

**From:** European Operational Policy Team

**Subject:** Caseworking guidance covering Croatian purple registration certificate applications

**Date:** 3rd September 2013

**Issue number:** 07/2013

### **Purpose of notice**

1. To inform caseworkers dealing with European applications from Croatian nationals, how to deal with applications for purple registration certificates from Croatian nationals seeking permission to work in the UK.

### **Background**

2. <REDACTED – section 42(1)>. Where the category types are similar, caseworkers have been able to process some types of Croatian applications using the equivalent guidance for Bulgaria and Romania. However, other case types, including those relating to purple registration certificates were put on hold. Following further review of the guidance and the risks posed, it has been decided that caseworkers can now decide purple registration certificate applications where those decisions are to grant, referring any complex cases to Policy colleagues for advice as appropriate.

### **Purple Registration Certificate applications**

3. On receipt of an application from a Croatian national for a purple registration certificate caseworkers should assess it in line with chapter 4 of the draft Croatian guidance. Where a caseworker does not have access to this draft guidance they should speak with their line manager or an EO/HEO who leads on Croatian application processing and they will provide a copy.

### **Complex Cases**

4. Where such an application is complex or the caseworker is unsure how to proceed, they should consult their EO/HEO in the first instance. Where the issue involves Croatian policy or interpretation of the Croatian Regulations, line managers should refer the case to the Operational Policy team for advice.

### **Refusal of purple registration certificates**

5. Where a caseworker takes the decision to refuse an application for a purple registration certificate, the decision must be placed on hold. <REDACTED – section 42(1)>.

### **Other Croatian applications that must not be decided**

6. With the exception of purple registration certificates, the instruction notice 05/2013 entitled 'Caseworking guidance covering Croatian applications' which outlines which Croatian case types can and cannot be processed remains in force.

### **Duration of notice**

7. A further notice and, if appropriate, guidance will be issued in due course once this issue has been resolved. Until then, this notice will remain in force.

### **Enquiries**

8. Any policy enquiries on this Notice should be addressed to <REDACTED – section 40(2)> or to the European Operational Policy inbox  
[EuropeanOperational@ukba.gsi.gov.uk](mailto:EuropeanOperational@ukba.gsi.gov.uk)

<REDACTED – section 40(2)>

**European Operational Policy, Operational Policy and Rules Unit**