



Public Health
England



Human papillomavirus (HPV) vaccine uptake annual surveys 2013/14

Quick reference guide for data providers on submitting annual vaccine uptake data on ImmForm

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About Public Health England

Public Health England exists to protect and improve the nation's health and wellbeing, and reduce health inequalities. It does this through advocacy, partnerships, world-class science, knowledge and intelligence, and the delivery of specialist public health services. PHE is an operationally autonomous executive agency of the Department of Health.

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Change history

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0.2	14/08/14	Review and editing	Joanne White/ Jess Colbert / Odette Eugenio
0.3	29/08/14	Final draft	Sukamal Das

1 Introduction

For 2013/14 there are two annual survey forms to complete: one by former primary care trust (PCT) and one by local authority (LA).

Please refer to the user guide for ‘Human papillomavirus (HPV) vaccine uptake annual survey 2012/13’ for denominator definitions. The document can be found [here](#) on GOV.UK

Annual data survey form 1

PCT for routine cohort (Year 8) and mop-up cohorts (Years 9-13)

The annual PCT dataset is shown in figures 1 and 2 below. All blue fields are mandatory (i.e. area teams/data providers will not be able to submit PCT level data without all blue fields being complete).

Figure 1 PCT routine cohort (cumulative from start of the campaign – 1/9/2013)

COHORT 11: Routine vaccination 12- to 13-year-olds (Year 8)		
Birth cohort: 1 September 2000 to 31 August 2001		
Vaccine summary data		
Cohort		
Annual denominator 2013/14	A	
Doses administered (31/8/2014 inclusive)	Number	% (automatically calculated)
Number received first dose	B	B/A x 100
Number received first and second doses	C	C/A x 100
Number received all three doses	D	D/A x 100
Total Number of doses administered (automatically calculated)	B+C+D	
Location where vaccines administered	Number of doses administered	% (automatically calculated)
Schools/colleges	H	H/(H+I+J+K) x 100
GP practices	I	I/(H+I+J+K) x 100
Health centres/community clinics	J	J/(H+I+J+K) x 100
Other	K	K/(H+I+J+K) x 100
Total number of doses administered by location (automatically calculated)	H+I+J+K	

Figure 2 PCT mop-up cohorts (also cumulative from start of the campaign – 1/09/2008)

Cohort 1: Mop-up vaccinations 17- to 18-year-olds (Year 13/not in school)			
Birth cohort: 1 September 1995 to 31 August 1996			
Vaccine summary data			
Cohort			
		Last season – (2012/13)	Current
Annual denominator			A
Doses administered (31/8/2014 inclusive)		Last season – (2012/13)	Current
			% (automatically calculated)
Number received first dose			B
			B/A x 100
Number received first and second doses			C
			C/A x 100
Number received all three doses			D
			D/A x 100
Total number of doses administered (automatically calculated)	Sum of above		B+C+D

Cohort 7: Mop-up vaccinations 16- to 17-year-olds (Year 12/not in school)			
Birth cohort: 1 September 1996 to 31 August 1997			
Vaccine summary data			
Cohort			
		Last season – (2012/13)	Current
Annual denominator			A
Doses administered (31/8/2014 inclusive)		Last season – (2012/13)	Current
			% (automatically calculated)
Number received first dose			B
			B/A x 100
Number received first and second doses			C
			C/A x 100
Number received all three doses			D
			D/A x 100
Total number of doses administered (automatically calculated)	Sum of above		B+C+D

Cohort 8: Mop-up vaccinations 15- to 16-year-olds (Year 11)			
Birth cohort: 1 September 1997 to 31 August 1998			
Vaccine summary data			
Cohort			
	Last season – (2012/13)	Current	
Annual Denominator		A	
Doses administered (31/8/2014 inclusive)	Last season – (2012/13)	Current	% (automatically calculated)
Number received first dose		B	B/A x 100
Number received first and second doses		C	C/A x 100
Number received all three doses		D	D/A x 100
Total number of doses administered (automatically calculated)	Sum of above	B+C+D	

Cohort 9: Mop-up vaccinations 14- to 15-year-olds (Year 10)			
Birth cohort: 1 September 1998 to 31 August 1999			
Vaccine summary data			
Cohort			
	Last season – (2012/13)	Current	
Annual denominator		A	
Doses administered (31/8/2014 inclusive)	Last season – (2012/13)	Current	% (automatically calculated)
Number received first dose		B	B/A x 100
Number received first and second doses		C	C/A x 100
Number received all three doses		D	D/A x 100
Total number of doses administered (automatically calculated)	Sum of above	B+C+D	

Cohort 10: Routine vaccinations 13- to 14-year-olds (Year 9)			
Birth cohort: 1 September 1999 – 31 August 2000			
Vaccine summary data			
Cohort			
	Last season – (2012/13)	Current	
Annual denominator		A	
Doses administered (31/8/2014 inclusive)	Last season – (2012/13)	Current	% (automatically calculated)
Number received first dose		B	B/A x 100
Number received first and second doses		C	C/A x 100
Number received all three doses		D	D/A x 100
Total number of doses administered (automatically calculated)	Sum of above	B+C+D	

Annual data survey form 2

Local authority for routine cohort (Year 8)

The LA survey is for the routine cohort only (i.e. no mop-up cohorts) and the annual LA dataset is shown in figure 3 below. All blue fields are mandatory (i.e. area teams/data providers will not be able to submit LA level data without all blue fields being complete).

Please note that where LAs are co-terminus with a former PCT geographical boundary the LA survey data will be the same as submitted for survey form 1 – PCT.

Figure 3 LA routine cohort (cumulative from start of the campaign – 1/9/2013)

Cohort 11: Routine vaccination 12- to 13-year-olds (Year 8)		
Birth cohort: 1 September 2000 to 31 August 2001		
Vaccine summary data		
Cohort		
Annual denominator 2013/14	A	
Doses administered (31/8/2014 inclusive)	Number	% (automatically calculated)
Number received first dose	B	$B/A \times 100$
Number received first and second doses	C	$C/A \times 100$
Number received all three doses	D	$D/A \times 100$
Total number of doses administered (automatically calculated)	B+C+D	
Location where vaccines administered	Number of doses administered	% (automatically calculated)
Schools/colleges	H	$H/(H+I+J+K) \times 100$
GP practices	I	$I/(H+I+J+K) \times 100$
Health centres/community clinics	J	$J/(H+I+J+K) \times 100$
Other	K	$K/(H+I+J+K) \times 100$
Total number of doses administered by location (automatically calculated)	H+I+J+K	

2 Guide to submitting and reviewing data online

2.1 Logging on

Open your web browser and type in: <https://www.immform.dh.gov.uk>

Type in your login and password

2.2 Select annual HPV survey

Click on 'Surveys' found on the top toolbar and select the HPV Vaccine Uptake Campaign 2013/14.

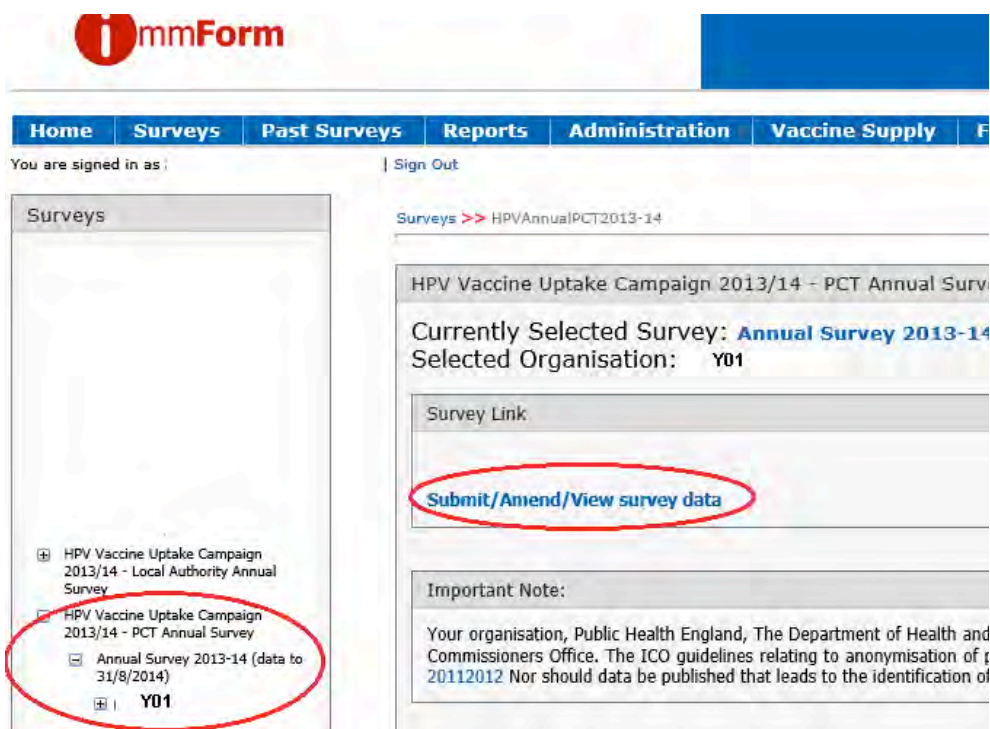
Select the appropriate survey, either:

- 'HPV vaccine uptake campaign 2013/14 Local Authority Annual Survey'; or
- 'HPV vaccine uptake campaign 2013/14 PCT Annual Survey'.

Click on the link for your PCT or LA under the annual survey.

2.3 Select the 'Submit/Amend/View survey data' option

To submit data or view and/or amend data you have already posted, click on 'Submit/Amend/View survey data'.



2.4 Survey welcome

Confirm that the correct survey is selected and Click on 'Next', or click on 'Cancel' to return to previous page.

iForm

Home Surveys Past Surveys Reports Administration Vaccine Supply Feedback FAQ U

You are signed in as | Sign Out

Surveys >> HPVAnnualPCT2013-14 >> HPVAnnualPCT2013-14 (HPA) >> England >> Q44 >> HPV Annual 2013 PCT Uptake survey

HPV Vaccine Uptake Campaign 2013/14 - PCT Annual Survey 2013-14 (data to 31/8/2014)

This PCT: Y01 PCT

Academic Year: 1 September 2013 - 31 August 2014
 COHORT 11: Routine Vaccinations 12-13 Year Olds (Year 8)
 COHORT 1: Mop-Up Vaccinations 17-18 Year Olds (Year 13/Not in school)
 Cohort 7: Mop-Up Vaccinations 16-17 Year Olds (Year 12/Not in school)
 Cohort 8: Mop-Up Vaccinations 15-16 Year Olds (Year 11)
 Cohort 9: Mop-Up Vaccinations 14-15 Year Olds (Year 10)
 Cohort 10: Mop-Up Vaccinations 13-14 Year Olds (Year 9)

To view or amend this survey:

- Click 'Next'
- Answer the on-screen questions
- Press 'Submit'

You will see a confirmation screen once the amendments have been successfully recorded.

2.5 Survey form

You will then see the data entry form as below. Complete the data fields as described.

Please note that for Cohort 11 the denominator figure is required. If providing a revised denominator the new figures are expected to be within +/- 5% of the denominator figure in the June 2014 monthly collection. Please provide an explanation for any figures outside these limits. In the 'doses administered' column please submit cumulative figures for doses administered in July and August 2014. These doses should be added to the figures submitted in the June 2014 monthly collection (see figure below):

COHORT 11: Routine Vaccination 12-13 Year Olds (Year 8)
 Birth Cohort: 1 September 2000 - 31 August 2001

Vaccine Summary Data Cohort

Annual Denominator 2013/14	1150
----------------------------	------

Doses Administered (31/8/2014 inclusive)

	Number	% Uptake (automatically calculated)
Number received 1st dose	1050	91.3%
Number received 1st and 2nd doses	1100	95.7%
Number received all three doses	1000	87%
Total Number of doses administered (automatically calculated)	3150	

Location Where Vaccines Administered

Location	Number of Doses Administered
Schools / Colleges	3050
GP Practices	100
Health Centres/Community Clinics	0
Other	0
Total Number of doses administered by location (automatically calculated)	3150

Total Number of doses administered by location (automatically calculated) should be equal to Total Number of doses administered to 31 August 2014 (automatically calculated). Please check and amend figures if necessary and add comment to explain any difference.

Please note that the 'doses administered' and 'total number of doses administered by location' should tally.

For the second section of this survey, 'Mop-up cohort' the denominators and numerators submitted last year (2012/13) will be visible.

Please amend these figures to include any mop-up doses given during 2013/14 for each of the cohorts as appropriate.

If there is no additional data to add to the 2012/13 figure 'Last season – 2012/13', please enter this figure in the 'Current' field.

Once all fields have been correctly completed click on 'Submit' at the bottom of the screen.

