

JOB DESCRIPTION

Job Title:	Legal Adviser/Senior Legal Adviser
Reports to:	Legal Director
Directorate:	Legal Services
Role Level:	3.3
Salary Ref. Zone:	Entry point £50,000; Ceiling £71,000
Terms:	Permanent
Location:	Central London

JOB PURPOSE

Monitor is a high performing organisation that is going through a period of considerable and exciting growth, having trebled in size in the past 18 months. This growth will continue as we develop existing and new functions and strive to deliver on our agenda to be a regulator which makes the health sector work for patients. We are looking for an experienced lawyer who can work collaboratively with colleagues across Monitor and provide excellent and business-focused legal advice on all aspects of public and regulatory law and related matters.

MAIN ACCOUNTABILITIES

The Team

The Monitor Legal Directorate is an essential and highly respected part of the organisation. Monitor's lawyers are high calibre, client-centred professionals from a range of backgrounds.

Monitor's lawyers provide their legal advice in a clear and straightforward way, with contextual understanding of healthcare policy. The team is flexible, pragmatic and driven always to achieve the best results for patients.

You will be an important part of the Legal Directorate led by Kate Moore, Executive Director of Legal Services, working in the team led by Legal Director, Harsha Shewaram. There are 18 lawyers in the Legal Directorate, supported by a team of Legal Assistants and a Legal Administrator. Each of the four legal teams has a mixture of Legal Advisers and Senior Legal Advisers, all reporting to their Legal Director. We have just launched our first in-house scheme for trainee solicitors.

The Work

Our work as a regulator, with significant new responsibilities, is ground-breaking and highly challenging, with the potential to make a real impact on how the complex healthcare sector is developing in the interests of patients.

Our lawyers work with a range of professionals from across the organisation and the wider health sector to make a real difference to how the health sector delivers for patients. As a member of the Legal Directorate, you will have the opportunity to contribute in a way that will make a difference to the sector and to the development of the law in this area.

Much of our work is high profile. Recent examples of issues on which Monitor lawyers have advised that have attracted national coverage include: the Mid Staffordshire Public Inquiry and Trust Special Administration, the extension of Monitor's licensing regime to the independent sector and Special Measures Policy announced by the Secretary of State to deal with hospitals with serious quality failures.

Your core work will include advising on:

- The application and interpretation of the NHS Act 2006 and the Health & Social Care Act 2012;
- Licence monitoring and enforcement action relating to foundation trusts and independent sector providers of NHS services;
- The assessment of applications for foundation trust status, particularly on matters of governance and constitutional issues;
- Mergers & acquisitions involving foundation trusts and NHS trusts;
- Procurement and contracting matters; and
- Policy development.

You may also be required to advise on Freedom of Information requests, subject access requests under the Data Protection Act, employment matters and other general matters.

DIMENSIONS

Staff managed: N/A

Budget: N/A

Key external relationships

- Lawyers from relevant external organisations

Key internal relationships

- Legal Director
- Legal Directorate colleagues
- Colleagues from relevant Monitor functions

PERSON SPECIFICATION

Experience, Knowledge and Skills:

Essential

- Qualified solicitor or a barrister with either private practice or in-house experience, with demonstrable ability to be an effective in-house lawyer in a public sector environment, at either Legal Adviser or Senior Legal Adviser level
- Experience of public and regulatory law, at a considerable level for the Senior Legal Adviser role
- Experience of providing high calibre legal advice relevant to the core areas of work and ability to advise on wider areas relevant to Monitor's work
- Ability to look at problems with a pragmatic and commercial as well as legally robust perspective
- Excellent interpersonal skills with the ability to build rapport quickly and a track record of working collaboratively with stakeholders at all levels
- Excellent oral and written communication skills
- A flexible approach

To submit your application, please email your tailored cover letter and CV to Shruti Barton, Resourcing Manager, shruti.barton@monitor.gov.uk.

This job description is provided as an outline of the key tasks and responsibilities and is not intended to be an exhaustive list. The job will change over time to reflect the changing needs of Monitor and its services, as well as the personal development needs of the post holder.

The salary offered will be commensurate with experience. Internal applicants promoted to the role will commence on the minimum of the scale quoted.

Monitor wants to constantly improve its performance as an organisation. In order to do this, we recognise we need to recruit from the widest possible talent pool. All individuals regardless of race, age, disability, gender, gender reassignment, sexual orientation, religion or belief, pregnancy & maternity, marriage or civil partnership are encouraged to apply for this post.