



Interim Disbursement Claim

This form should be completed for all interim disbursement claims incurred under the Litigator Graduated Fee Scheme. If you have incurred any disbursements in respect of confiscation proceedings, you should apply to the National Taxing Team for remuneration.

Solicitor's firm _____
 DX _____
 or
 Address _____

 Contact telephone number _____

I confirm I have enclosed the following:

Original Representation Order	<input type="checkbox"/>
Transfer Orders (where applicable)	<input type="checkbox"/>
Prior Authority Confirmation	<input type="checkbox"/>
Invoices	<input type="checkbox"/>

Section one - case details

Solicitor's a/c number _____ Crown Court Case Number _____
 Name of Crown Court _____ Court code _____
 Prosecuting Authority _____
 If the case has transferred to a different court -
 Name of Crown Court _____ Court code _____
 Is this a retrial? Yes No

Defendants details:	
First Name	Date of Birth dd/mm/yyyy / /
Last Name	
Representation Order Dates: original / /	transfer / /
Has there been an order for Judicial Apportionment? Yes <input type="checkbox"/> No <input type="checkbox"/>	MAAT ID number <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> (7 digits, to be found on the Rep Order)
Evidence Provision Fee Claimed £0 <input type="checkbox"/> Lower <input type="checkbox"/> Higher <input type="checkbox"/>	Number of Instructed Advocates provided for in Rep Order 1 <input type="checkbox"/> 2 <input type="checkbox"/>

Defendants details:	
First Name	Date of Birth dd/mm/yyyy / /
Last Name	
Representation Order Dates: original / /	transfer / /
Has there been an order for Judicial Apportionment? Yes <input type="checkbox"/> No <input type="checkbox"/>	MAAT ID number <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> (7 digits, to be found on the Rep Order)
Evidence Provision Fee Claimed £0 <input type="checkbox"/> Lower <input type="checkbox"/> Higher <input type="checkbox"/>	Number of Instructed Advocates provided for in Rep Order 1 <input type="checkbox"/> 2 <input type="checkbox"/>

4 Please continue on a separate sheet if necessary.

