

**DO NOT STAPLE  
PRINT ON ONE SIDE ONLY**

**FORM AR27  
Trade Union and Labour Relations (Consolidation) Act 1992**

**ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION**

Name of Employers' Association:	<input type="text" value="Metal Packaging Manufacturers Association"/>
Year ended:	<input type="text" value="31&lt;sup&gt;st&lt;/sup&gt; December 2012"/>
List No:	<input type="text" value="1078e"/>
Head or Main Office:	<input type="text" value="The Stables, Tintagel Farm,&lt;br/&gt;Sandhurst Road,&lt;br/&gt;Wokingham,&lt;br/&gt;Berkshire&lt;br/&gt;RG40 3JD"/>
Website address (if available)	<input type="text" value="www.mpma.org.uk"/>
Has the address changed during the year to which the return relates?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (Tick as appropriate)
General Secretary:	<input type="text" value="Chris Saunders"/>
Contact name for queries regarding the completion of this return:	<input type="text" value="Debbie Clements"/>
Telephone Number:	<input type="text" value="01189 788433"/>
e-mail:	<input type="text" value="debbie@mpma.org.uk"/>

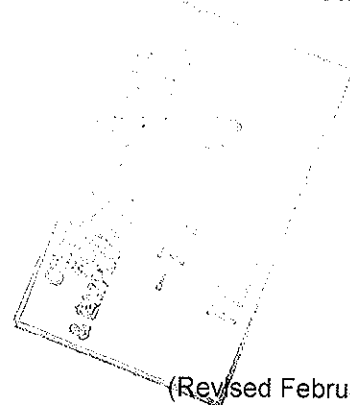
**PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.**

Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

**For Employers' Associations based in England and Wales:  
Certification Office for Trade Unions and Employers' Associations  
22<sup>nd</sup> Floor, Euston Tower, 286 Euston Road, London NW1 3JJ**

**For Employers' Associations based in Scotland:  
Certification Office for Trade Unions and Employers' Associations  
Melrose House, 69a George Street, Edinburgh EH2 2JG**



(Revised February 2011)

**RETURN OF MEMBERS**

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
18	0	0	0	18

**OFFICERS IN POST**

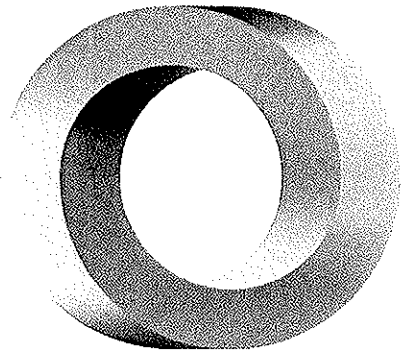
(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

**CHANGE OF OFFICERS**

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change



# Metal Packaging Manufacturers Association

## Members List: Products and Services

### Products and Services

- 1 AEROSOLS
- 2 BEVERAGE CANS
- 3 CLOSURES & FITTINGS
- 4 FOOD CANS
- 5 GENERAL LINE
  - a Biscuits & sweets
  - b Components
  - c Drums - up to 25 litres
  - d Giftware & promotional
  - e Health & beauty
  - f Home & car care
  - g Paint
  - h Oil & grease
- 6 TRADE COATING, PRINTING  
& LACQUERING
- 7 RAW MATERIAL SUPPLIERS
  - a Tinplate
  - b Aluminium
  - c Coatings & varnishes
  - d Printing inks
  - e Sealing components
- 8 CONTAINER STOCKISTS
- 9 CAN & COMPONENT SUPPLIERS
- 10 MACHINERY & EQUIPMENT
- 11 TECHNICAL SERVICES
- 12 RECOVERY & REPROCESSING

### Full members

6  
**Afon Tinplate Co Ltd**  
Afon Works  
Bryntywod  
Swansea  
West Glamorgan SA5 7LN  
Tel: 01792 312000  
Fax: 01792 312001  
E-mail: sales@afontinplate.co.uk  
Web: www.afontinplate.co.uk

