



## Education Data Division - Request for Change Form for CBDS

### Section 1 - Details of Change

(To be completed by the RFC Originator / CBDS Administrator)

<b>Project / Service:</b> CBDS	<b>Type of Change:</b> Amendment of 4 codesets to correct error	<b>RFC</b>  <b>703</b>
<b>Name and team/company of RFC Originator:</b> Phil Dent, Data Development Unit, Education Data Division		
<b>Originator Contact No:</b> 01325 735409	<b>Originator email address:</b> <a href="mailto:phil.dent@education.gsi.gov.uk">phil.dent@education.gsi.gov.uk</a>	
<b>Date RFC Raised:</b> 7 April 2014	<b>Date change required:</b> In systems from September 2014 for collection in the 2015 Early Years Census	
<b>Priority:</b> <b>2</b>	<b>1 = Top</b> - Ministerial or legislative requirement <b>2 = High</b> - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers <b>3 = Medium</b> - Customer requirement, marginal net benefit <b>4 = Low</b> - Nice to have, net cost, does not affect functionality, cosmetic change	
<b>EDD Contact:</b> Queries.SUPPLIER@education.gsi.gov.uk		

**Change Title:**

1. Replacement of code for 'CNET' – Childminder Network, updating EY Provider Category codeset; and,
2. Addition of a new codeset EY Childminder Category.

1. Codeset D00221, EY Provider Category, and associated CBDS data item 200643, *School*, School Characteristics, Category of EY Provider, xml tag <EYProviderCategory>
2. Codeset D00NNN, Category of EY Childminder, and associated CBDS data item 200NNN, *School*, School Characteristics, EY Childminder Category, xml tag <EYChildminderCategory>

1. Creation of a new codeset to supersede existing codeset D00221 removing code "CNET" - Childminding Network - as follows:

D00221	EY Provider Category
PRIV	Private
VOLY	Voluntary
INDS	Registered Independent School
LADN	LA Day Nursery
<del>CNET</del>	<del>Childminding Network</del>
OTHR	Other
CHMD	Childminder

Creation of a new associated data item, Category of EY Provider, with a new sequential number and CBDS identifier to supersede existing data item 200643. All other metadata items are the same as for data item 200643.

This change will affect the 2015 Early Years Census.

2. Creation of a new data item EY Childminder Category and associated codeset as follows:

**New Data Item:**

*Metadata Requirements:*

Sequential Number – **TBC**

CBDS Level – School

CBDS Module – School characteristics

Identifier 1 – **TBC**

Identifier 2 – n/a

Data Item Name – Category of EY Provider

Description – The category of the early years provider

Type and format – A(3)

Code set / Valid values – D00NNN

Item level validation – None

XML Tag - <EYChildminderCategory>

Status – Active

History Notes – C

Multiplicity Notes – S (Single current occurrence)

**New Codeset:**

<b>D00NNN</b>	<b>EY Childminder Category</b>
AGY	Part of a childminding Agency
IND	Individual childminder
NET	Part of a childminding Network

This change will affect the 2015 Early Years Census.

**Reason for change (including benefits):**

From September 2014 childminder agencies will be able to register with, and be inspected by, OfSTED. Agencies will not be childcare providers as they will directly provide childcare, but, once registered with OfSTED, they will be able to register childminders who will provide this service.

This change will amend the codeset to remove Childminder Networks – as local authorities will no longer use these for collection purposes – and introduce a data item / codeset to record Childminder Category – to allow the category of childminder to be collected.

**Impact of not doing the change:**

1. Without the removal of the 'CNET' code, data may continue to be collected by local authorities and submitted in aggregate against the no longer extant childminder networks. This would circumvent the introduction of childminder agencies and their responsibilities to submit individual returns for the childminders registered with them; and the need for local authorities to also submit individual returns.
2. A failure to introduce the new codeset would not allow the recording of the early years provider category. This would mean data returns from childminders would not be able to be correctly categorised.

**ISB view of the proposed change:**

**Funding availability:**

Not applicable

**Impact assessment to be undertaken by:**

Core software suppliers

Working Group

ISB

**Date consulted:**

7 April 2014

**Response requested by:**

24 April 2014

## Section 2 - Impact Analysis

**(To be completed by Impact Assessors)**

**Software Suppliers' Summary of Impact Assessment:**

No response received from any suppliers.

**DfE Internal Colleagues' Summary of Impact Assessment:**

**ISB standards**

I have no comment as there are no implications on ISB standards.

**Alternative Solutions / Workarounds (if appropriate):**

**Estimated Cost of Change:**

**Impact Assessed by (name):**

**Date:**

## Section 3 - Outcome / Decision

### (To be completed CBDS administrator)

**Review Meeting:** CBDS administrator review

**Attendees:** Gary Connell, Amanda Robinson, Phil Dent, Lisa Beadle

**Date of Review Meeting:** 25/04/2014

**Brief Summary of Discussion:**

The Board accepted the change but noted that the data item name and description for the EY Childminder category had been written incorrectly on the RFC. The Data item name should be 'Category of EY Childminder' and the description should be 'The category of the EY Childminder'.

**Accept / Reject:**

Accept

**Deferred to:**

n/a

**Type of Funding:**

n/a

**Fund Holder Agreement:**

n/a

**If Defer, provide details**

n/a

**If Accept, provide details:**

The requirement was to add the following data items and codesets:-

Data item 200643 has been superseded by new data item 200650. Codeset D00221 has been superseded by new codeset D00235.

Data item 200651 has been created for Category of EY Childminder. Codeset D00236 has been Created and associated with data item 200651.

Next steps were agreed in the meeting to update to 28/04/2014 and arrange publication. The Completed RFC has been returned to the originator and the RFC register administrator copied in to update the spreadsheet to 28/04/14.

**If Reject, provide details:**