**Questionnaire Instructions**

Monitor is conducting research into how commissioners are working to improve community services for patients. We are asking Clinical Commissioning Groups (CCGs) to provide us with information in this area. Our research is intended to develop a national picture of how commissioners are approaching the commissioning of these services. We hope to identify challenges and innovative approaches towards commissioning and delivering these services and to develop support for commissioners as they consider new models of care.

The contracts for which information is requested in Question 1 refer to your contracts for community services, excluding AQP contracts. We have excluded AQP contracts because we understand that some commissioners may have significant numbers of AQP contracts and providing data for each one would be impractical.

For each question, please use as much space as needed to provide a full answer.

To support commissioners we may publish our research in the future. If you are happy for us to identify your commissioning body in connection with particular approaches or experiences, please indicate this in the questionnaire (question 7). Otherwise, we will assume you would like us **not** to identify your organisation.

If you are responding as a member of a Commissioning Support Unit on behalf of more than one CCG, please respond separately for each CCG.

After filling out the questionnaire, please send it to communityservices@monitor.gov.uk. If you have any questions about the questionnaire, please contact Sondra Roberto (020 3747 0336, sondra.roberto@monitor.gov.uk) or Dennis Berg (020 3747 0453, dennis.berg@monitor.gov.uk).

We ask that you please respond by **6 June 2014**.

**Name of person or persons completing questionnaire:**

**Role(s):**

**Commissioning body:**

**Contact information:**

**1. Please provide details about your existing contracts for community services using as many rows as required (exclude any AQP contracts).**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Description of services or service lines covered under the contract**  | **Geographic area covered** | **Name of provider** | **Start date of contract** | **End date of contract** | **Do you plan to extend this contract? If yes, for how long?** | **Total contract value** |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**2. How do you plan to deliver or change how these services are delivered when these contracts expire? For example, what models of care and models of contracting are you considering, and what types of payment will you use (e.g. block payment, PbR-type payment)?**

**3. Please describe what process or processes you will you use (if you have already decided) to select providers?**

**4. What lessons have you learned from commissioning community services that you think would be useful to share with other commissioners? For example, experiences with the process used to identify better ways to deliver services, the process used to select providers, experiences in engaging with providers, or assessing the needs of patients.**

**5. Please provide any other information or views about community services that you would like to share.**

**6. Would you be happy for us to contact you with additional questions?**

**7. Are you happy for Monitor to identify your commissioning body in connection with the information provided in response to this questionnaire?**