5 a d i g h  
**Ardagh Group**  
Salhouse Road  
Norwich  
Norfolk NR7 9AT  
Tel: 01603 427313  
Fax: 01603 408571  
E-mail: matt.sykes@ardaghgroup.com  
Web: www.ardaghgroup.com

1  
**Ardagh Group**  
Dragonparc  
Abercanaid  
Merthyr Tydfil  
Mid Glamorgan  
CF48 1PQ  
Tel: 01685 721433  
Fax: 01685 721468  
E-mail: charlie.veil@ardaghgroup.com  
Web: www.ardaghgroup.com

4 5 a d  
**Ardagh Group**  
Forest Works  
Coxmoor Road  
Sutton-in-Ashfield  
Nottinghamshire NG17 5LA  
Tel: 01623 518030  
Fax: 01623 518031  
E-mail: tom.rushworth@ardaghgroup.com  
Web: www.ardaghgroup.com

2  
**Ball Packaging Europe**  
Lakeside  
Chester Business Park  
Wrexham Road  
Chester  
Cheshire CH4 9QT  
Tel: 01244 681155  
Fax: 01244 680320  
E-mail: geoff.courtney@ball.com  
Web: www.ball-europe.com

3  
**Bericap UK Ltd**  
Oslo Road  
Sutton Fields Industrial Estate  
Hull HU7 0YN  
Tel: 01482 826666  
Fax: 01482 832839  
E-mail: info.uk@bericap.com  
Web: www.bericap.com

# Full members continued...

6

## **Caldicot Metal Decorating Ltd**

Caldicot Decorating Works  
Caldicot  
Monmouthshire  
NP26 5XG  
Tel: 01291 307600  
Fax: 01291 307647  
E-mail: john.bond@caldicotmetaldec.co.uk

2

## **Can-Pack UK Ltd**

Holyrood Drive  
Skippingdale Industrial Estate  
Scunthorpe DN15 8NN  
Tel: 01724 295886  
Fax: 01724 295855  
E-mail: sales@canpack.eu  
Web: www.canpack.eu

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## **Central Tin Containers Ltd**

Wilbraham Place  
Scotland Road  
Liverpool  
Merseyside L5 5BJ  
Tel: 0151 2072775  
Fax: 0151 2981487  
E-mail: sales@centraltincontainers.ltd.uk  
Web: www.centraltincontainers.ltd.uk

1

## **CROWN Aerosols UK**

Oddicroft Lane  
Sutton-in-Ashfield  
Nottinghamshire NG17 5FS  
Tel: 01623 528415  
Fax: 01623 528410  
E-mail: richard.upright@eur.crowncork.com  
Web: www.crowncork.com

2

## **CROWN Bevcan Europe & Middle East**

Borland Avenue  
Botcherby  
Carlisle  
Cumbria CA1 2TL  
Tel: 01228 811304  
Fax: 01228 811292  
E-mail: martin.constable@eur.crowncork.com  
Web: www.crowncork.com

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## **CROWN Closures Europe**

Lake Road  
Hamworthy  
Poole  
Dorset BH15 4LJ  
Tel: 01202 774200  
Fax: 01202 774390  
E-mail: jason.hegarty@eur.crowncork.com  
Web: www.crowncork.com

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## **CROWN Food Europe**

Perry Wood Walk  
Worcester WR5 1EG  
Tel: 01905 762000  
Fax: 01905 762337  
E-mail: aidan.ruddock@eur.crowncork.com  
Web: www.crowncork.com

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## **CROWN Speciality Packaging Europe**

Crown Farm Way  
Forest Town  
Mansfield  
Nottinghamshire NG19 0FT  
Tel: 01623 622651  
Fax: 01623 624626  
E-mail: simon.birch@eur.crowncork.com  
Web: www.crowncork.com

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## **Cyril Luff (Metal Decorators) Ltd**

