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FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:

Year ended:

List No:

Head or Main Office:

Website address (if available)

Has the address changed during the year to which the return relates? Yes No *(Tick as appropriate)*

Chief Executive:

Contact name for queries regarding the completion of this return:

Telephone Number:

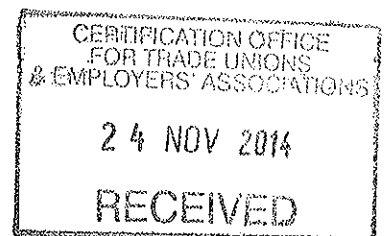
e-mail:

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.
Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Employers' Associations based in England and Wales:
Certification Office for Trade Unions and Employers' Associations
22nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Employers' Associations based in Scotland:
Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG



RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
1,485	8	1	6	1,500

OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change

OFFICE BEARERS

President

R Collins

Immediate Past President

D D Griffin

Chairman

B Jones

Mr R Collins was re-elected as President of the Association at the Annual General Meeting held in London EC1 on Tuesday 15th October 2013. Mr B Jones was re-elected Chairman of the Council at the Council Meeting held immediately following the AGM.

Council

J Hewitt	J Hewitt Crane Hire Ltd
B D Chapman	W R Chapman & Son
S Corcoran	Speedy Hire Plc
P Allman	Hawk Plant Hire Ltd
P Fereday	Mabey Hire Services Ltd
W Frost	Bronzeshield Lifting Ltd
K Parkes	Hewden
S Dhaiwal	Ashtead Plant Hire Co Limited
A M Knight	Angolcroft Ltd
G Millar	QTS Group
D Morgan	D Morgan Plc
D Daly	Select Plant Hire Ltd
D Simmons	Sinbad Plant Ltd

Co-Opted

T Gamble	CPCS Chairman
G Pirson	RPA Chairman
I Gordon	Sir Robert McAlpine

Association Staff

Chief Executive	Colin Wood
Director	Kevin Minton
Manager (Legal)	David Smith
Manager (Training, Safety & Technical)	Haydn Steele
Manager (Communications)	Adam Godwin
Manager (Office & Membership)	Lisa Godwin
Accounts Administrator	Siva Subramaniam
Membership Support	Olwen O'Dowd and Louise Rider

REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year			£	£
	INCOME			
938,447	From Members	Subscriptions, levies, etc	975,326	
4,915		Entrance fees	4,950	
943,362				980,276
51,067	Investment income	Interest and dividends (gross)		
		Bank interest (gross)	44,255	
		Other (specify)		44,255
	Other income	Rents received		
		Insurance commission		
4,530		Consultancy fees		
28,977		Publications/Seminars	1,570	
8,010		Miscellaneous receipts (specify)	18,767	
37,013		Entrance fees forfeited	5,975	
78,530		Training grants received	63,977	
				90,289
1,072,959	TOTAL INCOME			1,114,820
	EXPENDITURE			
	Administrative expenses			
564,260		Remuneration and expenses of staff	599,719	
51,600		Occupancy costs	48,768	
		Printing, Stationery, Post		
60,416		Telephones		
196,279		Legal and Professional fees	50,343	
		Miscellaneous (specify)	183,172	
		Travel, meetings, publicity, adverts, general		
1,226	Other charges	Bank charges	1,250	
7,483		Depreciation	8,400	
		Sums written off		
		Affiliation fees		
1,535		Donations		
1,884		Conference and meeting fees	1,566	
		Expenses	666	
8,575		Miscellaneous (specify)		
7,746		Bad debts, computer exp, leasing/maint office equip	6,901	
		Staff training, subscriptions to other associs	8,755	
34,482	Taxation		39,240	
936,486	TOTAL EXPENDITURE			948,780
136,473	Surplus/Deficit for year			166,040
2,074,943	Amount of fund at beginning of year			2,211,416
2,211,416	Amount of fund at end of year			2,377,456

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 2		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 3		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 4		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
		Total Income	
Expenditure	Administrative expenses		
	Other expenditure (specify)		
			Total Expenditure
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 5		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
		Total Income	
Expenditure	Administrative expenses		
	Other expenditure (specify)		
			Total Expenditure
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
		Total Income	
Expenditure	Administrative expenses		
	Other expenditure (specify)		
			Total Expenditure
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 7		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
		Total Income	
Expenditure	Administrative expenses		
	Other expenditure (specify)		
			Total Expenditure
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

FIXED ASSETS ACCOUNT

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
COST OR VALUATION				
At start of period	803,853	19,395	34,036	857,284
Additions during period	-	16,180	-	16,180
Less: Disposals during period	-	-	-	-
Less: DEPRECIATION:				
Total to end of period	-	(22,469)	(30,368)	(52,837)
BOOK AMOUNT at end of period	803,853	13,106	3,668	820,627
Freehold				
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
AS BALANCE SHEET	803,853	13,106	3,668	820,627

ANALYSIS OF INVESTMENTS

(see note 22)

		Other Funds £
QUOTED	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Quoted Investments	
UNQUOTED	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Unquoted Investments	

* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

Does the association, or any constituent part of the association, have a controlling interest in any limited company?

YES	NO
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If YES name the relevant companies:

COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)
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INCORPORATED EMPLOYERS' ASSOCIATIONS

Are the shares which are controlled by the association registered in the association's name

YES	NO
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If NO, please state the names of the persons in whom the shares controlled by the association are registered.

COMPANY NAME	NAMES OF SHAREHOLDERS
--------------	-----------------------

UNINCORPORATED EMPLOYERS ASSOCIATIONS

Are the shares which are controlled by the association registered in the names of the association's trustees?

YES	NO
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If NO, state the names of the persons in whom the shares controlled by the association are registered.

COMPANY NAME	NAMES OF SHAREHOLDERS
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SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	980,276		980,276
From Investments	44,255		44,255
Other Income (including increases by revaluation of assets)	90,289		90,289
Total Income	1,114,820		1,114,820
EXPENDITURE (including decreases by revaluation of assets)			
Total Expenditure	948,780		948,780
Funds at beginning of year (including reserves)	2,211,416		2,211,416
Funds at end of year (including reserves)	2,377,456		2,377,456
ASSETS			
Fixed Assets			820,627
Investment Assets			
Other Assets			1,836,853
		Total Assets	2,657,480
LIABILITIES			
		Total Liabilities	(280,024)
NET ASSETS (Total Assets less Total Liabilities)			2,377,456

NOTES TO THE ACCOUNTS

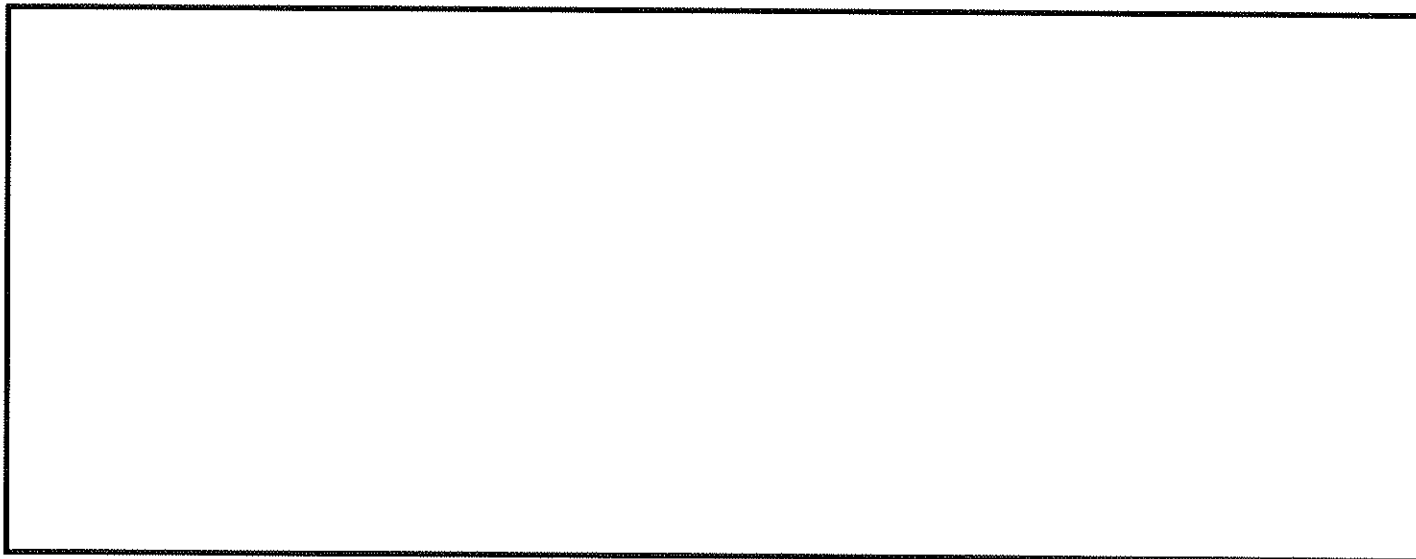
(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

A large, empty rectangular box with a black border, intended for the user to enter notes to the accounts. The box occupies most of the page's vertical space below the instructions.

ACCOUNTING POLICIES

(see notes 37 and 38)



SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

<p><i>Colin Wood</i> Secretary's Signature: _____</p> <p>Name: <u>Colin Wood</u></p> <p>Date: <u>10.11.14</u></p>	<p>Director's Signature: <i>Kevin Minton</i> (or other official whose position should be stated)</p> <p>Name: <u>Kevin Minton</u></p> <p>Date: <u>10.11.14</u></p>
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CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	✓	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES		NO	✓
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	✓	NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	✓	NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	✓	NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	✓	NO	

AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES/NO
If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
 - (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records?(See section 36(3) of the 1992 Act, set out in note 43)

YES/NO
If "No" please explain below.


3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
 - (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.(See section 36(4) of the 1992 Act set out in note 43)

YES/NO
If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 45)

AUDITOR'S REPORT (continued)

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Signature(s) of auditor or auditors:		
Name(s):	Barnes Roffe LLP	
Profession(s) or Calling(s):	Chartered Accountants	
Address(es):	Charles Lake House Claire Causeway Crossways Business Park Dartford, Kent DA2 6QA	
Date:	19 November 2014	
Contact name and telephone number:	Nick Bartlett 01322 275335	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

THE CONSTRUCTION PLANT-HIRE ASSOCIATION
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

CERTIFICATION OFFICE
FOR TRADE UNIONS
& EMPLOYERS' ASSOCIATIONS
24 NOV 2014
RECEIVED

Report of the Auditors
To the Members of
The Construction Plant-hire Association
For the year ended 30 June 2014

We have audited the Financial Statements on pages 3 to 8 which have been prepared under the historical cost convention and the accounting policies on page 5.

This report is made solely to the Association's members, as a body. Our audit has been undertaken so that we might state to the Association's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body, for our audit work, for this report, or for the opinions we have formed.

As described on page 1, the Members of the Association's Council are responsible for the preparation of the Financial Statements. It is our responsibility to form an independent opinion, based on our audit, on those financial statements and to report our opinion to you.

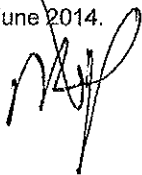
Scope and Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures relevant in the Financial Statements. It also includes an assessment of the significant estimates and judgements made by the Association's Council Members in the preparation of the Financial Statements, and of whether the accounting policies are appropriate to the Association's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the Financial Statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of the information in the Financial Statements.

Opinion

In our opinion, the Financial Statements give a true and fair view of the state of the affairs of the Association as at the 30 June 2014.



Mario Ciantanni (Senior statutory auditor)
for and on behalf of
Barnes Roffe LLP
Chartered Accountants
Statutory Auditor
Charles Lake House
Claire Causeway
Crossways Business Park
Dartford
Kent
DA2 6QA

Date: 22 October 2014

The Construction Plant-hire Association
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 30 JUNE 2014

