- DO NOT STAPLE
- PRINT ON ONE SIDE ONLY

# **FORM AR21**

Trade Union and Labour Relations (Consolidation) Act 1992

# **ANNUAL RETURN FOR A TRADE UNION**

Name of Trade Union:	SCOTTISH COLLIERY ENGINE & TRAPESMEN'S ASSOCIA	
Year ended:	31.12.13	
List no:	5082T (s)	
Head or Main Office:	SCOTTISH MINNG TRU BLAIR CASTLE CULROSS FIFE KY12 8 JW	75 T
Website address (if available)		
Has the address changed during the year to which the return relates?	Yes	the appropriate box)
General Secretary:	NICOLAS WILSON	
Telephone Number:	01383 880307	
Contact name for queries regarding	NICOLAS WILSON	
Telephone Number:	01383 880307	
E-mail:	NICKY @ NUMSCOTLAM) .OA	G. VIL
PLEASE FOLLOW THE GUIDANCE NOT Any difficulties or problems in the comp Officer as below or by telephone to: 020	letion of this return should be direc	
The address to which returns and other	documents should be sent are:	CERTIFICATION OFFICE FOR TRADE UNIONS & EMPLOYERS' ASSOCIATIONS
For Unions based in England and Wales Certification Office for Trade Unions and 22 <sup>nd</sup> Floor, Euston Tower, 286 Euston Ro	d Employers' Associations	0 4 JUL 2014
For Unions based in Scotland:		RECEIVED

Certification Office for Trade Unions and Employers' Associations

Melrose House, 69a George Street, Edinburgh EH2 2JG

(Revised February 2011)

#### SCOTTISH COLLIERY ENGINEMEN, BOILERMEN & TRADESMEN'S ASSOCIATION

#### ANNEXE TO FORM AR21 PAGE 2

#### LIST OF OFFICERS IN POST AT 31.12.13

NAME

**OFFICE** 

Nicolas Wilson

Trustee and Executive Committee Secretary

William Menzies

Trustee and Executive Committee Member

John Lynch Trustee and Executive Committee Member

SCHEDULE: SCEBTA.ANNEXE

# **RETURN OF MEMBERS**

T					
				E END OF THE YEA	AR
	Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
MALE	31	·			31
EMALE					,
TOTAL	31				A 31
Sumber of m	embers include	ed in totals box 'A' above	for whom no home	or outhorized address	
s held:				or authorised address	0
Number of me	embers at end	of year contributing to th	e General Fund		31
Please comp eturn.		ETURN OF CH ving to record any char			s covered by this
Please compreturn. Title of	lete the follow		nges of officers du		s covered by this  Date
eturn.	lete the follow	ving to record any char Name of Officer	nges of officers du	ring the twelve month	
eturn.	lete the follow	ving to record any char Name of Officer	nges of officers du	ring the twelve month	
eturn.	lete the follow	ving to record any char Name of Officer	nges of officers du	ring the twelve month	
eturn.	lete the follow	ving to record any char Name of Officer	nges of officers du	ring the twelve month	
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eturn.	lete the follow	ving to record any char Name of Officer	nges of officers du	ring the twelve month	
eturn.	lete the follow	ving to record any char Name of Officer	nges of officers du	ring the twelve month	
Title of	lete the follow	Name of Officer ceasing to hold officer	nges of officers du	ring the twelve month	
Title of	Office	Name of Officer ceasing to hold officer	Nar Officer	ring the twelve month	
Title of  State whether  A brance	Office  er the union is	Name of Officer ceasing to hold officer	Nar Officer	me of Appointed	

If yes, state the number of affiliated

unione

and names:

# **GENERAL FUND**

(see notes 13 to 18)

WOOME	£	£
INCOME From Members: Contributions and Subscriptions		
From Members: Other income from members (specify)		,
Total other income from members		
Total of all income from members		·····
Investment income (as at page 12)		73
Other Income		7.7
Income from Federations and other bodies (as at page 4)		
Income from any other sources (as at page 4)		
Total of other income (as at page 4)		
	TOTAL INCOME	73
EXPENDITURE		
Benefits to members (as at page 5)	41 A.	
Administrative expenses (as at page 10)		450
Federation and other bodies (specify)		
CONTRIBUTION TO NUM (SCOTZANO AARA)	500	
Total expenditure Federation and other bodies		500
Taxation		•
ATOT	L EXPENDITURE	951
Surplus (deficit) for year		(878)
Amount of general fund at beginning of year	[.	72077
Amount of general fund at end of year	r. Turney	71999