Springvale Industrial Estate  
Cwmbran  
Gwent NP44 5BD  
Tel: 01633 869531  
Fax: 01633 865046  
E-mail: info@cyriluff.co.uk  
Web: www.cyriluff.co.uk

45 b c f g h 7 a

## **Emballator Metal Group**

Unit 1, City Link Ind. Estate  
Phoenix Way  
Bradford  
W. Yorks BD4 8JP  
Tel: 01274 668855  
Fax: 01274 668833  
E-mail: colin.t@emballator.co.uk  
Web: www.emballator.co.uk

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## **Massilly Group UK**

Unit 2  
Hendy Industrial Estate  
Hendy  
Swansea  
West Glamorgan  
SA4 0XP  
Tel: 01792 882766  
Fax: 01792 886166  
E-mail: PeterHyde@massilly.com  
Web: www.massilly.com

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## **J K Powell Ltd / JKP Tins**

Unit C  
Off Hamilton Road  
Sutton in Ashfield  
Notts NG17 5LD  
Tel: 01623 528833  
Fax: 01623 528834  
E-mail: info@jkptins.co.uk  
Web: www.jkptins.co.uk

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## **Prodec Group**

Armstrong Buildings  
Kilton Terrace  
Worksop  
Nottinghamshire S80 2DQ  
Tel: 01909 474093  
Fax: 01909 500363  
E-mail: dick@prodec-precision.com  
Web: www.prodec-precision.com

2

## **Rexam Beverage Can Europe & Asia**

100 Capability Green  
Luton  
Bedfordshire LU1 3LG  
Tel: 01582 408999  
Fax: 01582 726065  
E-mail: gary.aslam@rexam.com  
Web: www.rexam.com

5 b f g h

## **RLM Packaging Ltd**

Wiltshire Road  
Hull  
HU4 6PA  
Tel: 01482 505585  
Fax: 01482 568115  
E-mail: info@rlmpackaging.co.uk  
Web: www.rlmpackaging.co.uk

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## **Roberts Metal Packaging Ltd**

Unit 1, Birchmere Business Park  
Nathan Way  
Thamesmead  
London SE28 OAF  
Tel: 0208 320 9500  
Fax: 0208 320 9501  
E-mail: enquiries@roberts-metpack.co.uk  
Web: www.roberts-metpack.co.uk

3

## **United Closures & Plastics Ltd**

1 Steuart Road  
Bridge of Allan  
Stirling  
Scotland FK9 4JG  
Tel: 01786 833613  
Fax: 01786 834233  
E-mail: peter.macleod@gcs.com  
Web: www.ucplimited.com

5 a d e f g h

## **William Say & Co Ltd**

20 Verney Road  
London SE16 3DY  
Tel: 0207 237 4500  
Fax: 0207 232 1568  
E-mail: sales@wsay.co.uk  
Web: www.williamsay.com

# Associate members

7 b

## Afon Tinplate Co Ltd

Afon Works  
Bryntywod  
Swansea  
West Glamorgan  
SA5 7LN  
Tel: 01792 312000  
Fax: 01792 312001  
E-mail: sales@afontinplate.co.uk  
Web: www.afontinplate.co.uk

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## AkzoNobel Packaging Coatings

Bordesley Green Road  
Birmingham  
B9 4TQ  
Tel: 0121 766 6600  
Fax: 0121 766 6601  
E-mail: martin.hilgenstock@akzonobel.com  
Web: www.akzonobel.com

7 d

## AkzoNobel Packaging Coatings

Rotterdam Road  
Sutton Fields  
Hull  
Humberside  
HU7 0XX  
Tel: 01482 825101  
Fax: 01482 838231  
E-mail: john\_plaistow@akzonobel.com  
Web: www.akzonobel.com

11 12

## AMG Resources Ltd

Suite 6  
The Alcora Building  
Mucklow Hill  
Halesown  
West Midlands  
B62 8DG  
Tel: 0121 585 5450  
Fax: 0121 550 8001  
E-mail: info@amgindustries.co.uk  
Web: www.amgresources.com

