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CERTIFICATION OFFICE FOR TRADE UNIONS & EMPLOYERS' ASSOCIATIONS 28 APR 2014 RECEIVED

## **FORM AR27**

Trade Union and Labour Relations (Consolidation) Act 1992

# ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:	NFU Scotland
Year ended:	31 October 2013
List No:	5036 <i>E</i>
Head or Main Office:	Rural centre West Mains INGLISTON EH28 8LT
Website address (if available)	www.nfus.org.uk
Has the address changed during the year to which the return relates?	Yes No X (Tick as appropriate)
Chief Executive:	Scott Walker
Contact name for queries regarding the completion of this return:	Colin Gordon
Telephone Number:	0131 472 4011
e-mail:	c.gordon@nfus.org.uk

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN. Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Employers' Associations based in England and Wales: Certification Office for Trade Unions and Employers' Associations 22<sup>nd</sup> Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Employers' Associations based in Scotland: Certification Office for Trade Unions and Employers' Associations Melrose House, 69a George Street, Edinburgh EH2 2JG



## **RETURN OF MEMBERS**

(see note 9)

	NUMBER OF ME	MBERS AT THE	END OF THE YEAR	
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
8489				8489

# **OFFICERS IN POST**

(see note 10)
Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

# **CHANGE OF OFFICERS**

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
Director	John Picken	Cecil Eunson	12 February 2013
Director	Kevan Harvey	John Wildman	12 February 2013
Director	James Ireland	Andrew McCornick	12 February 2013

# REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year			£	£
1 cal	INCOME			
2,045,362	Į.	Subscriptions, levies, etc	2,043,257	
48,920 10,976 62,234 43,950	Investment income	Interest and dividends (gross) Bank interest (gross) Other (specify) Gain on Sale	61,201 6,396 90,869	
16,350 500,000	Other income	Rents received Miscellaneous receipts (Donations)	16,354 526,000	
2,727,792	EXPENDITURE	TOTAL INCOME		2,744,077
1,317,149	Administrative expen	Ses Pomunoration and average ( ) ( )		
109,233 306,813 10,502		Remuneration and expenses of staff Occupancy costs Printing, Stationery, Post Legal and Professional fees	1,412,952 116,792 311,842 14,502	
58,181 30,492 230,867 2,063,237		Miscellaneous Computers Insurances Communication and Marketing	70,803 36,091 282,327	
9,052 46,277 16,032 265,678 229,939	Other charges	Bank charges Depreciation Donations Expenses Commission	6,812 56,087 17,189 212,863 116,648	2,245,309
566,978 8,116	Taxation			409,599 6,201
2,638,331		TOTAL EXPENDITURE		2,661,109
89,461		Surplus/Deficit for year		82,968
1,799,085		Amount of fund at beginning of year		1,888,546
1,888,546		Amount of fund at end of year	-	1,971,514

## ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 2		Fund Account
Name of account:	£	£
Income	From members Investment income Other income (specify)	
	Total Income	
Expenditure	Administrative expenses Other expenditure (specify)	
	Total Expenditure Surplus (Deficit) for the year	
	Amount of fund at beginning of year Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 3		Fund Account
Name of account:	£	£
Income	From members Investment income Other income (specify)  Total In	come
Expenditure	Administrative expenses Other expenditure (specify)	
,	Total Expend	
	Surplus (Deficit) for the Amount of fund at beginning o	- L
	Amount of fund at the end of year (as Balance S	-

## ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 4		Fund Account
Name of account:	£	£
Income	From members Investment income Other income (specify)	
	Total Incom	е
Expenditure	Administrative expenses Other expenditure (specify)	
	Total Expenditure Surplus (Deficit) for the yea Amount of fund at beginning of yea Amount of fund at beginning of year	r r

ACCOUNT 5		Fund
Name of account:	£	Account £
Income		
	From members Investment income Other income (specify)	
	Total Income	
Expenditure	Administrative expenses Other expenditure (specify)	
	Total Expenditure	
	Surplus (Deficit) for the year	
	Amount of fund at beginning of year	
	Amount of fund at the end of year (as Balance Sheet)	

# ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6		Fund Account
Name of account:	£	
Income	From members Investment income Other income (specify)	
	Total In	ncome
Expenditure	Administrative expenses Other expenditure (specify)	
	Total Expen Surplus (Deficit) for th Amount of fund at beginning of	ne year of year
	Amount of fund at the end of year (as Balance	Sheet)

ACCOUNT 7		Fund Account
Name of account:	£	£
Income	From members Investment income Other income (specify)  Total Income	
Expenditure	Administrative expenses Other expenditure (specify)	
	Total Expenditure Surplus (Deficit) for the year	
•	Amount of fund at beginning of year Amount of fund at the end of year (as Balance Sheet)	

# BALANCE SHEET AS AT [ 31 October 2013 (see notes 19 and 20)

	(see notes 19 and 20)		
Previous Year		£	£
391,498	Fixed Assets (as at page 11)	445,456	
	Investments (as per analysis on page 13)		
847,771	Quoted (Market value £1,422,241)	891,202	
450,390	Unquoted	450,390	
1,689,659	Total Investments		1,787,048
	Other Assets		
189,652	Sundry debtors	208,692	
644,932	Cash at bank and in hand	574,810	
	Others (specify)		
834 <sub>,</sub> 584	Total of other assets		783,502
2,524,243	TOI	AL ASSETS	2,570,550
104 114		/\L/\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	2,0,0,000
	Fund (Account)		
	Fund (Account)		
	Fund (Account)	į	
	Revaluation Reserve		•
	Liabilities		
	Loans		
	Bank overdraft		
	Tax payable		
635,697	Sundry creditors	599,036	
	Accrued expenses		
	Provisions		
	Other liabilities		
635,697	TOTAL	LIABILITIES	599,036
1,888,546	тот	AL ASSETS	1,971,514

# **FIXED ASSETS ACCOUNT**

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
At start of period	277,422	23,501	90,575	391,498
Additions during period		17,906	110,526	128,432
Less: Disposals during period		-	(18,387)	(18,387)
Less: DEPRECIATION:	4	(14,702)	(41,385)	(56,087)
Total to end of period				
BOOK AMOUNT at end of period	277,422	26,705	141,329	445,456
Freehold	227,422			
Leasehold (50 or more years unexpired)		2 T		
Leasehold (less than 50 years unexpired)		-		
AS BALANCE SHEET	277,422	26,705	141,329	445,456

# **ANALYSIS OF INVESTMENTS**

(see note 22)

		Other Funds £
QUOTED	British Government & British Government Guaranteed Securities	45,645
	British Municipal and County Securities	-
	Other quoted securities (to be specified)	845,557
	TOTAL QUOTED (as Balance Sheet)	891,202
	*Market Value of Quoted Investments	1,422,241
UNQUOTED	British Government Securities	-
	British Municipal and County Securities	-
	Mortgages	-
	Other unquoted securities (to be specified) SARDC Ltd	450,390
	TOTAL QUOTED (as Balance Sheet)	450,390
	*Market Value of Unquoted Investments	N/A

 $<sup>^{\</sup>star}$  Market value of investments to be stated where these are different from the figures quoted in the balance sheet

# ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS) (see notes 23 to 25)

Dana the generalistic and an extensive state of the state		r		
controlling interest in any limited company?	Does the association, or any constituent part of the association, have a controlling interest in any limited company?			
If YES name the relevant companies:			<u></u>	
COMPANY NAME	TION NUMBER (i Wales, state whe			
INCOPPORATED	MADI OVEROLACCOOLAT			
Are the shares which are controlled by the associa	MPLOYERS' ASSOCIAT		I	
association's name	ation registered in the	YES X	NO	
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			<u> </u>	
COMPANY NAME	NAMES OF SHAREHOL	DERS		
UNINCORPORATED	EMPLOYERS ASSOCIA	TIONS		
Are the shares which are controlled by the association names of the association's trustees?  If NO, state the names of the persons in whom the			NO	
shares controlled by the association are registered.		-		
COMPANY NAME	NAMES OF SHAREHOL	DERS .		