# ANALYSIS OF INCOME FROM FEDERATION AND OTHER BODIES AND OTHER INCOME

(see notes 19 and 20)

DESCRIPTION	£	£
Federation and other bodies		
TOTAL FEDERATION AN	D OTHER RODIES	
	D OTTIER BODIES	
Other income		
	<u> </u>	
TOTAL	OTHER INCOME	
TOTAL OF ALL	OTUED INCOME	
TOTAL OF ALI	OTHER INCOME	

# ANALYSIS OF BENEFIT EXPENDITURE SHOWN AT GENERAL FUND

(see notes 21 to 23)

	£		£
Representation –		brought forward	
Employment Related Issues		***************************************	
		Education and Training services	
Representation -			
Non Employment Related Issues			
Non Employment Neiated Issues			
		ļ	
·	]	Negotiated Discount Services	
Communications			
		Salary Costs	
Advisory Services			
•			
		Other Benefits and Grants (specify)	
Dispute Benefits			
	10		
Other Cook Boumants			
Other Cash Payments			
			ı
,			
			:
carried forward		Total (should agree with figure in	
VALLEY IVERTILE		General Fund)	

(See notes 24 and 25)

FUND 2		Fu	nd Account
Name:	£		£
Income			
	From members	1	
	Investment income (as at page 12)	\	
	Other income (specify)		
	Total other income as spe		
	Total In	come	
Expenditure			
•	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	Total Expend	diture	
		<del></del>	
	Surplus (Deficit) for the	year	
	Amount of fund at beginning of	f year	
	Amount of fund at the end of year (as Balance S	iheet)	
	Number of members contributing at end of	f year	

FUND 3			Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		10
	Total other inco	me as specified	
		Total Income	
<del></del>			
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page		
	10)		
	To	tal Expenditure	
•	Surplus (Defi	cit) for the year	
	Amount of fund at be		
	Amount of fund at the end of year (as		
	Number of members contributin	g at end of year	, , , , , , , , , , , , , , , , , , , ,

#### (See notes 24 and 25)

FUND 4			Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	·		
	Total other inco	me as specified	
		Total Income	
	·		
Expenditure		<u></u>	
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	To	tal Expenditure	
		•	
	Surplus (Defi	cit) for the year	
	Amount of fund at be	eginning of year	
	Amount of fund at the end of year (as	Balance Sheet)	
	Number of members contributin	g at end of year	

FUND 5			Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inco	me as specified	
		Total Income	
Expenditure			
•	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	·	otal Expenditure	
	Surplus (Defi	cit) for the year	
	Amount of fund at be	•	
	Amount of fund at the end of year (as	Balance Sheet)	
	Number of members contributing	g at end of year	

(See notes 24 and 25)

FUND 6			<b>Fund Account</b>
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
l .	Total other inco	me as specified	
		Total Income	
Expenditure	Benefits to members	]	·
	Administrative expenses and other expenditure (as at page		
•	10)	[	
	To	tal Expenditure	
,		'	
	Surplus (Defi	cit) for the year	
	Amount of fund at be		
	Amount of fund at the end of year (as	Balance Sheet)	
	Normalis and manufacture and the street		r
	Number of members contributing	g at end of year	

FUND 7			Fund Account
Name:		£	£
ncome			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
			Total and the second se
	Total other inco	me as specified	
		Total Income	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		otal Expenditure	
	Surplus (Defi	cit) for the year	
	Amount of fund at bo	eginning of year	
	Amount of fund at the end of year (as	Balance Sheet)	
	Number of members contributing	g at end of year	

(see notes 26 to 31)

