



Ministry of Defence Police

Data Protection Officer & Freedom of
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Date: 16th December 2014

Dear [REDACTED]

FREEDOM OF INFORMATION ACT 2000. MINISTRY OF DEFENCE POLICE: WORK STRESS RISK ASSESSMENTS.

I acknowledge receipt of your letter of 18 November 2014, which we are treating as request for information in accordance with the Freedom of Information Act 2000 (FOIA 2000).

In your letter of 18 November, you requested the following information:

- 1. Please could you tell me when the latest Work Stress Risk Assessment took place for Authorised Firearms Officers in the Ministry of Defence Police stationed at RAF Menwith Hill, Harrogate, North Yorkshire?*
- 2. If a Work Stress Risk Assessment has been carried out for the above can I have a copy of the results along with any working interpretation?*
- 3. Health and Safety Executive publication HSG 256, as used by management in the Ministry of Defence Police stationed at RAF Menwith Hill Harrogate, North Yorkshire, states in Table 3 – Permanent Shifts – Advice – “Ensure staff, especially those who work permanent night shifts are aware of the risks, through provision of training and information”. Please can you tell me what training and information has been given to the Authorised Firearms Officers in the Ministry of Defence Police stationed at RAF Menwith Hill, Harrogate, North Yorkshire in relation to the above; what form it took and when.*

A search for information has now been completed and I can confirm that information in scope of your request is held:

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1. *Please could you tell me when the latest Work Stress Risk Assessment took place for Authorised Firearms Officers in the Ministry of Defence Police stationed at RAF Menwith Hill, Harrogate, North Yorkshire?*

The Risk Assessment for general patrol duties for an Authorised Firearms Officer is enclosed (redacted to remove third party data).

2. *If a Work Stress Risk Assessment has been carried out for the above can I have a copy of the results along with any working interpretation?*

See above.

3. *Health and Safety Executive publication HSG 256, as used by management in the Ministry of Defence Police stationed at RAF Menwith Hill Harrogate, North Yorkshire, states in Table 3 – Permanent Shifts – Advice – “Ensure staff, especially those who work permanent night shifts are aware of the risks, through provision of training and information”. Please can you tell me what training and information has been given to the Authorised Firearms Officers in the Ministry of Defence Police stationed at RAF Menwith Hill, Harrogate, North Yorkshire in relation to the above; what form it took and when.*

The NCALT “Stress Awareness for Managers” is mandatory for station supervisors. Officers are encouraged to complete the NCALT “Stress Awareness for employees”. The following HSE publications were placed on the police office notice boards at RAF Menwith Hill:

INDG 430 How to tackle Work Related Stress – a guide for employers on making the Management Standards work (enclosed)

INDG 424 Working together to reduce stress at work – A guide for employees (enclosed)

HSG256 Booklet – Managing Shiftwork was also made available to officers in 2013 who were having their alternative working patterns reviewed (enclosed).

Also Force Order 138/13 – Night Worker Health Assessments and Line Manager Responsibilities issued on 12th December 2013 to the Force (enclosed).

If you are not satisfied with this response or wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Team, 1st Floor, MOD Main Building, Whitehall, London SW1A 2HB (email CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate the case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner’s website (<http://www.ico.gov.uk>).

Yours sincerely

