

DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT

SPECIAL ADVISERS QUARTERLY RETURNS: 1 OCT – 31 DEC 2013

GIFTS RECEIVED¹

Sheridan Westlake			
Date gift received	From	Description of Gift	Outcome
Nil return			

Zoe Thorogood			
Date gift received	From	Description of Gift	Outcome
Nil return			

Jess Cunniffe			
Date gift received	From	Description of Gift	Outcome
Nil return			

¹ Officials must not accept any gifts, benefits or hospitality – either directly or through a third party that would, or might appear to place them under any obligation to an individual or organisation making the offer, compromise their impartiality or otherwise be improper. Any gifts, benefits or hospitality must be refused if either the official or the Department are in any doubt about the propriety of accepting them.

HOSPITALITY²

Sheridan Westlake		
Date of hospitality	Name of organisation	Type of hospitality received
Nil return		

Zoe Thorogood		
Date of hospitality	Name of organisation	Type of hospitality received
Nil return		

Jess Cunniffe		
Date of hospitality	Name of organisation	Type of hospitality received
Nil return		

² Does not normally include attendance at functions hosted by HM Government; 'diplomatic' functions in the UK or abroad, hosted by overseas governments; minor refreshments at meetings, receptions, conferences, and seminars; and offers of hospitality which were declined. * indicates if accompanied by spouse/partner or other family member or friend

**MEETINGS WITH NEWSPAPER AND OTHER MEDIA PROPRIETORS,
EDITORS AND SENIOR EXECUTIVES³**

Sheridan Westlake		
Month of Meeting	Name	Purpose of Meeting
Nil return		

Zoe Thorogood		
Month of Meeting	Name	Purpose of Meeting
Nil return		

Jess Cunniffe		
Month of Meeting	Name	Purpose of Meeting
Nil return		

³ Does not include details of meetings where special advisers attended alongside their Ministers.