

**Department for the Environment, Food and Rural Affairs  
Management Committee Business Costs and Hospitality January – March 2014**

## Business Expenses: January – March 2014

Name	Position	Dates	Destination	Purpose	Travel – Air	Travel – Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
<b>Bronwyn Hill</b>	Permanent Secretary	10/02/2014	Berkhamstead (return)	Speaker – Senior Leaders Scheme launch event		15.57				15.57
<b>Bronwyn Hill</b>	Permanent Secretary	25/02/2014	Birmingham New Street (return)	NFU Conference		105.93				105.93
<b>Bronwyn Hill</b>	Permanent Secretary	13/03/2014	York (Return)	Departmental Question Time event		100.28				100.28
<b>Ian Trenholm</b>	Director General, Chief Operating Officer	Misc dates		Business meetings for Defra.			116.40			116.40
<b>Ian Trenholm</b>	Director General, Chief Operating Officer	08/01/2014	Aylesbury	Travel and car parking for Bucks CC Presentation as public transport was not viable.			31.50		3.60	35.10
<b>Ian Trenholm</b>	Director General, Chief Operating Officer	13/02/2014	Reading	Travel to Reading Station as early start. Flooding so public transport unavailable.			23.70			23.70

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Ian Trenholm	Director General, Chief Operating Officer	13/02/2014	Kings Cross/ York	Travel to FERA in York		160.10	44.90			46.00
Ian Trenholm	Director General, Chief Operating Officer	25/02 and 26/02	London to Birmingham	Attendance at NFU conference		169.08	16.00			18.10
Ian Trenholm	Director General, Chief Operating Officer	12/03/2014	The Bleeding Heart Restaurant, London EC1N 8SJ	Business dinner with Kainos to discuss progress with all CAP Delivery key suppliers					40	40
Ian Trenholm	Director General, Chief Operating Officer	Misc dates		Business meetings for Defra.			116.40			116.40
Ian Trenholm	Director General, Chief Operating Officer	08/01/2014	Aylesbury	Travel and car parking for Bucks CC Presentation as public transport was not viable.			31.50		3.60	35.10

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Name	Position	Dates	Destination	Purpose	Travel – Air	Travel – Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Ian Trenholm	Director General, Chief Operating Officer	13/02/2014	Reading	Travel to Reading Station as early start. Flooding so public transport unavailable.			23.70			23.70
Ian Trenholm	Director General, Chief Operating Officer	13/02/2014	Kings Cross/ York	Travel to FERA in York		160.10	44.90			46.00
Ian Trenholm	Director General, Chief Operating Officer	25/02 and 26/02	London to Birmingham	Attendance at NFU conference		169.08	16.00			18.10
Ian Trenholm	Director General, Chief Operating Officer	12/03/2014	The Bleeding Heart Restaurant, London EC1N 8SJ	Business dinner with Kainos to discuss progress with all CAP Delivery key suppliers					40	40
Nick Joicey (started 13/01/2014)	Director General Strategy International and Biosecurity	21/02/2014	Derbyshire	AHWBE Farm visits		98.96				98.96
Nick Joicey	Director General Strategy International and Biosecurity	25/02/2014	Birmingham	NFU Conference		157.77		1.57		159.34

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<b>Nick Joicey</b>	Director General Strategy International and Biosecurity	13/03/2014	York	Meeting at Defra Office		64.41				64.41
<b>Nick Joicey</b>	Director General Strategy International and Biosecurity	14/03/2014	York	Visit to Fera		17.82				17.82
<b>Nick Joicey</b>	Director General Strategy International and Biosecurity	28/03/2014	Yorkshire	AHVLA Farm visits		67.28				67.28
<b>Peter Unwin</b>	Director General, Policy Delivery	6/1/2014	Oxford	Oxford Farming Conference		48.94			Registration fee - 537	585.94
<b>Peter Unwin</b>	Director General, Policy Delivery	25/2/2014	Birmingham	NFU Conference		152		131.93		283.93
<b>Peter Unwin</b>	Director General, Policy Delivery	13/3/2014	York	Official meeting		144.67				144.67
<b>Peter Unwin</b>	Director General, Policy Delivery	3/2/2014	Birmingham	Official meeting				167.55		167.55

