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FORM AR21

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR A TRADE UNION

Name of Trade Union:	Fire Officers Association
Year ended:	31/12/2012
List no:	7447
Head or Main Office:	London Road Moreton In Marsh Gloucestershire GL56 0RH
Website address (if available)	
Has the address changed during the year to which the return relates?	Yes No (Click the appropriate box)
General Secretary:	Mr Ian Glyn Morgan
Telephone Number:	01608 652023
Contact name for queries regarding	Mr Ian Glyn Morgan
Telephone Number:	01608 652023
E-mail:	chief.executive@fireofficers.org.uk

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.

Any difficulties or problems in the completion of this return should be directed to the Certification Officer as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Unions based in England and Wales: Certification Office for Trade Unions and Employers' Associations 22nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Unions based in Scotland: Certification Office for Trade Unions and Employers' Associations Melrose House, 69a George Street, Edinburgh EH2 2JG



(Revised February 2011)

RETURN OF MEMBERS

(see notes 10 and 11)

	N	UMBER OF ME	MBERS AT THI	E END OF THE YEA	R	
	Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	тот	ALS
MALE	860					960
FEMALE	112	,				112
TOTAL	972	-			А	972

Number of members included in totals box 'A' above for whom no home or authorised address	0
is held:	_
Number of members at end of year contributing to the General Fund	968

OFFICERS IN POST

(see note 12)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

RETURN OF CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date
President	Mr Anthony Lawson	Mr Adrian Robinson	14/12/12
Vice President	Mr Adrian Robinson	Vacant at 31/12/12	14/12/12
Executive Board member	Mr Clive Robiinson	Mr John Turner	14/12/12
Executive Board Member	Mike Franklin	Vacant at 31/12/12	13/05/12
Executive Board Member	Leon Parkes	Vacant at 31/12/12	31/12/12

State whether the union is:

a. A branch of another trade union?

If yes, state the name of that other union:

b. A federation of trade unions?

If yes, state the number of affiliated

unions:

and names:

GENERAL FUND

(see notes 13 to 18)

	£	£
From Members: Contributions and Subscriptions		182,667
From Members: Other income from members (specify)		
Total other income from members		
Total of all income from members		
Investment income (as at page 12)		
Other Income		
Income from Federations and other bodies (as at page 4)		
Income from any other sources (as at page 4)	3,699	
Total of other income (as at page 4)		3,699
	TOTAL INCOME	186,366
EXPENDITURE		
Benefits to members (as at page 5)		12,392
Administrative expenses (as at page 10)		147,554
Federation and other bodies (specify)		
Total expenditure Federation and other bodies		159,946
Taxation		740
тот	TAL EXPENDITURE	160,686
Cumpling (deficit) for upon		
Surplus (deficit) for year		25,680
American and the state of the s		
Amount of general fund at beginning of year	·	35,386
Amount of apparel found at and affice		
Amount of general fund at end of year		61,066

ANALYSIS OF INCOME FROM FEDERATION AND OTHER BODIES AND OTHER INCOME

(see notes 19 and 20)

DESCRIPTION	£	£
Federation and other bodies		
TOTAL FEDERATION AND	O OTHER BODIES	
Other income		
Commissions	3,699	
TOTAL	OTHER INCOME	3,699
TOTAL OF ALL	OTHER INCOME	3,699

ANALYSIS OF BENEFIT EXPENDITURE SHOWN AT GENERAL FUND

(see notes 21 to 23)

	£		£
Representation –		brought forward	1,463
Employment Related Issues		Education and Training consisce	,
		Education and Training services	
Representation –			
Non Employment Related Issues			
Tron Employment (clated result)			
		Negotiated Discount Sondays	
		Negotiated Discount Services	
Communications			
Communications			
		Salary Costs	
Advison Comisso			
Advisory Services			
	REAL PROPERTY AND A STATE OF THE STATE OF TH	Other Benefits and Grants (specify)	
D: 1 D #		Premium to cover Legal Expenses	10,489
Dispute Benefits			
Other Cash Payments			
Death Benefits	1,903		
carried forward		Total (should agree with figure in	
	1,963	General Fund)	12,392

