

Input Format

The input file will contain a Header Record, followed by a number of data records and will be terminated by a Trailer Record. Each field on a data record must be formatted to the agreed format.

User Identification Record Layout

Field No	Field	Character Position	Size	Format	Range and Notes
1	Record Identifier	1	1	Numeric	Must be "1"
2	Authorised User Number	2-11	10	Numeric	See * below
3	User's Name	12-47	36	Alpha	Left justified, spaces filled as approp.
4	User's Address	48-107	60	Alpha	Left justified, spaces filled as approp.
5	FGN	108-111	4	Numeric	0001-9999
6	Paper Reply	112	1	Numeric	space filled.
7	Filler	113-342	230		Spaces

Notification Record Layout

Field No.	Name	Character Position	Size	Format	Range and Notes	Designators Applicable
1	Record Identifier	1	1	Numeric	Must be "2"	
2	Designator	2-3	2	Alpha		
3	Dual GMP calculation	4	1	Numeric	Value of 1 where used else space filled	
4	Employers Contracting-Out Number (ECON)	5-13	9	Alpha/Numeric/Alpha	Ennnnnna where applicable; else spaces	CV, EL, EN, EO, GF, TA, TB, TC, TE-CA1593, TE-CA1609, TN,
5	Scheme Contracted-Out Number (SCON)	14-22	9	Alpha/Numeric/Alpha	Snnnnnna where applicable; else spaces	CV, EL, EN, EO, EX, TA, TB, TC, TF, TN, TP,
6	National Insurance Number (NINO)	23-31	9	Alpha/Numeric/Alpha	AA000000A - ZZ999999Z	All
7	Employees full surname	32-57	26	Alpha	Mandatory for all.	All
8	First and Second Initials Respectively	58-59	2	Alpha	Second character may be space-filled.	All
9	Pre-payment Indicator	60	1	Numeric	Value of 1 where used, else space-filled	
10	Remittance amount payable	61-68	8	Numeric	00000000-99999999 where mandatory, else space-filled	
11	Commencement Date	69-76	8	Numeric	DDMMCCYY where	All

					mandatory, else space-filled	
12	Termination Date	77-84	8	Numeric	DDMMCCYY where mandatory, else space-filled	All
13	Employees Earnings between lower and upper earnings limits during tax year of termination	85-90	6	Numeric	000000-999999, expressed in pence where mandatory, else space-filled	CV, EL, GF, TA, TB, TC, TN,
14	Employees Earnings between lower and upper earnings limits during tax year before termination	91-96	6	Numeric	000000-999999, expressed in pence where mandatory, else space-filled	CV, EL, EN, EO, GF, TA, TB, TC, TN,
15	Retrospective Earnings	97-102	6	Numeric	000000-999999, expressed in pence where mandatory, else space-filled	CV, EL, EN, EO, GF, TA, TB, TC, TN,
16	Transferred ECON	103-111	9	Alpha/Numeric/Alpha	Ennnnnna where applicable; else spaces	EO, TC, TN,
17	Transferred SCON	112-120	9	Alpha/Numeric/Alpha	Snnnnnna where applicable; else spaces	EO, TC, TN,
18	Appropriate Scheme Contracted-Out Number (ASCN)	121-129	9	Alpha/Numeric/Alpha	Annnnnna where applicable; else spaces	EO, VA
19	New ECON	130-138	9	Alpha/Numeric/Alpha	Ennnnnna where applicable; else spaces	TE.
20	New SCON	139-147	9	Alpha/Numeric/Alpha	Snnnnnna where applicable; else spaces	EL, EX,
21	New ASCN	148-156	9	Alpha/Numeric/Alpha	Annnnnna where applicable; else spaces	EL, EX,
22	New Commencement Date	157-164	8	Numeric	DDMMCCYY where mandatory, else space-filled	EO, TC, TE, TN,
23	Transfer Date	165-172	8	Numeric	DDMMCCYY where	

					mandatory, else space-filled	
24	Revaluation Date	173-180	8	Numeric	DDMMCCYY where mandatory, else space-filled	
25	Revaluation Indicator	181	1	Numeric	1, 2 or 3 where mandatory, else space-filled	EL, EN, EO,
26	Premium Liability Indicator	182	1	Numeric	1 or 2 where mandatory, else space-filled	
27	Widow/Widowers/Surviving Civil Partners Indicator	183	1	Numeric	1 where mandatory, else space-filled	GF
28	Employers Reference Number	184-192	9	Alpha/Numeric	Can be completed or space-filled	All.
29	Change ECON COMP indicator (CA1593)	193	1	Numeric	1 where mandatory, else space-filled	TE-CA1593
30	Date of Effect	194-201	8	Numeric	DDMMCCYY where mandatory, else space-filled	GF
31	Method of Preservation Indicator	202	1	Numeric	1 or 2 where mandatory, else space-filled	GF
32	Date of Death	203-210	8	Numeric	DDMMCCYY where mandatory, else space-filled	GF
33	Widow/Widower /Surviving Civil Partners NINO	211-219	9	Alpha/Numeric/Alpha	AA000000A-ZZ999999Z where applicable, else space-filled	GF
34	Widow/Widower /Surviving Civil Partners Checkbrick	220-224	5	Alpha	AAAAA where applicable, else space-filled	GF
35	Transfer of COMB scheme membership	225	1	Numeric	1 where mandatory else space-filled	
	Filler	226-342	117		Spaces	