INTERNAL CI	this programmed to be appealed by dealer which with the second substance with	144	
	No and a second in the second	*	*
Income	Members contributions and levies		
	Investment income (as at page 12)		
	Other income (specify)		
		· ·	
	Total other i	ncome as specified	
		Total income	
Expenditure			
	Expenditure under section 82 of the Trade Union and Labour Relations	· · · · · · · · · · · · · · · · · · ·	
	(Consolidation) Act 1992 (specify)		
			***************************************
	Administration expenses in connection with political objects (specify)		
	,		
	Non-political expenditure		
	·	Total expenditure	
	Cum	lus (deficit) for year	
	•		
	Amount of political fund a		
	Amount of political fund at the end of year	(as Balance Sheet)	
	Number of members at end of year contributing	to the political fund	
	Number of members at end of the year not contributing		
Number of mer	mbers at end of year who have completed an exemption notice and do not therefore	•	
political fund	mocre at end or year who have completed an exemption notice and do not therefore	COMBINUTE TO THE	
			1
M. A. I IMPI A. A. I	IND ACCOUNT 2 To be completed by finds unless which get to		
IMURIPAL EL	ISIN ACCOUNTS	campananta afa	anetuel tunda risian
Income	Contributions and levies collected from members on behalf of central political fund		*
	Funds received back from central political fund		
	Other income (specify)		
	• • •		]
		<u> </u>	
	Total other i	ncome as specified	
		Total income	
Expenditure	Constitution and a section of the se		T
	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)		
	(Consolidation) not 1332 (specify)		
	A 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4		
	Administration expenses in connection with political objects (specify)		
	Non-nelitical expanditure	Į.	
	Non-political expenditure		
		Total expenditure	
	Surp	lus (deficit) for year	
	Amount held on behalf of trade union political fund a	at beginning of year	
	Amount remitted to d	central political fund	
	Amount held on behalf of central political	·	
		,	ļ
	Number of manchan of and of the control of	An the malitimation of	
	Number of members at end of year contributing	•	
	Number of members at end of the year not contributing	to the political fund	
Number of mer		to the political fund	

# ANALYSIS OF ADMINISTRATIVE EXPENSES AND OTHER OUTGOINGS EXCLUDING AMOUNTS CHARGED TO POLITICAL FUND ACCOUNTS

Administrative

(see notes 32 and 33)

[		
Expenses		
Remuneration and expenses of staff	,	
Salaries and Wages included in above	£	
Auditors' fees		450
Legal and Professional fees		
Occupancy costs		
Stationery, printing, postage, telephone, etc.		and the second s
Expenses of Executive Committee (Head Office)		
Expenses of conferences		
Other administrative expenses (specify)		
		Į
	i	
Other Outgoings	•	
Interest payable:		
Bank loans (including overdrafts)		Ì
Mortgages		
Other loans		
Depreciation		
Taxation		
Outgoings on land and buildings (specify)		
·		į
Other outgoings (specify)		
	Total	450
Charged to:	General Fund (Page 3)	
	Fund (Account )	
	Total	450

# ANALYSIS OF OFFICIALS SALARIES AND BENEFITS (see notes 34 to 44 below)

<u>a</u>											
Total		લ		_							
	efits	Value £					Ç	٠			
Benefits	Other Benefits	Descríption									
	Pension Contribution	s £									
Employers N.I. contributions		여									
Gross Salary		£									
Office held			NO SAAMES OR BEJEFITS							,	

# **ANALYSIS OF INVESTMENT INCOME**

(see notes 45 and 46)

	Political Fund £		Other Fund(s) £
Rent from land and buildings			
Dividends (gross) from:	·		
Equities (e.g. shares)			
Interest (gross) from:			
Government securities (Gilts)			
Mortgages			
Local Authority Bonds			
Bank and Building Societies			73
		***************************************	!
Other investment income (specify)			
		İ	
			73
	Total in	vestment income	73
Credited to:	_		
		ral Fund (Page 3)	73
		Fund (Account )	
		rund (Account )	
		Fund (Account )	
		Fund (Account )	
	ŀ	Fund (Account )	
		Political Fund	
	₹_1_1 1		
	lotal ir	vestment Income	73

# BALANCE SHEET as at

31.12.13

(see notes 47 to 50)