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## ASA UK and Ireland

5-6 Brookbridge Court  
Syston  
Leicester LE7 2JT  
Tel: 07879 641208  
E-mail: neil.white@gruppooasa.co.uk  
Web: www.gruppooasa.com

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## HJ Bowler & Sons Ltd

Bowler House, Harvey Road  
Burnt Mills Industrial Estate  
Basildon  
Essex  
SS13 1DD  
Tel: 01268 470700  
Fax: 01268 477717  
E-mail: info@hjbowlerandsons.com  
Web: www.hjbowlerandsons.com

11

## Cooper Coated Coil Ltd

Units 38 & 39  
Planetary Industrial Estate  
Wolverhampton  
WV13 3XB  
Tel: 01902 867900  
Fax: 01902 864412  
E-mail: sales@coopercoated.co.uk  
Web: www.coopercoated.co.uk

11

## CROWN UK

Downsview Road  
Wantage  
Oxon  
OX12 9BP  
Tel: 01235 772929  
Fax: 01235 772020  
Web: www.crowncork.com

11

## Delta Neu Ltd

Newby Road  
Hazel Grove  
Stockport  
SK7 5DR  
Tel: 0161 456 5511  
Fax: 0161 456 2460  
E-mail: mail@delta-neu.co.uk  
Web: www.delta-neu.co.uk

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## GRACE Davison Materials & Packaging Technologies

Oakpark Business Centre  
Alington Road  
Little Barford  
Cambs  
PE19 6WL  
Tel: 01480 324430  
Fax: 01480 324411  
E-mail: keith.tokens@grace.com  
Web: www.gracedarex.com

Manufacture own use only

## HJ Heinz Co Ltd

Kitt Green  
Wigan  
Lancashire  
WN5 0JL  
Tel: 01942 624 397  
Email: alan.fisher@uk.hjheinz.com  
Web: www.heinz.co.uk

7 a

## David Matthews Ltd

Unit 2 Hendy Industrial Estate  
Hendy  
Swansea  
West Glamorgan  
SA4 0XP  
Tel: 01792 882766  
Fax: 01792 886166  
E-mail: enquiries@dmltd.co.uk  
Web: www.massilly.com

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## Packaging Logistics Services Ltd

Boardmans Ind. Estate  
Heathcote Road  
Swadlincote  
Derbyshire  
DE11 9DL  
Tel: 01283 819169  
Fax: 01283 216164  
E-mail: info@packaginglogistics.com  
Web: www.packaginglogistics.com

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## Parliament International Ltd

Cervantes House  
5-9 Headstone Road  
Harrow  
Middlesex  
HA1 1PD  
Tel: 0208 861 3505  
Fax: 0208 861 2025  
E-mail: sales@parliament-group.co.uk  
Web: www.parliament-group.co.uk

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## PPG Industries (UK) Ltd

North Woolwich Road  
Silvertown  
London  
E16 2AB  
Tel: 0207 473 7020  
Fax: 0207 473 7449  
E-mail: kharding@ppg.com  
Web: www.ppg.com

10

## **Stolle Europe Ltd**

33 Peterfield Road  
Carlisle  
Cumbria  
CA3 0EY  
Tel: 01228 818125  
Fax: 01228 514720  
Email: lewis.connor@stolleurope.com  
Web: www.stollemachinery.com

7 a 12

## **Tata Steel Packaging**

Dudok Huis  
PO Box 10.000  
1970 CA IJmuiden  
The Netherlands  
Tel: 00 31 251 493186  
Fax: 00 31 251 470051  
E-mail: infopackaging@tatasteel.com  
Web: www.tatasteelpackaging.com

