



**Note of the first meeting of the Airports Commission**  
**2 Nov 2012 Sanctuary Buildings**

<b>Attendees</b>	
Sir Howard Davies	Chair of the Commission
Vivienne Cox	Member of the Commission
Geoff Muirhead	Member of the Commission
Professor Ricky Burdett	Member of the Commission
Phil Graham	Secretariat
	Secretariat
	Secretariat
	Head of News, DfT
<b>Apologies</b>	
Professor Dame Julia King	Member of the Commission
Sir John Armitt	Member of the Commission

**1. Introduction:**

The meeting started with general introductions and a discussion about contact details and the location of the Commission's offices which have now been sent to all members of the Commission.

Howard gave an overview of who he had met since being appointed as Chair of the Commission which included the Prime Minister, the Deputy Prime Minister, Alex Salmond and the Secretary of State for Transport.

The Commission secretariat team are working to set up meetings with the Chancellor, the Chief Secretary to the Treasury, the First Minister for Wales, the Business Secretary, the Mayor of London, the leader of the Opposition and the shadow Chancellor.

**2. Work plan introduction:**

The Commission discussed the indicative plan of early meetings and visits and the importance of fixing dates in the diary for the next 12 months or so.

The Commissioners were given some reading material and offered the chance to have briefings or other reading material prepared for them if helpful. Howard suggested that were any of the Commission members to be in London with some spare time available that they should contact the secretariat team who would be happy to meet them and brief them on issues of interest.

There was some discussion about areas of interest to the Commission and the Secretariat agreed to produce briefing notes on the EU Emissions Trading



Scheme, slot allocation including the EU regulations around this, the night noise consultation, mixed mode operations, the operational freedoms trail and on surface access.

Other areas discussed included noise pollution and relief schemes as well as interest expressed in looking at socio economic models used in Government which the Secretariat were going to consider further.

It was agreed that Commissioners could use their trips abroad to work on Commission business if opportunities arose to do so. Howard explained that he is going to New York in December and intends to spend some time meeting officials there about how the Newark/JFK/La Guardia airports model works.

Commission suggested some consideration of closer runways could be helpful as a model which is currently used successfully in America at airports such as Newark and Atlanta.

### **3. Communications:**

██████████ Head of News, DfT agreed to circulate a note to the Commission about how to engage with the press. Howard suggested that the Commission was going to be engaging in proactive communications as opposed to reactive responses press activity.

There was some discussion about independent surveying of the public and the potential to poll people on Commission outputs.

Finally, the Secretariat agreed to look into a press cut service for the Commission.