(See notes 24 and 25)

FUND 2	,		Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inco	me as specified	**************************************
		Total Income	
Expenditure			
•	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	То	tal Expenditure	
			<u> </u>
		cit) for the year	Contract Con
	Amount of fund at be		;*comp
	Amount of fund at the end of year (as	Balance Sheet)	e sala
	Name has a famous have a section of		<u> </u>
	Number of members contributing	g at end of year	1,110

FUND 3			Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
,	Other income (specify)		
	Total other inco	me as specified	- Tages
		Total Income	~1000mm
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	То	tal Expenditure	
	Surplus (Defi	cit) for the year	Spany
	Amount of fund at be	ginning of year	Aggi
	Amount of fund at the end of year (as	Balance Sheet)	
	Number of members contributing	g at end of year	**Dane*

FUND 4			Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inco	me as specified	Helder
		Total Income	
Expenditure			_
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		tal Expenditure	ستعيى
	•	icit) for the year	- mar-
	Amount of fund at bo		
	Amount of fund at the end of year (as	Balance Sheet)	
	Number of members contributing	ng at end of year	Negy
<u> </u>			

FUND 5		Fund Account
Name:	£	£
Income		
	From members	
	Investment income (as at page 12)	
	Other income (specify)	
	Total other income as specified	
	Total income	· ·
Expenditure		
Exponentaro	Benefits to members	
	Administrative expenses and other expenditure (as at page 10)	
	Total Expenditure	.00205
	Surplus (Deficit) for the year	•
	Amount of fund at beginning of year	***************************************
	Amount of fund at the end of year (as Balance Sheet)
	Number of members contributing at end of year	r -

(See notes 24 and 25)

FUND 6			Fund Account
Name:		£	£
Income			,
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
		-	
	Total other inco	me as specified	
		Total Income	-
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page		
	10)		
	То	tal Expenditure	- Line.
		icit) for the year	~
	Amount of fund at be		part
	Amount of fund at the end of year (as	Balance Sheet)	-
	Number of members contributing	a at and of year	
	Number of members contributin	g at end or year	and the same of th

FUND 7		Fund Account
Name:	£	£
Income		
	From members	
	Investment income (as at page 12)	
	Other income (specify)	
	Total other income as specifie	d
	Total Incom	е
Expenditure		
	Benefits to members	
	Administrative expenses and other expenditure (as at page 10)	
	Total Expenditur	е ~
	Surplus (Deficit) for the yea	ar
	Amount of fund at beginning of year	
	Amount of fund at the end of year (as Balance Shee	
	Number of members contributing at end of year	ar

	(see notes 26 to 31)		
POLITICAL FU	ND ACCOUNT 1 To be completed by trade unions w	hich maintain their o	wn fund
		t	£.
Income	Members contributions and levies		
	Investment income (as at page 12) Other income (specify)		
		1	
	Total other	income as specified	in the second
		Total income	***
Expenditure	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify) Administration expenses in connection with political objects (specify)		
	Non-political expenditure		
		Total expenditure	rasion.
	Sur	plus (deficit) for year	***
	Amount of political fund	at beginning of year	yiè
	Amount of political fund at the end of yea	r (as Balance Sheet)	ar .
	Number of members at end of year contributing	g to the political fund	1320
	Number of members at end of the year not contributing	g to the political fund	12/200
Number of men political fund	nbers at end of year who have completed an exemption notice and do not therefore	e contribute to the	NAME OF THE PROPERTY OF THE PR
POLITICAL FU	ND ACCOUNT 2 To be completed by trade unions which act a	es components of a c	entral trade union

