

DEPARTMENT FOR BUSINESS, INNOVATION AND SKILLS

MINISTERIAL INFORMATION: 01 APRIL 2014 – 30 JUNE 2014

GIFTS GIVEN OVER £140

Secretary of State for Business, Innovation & Skills and President of the Board of Trade, Rt Hon Vincent Cable MP			
Date gift given	To	Gift	Value (over £140)
Nil return			

Minister of State, (Universities and Science), Rt Hon David Willetts MP			
Date gift given	To	Gift	Value (over £140)
Nil return			

Minister of State (Trade and Investment), Lord Livingston			
Date gift given	To	Gift	Value (over £140)
Nil return			

Parliamentary Secretary for Business, Innovation and Skills Parliamentary Under Secretary of State, Viscount Younger			
Date gift given	To	Gift	Value (over £140)
Nil return			

Parliamentary Under Secretary of State, (Employment Relations, Consumer Affairs), Jenny Willott MP			
Date gift given	To	Gift	Value (over £140)
Nil return			

Minister of State for Skills and Enterprise (Skills jointly with the Department for Education), Matthew Hancock MP			
Date gift given	To	Gift	Value (over £140)
Nil return			

Minister of State, (Business and Enterprise), Rt Hon Michael Fallon MP			
Date gift given	To	Gift	Value (over £140)
Nil return			

GIFTS RECEIVED OVER £140

Secretary of State for Business, Innovation & Skills and President of the Board of Trade, Rt Hon Vincent Cable MP

Date gift received	From	Gift	Value	Outcome
Nil return				

Minister of State, (Universities and Science), Rt Hon David Willetts MP

Date gift received	From	Gift	Value	Outcome
Nil return				

Minister of State (Trade and Investment), Lord Livingston

Date gift received	From	Gift	Value	Outcome
01 May	China Entrepreneur Club	Necklace	Over limit	Retained by the department

Parliamentary Secretary for Business, Innovation and Skills Parliamentary Under Secretary of State, Viscount Younger

Date gift received	From	Gift	Value	Outcome
Nil return				

Parliamentary Under Secretary of State, (Employment Relations, Consumer Affairs), Jenny Willott MP

Date gift received	From	Gift	Value	Outcome
Nil return				

Minister of State for Skills and Enterprise (Skills jointly with the Department for Education), Matthew Hancock MP

Date gift received	From	Gift	Value	Outcome

Minister of State, (Business and Enterprise), Rt Hon Michael Fallon MP

Date gift received	From	Gift	Value	Outcome
Nil return				

OVERSEAS TRAVEL

Date(s) of trip	Destination	Purpose of trip	'Scheduled' or No 32 (The Royal Squadron' or 'other RAF' or 'Charter' or 'Eurostar'	Number of officials accompanying Minister, where non-scheduled travel is used	Total cost including travel and accommodation of Minister only
Secretary of State for Business, Innovation & Skills and President of the Board of Trade, Rt Hon Vincent Cable MP					
23 May – 01 June	China, Hong Kong, Chongqing, Shenzhen, Guangzhou, Beijing, Qingdao	To attend the Joint Economic and Trade Committee and annual trade dialogue with the Chinese Ministry of Commerce	Scheduled		£5,250
Minister of State, (Universities and Science), Rt Hon David Willetts MP					
21 April – 24 April	China, Beijing	To attend the People to People Dialogue	Scheduled		£4,593
04 May	France, Paris	To attend the OECD Forum	Eurostar		£270
05 June – 06 June	Poland, Krakow	To attend Polish-British Roundtable	Scheduled		£1,165
17 June – 23 June	USA, Boston, San Diego, Mojave	To speak at a Goldman Sachs conference and promote bilateral relationships between UK and USA	Scheduled		£8,406
Minister of State (Trade and Investment), Lord Livingston					
08 May	Belgium, Brussels	Represent the UK at a FAC Trade Ministers meeting in Brussels	Scheduled & Eurostar		£252
04 June- 06 June	Spain, Madrid	To promote UK Trade and Investment and meet with Senior Government Ministers	Scheduled		£691
Parliamentary Secretary for Business, Innovation and Skills, Parliamentary Under Secretary of State, Viscount Younger					
16 June – 17 June	Germany, Berlin	To attend the 9th edition of the EPO's European Inventor Award Ceremony	Scheduled		£881