8 5 a d e f g h

## **Tinware Direct Ltd**

Crow Hill Farm  
Ravensden Road  
Wilden  
Bedford  
MK44 3QS  
Tel: 01234 772001  
Fax: 01234 772002  
E-mail: office@tinwaredirect.com  
Web: www.tinwaredirect.com

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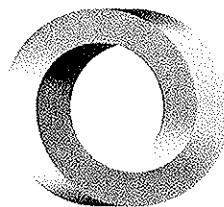
## **P Wilkinson Containers Ltd**

20 Verney Road  
London  
SE16 3DY  
Tel: 0207 237 4500  
Fax: 0207 232 1568  
E-mail: sales@pwcon.co.uk  
Web: www.pwcon.co.uk

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## **The Valspar (UK) Corporation Ltd**

Witney Trading Estate  
Station Lane  
Witney  
Oxon  
OX28 4XR  
Tel: 01993 707400  
Fax: 01993 775579  
E-mail: bill.birnie@valspar.com  
Web: www.valspar.com



**Metal  
Packaging  
Manufacturers  
Association**

## **MPMA**

The Stables  
Tintagel Farm  
Sandhurst Road  
Wokingham  
Berkshire  
RG40 3JD

t & f: 01189 788433  
e: enquiries@mpma.org.uk

[www.mpma.org.uk](http://www.mpma.org.uk)

**REVENUE ACCOUNT/GENERAL FUND**  
(see notes 11 to 16)

Previous Year			£	£
	<b>INCOME</b>			
339,854	From Members	Subscriptions, levies, etc	344,822	
567	Investment income	Interest and dividends (gross) Bank interest (gross) Other (specify)	520	
	Other income	Rents received Insurance commission Consultancy fees Publications/Seminars Miscellaneous receipts (specify)		345,342
3,750		- Contributions: The Can Makers Ltd	3,750	
26,191		- Contributions: EMPAC	29,000	
9,910		- Contributions: MPMA (CCL) Ltd	9,910	
1,025		- Contribution to statistics	1,025	
				43,685
381,297		<b>TOTAL INCOME</b>		389,027
	<b>EXPENDITURE</b>			
	Administrative expenses			
210,659		Remuneration and expenses of staff	219,498	
8,132		Occupancy costs	8,124	
10,850		Printing, Stationery, Post	9,549	
5,767		Telephones	5,774	
1,893		Legal and Professional fees	1,512	
		Miscellaneous (specify)		
2,197		- Insurance	2,197	
	Other charges	Bank charges Depreciation Sums written off	364 768	246,654
342		Affiliation fees	50,972	
690		Donations		
47,247		Conference and meeting fees	18,706	
11,301		Expenses	15,406	
15,214		Miscellaneous (specify)		
9,205		- Statistics	9,687	
62,714		- Public relations and advertising	59,939	
1,665		- Loss/(gain) on exchange	(755)	
	Taxation			155,087
				104
59				
387,935		<b>TOTAL EXPENDITURE</b>		401,845
(6,638)		Surplus/Deficit for year		(12,818)
207,809		Amount of fund at beginning of year		201,170
201,171		Amount of fund at end of year		188,352

**ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND**  
(see notes 17 to 18)

<b>ACCOUNT 2</b>		<b>Fund Account</b>	
<b>Name of account:</b>		<b>£</b>	<b>£</b>
<b>Income</b>	From members		
	Investment income		
	Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>	Administrative expenses		
	Other expenditure (specify)		
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
Amount of fund at beginning of year			
Amount of fund at the end of year (as Balance Sheet)			

<b>ACCOUNT 3</b>		<b>Fund Account</b>	
<b>Name of account:</b>		<b>£</b>	<b>£</b>
<b>Income</b>	From members		
	Investment income		
	Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>	Administrative expenses		
	Other expenditure (specify)		
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
Amount of fund at beginning of year			
Amount of fund at the end of year (as Balance Sheet)			



**ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND**

(see notes 17 to 18)