······	FUND ACCOUNT 2 To be completed by trade unions which act	£	£
ncome	Contributions and levies collected from members on behalf of central political fund		7
	Funds received back from central political fund Other income (specify)		
	Total other	r income as specified	منوي
		Total income	***
Expenditure	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify) Administration expenses in connection with political objects (specify)		
	Non-political expenditure		
		Total expenditure	
	Sı	rplus (deficit) for year	
	Amount held on behalf of trade union political fun	d at beginning of year	~~
	Amount remitted t	o central political fund	-
	Amount held on behalf of central politic	al fund at end of year	
	Number of members at end of year contributi	ng to the political fund	4.00*
	Number of members at end of the year not contributi	ng to the political fund	
Number of moditical fund	embers at end of year who have completed an exemption notice and do not therefo	e contribute to the	

ANALYSIS OF ADMINISTRATIVE EXPENSES AND OTHER OUTGOINGS EXCLUDING AMOUNTS CHARGED TO POLITICAL FUND ACCOUNTS

(see notes 32 and 33)

	£
Administrative	~
Expenses	
Remuneration and expenses of staff	86,163
Salaries and Wages included in above £84,458	
Auditors' fees	3000
Legal and Professional fees	8,137
Occupancy costs	6,441
Stationery, printing, postage, telephone, etc.	2,500
Expenses of Executive Committee (Head Office)	31,906
Expenses of conferences	1,017
Other administrative expenses (specify)	
Bank Charges	5,503
Consultancy	1,712
Subscription	625
Other Outgoings	
Interest payable:	
Bank loans (including overdrafts)	
Mortgages	
Other loans	
Depreciation	550
Taxation	
Outgoings on land and buildings (specify)	
Other outgoings (specify)	
Total	147,554
Charged to: General Fund (Page 3)	
Fund (Account)	
Total	147,554

ANALYSIS OF OFFICIALS SALARIES AND BENEFITS (see notes 34 to 44 below)

Office held	Gross Salary	Employers N.I.		Benefits		Total
		contributions				
			Pension Contribution	Other Benefits		
	СH	ભ	SE	Description	Value £	લ
Chief Executive	37,084	4,039.38	1,705			42,828
The state of the s	,					

ANALYSIS OF INVESTMENT INCOME

(see notes 45 and 46)

	Political Fund £		Other Fund(s) £
Rent from land and buildings			
Dividends (gross) from:			
Equities (e.g. shares)			
Interest (gross) from:			
Government securities (Gilts)			
Mortgages			
Local Authority Bonds			
Bank and Building Societies			
Other investment income (specify)			
	Total in	vestment income	*N0223
Credited to:			
	Gene	ral Fund (Page 3)	Nago.
	F	fund (Account)	
	F	Fund (Account)	1000
	F	fund (Account)	
	F	Fund (Account)	الموادية
	F	und (Account)	
		Political Fund	
			L
	Total In	vestment Income	

BALANCE SHEET as at

31/12/12

(see notes 47 to 50)

	£	£
		1,651
Total Investments		1,651
Other Assets		
Loans to other trade unions		
Sundry debtors		1,213
Cash at bank and in hand		109,496
Income tax to be recovered	anning and a second	
Stocks of goods		
Others (specify)		
Total of other assets		110,709
TO	TAL ASSETS	112,360
Fund (Account)		
Fund (Account)		
Fund (Account)		
Superannuation Fund (Account)		
Political Fund (Account)		:
Revaluation Reserve		
LIABILITIES		
Amount held on behalf of central trade union political fund	:	
Loans: From other trade unions		
Loans: Other		
Bank overdraft]	
Tax payable		2,819
Sundry creditors		
Accrued expenses		4,725
Provisions		43,750
Other liabilities		
TOTA	L LIABILITIES	51,294
то	TAL ASSETS	61,066
	Other Assets Loans to other trade unions Sundry debtors Cash at bank and in hand Income tax to be recovered Stocks of goods Others (specify) Total of other assets TOT Fund (Account) Fund (Account) Fund (Account) Superannuation Fund (Account) Political Fund (Account) Revaluation Reserve LIABILITIES Amount held on behalf of central trade union political fund Loans: From other trade unions Loans: Other Bank overdraft Tax payable Sundry creditors Accrued expenses Provisions Other liabilities	Fixed Assets (at page 14) Investments (as per analysis on page 15) Quoted (Market value £) Unquoted Total Investments Other Assets Loans to other trade unions Sundry debtors Cash at bank and in hand Income tax to be recovered Stocks of goods Others (specify) Total of other assets Fund (Account) Fund (Account) Fund (Account) Political Fund (Account) Revaluation Reserve LIABILITIES Amount held on behalf of central trade union political fund Loans: From other trade unions Loans: Other Bank overdraft Tax payable Sundry creditors Accrued expenses Provisions