	£	£
Fixed Assets (at page 14)		
· · · · · · · · · · · · · · · · · · ·		
,		
Other Assets		
Loans to other trade unions		
Sundry debtors		
Cash at bank and in hand	72.674	·
Income tax to be recovered		
Stocks of goods	***************************************	
Others (specify)	1	•
Total of other assets		72674
тот	TAL ASSETS	72674
GENERAL Fund (Account )		71199
Fund (Account )		
Fund (Account )		
Superannuation Fund (Account )		
Political Fund (Account )	•	
Revaluation Reserve		
LIABILITIES		
Amount held on behalf of central trade union political fund		
Loans: From other trade unions	1010	
Loans: Other		
Bank overdraft		
Tax payable	15	
Sundry creditors		
Accrued expenses	450	
Provisions		
Other liabilities		,
1	L LIABILITIES	1475
то	TAL ASSETS	72674
	Investments (as per analysis on page 15) Quoted (Market value £ ) Unquoted  Total Investments  Other Assets  Loans to other trade unions Sundry debtors Cash at bank and in hand Income tax to be recovered Stocks of goods Others (snecify)     Total of other assets  TOT  GENELAL Fund (Account ) Fund (Account ) Fund (Account ) Political Fund (Account ) Revaluation Reserve  LIABILITIES  Amount held on behalf of central trade union political fund Loans: From other trade unions Loans: Other Bank overdraft Tax payable Sundry creditors Accrued expenses Provisions Other liabilities	Fixed Assets (at page 14) Investments (as per analysis on page 15) Quoted (Market value £ ) Unquoted  Total Investments  Other Assets Loans to other trade unions Sundry debtors Cash at bank and in hand Income tax to be recovered Stocks of goods Others (snacify) I  Total of other assets  TOTAL ASSETS  GENERAL Fund (Account ) Fund (Account ) Fund (Account ) Political Fund (Account ) Revaluation Reserve  LIABILITIES  Amount held on behalf of central trade union political fund Loans: From other trade unions Loans: Other Bank overdraft Tax payable Sundry creditors Accrued expenses Provisions

## **FIXED ASSETS ACCOUNT**

(see notes 51 to 55)

	Land and E Freehold Leasehold	Buildings £ £	Furniture and Equipment £	Motor Vehicles £	Not used for union business	Total £
Cost or Valuation At start of year Additions Disposals Revaluation/Transfer s At end of year						
Accumulated Depreciation At start of year Charges for year Disposals Revaluation/Transfer						
s At end of year						
		<del></del>	T	<b>T</b>		
Net book value at end of year						
			·	· <del>J · · · · · · · · · · · · · · · · · ·</del>		<b>T</b>
Net book value at end of previous year						

# **ANALYSIS OF INVESTMENTS**

(see notes 56 and 57)

QUOTED		All Funds	Political Fund
		Except	
	;	Political Funds	£
		£	
	•	ζ.	
	Equities (e.g. Shares)	`	
	Consequent Controlling (Cilla)		
	Government Securities (Gilts)		
İ	•		
	Other quoted securities (to be specified)		
			:
	TOTAL 0110TED ( D. L. OL OL)		
	TOTAL QUOTED (as Balance Sheet)		
	Market Value of Quoted Investment		
`			
			-
UNQUOTED	Equities	:	
1			
		, , , , , , , , , , , , , , , , , , ,	
ŀ	Government Securities (Gilts)	:	
}	Government Geodrilles (Gitta)		
1 .	Mortgages		
· I		ļ	
İ			
1	Bank and Building Societies		
	Dark and Daketing Cooleans		
1			
	Other unquoted investments (to be specified)		
	TOTAL UNQUOTED (as Balance Sheet)		
	Market Value of Unquoted Investments		
		<u> </u>	.l

# **ANALYSIS OF INVESTMENT INCOME** (CONTROLLING INTERESTS) (see notes 58 and 59)

Does the union, or any constituent part of the union, have a controlling interest in any limited company?		YES	NOW
If YES name the relevant companies:		· · ——	
COMPANY NAME		STRATION NUMB and & Wales, state	
	·		
Are the shares which are controlled by the union registered in the names of the union's trustees?		YES□	ио□
If NO, state the names of the persons in whom the shares controlled by the union are registered.			
COMPANY NAME	NAMES OF SHAI	REHOLDER\$	
•			

## **SUMMARY SHEET**

(see notes 60 to 71)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members			
From Investments	73		73
Other Income (including increases by revaluation of assets)			
Total Income	73	•	73
EXPENDITURE (including decreases by revaluation of	951		951
Total Expenditure	951		951
Funds at beginning of year (including reserves) Funds at end of year	72077		72077
(including reserves)	72077		72077
(including reserves)	71199		71199
ASSETS			
	Fixed Assets		
	Investment Assets		
	Other Assets	<u>.</u>	72674
		Total Assets	72674
LIABILITIES	,	Total Liabilities	1475
NET ASSETS (Total Assets less Tota	) al Liabilities)		71199

#### **NOTES TO THE ACCOUNTS**

(see notes 72 and 73)

All notes to the accounts must be entered on or attached to this part of the return.

