



Ministry of  
**JUSTICE**

# **Directors General Business Costs and Hospitality**

Q4 October-December 2013

**Ursula Brennan, Permanent Secretary****Business Costs**

<b>Date</b>	<b>Destination</b>	<b>Purpose</b>	<b>Air travel</b>	<b>Rail travel</b>	<b>Taxi / car travel</b>	<b>Accommodation / meals</b>	<b>Other (including hospitality given)</b>	<b>Total cost</b>
04/10/2013	Kent	Visit to Kent Probation Trust and HMP Rochester.		Out: £22.65 Rtn: £19.45	Station to Trust: £5.20 Trust to HMP: £17.80			<b>£65.10</b>
15/10/2013	Manchester	Visit to HM Inspectorate of Probation and Manchester Probation Trust.		£144.31				<b>£144.31</b>
17/10/2013	London to Coventry	Resident Judge's Event		£49.71	Station to event: £9.60 Event to Station: £9.60			<b>£68.91</b>
17/10/2013	Coventry to Berkhamstead	Perm Sec Away Day		£10.91				<b>£10.91</b>
17-18/10/2013	Ashridge, Berkhamstead	Perm Sec Away Day				£172.74 (Covering accommodation, conference services and work phone calls.)		<b>£172.74</b>
18/10/2013	Berkhamstead to London	Perm Sec Away Day		£16.63				<b>£16.63</b>
01/11/2013	London to Peterborough	Visit to prison and Magistrates' Court		£66.08				<b>£66.08</b>
07/11/2013	London to Oxford	Major Projects Leadership Academy session		£20.51				<b>£20.51</b>

**Directors General Business Costs and Hospitality**

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07/11/2013	Oxford to Sunningdale	Annual Permanent Secretaries and Chief Executives Event		£20.51				<b>£20.51</b>
08/11/2013	Sunningdale to London	Annual Permanent Secretaries and Chief Executives Event		£13.82				<b>£13.82</b>
11/11/2013	Guildhall	Lord Mayor's Banquet			£80.60			<b>£80.60</b>
21/11/2013	London	Civil Service Awards			£15.04			<b>£15.04</b>
05/12/2013	London	Speaking at WIG Women's conference.			£16.20			<b>£16.20</b>
12/12/2013	London to Egham	HPDS		Out: £11.49 Rtn: £10.33				<b>£21.82</b>

**Hospitality received**

Date	Organisation name	Type of hospitality received
NIL	NIL	NIL

**Catherine Lee, Director General, Law and Access to Justice Group****Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
09/10/13	Stoke on Trent	Visit to Stoke-on-Trent County Court & Family Court		£63.19				<b>£63.19</b>
07/11/13	Oxford	DB Away Day		£39.62				<b>£39.62</b>

**Hospitality received**

Date	Organisation name	Type of hospitality received
NIL	NIL	NIL

**Antonia Romeo, Director General, Criminal Justice****Business Costs**

<b>Date</b>	<b>Destination</b>	<b>Purpose</b>	<b>Air travel</b>	<b>Rail travel</b>	<b>Taxi / car travel</b>	<b>Accommodation / meals</b>	<b>Other (including hospitality given)</b>	<b>Total cost</b>
11/10/13	Rugby	Visit Rainsbrook Secure Training Centre		£47.46	£12.90			<b>£60.36</b>
07/11/13	Oxford	Major Projects Leadership Academy		£25.94				<b>£25.94</b>
25/11/13	Oxford	Major Projects Leadership Academy		£25.94	£12.00			<b>£37.94</b>
26/11/13	Oxford	Major Projects Leadership Academy		£25.94	£9.00			<b>£34.94</b>
27/11/13	Oxford	Major Projects Leadership Academy		£57.86	£24.50			<b>£82.36</b>
13/12/13	London	Meeting		£2.10				<b>£2.10</b>
13/12/13	London	Meeting		£2.10				<b>£2.10</b>