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<b>Ian Boyd</b>	Chief Scientific Adviser	09/01/2014	London - Liverpool	Speaking at annual 'Impact' awayday event for the Institute for Integrative Biology		103.39				103.39
<b>Ian Boyd</b>	Chief Scientific Adviser	16/01/2014	Gatwick - Geneva	To attend Group on Earth Observations Ministerial Summit, Geneva	144.84	34.90	23.31	154		357.05
<b>Ian Boyd</b>	Chief Scientific Adviser	17/01/2014	Geneva - Gatwick	Group on Earth Observations Ministerial Summit, Geneva	127.05					127.05
<b>Ian Boyd</b>	Chief Scientific Adviser	20/01/2014	London - Oxford	Department of Zoology, Oxford		55.57	6.90			62.47
<b>Ian Boyd</b>	Chief Scientific Adviser	22/01/2014	London - Brussels	Europabia Event & Bayer Cropsciences visit		269.51	1.64			271.15
<b>Ian Boyd</b>	Chief Scientific Adviser	22/01/2014	Brussels - London	Europabia Event & Bayer Cropsciences visit		142.75				142.75
<b>Ian Boyd</b>	Chief Scientific Adviser	27/01/2014	London - Sandy	visit to The Royal Society for the Protection of Birds (RSPB)		38.87				38.87

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<b>Ian Boyd</b>	Chief Scientific Adviser	29/01/2014	London - Oxford	Speak at Natural Capital seminar, Oxford University		25.52	7.80			33.32
<b>Ian Boyd</b>	Chief Scientific Adviser	03/02/2014	London - Cambridge	Visit United Nations Environment Programme (UNEP) world conservation monitoring centre, Cambridge		35.19				35.19
<b>Ian Boyd</b>	Chief Scientific Adviser	09/02/2014	Stanstead Express	To attend urgent flood meeting at No 10 Downing Street		23.40				23.40

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Ian Boyd	Chief Scientific Adviser	17/02/2014 – 21/02/2014	London – Washington	To meet with US officials at Department of Homeland Security and Environment Protection Agency. The trip was also to attend planning meeting for biotechnology communications conference, Ithaca, New York on 20 Feb Note – due to the flooding crisis in the UK, this trip was cancelled on Friday 14 Feb	1159.16 (1157.25 refunded due to trip cancelled)			2 nights accommodation – State Plaza Hotel, Washington DC – no charge as booking cancelled before any charges made.		1.91

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Ian Boyd	Chief Scientific Adviser	19 Feb	Washington – Ithaca (via Philadelphia)	To meet with US officials at Department of Homeland Security and Environment Protection Agency. The trip was also to attend planning meeting for biotechnology communications conference, Ithaca, New York Note – due to the flooding crisis in the UK, this trip was cancelled on Friday 14 Feb	288.82 (26.96 refunded due to trip cancelled)					261.86
Ian Boyd	Chief Scientific Adviser	21 Feb	Fly from Ithaca to Newark	Note – due to the flooding crisis in the UK, this trip was cancelled on Friday 14 Feb	219.41 (18.61 refunded due to trip cancelled)					200.80



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<b>Ian Boyd</b>	Chief Scientific Adviser	21 Feb	Fly from Newark to Edinburgh	Note – due to the flooding crisis in the UK, this trip was cancelled on Friday 14 Feb	683.08 (681.17 refunded due to trip cancelled)					1.91
<b>Ian Boyd</b>	Chief Scientific Adviser	06/03/2014	London - Reading	Speak at European Centre for Medium-range Weather Forecasts (ECMWF) international workshop		40.75				40.75
<b>Ian Boyd</b>	Chief Scientific Adviser	11/03/2014 – 12/03/2014	London - Swindon	Attend Natural Environment Research Council meeting (NERC)		55.58	22.00			77.58
<b>Ian Boyd</b>	Chief Scientific Adviser	13/03/2014	London - York	Defra Question time event, York		50.21	6.00			56.21
<b>Ian Boyd</b>	Chief Scientific Adviser	19/03/2014	London Heathrow to Edinburgh	Scottish Science Advisory Council (SSAC) meeting	150.29					150.29