Summary Record Layout

Field No	Field	Character Position	Size	Format	Range and Notes
1	Record Identifier	1	1	Numeric	Must be '3'
2	Total Input Items (Type 2 records)	2-7	6	Numeric	000001-999999
3	Total Remittances	8-13	6	Numeric	000001-999999

4	Total Amount Paid (Designator X)	14-22	9	Numeric	Total amount in pence. 000000000- 999999999
5	Filler	23-342-	320		Spaces

Output Format

Identification Record

Field No	Field	Character Position	Size	Format	Range and Notes
1	Record Identifier	1	1	Numeric	Must be "4"
2	Authorised User Number	2-11	10	Numeric	See * below
3	User's Name	12-47	36	Alpha	Left justified, space filled
4	User's Address	48-107	60	Alpha	Left justified, space filled
5	User's Sequence Number	108-111	4	Numeric	0000-9999
6	Submission Number	112-119	8	Numeric	40 000 000-41 999 999
7	Processing Date	120-127	8	Numeric	DDMMCCYY
8	Filler	128-342	215		Spaces

Reply Records

Field No.	Name	Character Position	Size	Format	Range and Notes
1	Identifier	1	1	Numeric	Must be "5"
2	Employer's Contracting-Out Number (ECON)	2-10	9	Alpha/ Numeric/ Alpha	Ennnnnna where applicable; else spaces
3	Scheme Contracted-Out Number (SCON)	11-19	9	Alpha/ Numeric/ Alpha	Snnnnnna where applicable; else spaces
4	National Insurance Number (NINO)	20-28	9	Alpha/ Numeric/ Alpha	AA000000A - ZZ999999Z
5	Employees Full Surname	29-54	26	Alpha	In certain circumstances only the first 3 letters will be completed. Reply Indicator =7
6	First and second Initials Respectively	55-56	2	Alpha	Second character may be space-filled.
7	Employers reference Number	57-65	9	Alpha/ Nmmeric	
8	Reply Indicator	66-67	2	Numeric	See * list below
9	Non Feasible Indicator	68-69	2	Numeric	Represents the number of the first field found to be non-feasible
10	Correspondence Reference Number	70-77	8	Numeric	40 000 000- 41 999 999
11	Commencement Date	78-85	8	Numeric	DDMMCCYY
12	Termination Date	86-93	8	Numeric	DDMMCCYY
13	Total Weekly GMP Amount	94-98	5	Numeric	00000- 99999 Value in pence
14	Total Weekly Post 88 GMP Amount	99-103	5	Numeric	00000- 99999 Value in pence
15	Total weekly Post 90 GMP amount True sex	104-108	5	Numeric	00000-99999 Value in pence

16	Total weekly Post 90 GMP amount Opposite sex	109-113	5	Numeric	00000-99999 Value in pence
17	Commencement Date for Payment	114-121	8	Numeric	DDMMCCYY
18	Total Weekly GMP to be Revalued at Section 148 rate	122-126	5	Numeric	00000- 99999 Value in pence
19	Total Weekly Post 88 GMP to be Revalued at Section 148 rate	127-131	5	Numeric	00000- 99999 Value in pence
20	Total Weekly Post 90 GMP amount to be revalued at Section 148 True Sex	132-136	5	Numeric	00000-99999 Value in pence
21	Total Weekly Post 90 GMP amount to be revalued at Section 148 Opposite Sex	137-141	5	Numeric	00000-99999 Value in pence
22	Total Weekly GMP to be Revalued at Limited rate	142-146	5	Numeric	00000- 99999 Value in pence
23	Total Weekly Post 88 GMP to be Revalued at Limited rate	147-151	5	Numeric	00000- 99999 Value in pence
24	Total Weekly Post 90 GMP to be revalued at Limited Rate True Sex	152-156	5	Numeric	00000-99999 Value in pence
25	Total Weekly Post 90 GMP to be revalued at Limited Rate Opposite Sex	157-161	5	Numeric	00000-99999 Value in pence
26	Total Weekly GMP to be Revalued at 4.75% fixed rate	162-166	5	Numeric	00000-99999 Value in pence
27	Total Weekly Post 88 GMP to be Revalued at 4.75% fixed rate	167-171	5	Numeric	00000-99999 Value in pence
28	Total Weekly Post 90 GMP to be Revalued at 4.75% fixed rate True Sex	172-176	5	Numeric	00000-99999 Value in pence
29	Total Weekly Post 90 GMP to be Revalued at 4.75% fixed rate Opposite Sex	177-181	5	Numeric	00000-99999 Value in pence
30	Total Weekly GMP to be Revalued at 4% fixed rate	182-186	5	Numeric	00000-99999 Value in pence
31	Total Weekly Post 88 GMP to be Revalued at 4% fixed rate	187-191	5	Numeric	00000-99999 Value in pence
32	Total Weekly Post 90 GMP to be Revalued at 4% fixed rate True Sex	192-196	5	Numeric	00000-99999 Value in pence
33	Total Weekly Post 90 GMP to be Revalued at 4% fixed rate Opposite Sex	197-201	5	Numeric	00000-99999 Value in pence
34	Total Weekly GMP to be Revalued at 4.5% fixed rate	202-206	5	Numeric	00000-99999 Value in pence
35	Total Weekly Post 88 GMP to be Revalued at 4.5% fixed rate	207-211	5	Numeric	00000-99999 Value in pence
36	Total Weekly Post 90 GMP to be Revalued at 4.5% fixed rate True Sex	212-216	5	Numeric	00000-99999 Value in pence
37	Total Weekly Post 90 GMP to be Revalued at 4.5% fixed rate Opposite Sex	217-221	5	Numeric	00000-99999 Value in pence
38	Total Weekly GMP to be Revalued at 6.25% fixed rate	222-226	5	Numeric	00000-99999 Value in pence