Date(s) of trip	Destination	Purpose of trip	'Scheduled' or No 32 (The Royal Squadron' or 'other RAF' or 'Charter' or 'Eurostar'	Number of officials accompanying Minister, where non-scheduled travel is used	Total cost including travel and accommodation of Minister only
Parliamentary Under Secretary of State, (Employment Relations, Consumer Affairs), Jenny Willott MP					
Nil return					
Minister of State for Skills and Enterprise (Skills jointly with the Department for Education), Matthew Hancock MP					
05 May – 06 May	France, Paris	To speak at the OECD Conference in Paris	Eurostar		£279
Minister of State, (Business and Enterprise), Rt Hon Michael Fallon MP					
06 April – 07 April	Germany, Hanover	To attend the Hanover Trade Fair	Scheduled		£866
10 April – 11 April	Germany, Berlin	To meet with German Ministers and representatives from industry to discuss business and energy topics	Scheduled		£720
19 May - 20 May	Germany, Berlin	To attend the Berlin International Airshow	Scheduled		£280
26 May – 27 May	Italy, Milan	To support the launch of the Italy Prompt Payment Code	Scheduled		£974

HOSPITALITY

Date of hospitality	Name of organisation	Type of hospitality received ¹
Secretary of State for Business, Innovation & Skills and President of the Board of Trade, Rt Hon Vincent Cable MP		
02 April	Channel 4	Lunch
09 April	Lloyd Emsley, The Mirror	Dinner
29 April	Amol Rajan, The Independent	Dinner
07 May	Sunday Times	Lunch
07 May	The Telegraph	Dinner
14 May	BBC	Lunch
14 May	BBC	Dinner
25 June	Lionel Barber, Financial Times, FT.com	Lunch
30 June	British Bankers'	Lunch

Date of hospitality	Name of organisation	Type of hospitality received¹
	Association	
Minister of State, (Universities and Science), Rt Hon David Willetts MP		
02 April	Imperial College	Dinner
04 April	Lloyds	Lunch
09 April	The Times	Lunch
10 April	Association of the British Pharmaceutical Industry	Dinner
24 April	Yuri Milner	Dinner
29 April	Royal Society of Medicine	Dinner
30 April	BBC, MailOnline	Lunch
15 May	Edge Hill University	Lunch
19 May	Ian Katz, BBC Newsnight	Lunch
21 May	Confederation of British Industry	Dinner
02 June	Financial Times	Lunch
03 June	Daily Mail and The Times	Lunch
10 June	Rothschild	Breakfast
11 June	Foundation for Science and Technology	Dinner
13 June	Wilton Park	Dinner
Minister of State (Trade and Investment), Lord Livingston		
08 April	Treasurers Group	Breakfast
10 April	London Chamber of Commerce and Industry	Lunch
10 April	British Expertise International	Dinner
28 April	John Lewis Partnership	Breakfast
12 May	BT, Confederation of British Industry	Breakfast
19 May	KPMG	Dinner and tickets to the Chelsea Flower Show
20 May	Panmure Gordon & Co	Breakfast
21 May	Confederation of British Industry	Dinner
27 May	Cable & Wireless	Breakfast
03 June	RLM Finsbury	Breakfast
12 June	World Jewish Relief	Breakfast
30 June	DLA Piper UK	Breakfast
Parliamentary Secretary for Business, Innovation and Skills, Parliamentary Under Secretary of State, Viscount Younger		
29 April	Classic FM	Tickets Classic FM performance and drinks*
24 June	Siemens, EEF- The Manufacturers' Organisation	Dinner
Parliamentary Under Secretary of State, (Employment Relations, Consumer Affairs), Jenny Willott MP		
Nil return		
Minister of State for Skills and Enterprise (Skills jointly with the Department for Education), Matthew Hancock MP		

Date of hospitality	Name of organisation	Type of hospitality received¹
01 May	Apprenticeship Ambassador Network	Breakfast
01 May	DailyTelegraph, The Guardian	Lunch
08 May	Sunday Times	Lunch
14 May	The Times	Lunch
21 May	Confederation of British Industry	Dinner
02 June	UBS	Dinner
03 June	London Stock Exchange	Breakfast
03 June	Evening Standard	Lunch
13 June	The Spectator	Lunch
Minister of State, (Business and Enterprise), Rt Hon Michael Fallon MP		
13 May	Institute of Chartered Accountants of Scotland	Dinner
21 May	Institute for Family Business	Lunch
21 May	Confederation of British Industry	Dinner
28 May	ARUP	Breakfast

¹Does not normally include attendance at functions hosted by HM Government; 'diplomatic' functions in the UK or abroad, hosted by overseas governments; minor refreshments at meetings, receptions, conferences, and seminars; and offers of hospitality which were declined.

* Indicates if accompanied by spouse/partner or other family member or friend.