FIXED ASSETS ACCOUNT

(see notes 51 to 55)

	Land and Freehold Leasehold		Furniture and Equipment £	Motor Vehicles £	Not used for union business	Total £
Cost or Valuation						
At start of year			6,928			6,928
Additions						,
Disposals						
Revaluation/Transfer						
s						
At end of year			6,928			6,928
	ļ					
Accumulated Depreciation At start of year	, , , , , , , , , , , , , , , , , , , ,		4,726	· · · · · · · · · · · · · · · · · · ·		4 706
Charges for year			551		-	4,726 551
Disposals			331		7	551
Revaluation/Transfer						
S						
At end of year		***************************************	5,277			5,277
Net book value at end of year	-		1,651			1,651
Net book value at end of previous year			2,202			2,202

ANALYSIS OF INVESTMENTS

(see notes 56 and 57)

QUOTED		All Funds	Political Fund
		Except	}
		Political Funds	£
		£	π.
			,
	Equities (e.g. Shares)		
	Government Securities (Gilts)		
	Other quoted securities (to be specified)		
	Other quoted securities (to be specified)		
	TOTAL QUOTED (as Balance Sheet)	-	
	Market Value of Quoted Investment	2000	
			*255
UNQUOTED	Equities		
	Covernment Convities (Cits)		
	Government Securities (Gilts)		
	Mortgages		
			THE ACTION AS A SECOND AS A SE
	Bank and Building Societies		V.,
			ļ l
	Other unquoted investments (to be specified)		
	······································		
	TOTAL INCLICTES (5)		
	TOTAL UNQUOTED (as Balance Sheet)	المحتصد	datagen
	Market Value of Unquoted Investments	100000	
			ł

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS) (see notes 58 and 59)

	1		
Does the union, or any constituent part of the union, have a controlling interest in any limited company? If YES name the relevant companies:	, consistence	YES	NO
COMPANY NAME		STRATION NUMBI and & Wales, state	
Are the shares which are controlled by the union registered in the names of the union's trustees?		YES	NO X
If NO, state the names of the persons in whom the shares controlled by the union are registered.			
COMPANY NAME	NAMES OF SHAI	REHOLDERS	

SUMMARY SHEET

(see notes 60 to 71)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	182,667		182,667
From Investments			
Other Income (including increases by revaluation of assets)	3,699		3,699
Total Income	186,366		186,366
EXPENDITURE (including decreases by revaluation of			
Total Expenditure	160,686		160,686
Funds at beginning of year (including reserves)	35,386		35,386
(including reserves)	61,066		61,066
ASSETS			
	Fixed Assets		1,651
	Investment Assets		
	Other Assets		110,709
		Total Assets	112,360
LIABILITIES		Total Liabilities	51,294
NET ASSETS (Total Assets less Total	al Liabilities)		61,066

Fire Officers' Association

Notes to the Financial Statements for the Year Ended 31 December 2012

1. ACCOUNTING POLICIES

Ac Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Subscription Received

Subscriptions are accounted for on a cash receipts basis and the rest of the accounts is prepared on an accrual basis.

Tangible fixed assets

The fixed assets of an association are written off on a reducing balance basis over the expected useful lives of the assets. The rate used in respect of the office equipment is 25% of the net book value per annum.

