



Department
for Transport

Annex A: Stakeholder Questionnaire

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Department for Transport
Great Minster House
33 Horseferry Road
London SW1P 4DR
Telephone 0300 330 3000
Website www.gov.uk/dft
General email enquiries FAX9643@dft.gsi.gov.uk

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Background

As executive non-Departmental Public Bodies (NDPBs), both Northern Lighthouse Board (NLB) and Trinity House (TH) are required to undergo a Triennial Review to ensure that they are needed as individual NDPBs and that they are operating in compliance with the principles of good corporate governance.

This joint review covers NLB and TH in its capacity as a General Lighthouse Authority (GLA) only. This includes only those functions it undertakes as set out in Parts 8 and 9 of the Merchant Shipping Act 1995 and listed in question 5. This review does not include consideration of any other activities carried out by the Corporation of Trinity House, which is a private corporation and voluntary sector body.

Whereas the Commissioners of Irish Lights are excluded from the review, answers to questions on joint operations and communications should be addressed on a tri-GLA basis.

DfT is interested in receiving responses to this questionnaire from both General Lighthouse Authorities' customers, stakeholders and delivery partners. This is to help us to understand their views of both organisations' current performance, and the scope and benefits of any potential changes to existing practices. Should you have views about both General Lighthouse Authorities, please ensure it is clear in your responses which views refer to which Authority. Please return responses to us by email wherever possible. However, if you would prefer, you can send your response by post, to:

Helen McGill
Zone 2/33 Great Minster House
33 Horseferry Road
London
SW1P 4DR

The closing date for responses is Friday 7 February 2014.

Please provide your response to each of the questions in the space provided. There are no restrictions on length, and all boxes can be expanded. While none of the questions are mandatory, we would be grateful if you could answer every question. We are happy to receive supplementary information to support your answers, which can be submitted alongside your completed form.

| Please provide your contact details | |
|---|--------------------------|
| Name | |
| Organisation / Company name | |
| Job title | |
| Postal address | |
| Email address | |
| Telephone number | |
| <p>Your response to this document may be made publicly available in whole or in part at the Department's discretion. If you do not wish all or part of your response (including your identity) to be made public, please mark this box.</p> <p>Please note that if your computer automatically includes a confidentiality disclaimer, that will not count as a request for confidentiality. Owing to freedom of information legislation we cannot promise that we will always be able to keep the content of your response confidential, however personal information will be redacted under those circumstances.</p> | <input type="checkbox"/> |

| | |
|--------------------------------|--------------------------------|
| Q1a) Are you responding as ... | |
| An organisation | <input type="checkbox"/> → Q1b |
| A private individual | <input type="checkbox"/> → Q2 |

| | |
|---|--------------------------|
| Q1b) What type of organisation do you represent? | |
| Public sector | |
| Private sector / business representative body | <input type="checkbox"/> |
| Charity or other civil society organisation | <input type="checkbox"/> |
| Other (please say what type below) | <input type="checkbox"/> |
| <input style="width: 400px; height: 40px;" type="text"/> | |
| Q1c) How many employees or members does this organisation have? | |
| Write in approximate number: | |
| <input style="width: 80px; height: 25px;" type="text"/> | |

Q2. The next few questions are about Northern Lighthouse Board's performance as a General Lighthouse Authority.
 In your view, how effective or ineffective is Northern Lighthouse Board in delivering its functions?

| Function | Very effective | Quite effective | Neither effective nor ineffective | Quite ineffective | Very ineffective | Don't know or don't work with this function |
|--|-----------------------|------------------------|--|--------------------------|-------------------------|--|
| 1. Provision of AtoN in coastal waters | | | | | | |
| 2. Marking and Dispersal of Wrecks | | | | | | |
| 3. Local Lights inspection | | | | | | |
| 4. Advice on provision of AtoN for marine developments | | | | | | |
| 5. Commercial work | | | | | | |

Q3. For any functions where you think Northern Lighthouse Board is delivering effectively, please describe any evidence you feel supports this assessment and what factors you believe are driving that effective delivery?

Q4. For any functions where you think Northern Lighthouse Board is not delivering effectively, please describe any evidence you feel supports this assessment, what factors are driving ineffective delivery and how the service could be improved.

The next few questions are about **Trinity House's** performance as a General Lighthouse Authority.
 Q5. In your view, how effective or ineffective is Trinity House in delivering its functions?

| Function | Very effective | Quite effective | Neither effective nor ineffective | Quite ineffective | Very ineffective | Don't know or don't work with this function |
|--|----------------|-----------------|-----------------------------------|-------------------|------------------|---|
| 1. Provision of AtoN | | | | | | |
| 2. Collection of Light Dues | | | | | | |
| 3. Marking and Dispersal of Wrecks | | | | | | |
| 4. Local Lights inspection | | | | | | |
| 5. Advice on provision of AtoN for marine developments | | | | | | |
| 6. Commercial work | | | | | | |

Q6. For any functions where you think Trinity House is delivering effectively, please describe any evidence you feel supports this assessment and what factors you believe are driving that effective delivery.

Q7. For any functions where you think Trinity House is not delivering effectively, please describe any evidence you feel supports this assessment, what factors are driving ineffective delivery and how the service could be improved.

The remaining questions concern both the Northern Lighthouse Board and Trinity House

Q8a) Please describe how effectively you feel the GLAs (including the Commissioners of Irish Lights) work together to share best practice or deliver efficiencies through sharing common resources or negotiating as one body.

- Very effectively
- Quite effectively
- Neither effectively nor ineffectively
- Quite ineffectively
- Very ineffectively

b) Why do you say this? (Please write in below)

Q9. Please state below any views you have about whether or not the GLAs should continue to operate as Non-Departmental Public Bodies or perhaps be brought within central Government or converted into a private or voluntary body. Please give reasons why you think that the arrangement you favour would work best.

Q10a) On the basis of your experiences, to what extent do you agree or disagree with the statement that Trinity House and Northern Lighthouse Board (including the Commissioners of Irish Lights) are individually and jointly, open, transparent, accountable and responsive?

| | Trinity House | Northern Lighthouse Board | Joint Communications (including CIL) |
|----------------------------|--------------------------|---------------------------|--------------------------------------|
| Strongly agree | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Agree | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Neither agree nor disagree | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Disagree | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Strongly disagree | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

b) How could either organisation's stakeholder communications be improved?

Q11. Do you have any further comments that you would like to make? We are particularly interested in hearing about any relevant practice used in other sectors or counties delivering similar services.

Thank you for providing your views. We would like to keep you informed about the Review. Please tick the box below if you do not wish to be contacted by DfT in future regarding this Review.