

The Insolvency Act 1986

# Notice of resignation by administrator

Name of Company	Company number
In the _____ [full name of court]	Court case number

(a) Insert name and address of administrator I, (a) \_\_\_\_\_

\*Delete as applicable administrator of \*the administrator / one of the administrators of the above company having been appointed

(b) Insert name and address of registered office of company (b) \_\_\_\_\_

(c) Insert date of appointment on (c) \_\_\_\_\_ by (d) \_\_\_\_\_  
(d) Insert name of applicant / appointor

hereby give notice that:

(e) Insert date of resignation \* I resign from the said office of administrator with effect from (e) \_\_\_\_\_

**OR**  
(f) Insert date of court order \* The court gave me leave on (f) \_\_\_\_\_ to resign from the said office of administrator and I hereby resign with effect from (e) \_\_\_\_\_

Signed \_\_\_\_\_  
Administrator

Dated \_\_\_\_\_

**Contact Details:**

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record

	Tel
DX Number	DX Exchange

Companies House receipt date barcode

When you have completed and signed this form please send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ**

**DX 33050 Cardiff**