<b>ACCOUNT 4</b>		<b>Fund Account</b>	
<b>Name of account:</b>		<b>£</b>	<b>£</b>
<b>Income</b>	From members		
	Investment income		
	Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>	Administrative expenses		
	Other expenditure (specify)		
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
Amount of fund at beginning of year			
Amount of fund at the end of year (as Balance Sheet)			

<b>ACCOUNT 5</b>		<b>Fund Account</b>	
<b>Name of account:</b>		<b>£</b>	<b>£</b>
<b>Income</b>	From members		
	Investment income		
	Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>	Administrative expenses		
	Other expenditure (specify)		
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
Amount of fund at beginning of year			
Amount of fund at the end of year (as Balance Sheet)			

**ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND**

(see notes 17 to 18)

<b>ACCOUNT 6</b>		<b>Fund Account</b>	
<b>Name of account:</b>		<b>£</b>	<b>£</b>
<b>Income</b>	From members		
	Investment income		
	Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>	Administrative expenses		
	Other expenditure (specify)		
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
Amount of fund at beginning of year			
Amount of fund at the end of year (as Balance Sheet)			

<b>ACCOUNT 7</b>		<b>Fund Account</b>	
<b>Name of account:</b>		<b>£</b>	<b>£</b>
<b>Income</b>	From members		
	Investment income		
	Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>	Administrative expenses		
	Other expenditure (specify)		
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
Amount of fund at beginning of year			
Amount of fund at the end of year (as Balance Sheet)			

**BALANCE SHEET AS AT [** **]**  
(see notes 19 and 20)

Previous Year		£	£
2,101	<b>Fixed Assets</b> (as at page 11)		2,373
	<b>Investments</b> (as per analysis on page 13)		
	Quoted (Market value £             )		
	Unquoted		
	<b>Total Investments</b>		
	<b>Other Assets</b>		
46,472	Sundry debtors	34,454	
210,734	Cash at bank and in hand	223,037	
	Stocks of goods		
	Others (specify)		
257,209	<b>Total of other assets</b>		257,491
259,310	<b>TOTAL ASSETS</b>		259,864
	<b>Liabilities</b>		
	Fund (Account)		
	Fund (Account)		
	Fund (Account)		
	Revaluation Reserve		
	Loans		
	Bank overdraft		
59	Tax payable	104	
503	Sundry creditors	18,813	
57,521	Accrued expenses	52,595	
	Provisions		
	Other liabilities		
58,139	<b>TOTAL LIABILITIES</b>		71,512
201,171	<b>TOTAL ASSETS</b>		188,352

**FIXED ASSETS ACCOUNT**  
(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
<b>COST OR VALUATION</b>				
At start of period		2,041	1,869	8,418
Additions during period		450	588	1,038
Less: Disposals during period				
Less: DEPRECIATION:				
- Balance Forward		1,809	4,507	6,316
- Charge for year		153	614	767
Total to end of period				
<b>BOOK AMOUNT at end of period</b>		529	1,844	2,373
Freehold				
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
<b>AS BALANCE SHEET</b>				

**ANALYSIS OF INVESTMENTS**  
(see note 22)

		Other Funds £
<b>QUOTED</b>	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Quoted Investments	
<b>UNQUOTED</b>	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Unquoted Investments	

\* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

**ANALYSIS OF INVESTMENT INCOME  
(CONTROLLING INTERESTS)**  
(see notes 23 to 25)

<b>Does the association, or any constituent part of the association, have a controlling interest in any limited company?</b>		YES	NO
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
<b>INCORPORATED EMPLOYERS' ASSOCIATIONS</b>			
<b>Are the shares which are controlled by the association registered in the association's name</b>		YES	NO
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		
<b>UNINCORPORATED EMPLOYERS ASSOCIATIONS</b>			
<b>Are the shares which are controlled by the association registered in the names of the association's trustees?</b>		YES	NO
If NO, state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