MEETINGS WITH EXTERNAL ORGANISATIONS

Date of Meeting	Name of External Organisation¹	Purpose of Meeting
Secretary of State for Business, Innovation & Skills and President of the Board of Trade, Rt Hon Vincent Cable MP		
April 2014	University of Aberdeen, University of London, City University, Coventry University College, University of Manchester, University of Cambridge, Newcastle College, University of Law, University of Surrey, Higher Education Policy Institute	To discuss higher education
April 2014	Trades Union Congress	Regular meeting
April 2014	Shell International	To discuss energy issues
April 2014	Financial Reporting Council	To discuss the FRC's work promoting good corporate governance
April 2014	Enterprise Forum	To discuss business issues

Date of Meeting	Name of External Organisation¹	Purpose of Meeting
April 2014	British Retail Consortium	Regular meeting
April 2014	Confederation of British Industry	Regular meeting
April 2014	Lloyds	To discuss banking
April 2014	Nationwide	To discuss banking
May 2014	Association of School and College Leaders	To discuss education and employment
May 2014	HSBC	To discuss banking
May 2014	GMB, Unite the Union	To discuss employment issues
May 2014	Universities UK, Institute of Directors, Confederation of British Industry, The Royal Society, Cardiff University, University of Manchester, Student Funder	To discuss international student and school workers
June 2014	The Russell Group	To discuss higher education
June 2014	Celsa UK	To discuss energy issues
June 2014	Association of Colleges, Universities UK, Guild Higher Education, University of Sheffield, Aston University, City & Islington College, University of Warwick, Education & Training Foundation, Institute of Education, Jaguar Land Rover, JP Morgan	To discuss higher and further education
June 2014	Automotive Council	To discuss the automotive industry
June 2014	Airbus, ARM Ltd, Arup, BP, Diageo, HSBC, ICAP, Jardine Matheson Group, Jaguar Land Rover, McLaren Automotive Group, Pinewood, Rio Tinto, Rolls Royce, Shell, Standard Chartered, Standard Life China, Swire, Zaha Hadid Architects	Prime Ministers' Business lunch in honour of Premier Li Keqiang
June 2014	Centrica, Siemens, SELEX Galileo, WS Atkins, BAE Systems, Aggreko, Institute of Chartered Secretaries and Administrators, Confederation of Business Industry, British Chambers of Commerce, Trades Union Congress, Cass Business School, London Business School, University of Oxford, University of Sussex, Takeover Panel, Slaughter and May, Quoted Companies Alliance, Association of British Insurers	To discuss mergers and takeovers

Date of Meeting	Name of External Organisation¹	Purpose of Meeting
June 2014	Engineering Employers Federation	Regular meeting
June 2014	HS2 Ltd, Gardiner & Theobald, Barratt Developments, CIRIA, Travis Perkins, Midas, Imtech UK, Stanford Industrial Concrete Flooring, TrustMark, Construction Industry Training Board, British Land, Skanska UK, Laing O'Rourke, Kier, KMPG, Stepnell, Crossrail, Engineering and Physical Sciences Research Council	To discuss the construction industry
June 2014	Alstom, Amey, Atkins, Carillion, Hitachi, HS2 Ltd, Network Rail, Perpetuum Ltd, Porterbrook, Siemens, South West Trains/RDG, Railway Industry Association	To discuss the rail supply chain
June 2014	British Chambers of Commerce	Regular meeting
June 2014	General Motors Corporation	To discuss the automotive industry
June 2014	RBS, The Co-operative Bank, Barclays, HSBC, Lloyds, Clydesdale, Close Brothers, Aldermore, Handelsbanken, British Bankers' Association	To discuss banking
Minister of State, (Universities and Science), Rt Hon David Willetts MP		
April 2014	University of Glasgow	To discuss higher education
April 2014	Association of the British Pharmaceutical Industry, British Bankers Association, Nominet, Payments Council, Federation of Small Businesses, Confederation of British Industry, Cardiff University, techUK, British Retail Consortium, The Internet Services Providers' Association	To attend Cyber Crime Reduction Partnership
April 2014	Ultra Global	To discuss innovation
April 2014	Association of the British Pharmaceutical Industry	To discuss life sciences
April 2014	Aston University	To discuss higher education
April 2014	Universities Superannuation Scheme	To discuss higher education
April 2014	Association of British Healthcare Industries	To discuss life sciences
April 2014	Trevor Baylis Brands	To discuss innovation
April 2014	HP	To discuss technology and innovation
April 2014	O3b Networks	To discuss technology

Date of Meeting	Name of External Organisation¹	Purpose of Meeting
		and innovation
April 2014	University of Aberdeen, University of London, City University, Coventry University College, University of Manchester, University of Cambridge, Newcastle College, University of Law, University of Surrey, Higher Education Policy Institute	To discuss higher education
April 2014	Intel	To discuss technology and innovation
April 2014	UK Spectrum Policy Forum	To discuss technology and innovation
April 2014	University of Bristol, University of Southampton, Mott Macdonald	To discuss science and research
April 2014	Higher Education Academy	To discuss higher education
April 2014	Harvard University	To discuss higher education
April 2014	The Business Services Association	To discuss technology and innovation
April 2014	E-Infrastructure Leadership Council	To discuss technology and innovation
April 2014	University of Portsmouth	To discuss higher education
April 2014	AstraZeneca	To discuss life sciences
April 2014	University of Manchester	To discuss science and research
April 2014	Pfizer	To discuss science and research
April 2014	AstraZeneca	To discuss science and research
April 2014	Barclays, Rothschild	To discuss higher education
April 2014	Evercore Partners International	To discuss innovation and technology
April 2014	Jaguar Land Rover	To discuss innovation and technology
April 2014	Pfizer	To discuss science and research
April 2014	Alacrity Foundation	To discuss higher education
April 2014	Universities UK	To discuss higher education
April 2014	AstraZeneca	To discuss science and research
May 2014	Huawei	To discuss innovation and technology
May 2014	Velcourt	To discuss Agri-Tech
May 2014	Research Sector Transparency Board	To discuss science and research

Date of Meeting	Name of External Organisation¹	Purpose of Meeting
May 2014	AstraZeneca	To discuss life sciences
May 2014	Centre for Social Justice, Tomorrow's People, National Care Advisory Service-Catch 22, Who Cares Trust, Care Leavers Association, Arsenal FC, University of York, Justice for Families, Whistler Walk Residential Unit, DRIVE Forward, Teesside University, SPEAR, Buttle UK	To discuss higher education
May 2014	Chelmsford County High School	To discuss higher education
May 2014	Gatsby Charitable Foundation, Wellcome Trust, Royal Society, Higher Education Academy, Society of Biology, Joint Mathematical Council, Royal Society of Chemistry, Institute of Physics, Advisory Committee on Mathematics Education, UK Forum for Computing Education, Confederation of British Industry, University UK, Royal Academy of Engineering, Science Council	To discuss STEM
May 2014	Go On UK	To discuss business
May 2014	Johnson and Johnson	To discuss life sciences
May 2014	AstraZenca	To discuss life sciences
May 2014	The American International University	To discuss higher education
May 2014	Europa School UK	To discuss innovation
May 2014	Space Leadership Council	To discuss space sector
May 2014	Union Chimique Belge	To discuss life sciences
May 2104	Novartis	To discuss life sciences
May 2104	University of London	To discuss higher education
May 2014	Royal Academy of Engineering	To discuss science and research
May 2014	Tech City UK, Connected Digital Economy Catapult, Open Data Institute	To discuss innovation
June 2014	EC Harris	To discuss higher education
June 2014	David Abraham, Daniel Brooke, Channel 4	To discuss science and innovation
June 2014	Green Templeton College	To discuss higher

Date of Meeting	Name of External Organisation¹	Purpose of Meeting
		education
June 2014	Barclays, Rothschild	To discuss higher education
June 2014	Robert Gordon University	To discuss science and research
June 2014	Thales UK, Tech UK	To discuss information economy
June 2014	Ministerial Medical Technology Strategy Group	To discuss medical innovation
June 2014	Spotify	To discuss innovation
June 2014	Adab Trust, East London Business Alliance, EMES State Street Bank and Trust Co, University of Greenwich	To discuss higher education
June 2014	Sussex University	To discuss research
June 2014	Universities and Colleges Admissions Service, Supporting Professionalism in Admissions, Higher Education Funding Council for England, Universities UK, Guild Higher Education	To discuss higher education
June 2014	Rolls Royce, Infineum, Lockheed Martin, Oxford Instruments, Johnson Matthey, Tata Motors, Siemens, BP, Toyota, Airbus, EDF, Unilever, Finmeccanica, Glaxo Smith Kline, Cisco, Harwell Oxford, University of Oxford, University College London, E2V, Duke of York	To discuss space and innovation
June 2014	Universities UK	To discuss higher education
June 2014	Pearson	To discuss higher education
June 2014	Association of Colleges, Universities UK, Guild Higher Education, University of Sheffield, Aston University, City & Islington College, Warwick University, Education & Training Foundation, Institute of Education, Jaguar Land Rover, JP Morgan	To discuss higher and further education
June 2014	Universities Alliance	To discuss higher education
June 2014	Airbus, ARM, Arup, BP, Diageo, HSBC, ICAP, Jardine Matheson Group, Jaguar Land Rover, McLaren, Pinewood, Rio Tinto, Rolls-Royce, Shell, Standard Chartered, Standard Life China, Swire, Zaha Hadid Architects	To discuss research and innovation
June 2014	Nest Labs	To discuss innovation

Date of Meeting	Name of External Organisation¹	Purpose of Meeting
June 2014	University of Sussex, University of Sheffield, University of London, University of Kent, University of Warwick, Imperial College London, University of Wolverhampton, London School of Economics & Political Science, Medical Research Council, Higher Education Funding Council for England	To discuss research
June 2014	Procter & Gamble, University of Leeds	To discuss research
June 2014	London Health Commission	To discuss research
June 2014	East Malling Trust	To discuss agri-tech
June 2014	Space Science & Exploration Trust	To discuss space
June 2014	Science Community Representing Education, Higher Education Funding Council for England, Institute of Physics, Royal Society of Chemistry	To discuss higher education
June 2014	Barclays, Santander, Royal Bank of Scotland, Metro Bank, HSBC, Finance Conduct Authority, Higher Education Funding Council for England, Universities UK, Higher Education Commission, Office for Fair Access, Cranfield University, University of Law, National Centre for Universities and Business, Confederation of British Industry	To discuss higher education
June 2014	Lipton Rogers	To discuss higher education
June 2014	University of Manchester	To discuss research
Minister of State (Trade and Investment), Lord Livingston		
April 2014	Ernst & Young	Discuss trade and investment
April 2014	Hobbs Valves	Discuss trade and investment
April 2014	Biocatalyst	Discuss trade and investment
April 2014	Seda	Discuss trade and investment
April 2014	Penderyn Whiskey	Discuss trade and investment
April 2014	British Chamber of Commerce, Confederation of British Industry, EEF, Forum of Private Business, Federation of Small Businesses, Institute of Directors	Discuss trade and investment
April 2014	MLM Consulting Engineers Ltd &	Discuss trade and

Date of Meeting	Name of External Organisation¹	Purpose of Meeting
	Murphy Philipps Associates	investment
April 2014	Metall	Discuss trade and investment
April 2014	Barclays	Discuss trade, investment & Economic Affairs
April 2014	Which?	Discuss trade and investment
April 2014	Deloitte, Allocate Software, Baringa Partners, BTG PLC, Delta Display Holdings, Gemfields plc, Impello, Intelligent Energy Holdings, Kelway Holdings, Kobalt Music Group, Perform Group, Scolmore International, The Reflex Group, Caxton FX	Discuss trade and investment
April 2014	Echo Sourcing, BHM/Dawnus Joint Venture, Development and Management Strategies limited, Howden Broking Group, Burbidge Capital Limited, Hyperion Insurance Group, DLA Piper UK , Business Council for Africa UK, Goldsmiths Solicitors, Smith & Ouzman Ltd, Africa Justice Foundation, Lonrho, BCA W&S, Dawnus Construction Ltd, FBN Capital, Portland Group, King's College London, Howden Broking Group, Quant International Property Group, Business Council for Africa, Platinum Integrations, Africa Practice, SABMiller,	Discuss trade and investment
May 2014	China Entrepreneur Club, Shanxi Lu'an Mining Industry Co Ltd, Shanxi Qingyun Group Co, China Galaxy Investment Management Company Co Ltd, Xuzhou Coal Mining Group Corporation, ChinaEquity Group, Kuntin Investment Management Group Co Ltd, Sichuan Yibin Wuliangye Group Co, Luzhou Laojiao Group Co, Henan Guoji Industry Group Co, Weidong Group Co, Shenzhen Acto Culture Technology Group, Mylin Holding Group Co, Wafa Tea Co, Fujian Senyuan Co, CRW Shower Equipment Co Ltd of Gaoming Foshan, Qingdao Engineers Association, New Silk Road	Discuss trade and investment

Date of Meeting	Name of External Organisation ¹	Purpose of Meeting
	<p>Fashion Organisation, Shenzhen Beike Biotechnology Co Ltd, Riverside Group, EveFashion Garments Co, Zhangguang 101 Hold Group Co, Haoxiangni Jujube Co, Beijing Xinwei Telecommunication Co, XiKing Culture & Media Co, Six Rooms Holdings, Beijing Shangyang OrientalEnvironmental Technology Co, Shanghai Xuhui Fenglin Life Science Park Office, Sichuan Province Tao Tangshi Architectural Design Limited, iSoftstone (Group) Chengdu Co, Zhong Zi Hui Jin Investment Management Co, Hebei Tianshan Industrial Group Co, Inner Mongolia Ankuai Logistics Development Co, Zhejiang Xianju Pharmaceutical Co, Zhong`ao Holdings Group Co, Yantai S&S Science and Technology Co, Guangzhou T100 Kids Dress Co, Guangzhoushi Yao Ban Lan Textile Co, Shaanxi Clean Energy Development, Shenzhen Dongjing Investment Co, Shenzhen Sanma Technology Group, Shanghai CP Guojian Pharmaceutical Co, Zhongneng Huayi International Investment Company, Heilongjiang Yichun Taihe Investment Company, Tai'an Zhigao Group Co, Shaanxi MaoYuan Industrial Group Co</p>	
May 2014	HSBC	Discuss trade and investment & Economic Affairs
May 2014	British Chambers of Commerce	Discuss trade and investment
May 2014	<p>Chinese British Business Council, PwC , Matheson & Co Ltd, Sondrel Ltd, A B Sugar, Rochester PR Group, Electronic Media Services Ltd, HSBC Holdings, British Horseracing Authority, Rosenblatt, London Export Corporation, British Chambers of Commerce, Cheung Kong Graduate School of Business, London & Partners</p>	Discuss trade and investment

Date of Meeting	Name of External Organisation¹	Purpose of Meeting
May 2014	Financial Conduct Authority	Discuss trade and investment
May 2014	Seacurus	Discuss trade and investment
May 2014	Techflow Flexibles	Discuss trade and investment
May 2014	North East Chambers of Commerce	Discuss trade and investment
May 2014	AMEC, BAe Systems ,Balfour Beatty ,BP, Brunswick Group, Carillion, University of South Wales, Foster & Partners, University College London, Imperial College Healthcare NHS Trust, HSBC, KPMG (UK), Rolls Royce, Serco Group , Royal Dutch Shell , Standard Chartered Bank, PWC, Energy Authority, Dubai Chamber, Sharjah Chamber, Abu Dhabi National Oil Company, Easa Saleh Al Gurg Group, Thani Investment, MASDAR, DP World, Bin Hamoodah, Knowledge and Human Development Authority, Abu Dhabi Education Council, Khalifa Fund, Ruwad Establishment, Abu Dhabi Council for Economic Development, Grandeur Interiors, Zayed University Dubai & Abu Dhabi, Courtyard Gallery, Petals Interiors	Discuss trade and investment
May 2014	Barclays, Oil Search, Australia Post, ResMed, QIC, Fairfax Media, Qantas, Santos, Colonial First State Global Asset Management, CSR	Discuss trade and investment
May 2014	Association of South East Asian Nations Business Council, UK India Business Council, China British Business Council	Discuss trade and investment
May 2014	Fujitsu Telecommunications Europe Ltd	Discuss trade and investment
May 2014	SP Setia, Knight Dragon, Emaar, Fajr Capital, Wanda, Silvertown Partnership, Argent, Sigma Partnership, St Modwens, 1 Nine Elms, Deloitte, HSBC, Macquarie	Discuss trade and investment
May 2014	Lloyd's	Discuss trade and investment
May 2014	Association of the British Pharmaceutical Industry	Discuss trade and investment

Date of Meeting	Name of External Organisation¹	Purpose of Meeting
May 2014	TATA Limited	Discuss trade and investment
May 2014	Scottish Enterprise	Discuss trade and investment
May 2014	Glasgow Chambers of Commerce	Discuss trade and investment
May 2014	ClydeUnion Pumps	Discuss trade and investment
June 2014	Tetronics	Discuss trade and investment
June 2014	Canburg Limited	Discuss trade and investment
June 2014	Dyson	Discuss trade and investment
June 2014	Scisys UK Ltd	Discuss trade and investment
June 2014	Santander	Discuss trade and investment
June 2014	Mitel, Wesley Clover	Discuss trade and investment
June 2014	Bombardier	Discuss trade and investment
June 2014	Andor Technology company	Discuss trade and investment
June 2014	Mash Direct	Discuss trade and investment
June 2014	British Business Bank	Discuss trade and investment
June 2014	Mott Mac, EDF, Rolls Royce, Lloyds Register, BP, Shell, BG Group, AMEC, Nexen, Sinopec, DNV-GL, Atkins, Met Office, JDR Cables, E.ON UK, Centrica, Scottish Power, RWE Npower, Honghua Group, Honghua International Technology and Trade Co, Shandong Kerui Group, Yantai Jierui Group, China Longyuan Power Group Co Ltd, China General Nuclear Power, Europe Energy Corporation, CECEP (Tianjin) Investment Group, GAO Hui, Guohua Energy Investment Corporation, SBU Beijing Goldwind, Guangdong Mingyang Wind Power, Yingli Group, Trina Solar, China Renewable Energy Engineering Institute, China National Nuclear Corporation, State Nuclear Power Technology Co Ltd, Shanghai Electric Group Co Ltd, Dongfang	Discuss trade and investment

Date of Meeting	Name of External Organisation¹	Purpose of Meeting
	Electric Corporation, China First Heavy Industries, China Development Bank, Tsinghua University	
June 2014	Rio Tinto, Astra Zeneca, BAE Systems, British American Tobacco, BP, HSBC, GlaxoSmithKlein, Shell, Vodafone	Discuss trade and investment
June 2014	Alvarez & Marsal Corporate Solutions (Europe)	Discuss trade and investment
June 2014	United Postal Services	Discuss trade and investment
June 2014	BGF - Growth Capital Investors	Discuss trade and investment
June 2014	Emeritus, Tata and Sons Lodha Group, Piramal Group, Cipla, Hero MotorCorp, Cyient, CA Technologies, BioCon Ltd	Discuss trade and investment
June 2014	Jaguar Land Rover	Discuss trade and investment
June 2014	Barclays, British Bankers Association, Societe Generale, Sullivan & Worcester, SMBCE, Lloyds, Deutsche Bank	Discuss trade and investment
June 2014	Heathrow Airport Holdings	Discuss trade and investment
Parliamentary Secretary for Business, Innovation and Skills Parliamentary Under Secretary of State, Viscount Younger		
April 2014	Carers UK	To discuss Carers and flexible working
May 2014	Premier League	To discuss Copyright Designs and Patent Act
May 2014	British Copyright Council	To discuss the review of the collecting societies' codes of practice
Parliamentary Under Secretary of State, (Employment Relations, Consumer Affairs), Jenny Willott MP		
April 2014	YMCA, Beat, All Walks Beyond the Catwalk, Girl Guiding UK, Women's Sport and Fitness Foundation, ASOS, , The All Party Parliamentary Group on Body Image, Middlesex University	To discuss body image
April 2014	Recruitment and Employment Confederation	To discuss employment policy
April 2014	British Retail Consortium	Introductory meeting
April 2014	Extractive Industries Transparency Initiative, Camborne School of Mines, Shell, BP, BG Group, Oil & Gas UK,	To discuss corporate governance

Date of Meeting	Name of External Organisation ¹	Purpose of Meeting
	Mineral Products Association, Publish What You Pay UK, Revenue Watch Institute	
April 2014	National Federation of Sub Postmasters	To discuss Post Office
April 2014	Sunday Times	Introductory meeting
April 2014	Robinson Hambro, Harvey Nash, Korn Ferry, Ridgeway Partners, Warren Partners, Zygos, MWM Consulting, Heidrick & Struggles, Spencer Stuart, JCA Group, Odgers Berndtson, Egon Zehnder, Women on Boards	To discuss equality
April 2014	UK Shared Business Service	To discuss UK Shared Business Service operations
April 2014	Royal Mail	To discuss postal issues
April 2014	EY, Lloyds Banking Group, Browne Jacobson, Ashurst, PwC Legal, B3Living, Hogan Lovells International, Sapphire Partners, The Law Society Group, Vodafone UK, Airbus UK, PwC, Vodafone Group Services Ltd, Lincoln Co-operative Society Ltd, DiversityJobs.co.uk, Ofcom, Balfour Beatty, Norman Broadbent, EDF Energy, Women in the City, Direct Line Group, Transport for London, Marks & Spencer, Chartered Management Institute, Royal Mail, Tata Consultancy Services,	To discuss equality
May 2014	Good Morning Britain	Introductory meeting
May 2014	The Property Ombudsman, Ombudsman Services: Property	To discuss consumer policy
May 2014	Sky	Introductory meeting
May 2014	Evening Standard	Introductory meeting
May 2014	Action on Hearing Loss, Age UK, British Humanist Association, British Institute of Human Rights, Children's Rights Alliance for England, Citizens Advice, Disability Rights UK, Discrimination Law Association, End Violence Against Women, Equality Challenge Unit, The English Regions Equality and Human Rights Network, Fawcett Society, Friends, Families and Travellers, Gender Identity	To discuss equality