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<b>Ian Boyd</b>	Chief Scientific Adviser	24/03/2014	London - Coventry	National Farmers Union (NFU) farm visit		13.63				13.63
<b>Ian Boyd</b>	Chief Scientific Adviser	24/03/2014	Banbury - London	National Farmers Union (NFU) farm visit		15.58				15.58
<b>Ian Boyd</b>	Chief Scientific Adviser	27/03/2014	London - York	meeting University of York, visit Food & Environment Research Agency (FERA)		50.21	18.00			68.21
<b>Iain Ferguson</b>	Lead Non-Executive Director	09/12/2013	Cabinet Office, London	Govt. NEDs conference		21.00	7.00			28.00
<b>Iain Ferguson</b>	Lead Non-Executive Director	13/01/2014	Nobel House	Board Effectiveness		22.60	13.00			35.60
<b>Iain Ferguson</b>	Lead Non-Executive Director	15/01/2014	Nobel House	Board Effectiveness		10.90	22.00			32.90
<b>Iain Ferguson</b>	Lead Non-Executive Director	30/01/2014	Nobel House	Board Effectiveness & CAP D meeting			14.00			14.00
<b>Iain Ferguson</b>	Lead Non-Executive Director	06/02/2014	Nobel House	Deptl. Improvement Plan – Bob Kerslake		26.80	10.00			36.80

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<b>Iain Ferguson</b>	Lead Non-Executive Director	10/02/2014	HMRC	Board Effectiveness		10.90	10.00			20.90
<b>Iain Ferguson</b>	Lead Non-Executive Director	27/02/2014	Nobel House	Supervisory Board		26.80	18.00			44.80
<b>Iain Ferguson</b>	Lead Non-Executive Director	28/02/2014	Nobel House	CAP D meeting		26.80	18.00			44.80
<b>Iain Ferguson</b>	Lead Non-Executive Director	17/03/2014	Cabinet Office	NED conference		16.70	26.00			42.70
<b>Iain Ferguson</b>	Lead Non-Executive Director	18/03/2014	London	EA Chair		10.90	12.00			22.90
<b>Iain Ferguson</b>	Lead Non-Executive Director	20/03/2014	Nobel House	Various meetings in Defra		26.80	16.00			42.80
<b>Iain Ferguson</b>	Lead Non-Executive Director	07/04/2014	London	EA Chair, DECC & Defra		33.50	26.00			59.50
<b>Paul Rew</b>	Non-Executive Director	14/01/2014	Nobel House	One Business meeting		10.45				10.45
<b>Paul Rew</b>	Non-Executive Director	23/01/2014	Nobel House	Various meetings in Defra		19.50				19.50

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<b>Paul Rew</b>	Non-Executive Director	29/01/2014	Nobel House	Various meetings in Defra		19.50				19.50
<b>Paul Rew</b>	Non-Executive Director	30/01/2014	Nobel House	CAP D & ARC meetings		19.50				19.50
<b>Paul Rew</b>	Non-Executive Director	31/01/2014	HMT	ARC conference		19.50				19.50
<b>Paul Rew</b>	Non-Executive Director	10/02/2014	Nobel House	CAP D & ARC meetings		19.50				19.50
<b>Paul Rew</b>	Non-Executive Director	27/02/2014	Nobel House	Supervisory Board		19.50				19.50
<b>Paul Rew</b>	Non-Executive Director	28/02/2014	Nobel House	CAP D meetings		19.50				19.50
<b>Paul Rew</b>	Non-Executive Director	20/03/2014	Nobel House	Various meetings in Defra		19.50				19.50
<b>Paul Rew</b>	Non-Executive Director	24/03/2014	Nobel House	ARC meeting		10.45				10.45
<b>Paul Rew</b>	Non-Executive Director	27/03/2014	Nobel House	CAP D meeting		19.50				19.50
<b>Tony Hawkhead</b>	Non-Executive Director	27/02/2014	Nobel House	Supervisory Board		107.05				107.05
<b>Tony Hawkhead</b>	Non-Executive Director	20/03/2014	Nobel House	Various meetings in Defra		164.00	8.00			172.00