**SUMMARY SHEET**  
(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
<b>INCOME</b>			
From Members	388,507		388,507
From Investments			
Other Income (including increases by revaluation of assets)	520		520
<b>Total Income</b>	389,027		389,027
<b>EXPENDITURE</b> (including decreases by revaluation of assets)			
<b>Total Expenditure</b>	401,845		401,845
<b>Funds at beginning of year</b> (including reserves)			
	201,170		201,170
<b>Funds at end of year</b> (including reserves)			
	188,352		188,352
<b>ASSETS</b>			
	Fixed Assets		2,373
	Investment Assets		
	Other Assets		257,491
		<b>Total Assets</b>	259,864
<b>LIABILITIES</b>			
		<b>Total Liabilities</b>	71,512
<b>NET ASSETS (Total Assets less Total Liabilities)</b>			
			188,352

**NOTES TO THE ACCOUNTS**  
(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

**1. STAFF COSTS**

	2012	2011
	£	£
Wages and salaries	181,804	178,965
Social security costs	23,126	21,851
Other pension costs	<u>14,568</u>	<u>9,843</u>
	<u>219,498</u>	<u>210,659</u>

The average monthly number of employees during the year was as follows:

	2012	2011
Directors	1	1
Administration	<u>2</u>	<u>2</u>
	<u>3</u>	<u>3</u>

**2. OPERATING (LOSS)/PROFIT**

The operating loss is stated after charging/(crediting):

	2012	2011
	£	£
Depreciation - owned assets	767	690
Auditors' remuneration	1,500	1,530
Loss/(gain) on exchange	<u>(755)</u>	<u>1,665</u>
Directors' remuneration	<u>80,934</u>	<u>77,821</u>

**3. TAXATION**

**Analysis of the tax charge**

The tax charge on the loss on ordinary activities for the year was as follows:

	2012	2011
	£	£
Current tax:		
UK corporation tax	104	115
Overprovided in earlier years	<u>-</u>	<u>(56)</u>
Tax on (loss)/profit on ordinary activities	<u>104</u>	<u>59</u>

The company is a mutual trading company and as such is subject to corporation tax only on interest receivable.



4. **TANGIBLE FIXED ASSETS**

	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>			
At 1 January 2012	2,041	6,377	8,418
Additions	<u>450</u>	<u>588</u>	<u>1,038</u>
At 31 December 2012	<u>2,491</u>	<u>6,965</u>	<u>9,456</u>
<b>DEPRECIATION</b>			
At 1 January 2012	1,809	4,507	6,316
Charge for year	<u>153</u>	<u>614</u>	<u>767</u>
At 31 December 2012	<u>1,962</u>	<u>5,121</u>	<u>7,083</u>
<b>NET BOOK VALUE</b>			
At 31 December 2012	<u>529</u>	<u>1,844</u>	<u>2,373</u>
At 31 December 2011	<u>232</u>	<u>1,870</u>	<u>2,102</u>

5. **DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2012 £	2011 £
Trade debtors	33,416	38,855
VAT	-	5,208
Prepayments and accrued income	<u>1,038</u>	<u>2,412</u>
	<u>34,454</u>	<u>46,475</u>

6. **CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2012 £	2011 £
Trade creditors	18,813	503
Corporation tax	104	115
Accrued expenses	<u>52,595</u>	<u>57,521</u>
	<u>71,512</u>	<u>58,139</u>

7. **OPERATING LEASE COMMITMENTS**

The following operating lease payments are committed to be paid within one year:

	2012 £	2011 £
Expiring:		
Within one year	3,630	3,465
Between one and five years	4,778	5,801

## 8. RESERVES

At 1 January 2012  
Deficit for the year

At 31 December 2012

## 9. RELATED PARTY DISCLOSURES

The members of the company paid subscriptions of £388,507 included in the company's turnover (2011:£380,730).

At the balance sheet date the company owed a director, Mr N J Mullen, £578 (2011: £503). This balance is included within trade creditors.

Two of the members are also represented on the board of directors.