## **SUMMARY SHEET**

(see notes 26 to 35)

		All funds except Political Funds £	Political Funds £	Total Funds £			
INCOME							
From Members		2,043,257	-	2,043,257			
From Investments		61,201	-	61,201			
Other Income (including revaluation of assets	ding increases by	639,619	-	639,619			
EXPENDITURE	Total Income	2,744,077		2,744,077			
(including decreases of assets)	by revaluation						
	otal Expenditure	2,661,109	-	2,661,109			
Funds at beginning (including reserves)	of year	1,888,546	-	1,888,546			
Funds at end of year (including reserves)	ır	1,971,514	-	1,971,514			
ASSETS							
		Fixed Assets		445,456			
		Investment Assets		1,341,592			
		Other Assets		783,502			
			Total Assets	2,570,550			
LIABILITIES			Total Liabilities	599,036			
NET ASSETS (Total	Assets less Total	Liabilities)		1,971,514			

# NOTES TO THE ACCOUNTS

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

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## **ACCOUNTING POLICIES**

(see notes 37 and 38)

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# SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

FD's Signature: Men: ALL	CEO's Signature:
Name:Colin Gordon	Name:Scott Walker
Date: Lo Mar'/4.	Date:

## **CHECK LIST**

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	NO
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	NO
HAS THE RETURN BEEN SIGNED? (see Note 38)	YE\$	NO
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	NO
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	NO
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	NO

## **AUDITOR'S REPORT**

(see notes 42 to 47)

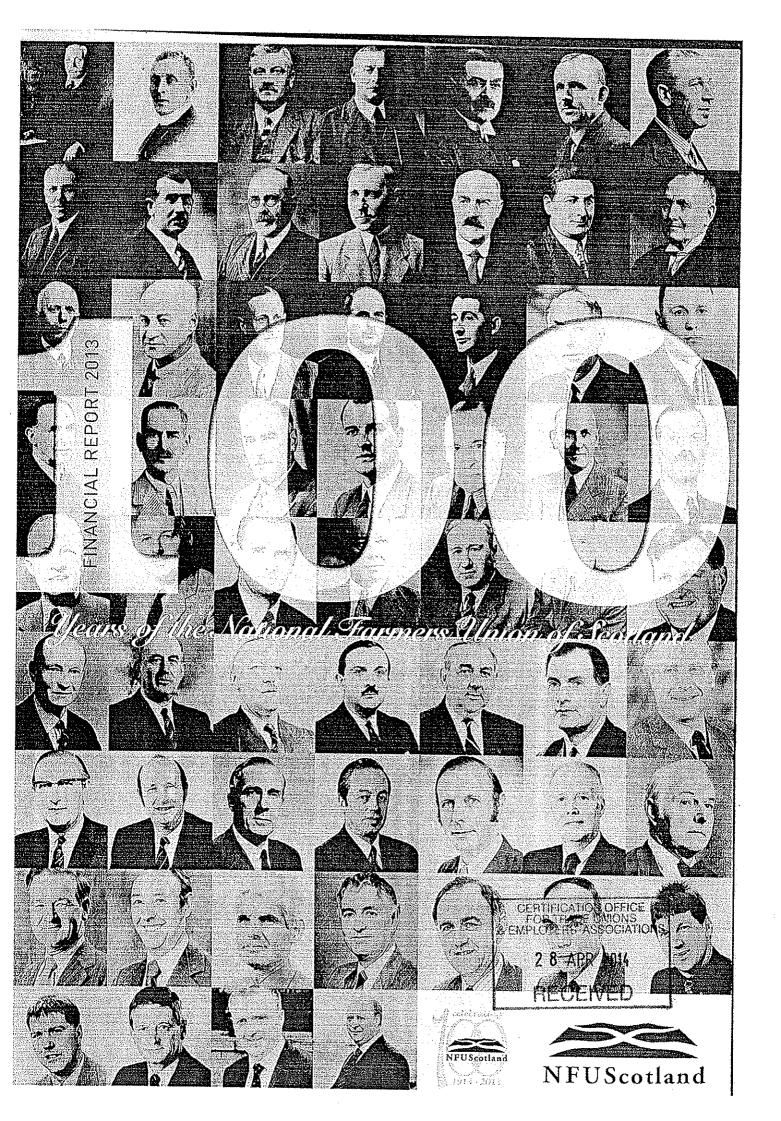
made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1.	In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?  (See section 36(1) and (2) of the 1992 Act and notes 43 and 44)  (ES)NO  If "No" please explain below.
2.	Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:  (a) Whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;  (b) Whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and  (c) Whether the accounts to which the report relates agree with the accounting records?  (See section 36(3) of the 1992 Act, set out in note 43)  YES/NO  If "No" please explain below.
3.	Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:  (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.  (See section 36(4) of the 1992 Act set out in note 43)  YES/NO  If "No" please explain below.
4.	Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document. (See note 45)