Cohort 10: Mop-Up Vaccinations 13-14 Year Olds (Year 9)
Birth Cohort: 1 September 1999 - 31 August 2000

Vaccine Summary Data Cohort

Annual Denominator	Last season - (2012/13)	Current
	1,143	1143

Doses Administered (to 31/8/2014 inclusive)

	Last season - (2012/13)	Current
Number received 1st dose	1,087	1087
Number received 1st and 2nd doses	1,075	1075
Number received all three doses	1,049	1049
Total Number of doses administered (automatically calculated)	3211	3211

Comments (Optional)

Audit Records	User	Action
Date of Action		
05/08/2014 15:07:12		New Form Completed

Click on the **Submit** button to save your survey details and then wait for a confirmation message.

You should then get a confirmation message but where errors have occurred, instructions regarding the fields requiring further attention will be shown, as follows:

There has been a problem submitting your survey data. The following problems have been encountered:

The following data fields failed validation checks:

- Number received 1st and 2nd doses must be less than or equal to Number received 1st dose. Please amend this value.

To record any changes you make to this form, press the submit button

All Data Items are MANDATORY (except for 'Location Where Vaccines Administered' and 'Comments')
All doses are CUMULATIVE from the start of the HPV vaccination campaign - 1/9/2008

Cohort 8: Mop-Up Vaccinations 15-16 Year Olds (Year 11)
Birth Cohort: 1 September 1997 - 31 August 1998

Vaccine Summary Data Cohort

Annual Denominator	Last season - (2012/13)	Current
	1,197	1197

Doses Administered (to 31/8/2014 inclusive)

	Last season - (2012/13)	Current
Number received 1st dose	1,168	1168
Number received 1st and 2nd doses	1,164	1170 *
Number received all three doses	1,152	1152
Total Number of doses administered (automatically calculated)	3484	3490

2.6 Submission confirmation page

Once the data are accepted, a page confirming the successful entry is displayed. It is here you have the option of extracting the data you submitted to Excel, using the *‘Click here to export the data you have saved to Excel’* link. This can be done in either a ‘Portrait’ or ‘Landscape’ layout.

3 Reports

3.1 Anonymous comparison report

ATs can compare individual PCT level HPV vaccine uptake anonymously with other PCTs at both the local and national level. Data are available in various formats, such as Excel downloads or bar charts.

HPV Vaccine Uptake Campaign 2013/14 - Annual Survey

Currently Selected Survey: **Annual Survey 2013-14 (data to 31/8/2014)**
Selected Organisation: **PCT Code - PCT Name**

Survey Link

[Submit/Amend/View survey data](#)

Important Note

Your organisation, Public Health England, The Department of Health and NHS England shall not publish any information which directly or indirectly leads to the identification of any patient as set out in guidelines issued by the Information Commissioners Office. The ICO guidelines relating to anonymisation of patient data are found at: http://www.ico.org.uk/news/latest_news/2012/new-anonymisation-code-sets-out-how-to-manage-privacy-risks-and-maintain-transparency-20112012
Nor should data be published that leads to the identification of individual practices as consent for this from all practices has not been obtained.

Reports

[Anonymous Comparison Report](#)

Other Surveys

HPV Vaccine Uptake Campaign 2013/14 - Annual Survey
Annual Survey 2013-14 (data to 31/8/2014)
Anonymous Comparison for Name of PCT

[Click here for previous view](#)

Use the drop down below to select which data field to chart:

Report fields:

Report Date : 16/08/2014 17:20:41

PCT Name	Total No. of doses given
Anon	~850
Anon	~950
Anon	~1100
Anon	~1250
Anon	~1300
Anon	~1400
Anon	~1500
SQW	~1550
Anon	~1600
Anon	~1700
Anon	~1800
Anon	~2400
Anon	~2800
Anon	~2900
Anon	~3100

3.2 All data annual report PCT to area team

ATs can compare individual PCT level HPV vaccine uptake with other PCTs in their AT. Data are available as an Excel download.

All Data Annual Report PCT to Area Team

Report Date : 01/08/2014 11:38:05					
PCT Org Code	PCT Name	AT Org Code	AT Name	COHORT 11 Denominator	COHORT 11 - No. receive August ;
P1	PCT	Q99	AREA TEAM	100	
P2	PCT	Q99	AREA TEAM	99	
P1	PCT	Q99	AREA TEAM	55	
P2	PCT	Q99	AREA TEAM	47	
P1	PCT	Q99	AREA TEAM	55	
P2	PCT	Q99	AREA TEAM	321	
P1	PCT	Q99	AREA TEAM		

For website login issues, please call the ImmForm Team on 0844 376 0040 or email helpdesk@immform.org.uk.

For survey queries please contact Sukamal Das at 0208 3276440 or email HPV@phe.gov.uk