**Hospitality received**

<b>Date</b>	<b>Organisation name</b>	<b>Type of hospitality received</b>
14/10/13	Women of the Year	Awards Lunch
11/11/14	Capgemini	Inspirational Woman of Year awards

**Ann Beasley - Director General, Finance Assurance and Commercial****Business Costs**

<b>Date</b>	<b>Destination</b>	<b>Purpose</b>	<b>Air travel</b>	<b>Rail travel</b>	<b>Taxi / car travel</b>	<b>Accommodation / meals</b>	<b>Other (including hospitality given)</b>	<b>Total cost</b>
03/10/2013	Home address - New Malden, Surrey	Return journey from 'Building Public Trust Awards and Annual Dinner'			£50.00		Dinner and drinks	<b>£50.00</b>
06/11/2013	Brighton	Attendance at Government Finance Professionals' Annual Event		£23.80	£6.00			<b>£29.80</b>
07/11/2013	London	Return journey from the Government Finance Professionals' Annual Event		£16.80				<b>£16.80</b>
18/12/2013	Home address - New Malden, Surrey	Travel (by taxi) from the office to home address due to out of hours working			£50.00			<b>£50.00</b>

**Hospitality received**

<b>Date</b>	<b>Organisation name</b>	<b>Type of hospitality received</b>
03/10/2013	PwC and NAO hosted 'Building Public Trust Awards and Annual Dinner'	Dinner and drinks

**Michael Spurr, CEO National Offender Management Service****Business Costs**

<b>Date</b>	<b>Destination</b>	<b>Purpose</b>	<b>Air travel</b>	<b>Rail travel</b>	<b>Taxi / car travel</b>	<b>Accommodation / meals</b>	<b>Other (including hospitality given)</b>	<b>Total cost</b>
04/10/2013	Chester	Visit to Cheshire Probation Trust	£71.25					<b>£71.25</b>
04/10/2013	Wilmslow	Visit to HMPYOI Styal	£93.62					<b>£93.62</b>
05/10/2013	Cheshunt	Speaking at Samaritans Conference		£46.38				<b>£46.38</b>
11/10/2013	London Zone 2	Visit to HMP Pentonville am and Wormwood Scrubs pm		£10.44				<b>£10.44</b>
18/10/2013	Wales	Speaking at NAPO AGM		£72.22				<b>£72.22</b>
24/10/2013	Cambridge	Prison Research Centre Meeting		£26.15				<b>£26.15</b>
07/11/2013	Oxford	Visit to Thames Valley Probation Trust am and MPLA session pm		£58.26				<b>£58.26</b>
14-15/11/2013	Durham	Visit to HMP Durham for Health Care Centre Opening Ceremony		£102.29		£67.00		<b>£169.29</b>
19-20/11/2013	Manchester	NOMS Agency Board/Staff Engagement Day		£145.94		£85.00		<b>£230.94</b>
25-28/11/2013	Brussels	Europris Conference		£79.00		£170.00		<b>£249.00</b>
11/12/2013	Sutton	Visit to HMP Highdown		£16.84				<b>£16.84</b>
13/12/2013	Norwich	Visit to HMP Bure to open Wing and visit to HMP Highpoint			£34.84			<b>£34.84</b>
19/12/2013	Hendon	Speaking at HMIP Staff Meeting		£17.90				<b>£17.90</b>
19/12/2013	Stevenage	Visit to Hertfordshire Probation Trust		£17.61				<b>£17.61</b>

**Hospitality received**

<b>Date</b>	<b>Organisation name</b>	<b>Type of hospitality received</b>
17/10/2013	Good Vibrations Anniversary	Finger buffet
22/10/2013	Windsor Leadership Trust Annual Lecture	Drinks reception following lecture
21/11/2013	Ernst & Young	Civil Service Awards – drinks reception