# AUDITOR'S REPORT (continued)

See attached Report			
	•		
		•	
<i>;</i>			
Signature(s) of auditor or auditors:	had har fred		
Name(s):	Andrew Croxford		, j=
Profession(s) or Calling(s):	CA		
Address(es):	Thomson Cooper 3 Castle Court Dunfermline, Fife KY11 8PB		
Date:	2151 March 2014		
Contact name and telephone number:	01383 628800		·

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.



## Directors' Report and Financial Statements for the year ended 31 October 2013

The directors present their report and financial statements for the year ended 31 October 2013.

### **Principal activities**

The principal activity of the company continued to be that of a member body for farmers and other related rural businesses in Scotland.

### Members

Each member is liable to contribute an amount (not exceeding £1) to the assets of the company in the event of it being wound up.

### Directors

The following directors have held office since 1 November 2012:

George Templeton Lawrie Nigel Alexander Miller John Picken [Resigned 12 February 2013] John Millar Smith Cecil Robert Hugh Eunson [Appointed 12 February 2013] Gerald Peter Banks Scott Alexander Walker Charles Robert Adam John Henry Wildman (Appointed 12 February 2013) Walter Allan Bowie John Robert Walker Orr Hugh Maclean Fraser Russell Brown Kevan William Harvey (Resigned 12 February 2013) Andrew McCornick (Appointed 12 February 2013) James Rae Adam James Hastings Ireland [Resigned 12 February 2013] Gary Leslie Dixon Mitchell Alastair Campbell Martin

### **Auditors**

Andrew Moir Robert Neil Livesey

John Semple

Lachlan Alexander MacLean

Philip John Manson Sleigh

Thomas Aitken French

Thomson Cooper were appointed auditors to the company in accordance with section 485 of the Companies Act 2006. A resolution proposing the appointment of Johnston Carmichael as auditors to the company will be put to the Annual General Meeting.

## Statement of directors' responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Statement of disclosure to auditors

So far as the directors are aware, there is no relevant audit information of which the company's auditors are unaware. Additionally, the directors have taken all the necessary steps that they ought to have taken as directors in order to make themselves aware of all relevant audit information and to establish that the company's auditors are aware of that information.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

On behalf of the board

## Scott Alexander Walker

Director 9 December 2013

# Independent Auditors' Report to the Members of NFU Scotland

We have audited the financial statements of NFU Scotland for the year ended 31 October 2013 set out on pages 3 to 7. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

# Respective responsibilities of directors and auditors

As explained more fully in the Directors' Responsibilities Statement set out in the Directors' Report on page 1, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

## Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the APB's web-site at www.frc.org.uk/apb/scope/private.cfm

## **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 October 2013 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

# Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

# Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the directors' report.

Andrew Croxford (Senior Statutory Auditor) for and on behalf of Thomson Cooper Statutory Auditor

Accountants
Dunfermline
9 December 2013



# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 OCTOBER 2013

	Maka	2013	2012
Turnover	Notes	£	£
Administrative expenses		2,660,126	2,607,596
Other operating income		(2,654,908)	(2,630,215)
		16,354	16,350
Operating profit/(loss)	2	21,572	
Exceptional Item : Gain on sale of property		21,372	[6,269]
		_	43,950
Profit on ordinary activities before interest			
		21,572	37,681
Other interest receivable and similar income	3	67,597	59,896
Profit on ordinary activities before taxation			37,070
		89,169	97,577
Tax on profit on ordinary activities	4	11.00.1	
Profit for the year	4	(6,201)	[8,116]
riont for the year	10	82,968	00.771
The profit and loss seemed to			89,461

The profit and loss account has been prepared on the basis that all operations are continuing operations. There are no recognised gains and losses other than those passing through the profit and loss account.