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<b>Catherine Doran</b>	Non-Executive Director	NIL RETURN								
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	16/1/2014	London	Official mtgs with core Defra		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	23/1/2014	London	Functional Leadership Seminar and Official mtgs with core Defra		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	30/1/2014	London	Official mtgs with core Defra		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	31/1/2014	London	Top 200 Event		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	12/2/2014	Southampton	Visit to Ordnance Survey		41.56				41.56

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<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	20/2/2014	York	York Site Visit		183.08				183.08
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	25-26/2/2014	Birmingham	NFU Conference		106.74	23.52			130.26
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	27/2/2014	Newcastle	Newcastle Site Visit	350.98	20.61	18.00	123.00		512.59
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	28/02/2014	London	Official mtgs with core Defra		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	5/3/2014	London	Official mtgs with core Defra		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	6/3/2014	London	Official Meeting		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	11/3/2014	London	2014 Defra Senior Leader Event		50.68				50.68

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<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	13/3/2014	London	Official mtgs with core Defra		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	14/3/2014	London	Official mtgs with core Defra		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)17/3/2014	17/3/2014	London	Mtg with Minister		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	19-21/3/2014	York	Visit to Yorkshire and NE RDT teams and projects	75.18	136.04	21.60	219.00		451.82
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	27/3/2014	London	Official mtgs with core Defra		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	16/1/2014	London	Official mtgs with core Defra		50.68				50.68

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<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	23/1/2014	London	Functional Leadership Seminar and Official mtgs with core Defra		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	30/1/2014	London	Official mtgs with core Defra		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	31/1/2014	London	Top 200 Event		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	12/2/2014	Southampton	Visit to Ordnance Survey		41.56				41.56
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	20/2/2014	York	York Site Visit		183.08				183.08
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	25-26/2/2014	Birmingham	NFU Conference		106.74	23.52			130.26



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<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	27/2/2014	Newcastle	Newcastle Site Visit	350.98	20.61	18.00	123.00		512.59
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	28/02/2014	London	Official mtgs with core Defra		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	5/3/2014	London	Official mtgs with core Defra		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	6/3/2014	London	Official Meeting		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	11/3/2014	London	2014 Defra Senior Leader Event		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	13/3/2014	London	Official mtgs with core Defra		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	14/3/2014	London	Official mtgs with core Defra		50.68				50.68

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<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)17/3/2014	17/3/2014	London	Mtg with Minister		50.68				50.68
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	19-21/3/2014	York	Visit to Yorkshire and NE RDT teams and projects	75.18	136.04	21.60	219.00		451.82
<b>Mark Grimshaw (Main office Reading)</b>	Chief Executive: Rural Payments Agency (RPA)	27/3/2014	London	Official mtgs with core Defra		50.68				50.68
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	09/01/2014	London	Official meetings		19.76	2.00 (car travel: Home to Bexley station) + 5.20 car park at station			29.96
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	15/01/2014	Lowestoft	Visit to CEFAS		28.50	30.50 (car travel from home to Colchester station + car parking at Colchester station)			70.70

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							8.70 Toll at Dartford Tunnel – 3.00			
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	16/01/2014	Teddington	Official meeting			Car travel – AHVLA Weybridge to Teddington & return = 24.50			24.50
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	21/01/2014	London	Official meetings		19.76	2.00 (car travel: Home to Bexley station) + 5.20 car park at station			29.96
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	22/01/2014	Sutton Bonington	Meeting with the University of Nottingham			Car travel: Home to University & Return 73.00 + 3.00 toll at Dartford Tunnel			76.00
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary	23/01/2014	London	Official meetings		19.76	2.00 (car travel: Home to			29.96