Taxation

Tax for the year is chargeable on investment income and Commissions.

Going Concern

The accounts are prepared on a going concern basis.

2. OPERATING SURPLUS/(DEFICIT)

The operating surplus (2011 - operating deficit) is stated after charging:

	31.12.12	31.12.11
	£	£
Depreciation - owned assets	551	715
Auditors' remuneration	3,000	4,680

3. TAXATION

Analysis of the tax charge

The tax charge on the surplus on ordinary activities for the year was as follows:

	31.12.12 £	31.12.11 £
Current tax: UK corporation tax	740	788
Tax on surplus/(deficit) on ordinary activities		<u>788</u>

Fire Officers' Association

Notes to the Financial Statements - continued for the Year Ended 31 December 2012

4. TANGIBLE FIXED ASSETS

4.	COST		Plant and machinery etc £
	At 1 January 2012 and 31 December 2012		6,928
	DEPRECIATION At 1 January 2012 Charge for year		4,726 551
	At 31 December 2012		5,277
	NET BOOK VALUE At 31 December 2012		<u>1,651</u>
	At 31 December 2011		2,202
5.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR Other debtors	31.12.12 £ 1,213	31.12.11 £
6.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31.12.12 €	31.12.11 £
	Taxation and social security Other creditors	2,819 4,725	2,815 5,009
		7,544	7,824
7.	PROVISIONS FOR LIABILITIES		
		31.12.12 £	31.12.11 £
	Other provisions Provision MMNB Costs	43,750	43,750

In September 2007, the Fire Officers' Association took up membership of the, newly formed, Middle Managers Negotiating Body (MMNB) as part of the National Joint Council for Local Authority Fire and Rescue Services national negotiating machinery (NJC).

The cost of maintaining a national collective bargaining forum had, prior to FOA involvement, been shared equally by the two participating organisations (the national employers and the Fire Brigades Union). With the introduction of the MMNB for middle managers, the Fire Brigades Union indicated that they would wish to divide NJC staff side costs equally between the two staff organisations, despite the FOA only occupying 1 of 14 MMNB staff side seats (1 of 28 NJC staff side seats for the overall NJC).

After three years of failing to agree the matter of cost apportionment, the matter was referred to the Independent Chair of the NJC for determination. A decision was made that staff-side costs be shared on a pro-rata, per head basis and this decision was notified verbally and by e-mail. However, both parties to the dispute have requested a full written determination which has not yet been provided, despite reminders being sent. Until such time as this written determination is received, it is considered that the matter remains unresolved and it remains necessary to set funds aside to cover costs incurred for MMNB representation.

On the basis of the determination, as it is currently understood, the annual cost to the FOA would be $1/14^{th}$ of the MMNB staff side costs plus 10% for FBU costs incurred for the Joint Secretary's duties, i.e. £1,375 per year of membership. This figure being derived from the published total NJC cost of £70,000 for each year, divided by four to apportion 50% to the staff side and 50% of that to the MMNB.

To safeguard against a differing cost allocation being set out in a formal determination it is considered prudent to reserve funds sufficient to cover reversion to 50/50 split arrangement.

8. RESERVES

RESERVES	Income and expenditure account £
At 1 January 2012 Surplus for the year	35,386 25,680
At 31 December 2012	61,066

NOTES TO THE ACCOUNTS

(see notes 72 and 73)

All notes to the accounts must be entered on or attached to this part of the return.

