

T: 03459 33 55 77 or 08459 33 55 77 helpline@defra.gsi.gov.uk www.gov.uk/defra

Our ref: RFI 6895

Date: 9<sup>th</sup> October 2014

Dear

## **REQUEST FOR INFORMATION: Toilets in Defra's offices**

Thank you for your request for information about *the number of toilets on Defra's premises* and their location which we received on 15 September 2014. We have handled your request under the Freedom of Information Act 2000 (FOIA)

We can confirm that occupied Defra sites have as follows:

Alnwick, Lion House = 16 toilets
Alnwick, Unit 161 = 1 toilet
London, Nobel House = 96 toilets
London, Millbank = 23 toilets
York, Kings Pool = 36 toilets

In keeping with the spirit and effect of the FOIA, and in keeping with the government's Transparency Agenda, all information is assumed to be releasable to the public unless exempt. Therefore, the information released to you will now be published on <a href="www.gov.uk">www.gov.uk</a> together with any related information that will provide a key to its wider context. Please note that this will not include your personal data.

I attach Annex A, which explains the copyright that applies to the information being released to you.

I also attach Annex B giving contact details should you be unhappy with the service you have received.

If you have any queries about this letter please contact the address below.

Yours sincerely,

**Defra FOIA and EIRs Team** 

informationrequests@defra.gsi.gov.uk





#### Annex A

# Copyright

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### Annex B

## **Complaints**

If you are unhappy with the service you have received in relation to your request you may make a complaint or appeal against our decision under section 17(7) of the FOIA or under regulation 18 of the EIRs, as applicable, within 40 working days of the date of this letter. Please write to Mike Kaye, Head of Information Standards, Area 4D, Nobel House, 17 Smith Square, London, SW1P 3JR (email: <a href="requestforinfo@defra.gsi.gov.uk">requestforinfo@defra.gsi.gov.uk</a>) and he will arrange for an internal review of your case. Details of Defra's complaints procedure are on our <a href="website">website</a>.

If you are not content with the outcome of the internal review, section 50 of the FOIA and regulation 18 of the EIRs gives you the right to apply directly to the Information Commissioner for a decision. Please note that generally the Information Commissioner cannot make a decision unless you have first exhausted Defra's own complaints procedure. The Information Commissioner can be contacted at:

Information Commissioner's Office Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF