



Our ref: 2014/14735

23 July 2014

RE: Freedom of Information Request

Thank you for your email of 2 July 2014 where you requested the following information:

“Please could you provide a list from 01/01/2013 – 01/07/2014 of bonuses awarded to SCS staff. Please could this be broken down on a per individual, per award basis listing either the cash amount of the cash value of the bonus”.

“If it is not possible for staff to be identified by name, I am happy for this information to be redacted. However please could you provide the Grade of each individual”.

Under the Freedom of Information Act 2000 ('the Act'), you have the right to:

- know whether we hold the information you require
- be provided with that information (subject to any exemptions under the Act which may apply).

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is held by this Department and is detailed below:

Performance Awards awarded to staff between 1 January 2013 and 1 July 2014

Performance Award	Grade
£200	SCS 1
£250	SCS 1
£600	SCS 1
£1,000 x 4	SCS 1
£1,500	SCS 1
£1,851	SCS 1
£4,000	SCS 1
£9,000 x 17	SCS 1
£9,700	SCS 1
£10,000 x 23	SCS 1

£1,000 x 3	SCS 2
£5,000	SCS 2
£6,319	SCS 2
£11,500 X 7	SCS 2
£12,500 x 6	SCS 2
£14,000	SCS 3
£15,000	SCS 3

Notes

Performance awards are earned between 1 April 2012 to 31 March 2013 and 1 April 2013 to 31 March 2014 and are typically paid in June therefore the figures above represent performance awards covering two performance years.

The Department uses performance related pay to help drive high performance and to recognise exceptional contributions and achievements over and above what is expected of people in fulfilling their employment contracts. These payments, which are in-line with HMT Pay Guidance, are cost effective as they are not consolidated into staff basic pay and have to be re-earned every year.

Appeals procedure

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Security & Information Rights Unit (foi@decc.gsi.gov.uk).

Security & Information Rights Unit
 Department for Business, Innovation & Skills
 1 Victoria Street
 London
 SW1H 0ET

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

DECC HR Management Information