# BALANCE SHEET AS AT 31 OCTOBER 2013

		T	2013		2012
Fixed assets	Notes	€	£	£	£
Tangible assets	5				
Investments			445,456		391,498
	6		1,341,592		1,298,161
Current assets			1,787,048		1,689,659
Debtors Cash at bank and in hand	7	208,692 574,810		189,652 644,932	1,007,039
Creditors: amounts falling due within one year	8	783,502 [599,036]		834,584 [635,697]	
Net current assets					
Total assets less current (labilities  Capital and reserves	10	·	1,971,514		1,888,546
Revaluation reserve					
Profit and loss account			228,103		228,103
•			1,743,411		1,660,443
Members' funds	11		1,971,514		1,888,546

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved by the Board and authorised for issue on 9 December 2013.

George Templeton Lawrie Director

Scott Alexander Walker Director

Company Registration No. SC214564

# Notes to the Financial Statements for the year ended 31 October 2013

### 1 Accounting policies

### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention modified to include the revaluation of certain fixed assets.

#### 1.2 Turnover

Turnover comprises subscriptions receivable from members, donations received, and other sundry income, and is recognised when receivable.

### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost or valuation less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life, as follows:

Land and buildings Freehold Not depreciated
Computer equipment 33% Straight Line
Fixtures, fittings & equipment 20% Straight Line
Motor vehicles 33% Straight Line

It is the company's policy to maintain buildings to such a standard, and their residual values are such that depreciation is not significant, consequently buildings are not depreciated.

#### 1.4 Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 1.5 Investments

Listed investments are stated at cost less provision for diminution in value. Unlisted investments are stated at directors' valuation.

#### 1.6 Pensions

The company operates a defined contribution scheme for the benefit of its employees. Contributions payable are charged to the profit and loss account in the year they are payable.

#### 1.7 Legal status

NFU Scotland is a company limited by guarantee which has been granted exemption, under Section 60 of the Companies Act 2006, from including 'Limited' in its name. There is no share capital. The liability of each member of the company, in the event of winding up, is limited to £1.

2	Operating profit/(loss)	2013	2012
	Operating profit/(loss) is stated after charging:	£	£
	Depreciation of tangible assets Loss on disposal of tangible assets	56,087	46,277
	Auditors' remuneration	3,327 9,900	9,700
	Directors' emoluments	231,837	207,819
	and after crediting: Profit on disposal of tangible assets Profit on disposal of investments	{616}	[3,937] [5,887]
3	Investment income		10,0073
	Bank interest and dividends	67,597	59,896
4	Taxation		
	Domestic current year tax U.K. corporation tax	6,201	8,116
	Total current tax	6,201	8,116
	Factors affecting the tax charge for the year Profit on ordinary activities before taxation	89,169	07 579
	Profit on addingry activities haters to the state of the	77,107	97,577
	Profit on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 20.00% (2012 - 20.00%)	17,834	19,515
	Effects of:	77,004	17,010
	Non-essessable income Other tax adjustments	(11,633)	(11,983) 584
	일 사용 보다는 경우 사람이 되었다. 그는 사람들은 사람들이 되었다.	(11,633)	[11,399]
	Current tax charge for the year	6,201	8,116
- 1.37 <del>-</del>	그 등을 보고 하는데 그렇게 모양한 사람들이 되는 것은 사람들이 되었다. 그 그는 그를 가장 하는데 보다 그를 보고 하는데 그렇게 되었다.		, , , , , , , , , , , , , , , , , , ,



