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FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

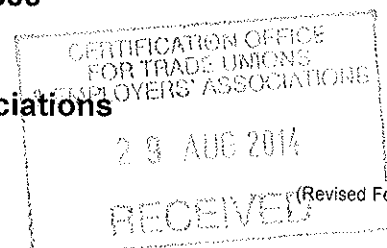
Name of Employers' Association:	Local Government Yorkshire and Humber
Year ended:	31 March 2014
List No:	CO/246E
Head or Main Office:	The Orangery Back Lane Wakefield West Yorkshire WF1 2TG
Website address (if available)	www.lgyh.gov.uk
Has the address changed during the year to which the return relates?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (Tick as appropriate)
General Secretary:	Justin Homer
Contact name for queries regarding the completion of this return:	Mark Shaw
Telephone Number:	01924 200262
e-mail:	mark.shaw@lgyh.gov.uk

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.
Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Employers' Associations based in England and Wales:
Certification Office for Trade Unions and Employers' Associations
22nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Employers' Associations based in Scotland:
Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG



(Revised February 2011)

RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
33				33

OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
Chair LGYH	Cllr Mehboob Kahn	Cllr Stephen Parnaby	11 July 2013
Vice Chair	Cllr Tom Fox	Cllr Mark Crane	11 July 2013
Vice Chair	Cllr Stephen Parnaby	Cllr Chris Shaw	11 July 2013

REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year			£	£
	INCOME			
477,788	From Members	Subscriptions, levies, etc	509,977	
7,920	Investment income	Bank interest (gross)	3,112	
				513,089
57,431	Other income	Consultancy fees (seminars, conf etc.)	40,525	
963,505		Special Projects	425,758	
0		Information services, handbooks	4,175	
58,088		Miscellaneous – staff secondments	34,755	
				505,213
1,564,732		TOTAL INCOME		1,018,302
	EXPENDITURE			
	Administrative expenses			
481,841		Remuneration and expenses of staff	451,012	
51,412		Severance / Exceptional costs	(16,938)	
42,324		Occupancy costs	31,163	
15,805		Printing, Stationery, Post and Telephone	9,782	
8,000		Legal and Professional fees	12,443	
1,103		Miscellaneous – board meeting	0	
9,931		Staff training and recruitment	7,822	
14,944		External provided services	14,494	
4,467		Subscriptions, publications, website	2,500	
				512,278
836	Other charges	Bank charges	815	
49,233		Seminars, conferences etc.	16,153	
1,108,375		Special projects	589,926	
(309,000)		Current service less employer contribution	(197,000)	
201,000		Past service curtailment/settlement gain	43,000	
(72,000)		Pension finance cost	(114,000)	
				338,894
1,608,271		TOTAL EXPENDITURE		851,172
(43,539)		Surplus/Deficit for year		167,130
(58,000)	Gains and (losses) on revaluation of pension assets and liabilities			1,875,000
(101,539)				2,042,130
(1,843,983)		Amount of fund at beginning of year		(1,897,771)
(1,945,522)		Amount of fund at end of year		144,359

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 2		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNT 3		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 4		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNT 5		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNT 7		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

BALANCE SHEET AS AT [31 March 2014]

(see notes 19 and 20)

Previous Year		£	£
	Fixed Assets (as at page 11)		
	Investments (as per analysis on page 13)		
	Quoted (Market value £)		
	Unquoted		
	Total Investments		
	Other Assets		
163,260	Sundry debtors	111,575	
1,479,158	Cash at bank and in hand	1,184,853	
	Stocks of goods		
	Others (specify)		
1,642,418	Total of other assets		1,296,428
1,642,418		TOTAL ASSETS	1,296,428
592,478	General Reserves	539,359	
(2,538,000)	Pension Scheme Reserve	(395,000)	
(1,945,522)			144,359
	Liabilities		
	Loans		
	Bank overdraft		
	Tax payable		
1,049,940	Sundry creditors	757,069	
	Accrued expenses		
	Provisions		
2,538,000	Other liabilities	395,000	
3,587,940		TOTAL LIABILITIES	1,152,069
1,642,418		TOTAL ASSETS	1,296,428

FIXED ASSETS ACCOUNT

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
COST OR VALUATION				
At start of period				
Additions during period				
Less: Disposals during period				
Less: DEPRECIATION:				
Total to end of period				
 BOOK AMOUNT at end of period				
Freehold				
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
AS BALANCE SHEET				

ANALYSIS OF INVESTMENTS

(see note 22)

		Other Funds £
QUOTED	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Quoted Investments	
UNQUOTED	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Unquoted Investments	

* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 23 to 25)

Does the association, or any constituent part of the association, have a controlling interest in any limited company?		YES	NO
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
INCORPORATED EMPLOYERS' ASSOCIATIONS			
Are the shares which are controlled by the association registered in the association's name		YES	NO
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		
UNINCORPORATED EMPLOYERS ASSOCIATIONS			
Are the shares which are controlled by the association registered in the names of the association's trustees?		YES	NO
If NO, state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	509,977		509,977
From Investments			
Other Income (including increases by revaluation of assets)	508,325		508,325
Total Income	1,018,302		1,018,302
EXPENDITURE (including decreases by revaluation of assets)			
Total Expenditure	851,172		851,172
Funds at beginning of year (including reserves)	(1,897,771)		(1,897,771)
Funds at end of year (including reserves)	144,359		144,359
ASSETS			
Fixed Assets			
Investment Assets			
Other Assets			1,296,428
		Total Assets	1,296,428
LIABILITIES			
		Total Liabilities	1,152,069
NET ASSETS (Total Assets less Total Liabilities)			144,359

NOTES TO THE ACCOUNTS

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

Please refer to attached financial statements.

