



ASSURING THE SAFETY, QUALITY & EFFICACY  
OF VETERINARY MEDICINES

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**ATI 322**

**Request**

**From:** [Redacted under section 40 of the FOIA]

**Sent:** 06 December 2014 13:47

**To:** post master

**Subject:** Freedom of Information request

I would like to request information regarding the Veterinary Medicines Directorate relating to the Civil Service Code, as below.

Thank you

**VMD Reply**

**Sent:** 11 December 2014

**To:** [Redacted under section 40 of the FOIA]

**Subject:** RE: FOIA request relating to the Civil Service Code - VMD ref: ATI322

Thank you for your email dated 6 December 2014.

We are dealing with it under the Freedom of Information Act 2000.

**Your Request**

You asked a number of questions relating to the Civil Service code as answered in red below.

**Our Reply**

- (1) Please identify the status of your organisation (for example, Ministerial department, non-ministerial department, executive agency). **The Veterinary Medicines Directorate is a small Executive Agency of the Department for Environment, Food and Rural Affairs (Defra). We have some 160 people working for us. Our aim is to protect public health, animal health and the environment and**

promote animal welfare by assuring the safety, quality and efficacy of veterinary medicines.

- (2) If concerns raised regarding alleged breaches of the Civil Service Code are handled by, or referred to, another body (for example a sponsoring department) please indicate this. **N/A**
  
- (3) Please identify the number of departmental nominated officers in your organisation; please also indicate the level of seniority or grade of the individual(s). If this question is not relevant to your organisation please indicate this. **The VMD has one nominated officer at SCS Director level**
  
- (4) If the nominated officer(s) have another role within the organisation, please provide a general indication of what this role is (for example welfare or pastoral). **Director of Operations**
  
- (5) Whether concerns raised regarding alleged breaches of the Civil Service Code to a person in the management chain are tracked/ monitored/ recorded by your organisation, if so please identify whether this information is held centrally. **No one has raised concerns but if they did we would hold the information centrally**
  
- (6) Whether concerns raised regarding alleged breaches of the Civil Service Code to departmental nominated officers are tracked/ monitored/ recorded by your organisation, if so please identify whether this information is held centrally. **No one has raised concerns but if they did we would hold the information centrally**
  
- (7) Please provide details of the number of individuals who have raised concerns regarding alleged breaches of the Civil Service Code in your organisation between 10/01/2010-31/12/2013, in particular:
  - i. Please provide details of whether each individual raised the concern on an anonymous, confidential, or self identified basis.
  - ii. Please indicate whether the concern was raised to a line manager or nominated officer.

- iii. Please provide a brief summary of the types of concerns raised.
- iv. Please indicate whether or not the matter complained of was subsequently referred to the Civil Service Commission or a regulatory or enforcement organisation.
- v. Please identify (if appropriate) whether any subsequent action was taken.

None reported

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## Our Service

If you are unhappy with the service you have received in relation to your request and wish to make a complaint, you may request an internal review within two calendar months of the date of this e-mail. If you would like to request an internal review please write to [Redacted under section 40 of the FOIA] at the VMD via [ati@vmd.defra.gsi.gov.uk](mailto:ati@vmd.defra.gsi.gov.uk). If you are not content with the outcome of the internal review you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office  
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