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Name	Position	Dates	Destination	Purpose	Travel – Air	Travel – Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
	Laboratory Agency (AHVLA)						Bexley station) + 5.20 car park at station			
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	29/01/2014	London	Official meetings		19.76	2.00 (car travel: Home to Bexley station) + 5.20 car park at station			29.96
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	30/01/2014	London	Official meetings		19.76	2.00 (car travel: Home to Bexley station) + 5.20 car park at station			29.96
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	03/02/2014	London	Official meetings		19.76	2.00 (car travel: Home to Bexley station) + 5.20 car park at station			29.96
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	04/02/2014	London	Official meetings		19.76	2.00 (car travel: Home to Bexley station) + 5.20 car park at station			29.96

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Name	Position	Dates	Destination	Purpose	Travel – Air	Travel – Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
<b>Weybridge)</b>	Veterinary Laboratory Agency (AHVLA)						Home to Bexley station) + 5.20 car park at station			
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	11/02/2014	Edinburgh	Visit with staff to AHVLA Galashiels	191.78		Car travel: AHVLA Weybridge to Heathrow = 6.50 Car parking at Heathrow = 32.40			230.68
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	17/02/2014	London	Official meetings		19.76	2.00 (car travel: Home to Bexley station) + 5.20 car park at station			29.96
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	18/02/2014	Solihull	To open and attend AHVLA Veterinary Conference			Car travel – 66.25 + toll – 4.00	One meal - 5.00		75.25

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Name	Position	Dates	Destination	Purpose	Travel – Air	Travel – Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	19/02/2014	London	Official meetings		19.76	2.00 (car travel: Home to Bexley station) + 5.20 car park at station			29.96
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	25/02/2014 to 26/02/2014	Birmingham & Hinckley	Attend NFU Conference at Birmingham with overnight stay on the 25 <sup>th</sup> . Travelled to AHVLA Midlands staff conference on 26th			Car travel = 69.25. Parking at NEC = 8.00. Car parking at Hotel = 14.20 Toll charge = 4.00	68.00		163.45
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	28/02/2014	London	Official meetings		19.76	2.00 (car travel: Home to Bexley station) + 5.20 car park at station			29.96
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory	03/03/2014	London	Official meetings		19.76	2.00 (car travel: Home to Bexley			29.96

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Name	Position	Dates	Destination	Purpose	Travel – Air	Travel – Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
	Agency (AHVLA)						station) + 5.20 car park at station			
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	05-07/03/2014	Old Windsor	Training course			Car travel – 10.00			10.00
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	11/03/2014	London	Official meeting		19.76	2.00 (car travel: Home to Bexley station) + 5.20 car park at station			29.96
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	13/03/2014	Birmingham	Official meetings			Car travel – 71.25 + car parking at hotel – 15.00 + toll charge – 4.00			90.25
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency	17/03/2014	London	Official meetings		19.76	2.00 (car travel: Home to Bexley station) +			29.96

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Name	Position	Dates	Destination	Purpose	Travel – Air	Travel – Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
	(AHVLA)						5.20 car park at station			
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	20/03/2014	London	Official meetings		19.76	2.00 (car travel: Home to Bexley station) + 5.20 car park at station			29.96
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	21/03/2014	London	Official meetings		19.76	2.00 (car travel: Home to Bexley station) + 5.20 car park at station			29.96
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	24/03/2014	Worcester	Staff visit			Car travel = 61.50 + toll charge = 4.00			65.50
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	25/03/2014	London	Training course		19.76	2.00 (car travel: Home to Bexley station) + 5.20 car	One meal = 3.79		33.75



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Name	Position	Dates	Destination	Purpose	Travel – Air	Travel – Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
							park at station			
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	27/03/2014	London	Official meetings		19.76	2.00 (car travel: Home to Bexley station) + 5.20 car park at station			29.96
<b>Chris Hadkiss (Main office Weybridge)</b>	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	28/03/2014	London	Official meetings		19.76	2.00 (car travel: Home to Bexley station) + 5.20 car park at station			29.96
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	09/01/2014	London	Official meetings		200.21				200.21
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	13/01/2014	Leicester	Plant Health meeting			58.50 (mileage)			58.50