LOCAL GOVERNMENT YORKSHIRE AND HUMBER

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014

1 Accounting policies

1.1 Basis of preparation of the accounts

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

1.2 Going concern

The financial statements have been prepared on the going concern basis, as the LGYH Council members have obtained budgets and cashflow information for the period ending 12 months from the date of approval of these financial statements. On the basis of this information, the LGYH Council members consider the organisation to have sufficient funding for this period.

1.3 Income

Income comprises:

- member organisation subscriptions which are recognised over the period to which the subscription relates;
- grant income which is recognised when the criteria associated with the grant are met;
- special project income which is recognised based on the level of completion of the individual project; and
- other income streams which are included at the invoiced value of services supplied, net of value added tax and any discounts.

1.4 Tangible fixed assets and depreciation

Tangible fixed asset purchases below £1,750 are written off fully in the year of acquisition.

1.5 Pensions

The organisation is a member of a defined benefit pension scheme and the assets of the scheme are invested and managed independently. Pension costs are assessed in accordance with the advice of an independent qualified actuary. The pension scheme liabilities are measured using the projected unit method and the pension scheme deficit is recognised in full on the balance sheet.

LOCAL GOVERNMENT YORKSHIRE AND HUMBER

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014

2. Statement of LGYH Council Members' Responsibilities

Applicable law requires the LGYH Council Members to prepare financial statements for each financial year which give a true and fair view of the state of the affairs and of the surplus or deficit of the organisation for that year. In preparing these, the LGYH Council Members are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the organisation will continue in operation.

The LGYH Council Members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the organisation and to enable them to ensure that the financial statements comply with the Trade Union and Labour Relations (Consolidation) Act 1992.

The LGYH Council Members also confirm that, as far as they are aware, there is no relevant audit information of which the organisation's auditors are unaware and they have taken all steps that they ought to have taken as LGYH Council Members in order to make themselves aware of any relevant audit information and to establish that the organisation's auditors are aware of that information.

3 Debtors

	2014	2013 (as restated)
	£	£
Trade debtors	72,962	62,746
VAT	5,978	11,757
Prepayments and accrued income	32,635	88,758
	<u>111,575</u>	<u>163,261</u>

4 Creditors

	2014	2013 (as restated)
	£	£
Trade creditors	191	191
Accruals and deferred income	756,878	1,001,999
	<u>757,069</u>	<u>1,002,190</u>

5 General reserve

	2014	2013 (as restated)
	£	£
General reserve brought forward	640,229	816,017
General deficit for year	<u>(100,870)</u>	<u>(223,539)</u>
General reserve carried forward as previously reported	539,359	592,478
Prior year adjustment (note 9)	-	47,751
General reserve carried forward	<u>539,359</u>	<u>640,229</u>

LOCAL GOVERNMENT YORKSHIRE AND HUMBER

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014

6 Pension costs – West Yorkshire Pension Fund

The organisation participates in the West Yorkshire Pension Fund (WYPF). WYPF is a multi-employer defined benefit scheme. The scheme is funded and is contracted out of the state scheme. The last full actuarial valuation of the scheme was carried out on 31 March 2014 by professionally qualified actuaries, Hewitt Associates Limited.

Both employer and employee have contributed at a combined rate of 27.4% of pensionable salaries during the year ended 31 March 2014. The organisation paid contributions at the rate of 21.4% during the year. Member contributions for the year were paid at the rate 6.0%.

From 1 April 2014 the organisation will continue to pay contributions of 21.4%. Member contributions will remain at 6.0%.

The major assumptions used by the actuaries were:

	31 March 2014	31 March 2013	31 March 2012
Rate of increase in salaries	3.9%	4.7%	5.1%
Rate of increase in pensions in payment	2.4%	2.8%	2.6%
Discount rate	4.3%	4.5%	4.8%
Inflation assumption (CPI)	2.4%	2.8%	2.6%

LOCAL GOVERNMENT YORKSHIRE AND HUMBER

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014

6 Pension costs – West Yorkshire Pension Fund (continued)

	Long term rate of return expected	Value at 31 March 2014 £	Long term rate of return expected	Value at 31 March 2013 £	Long term rate of return expected	Value at 31 March 2012 £
Equities	7.6%	7,624,260	7.8%	7,198,477	8.1%	6,147,770
Government bonds	3.4%	1,028,670	2.8%	1,258,972	3.1%	1,183,950
Other bonds	4.0%	554,675	3.8%	609,180	3.7%	456,040
Property	6.9%	302,550	7.3%	335,049	7.6%	333,260
Cash/liquidity	0.9%	272,295	0.9%	294,437	1.8%	166,630
Other	7.6%	302,550	7.8%	456,885	8.1%	482,359
Total market value of assets		10,085,000		10,153,000		8,770,000
Present value of scheme liabilities		(10,480,000)		(12,691,000)		(11,430,000)
Deficit in the scheme		(395,000)		(2,538,000)		(2,660,000)
Net pension liability		(395,000)		(2,538,000)		(2,660,000)