# Notes to the Financial Statements for the year ended 31 October 2013 (continued)

5	Tangible fixed assets	Land & buildings £	Plant & machinery etc £	Total €
	Cost or valuation	L.	L	r.
	At 1 November 2012	277,422	211,938	489,360
	Additions	•	128,432	128,432
	Disposals		(63,819)	[63,819]
	At 31 October 2013	277,422	276,551	553,973
	Depreciation			
	At 1 November 2012	-	97,862	97,862
	On disposals	-	(45,432)	(45,432)
	Charge for the year	-	56,087	56,087
	At 31 October 2013	-	108,517	108,517
	Net book value	with the second section of the section of the second section of the sect		***************************************
	At 31 October 2013	277,422	168,034	445,456
	At 31 October 2012	277,422	114,076	391,498
6	Fixed asset investments	Listed investments	Unlisted investments	Total
	•	E	E	£
	Cost or valuation			
	At 1 November 2012	847,771	450,390	1,298,161
	Additions	75,232	-	75,232
	Disposals	[31,801]	Ann. 100 An	(31,801)
	At 31 October 2013	891,202	450,390	1,341,592
	Net book value			
	At 31 October 2013	891,202	450,390	1,341,592
	At 31 October 2012	847,771	450,390	1,298,161
		<del>Street to the last section to the last sectio</del>		
		, Market value	Directors' valuation	Total
		£	£	£
	At 31 October 2013	1,422,241	450,390	1,872,631
	At 31 October 2012	1,215,990	450,390	1,666,380
Hold	lings of more than 20% - The company holds m	ore than 20% of the share capital	of the following companies:	
	Company	Country of registration or incorporation	Shares held Class	Shares held %
	Participating interests The Scottish Agricultural & Rural Development Centre Limited	Scotland	Ordinary	43.00
	The aggregate amount of capital and reserves and the results of this undertak the principal activity) for the last relevant financial year were as follows:		ng fof which the managemen	nt of office property is
		,	Capital and reserves 2013	Profit for the year 2013
	•		£	£
	The Scottish Agricultural & Rural Developmen	nt Centre Limited	1,124,569	64,653

The historical cost of unlisted investments amounts to £222,287 (2012 : £222,287).

# Notes to the Financial Statements for the year ended 31 October 2013 (continued)

7	Debtors -	2013	2012
	Trade debtors Other debtors	40,738 167,954	£ 29,079 160,573
		208,692	189,652
8	Creditors: amounts falling due within one year		
	Trade creditors Taxation and social security Other creditors	72;344 31,925 494,767	62,472 53,043 520,182
		599,036	635,697
9	Pension costs		
	The company operates a defined contribution pension scheme with NFU Mutual for the scheme are held separately from those of the company in an independently administers contributions payable by the company to the fund. Pension contributions were paid duri	on fried The nension cos	t charge represents
	Defined contribution		
	Contributions payable by the company for the year	182,687	92,810
10	Statement of movements on reserves		
		Revaluation reserve	Profit and loss account

	Revaluation reserve	Profit and loss account
Balance at 1 November 2012 Profit for the year	228,103	1,660,443 82,968
Balance at 31.0ctober 2013	228,103	1,743,411
Reconciliation of movements in reserves	2013 £	2012 £
Profit for the financial year Opening members' funds	82,968 1,888,546	89,461 1,799,085
Closing members: funds	1,971,514	1,888,546



## Notes to the Financial Statements for the year ended 31 October 2013 (continued)

### 12 Financial commitments

At 31 October 2013 the company was committed to making the following payments under non-cancellable operating leases in the year to 31 October 2014:

<b>,</b>	Land and buildings			Other	
	2013	2012	2013	2012	
	£	£	£	€	
Operating leases which expire:					
Within one year	•	1		4,516	
In over five years	64,555	60,807		-	
	ALAMAY // AL-W			***************************************	
	64,555	60,807		4,516	
	***************************************				

### 13 Employees

### Number of employees

The average monthly number of employees during the year was:

Head office staff	Number 30	Number 29
Employment costs	2013	2012
	£	£
Wages and salaries .	1,149,565	1,068,122
Social security costs	119,374	121,111
Other pension costs	102,687	92,810
	1,371,626	1,282,043
	<del></del>	

### 14 Related party relationships and transactions

Listed below are transactions between the company and The Scottish Agricultural & Rural Development Centre Limited, a company in which George Lawrie, and Scott Walker are also directors.

Purchases £95,499 (2012 - £97,894). Sales £77,690 (2012 - £92,547).

Included in Trade Debtors is £21,278 (2012 - £7,181).

The company paid rent and service charges to The Scottish Agricultural & Rural Development Centre Limited in the year amounting to £70,262 (2012 - £65,374).

George Lawrie, Nigel Miller and Charles Adam are Irustees of NFU Scotland Centenary Trust. NFU Scotland provides administrative support to the Centenary Trust and collects donations and other income on behalf of the Trust. At the year end, £5,514 was due to be paid to the Trust.

During the year, NFU Scotland purchased gift items at a cost of £650 to assist the Centenary Trust in its fundraising activities.