#### 1. Related party Joan

Scottish Colliery Enginemen, Bollermen & Tradesmen's Association and National Union of Mineworkers (Scotland Area) share a common Executive Committee Secretary and a number of common Trustees and Executive Committee members.

The loan from National Union of Mineworkers (Scotland Area) is interest-free and repayable on demand. Loan account movement during the year was as follows:-

	£	£
Balance at 1.1.13	560	•
Advanced during year	<u>450</u>	<u> 560</u>
Balance at 31.12.13	1,010	560
	=====	

#### **ACCOUNTING POLICIES**

(see notes 74 and 75)

#### Accounting policies

- <u>Basis of preparation of financial statements</u>
   The financial statements are prepared under the historical cost convention and in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).
- b) <u>Income</u>
  . Income consists of bank interest received.

#### SIGNATURES TO THE ANNUAL RETURN

(see notes 76 and 77)

including the accounts and balance sheet contained in the return.

	Trustee's
Secretary's Lector Wilson  Name: NICOLAS WILSON	Signature: MULLAN MENZIES  Name: WILLIAN MENZIES
Date: 10 . 5. 14	Date: 10 · 5 · 14

#### **CHECK LIST**

(see notes 78 to 80)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED?	YES	سليغا	NO	
(see Page 2 and Note 12)				
HAS THE RETURN OF CHANGE OF OFFICERS BEEN	YES		ОИ	
COMPLETED? N/A				]
(see Page 2 and Note 12)				:
HAS THE RETURN BEEN SIGNED?	YES	P	NO	
(see Pages 19 and 21 and Notes 76 and 77)				
HAS THE AUDITOR'S REPORT BEEN COMPLETED?	YES		NO	
(see Pages 20 and 21 and Notes 2 and 77)	<u> </u>	1	ļ	
IS A RULE BOOK ENCLOSED?	YES		NO	
(see Notes 8 and 78)	ļ			
A MEMBER'S STATEMENT IS:	ENCLOSE	4	TO FOLLOW	
(see Note 80)	D			1 1
HAS THE SUMMARY SHEET BEEN COMPLETED	YES	1	NO	
(see Page 17 and Notes 7 and 59)		}	1	

#### **AUDITOR'S REPORT**

(see notes 81 to 86)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1.	In the opinion of the auditors or auditor do the accounts they have audited and which are
	contained in this return give a true and fair view of the matters to which they relate?
	(See section 36(1) and (2) of the 1992 Act and notes 83 and 84)

#### YES/

If "No" please explain below.

- 2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
  - (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
  - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
  - (c) whether the accounts to which the report relates agree with the accounting records? (See section 36(3) of the 1992 Act, set out in note 83)

#### YES/MG

If "No" please explain below.

- 3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
  - (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
  - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in rule 83)

#### YESMO

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR21 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.

(See note 85)

#### SCOTTISH COLLIERY ENGINEMEN, BOILERMEN & TRADESMEN'S ASSOCIATION

#### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SCOTTISH COLLIERY ENGINEMEN, BOILERMEN & TRADESMEN'S ASSOCIATION

We have audited the financial statements of Scottish Colliery Enginemen, Boilermen & Tradesmen's Association for the year ended 31st December, 2013 set out on pages 3 to 18. These financial statements have been prepared under the historical cost convention and in accordance with the accounting policies set out on page 19.

This report is made solely to the Association's members, as a body, in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992. Our audit work has been undertaken so that we might state to the Association's members those matters we are required to state to them an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members, as a body, for our audit work, for this report, or for the opinions we have formed.

#### RESPECTIVE RESPONSIBILITIES OF EXECUTIVE COMMITTEE AND AUDITORS

The Executive Committee is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). These Standards require us to comply with the Auditing Practises Board Ethical Standards for Auditors.

We report to you our opinion as to whether the financial statements give a true and fair view. We also report to you if, in our opinion, the Association has not kept proper accounting records or has not maintained a satisfactory system of control over its transactions, in accordance with the requirements of section 28 of the Trade Union and Labour Relations (Consolidation) Act 1992, or if, in our opinion, the financial statements to which this report relates do not agree with the accounting records, or if we have not received all the information and explanations we require for our audit.

#### SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

И

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Association's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Executive Committee; and the overall presentation of the financial statements.

In our opinion the financial statements, which have been properly prepared in accordance with the provisions of the Trade Union and Labour Relations (Consolidation) Act 1992, give a true and fair view, in accordance with United Kingdom Generally Accepted Accountancy Practice, of the state of the Association's affairs at 31st December, 2013 and of its deficit for the year ended on that date.