Analysis of the amounts charged to the income and expenditure account

	2014 £	2013 £
Current service cost	90,000	96,000
Expected return on pension scheme assets	681,000	620,000
Interest on pension scheme liabilities	(567,000)	(548,000)
Net charge	114,000	72,000

Movement in deficit during the year

	2014 £	2013 £
Deficit at beginning of year	(2,538,000)	(2,660,000)
Current service cost	(90,000)	(96,000)
Employers contributions	287,000	405,000
Past service cost	(43,000)	(201,000)
Net interest/return on assets	114,000	72,000
Actuarial gain/(loss)	1,875,000	(58,000)
Deficit at end of year	(395,000)	(2,538,000)

LOCAL GOVERNMENT YORKSHIRE AND HUMBER

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014

7 Related Party Transactions

Local Government Yorkshire and Humber ('LGYH') exists to promote effective working between its member organisations. These member organisations provide the majority of LGYH's income, comprising subscriptions, levies and payments for specific services.

8 Financial commitments

At 31 March 2014, the organisation had annual commitments under non-cancellable operating leases as follows:

	Land and Buildings	
	2014	2013
	£	£
Expiry date:		
Within one year	19,000	19,000
	<u>19,000</u>	<u>19,000</u>

9 Prior year adjustment

There has been a change in accounting policy in relation to income from employers services which is now recognised when the related service has been provided. In prior years unspent funding was treated as deferred income.

This has resulted in income in 2013 increasing by £47,751 and deferred income reducing by £47,751. Overall, the net deficit of £43,539 in 2013 has now been restated as a surplus of £4,212.

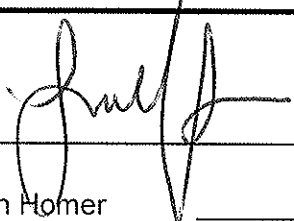
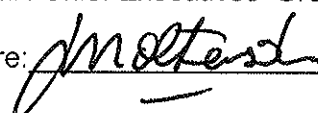
ACCOUNTING POLICIES

(see notes 37 and 38)

SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Secretary's Signature:  Name: Justin Homer Date: 21 August 2014	Chair Y&H Chief Executives' Group Signature:  Name: John Mothersole Date: 21 August 2014
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CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	✓	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	✓	NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	✓	NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	✓	NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	✓	NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	✓	NO	

AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES/ NO

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 43)

YES/ NO

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in note 43)

YES/ NO

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 45)

Please refer to attached financial statements.

AUDITOR'S REPORT (continued)

Please refer to attached financial statements.

Signature(s) of auditor or auditors:	<i>Shawn Mullins</i>	
Name(s):	SHAWN MULLINS	
Profession(s) or Calling(s):	Chartered Accountant	
Address(es):	Mazars House, Gelderd Road, Leeds LS27 7JN	
Date:	27 AUGUST 2014	
Contact name and telephone number:	0113 204 9797 Michael Speight	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

LOCAL GOVERNMENT YORKSHIRE AND HUMBER

AUDITORS REPORT

FOR THE YEAR ENDED 31 MARCH 2014

Independent auditor's report to the members of Local Government Yorkshire and Humber

We have audited the financial statements of Local Government Yorkshire and Humber for the year ended 31 March 2014 which comprise the Income and Expenditure Account, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

Respective responsibilities of LGYH Council members and auditor

As explained more fully in the LGYH Council members' Responsibilities Statement set out on page 7, the LGYH Council members are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors. This report is made solely to the company's members as a body. Our audit work has been undertaken so that we might state to the organisation's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the organisation and the organisation's members as a body for our audit work, for this report, or for the opinions we have formed.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's web-site at www.frc.org.uk/auditscopeukprivate.

Opinion on the financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the organisation's affairs as at 31 March 2014 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Trade Union and Labour Relations (Consolidation) Act 1992.

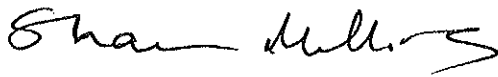
LOCAL GOVERNMENT YORKSHIRE AND HUMBER

AUDITORS REPORT FOR THE YEAR ENDED 31 MARCH 2014

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Trade Union and Labour Relations (Consolidation) Act 1992 requires us to report to you if, in our opinion:

- proper accounting records have not been kept in accordance with the requirements of section 28;
or
- a satisfactory system of control over transactions has not been maintained; or
- the financial statements do not relate to the accounting records.



Shaun Mullins (Senior Statutory Auditor)

for and on behalf of Mazars LLP

Chartered Accountants and Statutory Auditor

Mazars LLP, Leeds

Date 27 August 2014