**Peter Handcock, CEO HMCTS****Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
02/10/2013	London	Meeting		£8.80				<b>£8.80</b>
03/10/2013	Walsall	Overnight stay			£24.24			<b>£24.24</b>
04/10/2013	Preston	Visit			£11.52 (drive from Walsall – Preston) £35.28 (drive from Preston – home)		£5.50	<b>£52.30</b>
07/10/2013	London	Meeting		£7.30				<b>£7.30</b>
11/10/2013	Cardiff	Meeting			£50.64		£6.20	<b>£56.84</b>
15/10/2013	London	Meeting		£7.30				<b>£7.30</b>
17/10/2013	Warwick	Conference			£43.20			<b>£43.20</b>
18/10/2013	London	Meeting		£4.50				<b>£4.50</b>
21/10/2013	London	Meeting		£7.30				<b>£7.30</b>
22/10/2013	London	Meeting		£7.30				<b>£7.30</b>
24/10/2013	London	Meeting		£7.30				<b>£7.30</b>
28/10/2013	London	Meeting		£7.30				<b>£7.30</b>
07/11/2013	Oxford	Meeting			£29.64			<b>£29.64</b>
08/11/2013	London	Meeting		£4.30				<b>£4.30</b>
14/11/2013	London	Meeting		£7.30				<b>£7.30</b>
21/11/2013	London	Meeting		£7.30				<b>£7.30</b>
25/11/2013	London	Meeting		£7.30				<b>£7.30</b>

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
29/11/2013	Nottingham	Meeting			£44.40			<b>£44.40</b>
06/12/2013	London	Visit		£7.30				<b>£7.30</b>
09/12/2013	London	Meeting		£7.30				<b>£7.30</b>
10/12/2013	Belfast	Visit			£6.84 £12.00		£21.00 (overnight subsistence) £26.00 (airport parking)	<b>£65.84</b>
11/12/2013	Belfast	Visit			£6.84	£17.95 (Hilton extra charge)	5.00 (personal incidental expenses)	<b>£28.84</b>
12/12/2013	London	Meeting		£7.30				<b>£37.30</b>
13/12/2013	Cardiff and RCJ	Visit and meeting			£50.40		£6.20 (Severn toll)	<b>£56.60</b>

**Hospitality received**

Date	Organisation name	Type of hospitality received
NIL	NIL	NIL

## Matthew Coats, Chief Executive, Legal Aid Agency (LAA) and Director General for MoJ Corporate Services

### Business Costs

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
01/10/13	Westminster	Chancellor's opening of Michaelmas Sittings					£98.00 – suit hire	<b>£98.00</b>
07/11/13	Oxford	Meeting		£25.94				<b>£25.94</b>
12/12/13	London	Speech at Public Defender Service event		£4.20				<b>£4.20</b>
18/12/13	London	Meeting with the judiciary		£4.20				<b>£4.20</b>
19/12/13	London	Meeting with the judiciary		£4.20				<b>£4.20</b>

### Hospitality received

Date	Organisation name	Type of hospitality received
03/10/13	PwC and National Audit Office hosted 'Building public trust awards'	Dinner

**Bill Griffiths, Non-Executive Member of the Departmental Board****Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
07/10/2013	London (from Macclesfield)	Non Executive Quarterly update		£256.32				<b>£256.32</b>
28/10/2013	London (from Macclesfield)	Financial Management Committee		£274.84				<b>£274.84</b>
04/11/2013	London (from Macclesfield)	Non Executive meeting		£269.09				<b>£269.09</b>
20/11/2013	London (from Macclesfield)	Non Executive meeting		£269.09				<b>£269.09</b>
22/11/2013	London (from Macclesfield)	Departmental Board		£226.25				<b>£226.25</b>
25/11/2013	London (from Macclesfield)	Financial Management Committee		£250.50				<b>£250.50</b>
02/12/2013	London (from Macclesfield)	Non Executive Quarterly update		£296.09				<b>£296.09</b>
09/12/2013	London (from Macclesfield)	Departmental Board		£271.84				<b>£271.84</b>

**Hospitality received**

Date	Organisation name	Type of hospitality received
NIL	NIL	NIL