

MINUTE OF EXECUTIVE COMMITTEE MEETING – 04/06/13

Present: Mr Havelock
Mr Addison Smith
Mr Dodgson
Ms Johnson
Mr Ridley

Secretary: Mr Ahmed

1 Lord Green's priority objectives

- 1.1 EC discussed the progress report to be provided to Lord Green on his priority objectives for UKEF.

2 Annual Report and Accounts 2012-13

- 2.1 EC received an update on publicity activity planned by the Chief Executive's Office and BIS Press Office around the publication of the Annual Report and Accounts.

3 Lords debate on SME Exports Committee inquiry report and Government response

- 3.1 EC noted that UKEF would be contributing to Lord Green's speech and briefing for this debate, which was being co-ordinated by UKTI.

4 No.10 actions for UKEF to support exports

- 4.1 EC discussed a No.10 request for some further actions by UKEF with regard to support for exports. EC asked the Chief Executive's Office to seek clarification on some of the requests.

5 Third Country Trade

5.1 EC discussed UKEF's approach to support for third country trade in the light of some recent applications.

Mr Ahmed

Chief Executive's Office

MINUTE OF EXECUTIVE COMMITTEE MEETING – 18/06/13

Present: Mr Havelock Attending: Mr Gough Item 2
 Mr Addison Smith Mr Short Item 2
 Mr Dodgson
 Ms Johnson
 Mr Ridley

Secretary: Mr Lily

1 Draft Minute of 30 May and 4 June meetings

1.1 The draft minutes were approved.

2 Electronic Case Management

2.1 EC discussed the introduction of an electronic case management system. EC approved a proposal for an initial phase of the project. EC requested further advice on corporate records management policy.

3 AOB

3.1 EC welcomed the honour awarded to Patrick Crawford in the Queen's Birthday honours.

Mr Lily

Chief Executive's Office