	Notes	2014		2013	
		£	£	£	£
Income:					
Subscription income			975,326		938,447
Entrance fees			4,950		4,915
			<u>980,276</u>		<u>943,362</u>
Other Income net of Expenditure:					
Surplus on sale of publications		1,570		4,530	
Entrance deposits forfeited		5,975		8,010	
Investment income receivable (gross)		44,255		51,067	
Training grants receivable		63,977		37,013	
Miscellaneous income		18,767		28,977	
			<u>134,544</u>		<u>129,597</u>
			<u>1,114,820</u>		<u>1,072,959</u>
Expenditure:					
Rates		21,527		21,112	
Cleaning		6,340		6,432	
Maintenance of premises		2,666		4,904	
Insurance		10,899		11,070	
Light, heat and water		7,336		8,082	
Depreciation		8,400		7,483	
Leasing and maintenance of office equipment		1,164		1,122	
Computer expenses		8,936		8,453	
Salaries (including temporary staff)		420,653		393,044	
Social security costs		55,964		53,490	
Pensions and other staff costs	8	123,102		117,726	
Travelling, meetings and entertaining		48,503		49,134	
Postage and telephone	9	14,043		12,650	
Printing and stationery		7,437		9,135	
Publicity, advertising and marketing		107,688		107,139	
Bad debts		(3,199)		(1,779)	
Annual general meeting expenses		1,566		1,535	
General expenses		666		1,884	
Subscriptions to other associations	10	8,755		7,746	
Legal and professional charges	11	45,844		55,741	
Audit fee		3,750		3,750	
Bank charges		1,250		1,226	
Staff training		0		0	
Legal advisory service		749		925	
Contingency Fund		5,501		20,000	
			<u>909,540</u>		<u>902,004</u>
Surplus before taxation			<u>205,280</u>		<u>170,955</u>
Taxation payable	2		(39,240)		(34,482)
Surplus after taxation	7		<u>£ 166,040</u>		<u>£ 136,473</u>

There have been no acquisitions or discontinued operations during the current or preceding year.

There are no other gains or losses to be recognised other than those included in the income and expenditure account.

The Construction Plant-hire Association
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

3. Tangible Fixed Assets

	Land and Buildings £	Computer equipment £	Office equipment and furniture £	Total £
Cost				
At 1 July 2013	803,853	34,036	19,395	857,284
Additions	-	-	16,180	16,180
Disposals	-	-	-	-
At 30 June 2014	<u>£ 803,853</u>	<u>£ 34,036</u>	<u>£ 35,575</u>	<u>£ 873,464</u>
Depreciation				
At 1 July 2013	-	25,201	19,236	44,437
Charge for year	-	5,167	3,233	8,400
Disposals	-	-	-	-
At 30 June 2014	<u>-</u>	<u>£ 30,368</u>	<u>£ 22,469</u>	<u>£ 52,837</u>
Net Book Value				
At 30 June 2014	<u>£ 803,853</u>	<u>£ 3,668</u>	<u>£ 13,106</u>	<u>£ 820,627</u>
At 30 June 2013	<u>£ 803,853</u>	<u>£ 8,835</u>	<u>£ 159</u>	<u>£ 812,847</u>

4. Debtors and Prepayments

	2014 £	2013 £
Trade debtors (net)	9,020	6,563
Other debtors	25,926	33,473
Prepayments	11,511	9,212
VAT recoverable	18,458	12,369
	<u>£ 64,915</u>	<u>£ 61,617</u>

5. Creditors and Accruals

	2014 £	2013 £
Amounts falling due under one year		
Bank overdraft	0	309
Trade creditors	9,913	19,965
Sundry creditors	53,395	41,318
Special Interest Groups	25,034	28,168
Accruals	9,110	20,138
PAYE	16,767	16,326
Corporation Tax	39,240	34,482
	<u>£ 153,459</u>	<u>£ 160,706</u>

The Construction Plant-hire Association
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

10.	Subscriptions to Other Associations	2014 £	2013 £
	Freight Transport Association	232	-
	British Standards Institution	141	548
	European Rental Association	5,622	5,583
	Construction Product Association	2,660	750
	Sundry other subscriptions	100	865
		£ 8,755	£ 7,746
11.	Legal and Professional Charges	2014 £	2013 £
	Legal fees	2,875	- 480
	Accountancy and bookkeeping services	4,050	5,045
	Consultancy fees	38,919	51,177
		£ 45,844	£ 55,741

12 RAIL PLANT ASSOCIATION LIMITED

The Rail Plant Association Limited, which was incorporated on the 27 September 1999, being a company limited by guarantee and not having a share capital, is administered by The Construction Plant-hire Association. The Accounts of The Rail Plant Association Limited, covering the year to 31 December 2013, resulted in a net profit, after taxation of £807 (2012: £517).

The capital and reserves as at 31 December 2013 amounted to £139,335 (2012: £138,527).