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<b>Name</b>	<b>Position</b>	<b>Dates</b>	<b>Destination</b>	<b>Purpose</b>	<b>Travel – Air</b>	<b>Travel – Rail</b>	<b>Travel - Taxi-Car /Tube/Bus</b>	<b>Travel – Accommodation / Meals</b>	<b>Other (Including Hospitality Given)</b>	<b>Total Cost £</b>
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	14/01/2014	London	Official meetings			179.50			179.50
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	20/01/2014	London	Official meetings			199.00			199.00
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	23/01/2014	London	Official meetings			199.00			
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	23/01/2014	London	Official meetings		176.50	30.00			206.50
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	30/01/2014	London	Official meetings		72.50		42.00		114.50

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<b>Name</b>	<b>Position</b>	<b>Dates</b>	<b>Destination</b>	<b>Purpose</b>	<b>Travel – Air</b>	<b>Travel – Rail</b>	<b>Travel - Taxi-Car /Tube/Bus</b>	<b>Travel – Accommodation / Meals</b>	<b>Other (Including Hospitality Given)</b>	<b>Total Cost £</b>
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	05/02/2014 – 06/02/2014	London	Official meetings		177.81		42.00		219.81
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	11/02/2014	London	Official meetings		199.00	30.00			129.00
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	12/02/2014	Weybridge	Official meetings		223.15	20.70			243.85
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	17/02/2014	London	Official meetings		199.00	8.00			207.00
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	18/02/2014	London	Official meetings		202.76				202.76

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<b>Name</b>	<b>Position</b>	<b>Dates</b>	<b>Destination</b>	<b>Purpose</b>	<b>Travel – Air</b>	<b>Travel – Rail</b>	<b>Travel - Taxi-Car /Tube/Bus</b>	<b>Travel – Accommodation / Meals</b>	<b>Other (Including Hospitality Given)</b>	<b>Total Cost £</b>
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	19/02/2014	London	Official meetings		176.50				176.50
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	20/02/2014	London	Official meetings		176.50	30.00			206.50
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	27/02/2014	London	Official meetings		199.00				199.00
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	03/03/2014	London	Official meetings		104.00				104.00
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	05/03/2014 – 06/03/2014	London	Official meetings		124.50	8.00	84.00		216.50

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Name	Position	Dates	Destination	Purpose	Travel – Air	Travel – Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	10/03/2014	London	Official meetings		72.50		42.00		114.50
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	12/03/2014	London	Official meetings			5.00			5.00
<b>Adrian Belton (Main office York)</b>	Chief Executive: Food and Environment Research Agency (FERA)	19/03/2014	London	Official meetings				42.00		42.00
<b>Peter Borriello (Main office Weybridge)</b>	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	2014/2015		Membership: Royal College of Pathologists					Professional Fees 465.00	465.00
<b>Peter Borriello (Main office Weybridge)</b>		17-19 February 2014 (2 nights)	Athens	Heads of Medicines Agency Meeting	152.00		Tube 22.40 Taxi 40.95	Hotel 181.98 Meals 9.11	3.00 (currency exchange cost)	409.44

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Name	Position	Dates	Destination	Purpose	Travel – Air	Travel – Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
<b>Peter Borriello (Main office Weybridge)</b>		4 March 2014	Woking	Dinner for BEMA (Benchmarking European Medicines Agency) visitors					Dinner 111.57	111.57
<b>Peter Borriello (Main office Weybridge)</b>		27-28 March 2014 (1 night)	Berlin	Attend 6thTPMP (Target Pathogen Monitoring Programme) Meeting	288.00	26.00	Taxis 19.48 50.00	Hotel 109.68 Meals 40.72	3.00 (currency exchange cost)	536.88
<b>Mike Waldock (Main office Weymouth)</b>	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	13/01/2014-16/01/2014	London & Lowestoft	Official meetings		96.60	13.50	278.19		388.29
<b>Mike Waldock (Main office Weymouth)</b>	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	20/01/2014	London	Official meeting		67.00				67.00

