>807.39</u>	<u>888.00</u>	<u>454.82</u>	<u>614.59</u>	<u>572.21</u>	<u>1,571.22</u>
No of claims submitted	12	19	16	10	5	5	9