Feely & Company Chartered Accountants Registered Auditors

165 Main Street Wishaw

10th May, 2014

# AUDITOR'S REPORT (continued)

	and the second s	
		·
,		
Signature(s) of auditor or auditors:		
	Fac a Ca	
Name(s):	FEEUT & COMPANY	
Profession(s) or Calling(s):	CHANTELES ACCOUNTANTS REGISTERES AUSTROLS	
Address(es):	165 MAIN STREET	
	WISHAW	
	LANANUSHINE	
Date:	10.5.2014	
Contact name and telephone number:	T. FEELY 01698 373200	
	01070 217200	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

# SCOTTISH COLLIERY ENGINEMEN, BOILERMEN & TRADESMEN'S ASSOCIATION

STATEMENT TO MEMBERS
ISSUED IN CONNECTION WITH THE
ASSOCIATION'S ANNUAL RETURN
FOR THE YEAR ENDED 31st DECEMBER 2013
AS REQUIRED BY SECTION 32A
OF THE TRADE UNION AND LABOUR
RELATIONS (CONSOLIDATION) ACT 1992



# SCOTTISH COLLIERY ENGINEMEN, BOILERMEN & TRADESMEN'S ASSOCIATION

#### YEAR ENDED 31st DECEMBER 2013

#### **INCOME AND EXPENDITURE**

The total income of the Association for the year was £73.

No amounts in respect of membership of the Association were included in this figure.

The total expenditure of the Association for the year was £951.

The Association does not maintain a Political Fund.

#### SALARIES AND OTHER BENEFITS

No salaries or benefits were paid or provided during the year to any Executive Committee members or other officials.

#### STATEMENT TO MEMBERS

A member who is concerned that some irregularity may be occurring, or have occurred, in the conduct of the financial affairs of the Association may take steps with a view to investigating further, obtaining clarification and, if necessary, securing regularisation of that conduct.

The member may raise any such concern with such one or more of the following as it seems appropriate to raise it with: the officials of the Association, the trustees of the property of the Association, the auditor or auditors of the Association, the Certification Officer (who is an independent officer appointed by the Secretary of State) and the police.

Where a member believes that the financial affairs of the Association have been or are being conducted in breach of law or in breach of rules of the Association and contemplates bringing civil proceedings against the Association or responsible officials or trustees, he should consider obtaining independent legal advice.

# SCOTTISH COLLIERY ENGINEMEN, BOILERMEN & TRADESMEN'S ASSOCIATION

# INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SCOTTISH COLLIERY ENGINEMEN, BOILERMEN & TRADESMEN'S ASSOCIATION

We have audited the financial statements of Scottish Colliery Enginemen, Boilermen & Tradesmen's Association for the year ended 31<sup>st</sup> December, 2013 set out on pages 3 to 18. These financial statements have been prepared under the historical cost convention and in accordance with the accounting policies set out on page 19.

This report is made solely to the Association's members, as a body, in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992. Our audit work has been undertaken so that we might state to the Association's members those matters we are required to state to them an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members, as a body, for our audit work, for this report, or for the opinions we have formed.

#### RESPECTIVE RESPONSIBILITIES OF EXECUTIVE COMMITTEE AND AUDITORS

The Executive Committee is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). These Standards require us to comply with the Auditing Practises Board Ethical Standards for Auditors.

We report to you our opinion as to whether the financial statements give a true and fair view. We also report to you if, in our opinion, the Association has not kept proper accounting records or has not maintained a satisfactory system of control over its transactions, in accordance with the requirements of section 28 of the Trade Union and Labour Relations (Consolidation) Act 1992, or if, in our opinion, the financial statements to which this report relates do not agree with the accounting records, or if we have not received all the information and explanations we require for our audit.

#### SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Association's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Executive Committee; and the overall presentation of the financial statements.

**OPINION** 

In our opinion the financial statements, which have been properly prepared in accordance with the provisions of the Trade Union and Labour Relations (Consolidation) Act 1992, give a true and fair view, in accordance with United Kingdom Generally Accepted Accountancy Practice, of the state of the Association's affairs at 31st December, 2013 and of its deficit for the year ended on that date.

Feely & Company
Chartered Accountants
Registered Auditors

, WIN Fand

165 Main Street Wishaw

10<sup>th</sup> May, 2014