

CABINET OFFICE

SPECIAL ADVISERS INFORMATION

OCTOBER - DECEMBER 2013

GIFTS RECEIVED BY SPECIAL ADVISERS¹

MINISTER FOR THE CABINET OFFICE, PAYMASTER GENERAL, THE RT HON FRANCIS MAUDE MP

Henry Newman			
Date gift received	From	Brief Description of Gift	Outcome
Nil return			
Simone Finn			
Date gift received	From	Brief Description of Gift	Outcome
Nil Return			

MINISTER WITHOUT PORTFOLIO, THE RT HON Kenneth Clarke

Kathryn Laing			
Nil return			

¹ Staff should not accept a gift unless it is a trivial item (an inexpensive pen, calendar, diary etc) or refusing it would cause embarrassment or offence to the donor (eg a gift offered as part of an inter-governmental visit). Staff may keep a trivial gift but may not keep any other gift without the agreement of their SCS line manager. Their SCS line manager may allow them to keep a gift provided its retail value is not more than £25 for general items, £50 for gifts to a team, to be kept by the team as a whole, £75 for gifts from an overseas government or international organisation. Staff must record all offers of gifts (some Heads of Management Unit may allow staff not to record offers of trivial items or other items with a value of less than £25).

HOSPITALITY²

MINISTER FOR THE CABINET OFFICE, PAYMASTER GENERAL, THE RT HON FRANCIS MAUDE MP

Henry Newman		
Date of hospitality	Name of organisation	Type of hospitality received
14 October	Royal Opera/Royal Ballet	Ticket
Simone Finn		
Date of hospitality	Name of organisation	Type of hospitality received
3 November	Royal Academy of Dance	Ticket

MINISTER WITHOUT PORTFOLIO, THE RT HON Kenneth Clarke

Kathryn Laing		
Date of hospitality	Name of organisation	Type of hospitality received
Nil return		

² Does not normally include attendance at functions hosted by HM Government; 'diplomatic' functions in the UK or abroad, hosted by overseas governments; minor refreshments at meetings, receptions, conferences, and seminars; and offers of hospitality which were declined * indicates accompanied by spouse/partner or other family member or friend

SPECIAL ADVISERS' MEETINGS NEWSPAPER AND OTHER MEDIA PROPRIETORS, EDITORS AND SENIOR EXECUTIVES³

MINISTER FOR THE CABINET OFFICE, PAYMASTER GENERAL, THE RT HON FRANCIS MAUDE MP

Henry Newman		
Month of Meeting	Name	Purpose of Meeting
Nil return		
Simone Finn		
Month of Meeting	Name	Purpose of Meeting
Nil return		

MINISTER WITHOUT PORTFOLIO, THE RT HON Kenneth Clarke

Kathryn Laing		
Month of Meeting	Name	Purpose of Meeting
October	Will Boden Sunday Politics	Catch-up/discuss dates for Ken to appear on SP
October	Allegra Stratton BBC2 Newsnight	Social

³ Does not include details of official meetings where special advisers attended alongside their Ministers