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<b>Name</b>	<b>Position</b>	<b>Dates</b>	<b>Destination</b>	<b>Purpose</b>	<b>Travel – Air</b>	<b>Travel – Rail</b>	<b>Travel - Taxi-Car /Tube/Bus</b>	<b>Travel – Accomm o-dation / Meals</b>	<b>Other (Including Hospitality Given)</b>	<b>Total Cost £</b>
<b>Mike Waldock (Main office Weymouth)</b>	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	23/01/2014	London	Official meeting		67.00	7.00			74.00
<b>Mike Waldock (Main office Weymouth)</b>	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	27/01/2014- 30/01/2014	London & Lowestoft	Official meetings		96.60	6.50	229.42		332.52
<b>Mike Waldock (Main office Weymouth)</b>	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	03/02/2014- 05/02/2014	Lowestoft	Official meetings		17.90		156.29		174.19
<b>Mike Waldock (Main office Weymouth)</b>	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	10/02/2014	London	Official meeting		30.12	6.50	5.29		41.91

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<b>Name</b>	<b>Position</b>	<b>Dates</b>	<b>Destination</b>	<b>Purpose</b>	<b>Travel – Air</b>	<b>Travel – Rail</b>	<b>Travel - Taxi-Car /Tube/Bus</b>	<b>Travel – Accomm o-dation / Meals</b>	<b>Other (Including Hospitality Given)</b>	<b>Total Cost £</b>
<b>Mike Waldock (Main office Weymouth)</b>	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	11/02/2014- 12/02/2014	London and Weybridge	Official meeting and Interlab Forum		41.81	25.50	139.00		206.31
<b>Mike Waldock (Main office Weymouth)</b>	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	17/02/2014- 18/02/2014	London	Official meeting		67.50	7.00	126.38		200.88
<b>Mike Waldock (Main office Weymouth)</b>	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	17/03/2014- 20/03/2014	London and Lowestoft	Official meetings		96.60	13.50	230.37		340.47
<b>Mike Waldock (Main office Weymouth)</b>	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	24/03/2014- 27/03/2014	London and Lowestoft	Official meetings		95.60	12.80	221.76		330.16



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## Hospitality: Jan - March 2014

Name	Position	Date	Organisation name	Type of hospitality received
Bronwyn Hill	Permanent Secretary	03/03/2014	Groundwork	Reception
Bronwyn Hill	Permanent Secretary	20/03/2014	NFU	Dinner
Ian Trenholm	Director General, Chief Operating Officer	NIL RETURN		
Nick Joicey (started 13/01/2014)	Director General Strategy International and Biosecurity	19/02/2014	Food and Drink Federation	Dinner
Peter Unwin	Director General, Policy Delivery	28/1/2014	World Wildlife Fund	Reception
Peter Unwin	Director General, Policy Delivery	19/2/2014	Food and Drink Federation	Dinner
Peter Unwin	Director General, Policy Delivery	26/2/2014	RSPB	Reception
Peter Unwin	Director General, Policy Delivery	27/2/2014	Society of Local Authority Chief Executives and Senior Managers	Charity Dinner
Peter Unwin	Director General, Policy Delivery	20/3/2014	NFU	Dinner

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<b>Name</b>	<b>Position</b>	<b>Date</b>	<b>Organisation name</b>	<b>Type of hospitality received</b>
Ian Boyd	Chief Scientific Adviser	NIL RETURN		
Paul Rew	Non Executive Director	NIL RETURN		
Tony Hawkhead	Non Executive Director	NIL RETURN		
Catherine Doran	Non Executive Director	NIL RETURN		
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	NIL RETURN		
Chris Hadkiss (Main office Weybridge)	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	NIL RETURN		
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	NIL RETURN		
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	NIL RETURN		

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Name	Position	Date	Organisation name	Type of hospitality received
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	NIL RETURN		