# Detailed trading and profit & loss account for the year ended 31 October 2013

This does not form part of the statutory accounts and is for information purposes only

	2013	2012
Turnover		fan de
Subscriptions Donation from NFU Mutual	2,043,25 526,00	2,040,002
Sponsorship and services Other income	60,27 30,59	2 58,810
	2,660,12	
Administrative expenses	[2,654,90	8] [2,630,215]
Other operating income	5,21	8 22,619
Rent receivable	16,35	16,350
Operating (loss)/protit	21,57	2 [6,269]
Exceptional items  Exceptional items: Gain on sale of property		40.000
		<u>43,950</u> 43,950
Other interest receivable and similar income		
Investment income Bank interest	61,201 6,396	48,920 10,976
	67,597	59,896
Profit before taxation	89,169	97,577



# Schedule of Administrative Expenses for the year ended 31 October 2013

•	2013	2012
	£	L
Administrative expenses		
Wages and salaries	921,545	860,523
Office bearers remuneration	228,020	207,599
Employer's N.I. contributions	119,374	121,111
Pension contributions	102,687	92,810
Staff recruitment and training	41,326	35,106
Commission and incentives	116,648	229,939
Expenses and representation	313,568	368,390
Branch costs and regional support	214,142	216,854
Promotional costs	181,639	122,429
Administration costs	336,830	318,118
Property expenses	2,707	2,131
Bank charges	7,724	9,052
Audit fees	9,900	9,700
Depreciation on computers and equipment	12,939	10,847
Depreciation on fixtures and fittings	1,763	1,648
Depreciation on motor vehicles	41,385	33,782
[Profit]/Loss on disposal of investments	(616)	(5,887)
(Profit)/Loss on disposal of fixed assets	3,327	[3,937]
	2,654,908	2,630,215

## Review of Holdings and Values at 31 October 2013

The following represents assets held within the accounts of NFU Scotland.

Group 1: Centrally Held, Centrally Controlled Investments at Speirs and Jeffrey.

Name	Market Value	Bank	2013	2012	
	€ .	£	Total £	Total £	
NFUS Head Office Consolidated Fund	1,165,002	6,015	1,171,017	1,033,263	

(The Midlothian, 2009. 2010, 2011 and 2012 Funds were consolidated in the year)

Group 2: Centrally Held, Local and Central Control Investments at Speirs and Jeffrey.

Name	Ma	arket Value	Bank	2013	2012
Arran		3,775	13 :	3,788	3,115
Balfron & Menteith (B)		1,852	7	1,859	1,527
Banff		39,317	1,544	40,861	40,175
Black Isle & Mid Ross		3,806	13	3,819	3,140
Caithness		17,662	62	17,724	16,572
Easter Ross		5,950	21	5,971	4,909
Fife & Kinross	1 .	932	3.	935	769
Kintyre		2,985	11:	2,996	2,463
Lanark	:	27,295	97	27,392	22,519
Lochaber (B)		375	1.	376	309
Lothians		6,301	22	6,323	5,199
Mid Argyll		2,493	9	2,502	2,057
Moray , Nairn and Strathspey*		-	2,782	2,782	2,738
North Argyli	:	2,560	9.	2,569	2,112
North East		87	1	88	73
	Total	115,390	4,595	119,985	107,677

<sup>\*</sup> Received October 2013 to be deposited with Speirs and Jeffrey

Group 3: Listed investments held locally and administered by local committee

Name		Market Value	Bank	2013	2012
Angus		62,462	75	62,537	58,156
Ayr		54,432	8,376	62,808	58,029
Borders			10,202	10,202	11,008
Bute			2,184	2,184	2,184
Dumfries		24,955	21,763	46,718	45,488
Forth Valley			1,998	1,998	1,998
Islay and Jura			1,085	1,085	1,085
Orkney			53,241	53,241	48,598
Wigtownshire			3,345	3,345	3,344
	Total	141,849	102,269	244,118	229,890
	Grand Total	1,422,241	112,879	1,535,120	1,370,830

Property at Cost Roseburn Maltings	£ 213,675	In the Name of; NFUScotland
6 King Street, Castle Douglas	40,533	Dumfries and Stewartry Former Area Fund
83 North Street, Forfar Property at Market Value	23,214	Angus Area Executive
60 Junction Road, Kirkwall [This property is currently held at nil cost within these accounts]	95,000	Orkney Area Executive