## 10. ULTIMATE CONTROLLING PARTY

The company is ultimately controlled by the board of directors.

## 11. SHARE CAPITAL

The company has no share capital as it is limited by guarantee.

**ACCOUNTING POLICIES**

(see notes 37 and 38)

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

**Turnover**

Turnover represents net subscriptions and contributions, excluding value added tax.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

- Fixtures and fittings - 22.5% on reducing balance
- Computer equipment - 25% on reducing balance

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**Foreign currencies**

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease.

**Pension costs and other post-retirement benefits**

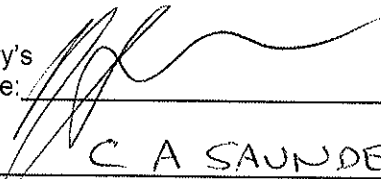
The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.

**SIGNATURES TO THE ANNUAL RETURN**

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

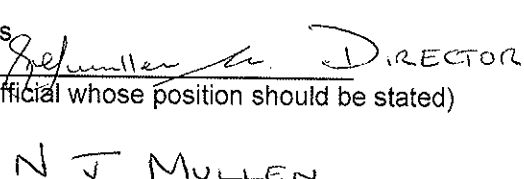
Secretary's  
Signature:



Name: C A SAUNDERS

Date: 03-06-2013

Chairman's  
Signature:



(or other official whose position should be stated)

Name: N J MULLEN

Date: 5-6-13

**CHECK LIST**  
(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3) <i>No change.</i>	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>

## AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?  
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES/~~NO~~

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
  - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
  - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 43)

YES/~~NO~~

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
  - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in note 43)

YES/~~NO~~

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.  
(See note 45)

## AUDITOR'S REPORT (continued)

We have audited the financial statements of M P M A Limited for the year ended 31 December 2012 on pages five to ten. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of directors and auditors**

As explained more fully in the Statement of Directors' Responsibilities set out on page two, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Directors to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 December 2012 and of its loss for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.


### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Report of the Directors.

Signature(s) of auditor or auditors:		
Name(s):	Stephen Mason on behalf of FKCA Limited	
Profession(s) or Calling(s):	Chartered Accountants	
Address(es):	Prospero House 46-48 Rothesay Road Luton, Beds LU1 1QZ	
Date:	28.01.2013	
Contact name and telephone number:	01582 540800	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

**EVERY EMPLOYERS' ASSOCIATION IS REQUIRED BY LAW TO COMPLETE THIS RETURN.  
THE REFUSAL OR WILFUL NEGLECT TO PERFORM THIS DUTY IS A CRIMINAL OFFENCE.**

**THERE IS NO LEGAL REQUIREMENT FOR THIS RETURN TO BE "APPROVED" BY THE  
GOVERNING BODY OF THE ASSOCIATION BEFORE SUBMISSION TO THE  
CERTIFICATION OFFICE**

#### GUIDANCE ON COMPLETION

##### GENERAL

1. Unless the Employers' Association has been authorised to make its annual return to another date, this return must be made to 31 December and sent to the Certification Officer as soon as possible, **and at any event before 1 June.**
2. The accounts must, in accordance with the Act, give a true and fair view of the matters to which they relate.
3. The accounts and balance sheet in the annual return of an association working through branches (i.e. not a federation of autonomous bodies) should include the transactions, assets and liabilities of all the branches.
4. Any negative values should be clearly indicated by placing the entry in brackets.
5. Where the space in any account of analysis is insufficient a separate sheet of paper should be attached to the appropriate page to provide the additional space.
6. The summary sheet on page 11 **must** be completed.
7. A copy of the rules in force at the end of the year to which this return relates must be submitted with this form even if the rules have not been altered since the previous rule book was submitted. This is a statutory requirement and the Certification Officer has no authority to waive it.
8. Please print this form single-sided only. Do not staple the pages.

**GUIDANCE ON COMPLETION OF RETURN OF MEMBERS/OFFICERS (PAGE 2)**