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ACCOUNTING POLICIES

(see notes 74 and 75)

	e in control of the c				
SIGNATURES TO THE ANNUAL RETURN (see notes 76 and 77) including the accounts and balance sheet contained in the return.					
Secretary's G Morgan Signature: Sig	me:	:;ial whose positions	Soul a		NT
CHECK LIST (see notes 78 to 80) (please tick as appropriate)					
IS THE RETURN OF OFFICERS ATTACHED?		YES	V	NO	
(see Page 2 and Note 12) HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 2 and Note 12)		YES	V	NO	
HAS THE RETURN BEEN SIGNED?		YES	V	NO	
(see Pages 19 and 21 and Notes 76 and 77) HAS THE AUDITOR'S REPORT BEEN COMPLETED? (see Pages 20 and 21 and Notes 2 and 77)		YES		NO	
IS A RULE BOOK ENCLOSED? (see Notes 8 and 78)		YES	Ø	NO	
A MEMBER'S STATEMENT IS: (see Note 80)		ENCLOSE D		TO FOLLOW	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Page 17 and Notes 7 and 59)		YES	V	NO	

Report of the Independent Auditors to the Members of Fire Officers' Association

We have audited the financial statements of Fire Officers' Association for the year ended 31st December 2012 on pages two to five. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards and the accounting policies set out on page four.

This report is made solely to the Association's members, as a body. Our audit work has been undertaken so that we might state to the Association's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body, for our work, for this report, or for the opinions we have formed.

Respective responsibilities of director and auditors

As described on page three the Association's officers are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. The accounts have to be prepared in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK & Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared. We also report to you if, in our opinion, the Association has not kept proper accounting records or if we have not received all the information and explanations we require for our audit.

Basis for opinion on financial statements

We conducted our audit in accordance with International Standards on Auditing (UK & Ireland) issued by the Auditing Practices Board. An audit includes an examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the officers in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Association's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements show a true and fair view of the state of the Association's affairs at 31st December 2012 and of its transactions for the year then ended; have been properly prepared in accordance with united Kingdom Generally Accepted Accounting Practice and the requirements of the Trade Union and Labour Relations(Consolidation) Act 1992.

Matters on which we report by exception

We have nothing to report of the following matters where the Trade Unions and labour Relations Act 1992 requires us to report to you if, in our opinion:

- The Association has kept proper accounting records in accordance with the requirements of section 28;

Sands LLS

- A satisfactory systems of control over its transactions accounting records, and
- The accounts to which the report relates agree with the accounting records.

Samuels LLP Statutory Auditor 3 Locks Yard, High Street Sevenoaks, Kent, TN13 1LT

Date: 15 May 2013.

AUDITOR'S REPORT

(see notes 81 to 86)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate? (See section 36(1) and (2) of the 1992 Act and notes 83 and 84)

YES

If "No" please explain below.

- 2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
 - (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records? (See section 36(3) of the 1992 Act, set out in note 83)

YES

If "No" please explain below.

- 3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
 - (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in rule 83)

YES

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR21 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.

(See note 85)

AUDITOR'S REPORT (continued)

	~~4	
Signature(s) of auditor or auditors:	Sandill	
Name(s):	Sam Harula FCA.	
Profession(s) or Calling(s):	Chartered Accountant	
Address(es):	Samuels LLp 3 Locks Yard, High Street Bestimmers, Kenn, TN13 11.7	
Date:	15th May 2013	
Contact name and telephone number:	01732742089.	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

Supplement to FORM AR21 (for year ended 31/12/12)

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR A TRADE UNION

Name of Trade Union: The Fire Officers' Association

Chief Executive

Mr Ian Glyn Morgan

President:

Mr Adrian Robinson

Vice President:

Vacant (Mr Clive Robinson appointed 2013)

Executive Board Member:

Mr David Gill

Executive Board Member:

Mr Andy Hoyland

Executive Board Member:

Mr Chris Margetts

Executive Board Member:

Mr Clive Robinson

Executive Board Member:

Mr Rob Pritchard

Executive Board Member:

Mr Andie MacKay

Executive Board Member:

Mr Keith Jones

Executive Board Member:

Mr Karl Rolfe

Executive Board Member:

Mr Mark Rist

Executive Board Member:

Vacant (Mr Martin Carnell appointed 2013)

Executive Board Member:

Mr John Turner

Trustees of the Fire Officers' Association

Appointed in accordance with Fire Officers' Association Rule 20

Mr James Mann

Mr Mike Davies

Mr Graham Setterfield