Date of Meeting	Name of External Organisation ¹	Purpose of Meeting
	Research and Education Society ,JUSTICE, Law Centres Network, Mind, National AIDS Trust, National Alliance of Women's Organisations , Press for Change, Race On The Agenda,Refugee Council, RNIB, Runnymede Trust, Scope, The Age and Employment Network, Trades Union Congress, UKREN, UNISON, Women's Budget Group, Women's Resource Centre	
May 2014	Equality and Diversity Forum	To discuss equality and diversity
June 2014	Post Office	To discuss Post Office
June 2014	R3	To discuss insolvency
June 2014	The Confederation of British Industry	To discuss employment policy
June 2014	British Gas, Cornwall Energy, E.On, EDF, Energy UK, First Utility, Npower, Scottish Power, SSE, Allfiled, Citizens Advice, Digital Catapult, Money Saving Expert, Mydex, Simplify Digital Ltd, Uswitch, Which?, Ofgem	To discuss consumer policy
June 2014	British Chambers of Commerce	Introductory meeting
June 2014	Sainsbury's, Tesco, Asda, Morrisons, Aldi, Co-operative, Kingfisher, John Lewis, Primark (AB Foods), M&S, Debenhams, Interchange & Consort Hotels, Nestle, Tate & Lyle, Waterford Wedgwood UK , Gangmasters Licensing Authority, Ethical Trading Institute, Stronger Together, Fairtrade Foundation, British Retail Consortium	To discuss corporate governance
June 2014	Bank of Ireland	To discuss Post Office
June 2014	Post Office	To discuss Post Office
June 2014	Independent on Sunday	To discuss equality
June 2014	R3, The Institute for Chartered Accountants in England and Wales, Reeves and Co, Deloitte, Institute of Credit Management, Federation of Small Businesses, British Property Federation, Road Haulage Association, HMRC, Pension Protection Fund	To discuss insolvency
June 2014	CORE, Friends of the Earth, Christian Aid, Amnesty International	To discuss corporate responsibility
June 2014	British Toy and Hobby Association, British Retail Consortium, Home Retail Group, The Entertainer, Tesco,	To discuss equality

Date of Meeting	Name of External Organisation¹	Purpose of Meeting
	Asda	
Minister of State for Skills and Enterprise (Skills jointly with the Department for Education), Matthew Hancock MP		
April 2014	157 Group	To discuss colleges
April 2014	City of London Corporation	To discuss skills
April 2014	National Association of College and University Entrepreneurs	To discuss entrepreneurs
April 2014	Church of England	To discuss banking
April 2014	Prince's Trust	To discuss vocational training
April 2014	3Sun Ltd, Dawson Energy	To discuss funding
April 2014	Federation of Small Businesses	Regular meeting
April 2014	Tinder Foundation	To discuss education technology
May 2014	University and College Union	To discuss colleges
May 2014	Start-Up Loans Company	To discuss finance
May 2014	Apple Education	To discuss skills and learning
May 2014	Mike Thornton MP, Barton Peveril Sixth Form College	To discuss funding
May 2014	Association of Colleges	Regular meeting
May 2014	EEF - The Manufacturers' Organisation	Regular meeting
May 2014	Go ON UK	To discuss business
May 2014	Association of Colleges, Association of Schools and College Leaders, Freedom and Autonomy for Schools - National Association, Independent Academies Association, Principals' Professional Council, Sixth Form Colleges Association	To discuss funding
May 2014	Bully Banks	To discuss banking
May 2014	Association of Employment and Learning Providers	To discuss apprenticeships
June 2014	WAYRA	To discuss enterprise
June 2014	Tata Consultancy Services	To discuss skills and entrepreneurship
June 2014	Institute of Directors	Regular meeting
June 2014	Peter Hain MP and constituent	To discuss apprenticeships
June 2014	Association of Colleges, Universities UK, Guild Higher Education, University of Sheffield, Aston University, City & Islington College, University of Warwick, Education & Training Foundation, Institute of Education, Jaguar Land Rover, JP Morgan	To discuss higher and further education
June 2014	Julian Sturdy MP, Askham Bryan College	To discuss funding
June 2014	British Retail Consortium	To discuss skills

Date of Meeting	Name of External Organisation¹	Purpose of Meeting
June 2014	Association of British Insurers	To discuss business
June 2014	Sir Richard Lambert	To discuss banking
June 2014	Sir Anthony Grayling	To discuss higher education
June 2014	European Automobile Manufacturer's Association	To discuss manufacturing
June 2014	Mark Brennan	To discuss small business
June 2014	Association of Colleges	Regular meeting
June 2014	Hilton Hotels	To discuss tourism
Minister of State, (Business and Enterprise), Rt Hon Michael Fallon MP		
April 2014	Pinewood Studios	To discuss Portsmouth
April 2014	Tower Bridge Ventures	To discuss Portsmouth
April 2014	Ben Ainslee Racing	To discuss Portsmouth
April 2014	NHS Innovation South East	To discuss Portsmouth
April 2014	The UK Cards Association	To discuss economy issues
April 2014	Fujitsu	To discuss Fujitsu's recent investment in the UK
May 2014	Confederation of British Industry	To discuss growth in Construction and Energy
June 2014	Crossrail	To discuss Crossrail's business needs
June 2014	Confederation of British Industry	To discuss industrial strategy
June 2014	Nissan	To discuss manufacturing

¹Does not normally include meetings with Government bodies such as other Government Departments, members of the Royal Household, NDPBs, Non-Ministerial Departments, Agencies, Government reviews and representatives of Parliament, devolved or foreign governments. Visits, attendance at seminars, conferences, receptions, media, interviews etc would not normally be classed as meetings.