

Advice on Completing OSCE Special Monitoring Mission (SMM) to Ukraine Application

This note aims to be a helpful guide to those applying for the role of OSCE SMM Monitoring Officer. The advert provides specific criteria that must be met in order for your application to be considered. Applicants should thoroughly read through the job description and demonstrate a strong match to the requirements listed.

Cover letter

The cover letter is an opportunity to highlight your experience and to provide real examples to support your ability to do the job. It should summarise what is in your application form, by emphasising your key strengths in relation to the job and the mandatory skills and experience required. Relate each piece of evidence provided back to the job to demonstrate your understanding of a specific skill or quality.

Application Form

Please complete each box on the form that applies to you. The following is a guideline to help you fill sections of the form online.

Skills and Expertise

Please refer to the mandatory ***Mission Specific Requirements*** noted in the job advert when completing this section. You will need to indicate at least six years of professional experience in the *fields of expertise* mentioned.

Highlight your experience in the following fields:

Political and security issues; law enforcement; military; ceasefire and border monitoring; disarmament, demobilisation and reintegration; dialogue facilitation human rights; fundamental freedoms and minority issues.

Educational Qualifications

Please provide all relevant qualifications you have achieved, which will maximise the chance of your application being taken forward to the next stage of recruitment. The OSCE would encourage applications from those with an advanced degree, or the equivalent, in fields such as security policy, human rights, law, and policing.

Employment History

Using the criteria provided in ***General Minimum Requirements, Fields of Expertise Requirements*** and ***Mission Specific Requirements***, provide details of your experience in the areas listed.

In addition to the mandatory requirements, demonstrate experiences on the ground in international Security Sector Reform/Disarmament, Demobilisation and Reintegration campaigns; experience of compiling reports of politico-military or human rights nature; knowledge of the cultural and politico-military situation in Ukraine and the region, and a good understanding of the OSCE.

References

The details of three referees must be provided to complete your application.

