

Adam Smith  
PERSONAL



department for  
culture, media  
and sport

5<sup>th</sup> July 2012

Dear Adam,

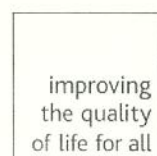
**BUSINESS APPOINTMENT APPLICATION:**

The Advisory Committee on Business Appointments has considered your recent application, seeking permission to undertake two short pieces of work for Pinewood Shepperton plc. As you will be aware, as a former special adviser, your application has to be considered by the Advisory Committee who provides advice to me for decision.

The Committee is of the view that the proposed work – writing a speech for the company's Chief Executive to deliver at the Global Business Summit on Creative Content hosted by UKTI and a research project on studio production facilities in the UK - raises no particular propriety concerns under the Business Appointments Rules provided that you do not draw on any privileged information that was available to you as a Special Adviser or become engaged in lobbying the department.

The Committee has recommended that your application be approved subject to the condition that, for six months from your last day of service, you should not become personally involved in lobbying DCMS on behalf of Pinewood.

I would be grateful that you could confirm in writing that you are happy to abide by these conditions and that, as a former Special Adviser, you recognise that you continue to be bound by the provisions of the criminal law (including the Official Secrets Act) which protect certain categories of information, and by your duty of confidentiality owed to the Crown. I would also be grateful if you could confirm when you propose to take on this role – and if at any point you propose to extend or change your role with Pinewood.



Department for Culture, Media and Sport

With best wishes,

*Jonathan Stephens*

Jonathan Stephens