39	Total Weekly Post 88 GMP to be Revalued at 6.25% fixed rate	227-231	5	Numeric	00000-99999 Value in pence
40	Total Weekly Post 90 GMP to be Revalued at 6.25% fixed rate True Sex	232-236	5	Numeric	00000-99999 Value in pence
41	Total Weekly Post 90 GMP to be Revalued at 6.25% fixed rate Opposite Sex	237-241	5	Numeric	00000-99999 Value in pence
42	Total Weekly GMP to be Revalued at 7% fixed rate	242-246	5	Numeric	00000- 99999 Value in pence
43	Total Weekly Post 88 GMP to be Revalued at 7% fixed rate	247-251	5	Numeric	00000- 99999 Value in pence
44	Total Weekly Post 90 GMP to be revalued at 7% fixed rate True sex	252-256	5	Numeric	00000-99999 Value in pence
45	Total weekly Post 90 GMP to be revalued at 7% fixed rate Opposite Sex	257-261	5	Numeric	00000-99999 Value in pence
46	Total Weekly GMP to be Revalued at 7.5% fixed rate	262-266	5	Numeric	00000- 99999 Value in pence
47	Total Weekly Post 88 GMP to be Revalued at 7.5% fixed rate	267-271	5	Numeric	00000- 99999 Value in pence
48	Total Weekly Post 90 GMP to be revalued at 7.5% fixed rate True sex	272 -276	5	Numeric	00000-99999 Value in pence
49	Total weekly Post 90 GMP to be revalued at 7.5% fixed rate Opposite Sex	277-281	5	Numeric	00000-99999 Value in pence
50	Total Weekly GMP to be Revalued at 8.5% fixed rate	282-286	5	Numeric	00000- 99999 Value in pence
51	Premium Payable	287-294	8	Numeric	00000000- 99999999 Value in pence
52	Certified Amount	295-302	8	Numeric	00000000- 99999999 Value in pence
53	Premium Payment Date	303-310	8	Numeric	DDMMCCYY
54	Incentive Recoverable	311-318	8	Numeric	00000000- 99999999 Value in pence
55	Interest on Incentive Recovered	319-326	8	Numeric	00000000- 99999999 Value in pence
56	Age related rebate recoverable	327-334	8	Numeric	00000000-99999999 Value in pence
57	Total Amount of Premium Paid	335-342	8	Numeric	00000000- 99999999 Value in pence

* The 2-byte Reply Indicator can have the following values:

- 01 = GMP Statement
- 02 = Premium Demand
- 03 = Combined GMP Statement and LRP Demand
- 04 = Reply to Enquiry
- 05 = Remittance Received
- 06 = Non-Remittance Item Non-Feasible (see non-feasible indicator)
- 07 = Non-Remittance Item Rejected (NISPI to inform)
- 08 = Retrospective Earnings Received
- 09 = Prepaid Termination Received
- 10 = Premium Demand- GMP Statement to follow
- 11 = No output Appropriate

- 12 = Redundant/Spare
- 13 = Dual GMP calculation not possible (not applicable to the individual)
- 14 = Dual GMP item rejected
- 15 = Notice of Pension liability over SPA

Summary Record

Field No	Field	Character Position	Size	Format	Range and Notes
1	Record Identifier	1	1	Numeric	Must be '6'
2	Total Items Processed (Record Type 2)	2-7	6	Numeric	000001- 999999
3	Total Number of Remittances (Designator X)	8-13	6	Numeric	000000- 999999
4	Total Amount Paid (Designator X)	14-22	9	Numeric	000000000-999999999 value in pence
5	No of items non-feasible†	23-28	6	Numeric	000000- 999999
6	No of items rejected‡	29-34	6	Numeric	000000- 999999
7	Filler	35-322	288		Spaces