

## USM211: Import Entry Trade User Guide

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### Abstract

This document provides a guide to the operation of the CHIEF Import declaration transactions available to the trade.

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## 1. Introduction

### 1.1 Purpose and Scope

This document is one of the Trade Entry User Guides. It provides a guide to the operation of the Import Entry declaration transactions – insert, amend and display. The Entry handling transactions that are common with Imports are described in Reference [4]. The conventions used in this guide and the relationship with other guides are described in Reference [4]. The reports which are produced for Entries are detailed in Reference [4].

You should note that this Guide covers only the transactions which are available via the CHIEF HCI.

If you wish to make use of transactions based on EDI, you will need to consult the User Guides provided by the terminal software suppliers. Full details of the EDI messages which CHIEF supports will be found in Reference [5].

This guide describes the data validation which takes place on the input you provide but you need to refer to the Tariff (see Reference [7]) provided by HM Revenue and Customs for the correct codes to be used for the completion of declarations.

Other tasks that you may also need to perform, such as the retrieval of Reference Data, are covered in other User Guides. You can find an index to these in Reference [1].

The Import Entry transactions of CHIEF support the input and amendment of Import declarations. They also allow the verification of these Entries with information concerning the importation that is held on an Inventory System provided by a CSP. This document specifically addresses the transactions which you may use to insert, amend and display Entries.

As described in Reference [4], a declaration may be:

- Input by the Trade or by Customs on their behalf;
- Inventory Linked or not Inventory Linked;
- Pre-lodged or with the goods on-hand;
- Stored (errored) or accepted.

Entries inserted by you can be listed and cancelled by you. Legally Accepted, DTI Entries may only be cancelled by Customs. (The term 'accepted' covers an Entry that has been input to the system without errors either as a Pre-lodged Entry if the goods are not on hand, or as a Legally Accepted Entry if the goods are on hand.)

There are also some batch transactions that can affect the status of an Entry without manual intervention. These transactions may generate reports (see Reference [4]). They affect pertinent Entries after a defined period of time and can delete an Entry or cause it to achieve a status of 'cleared' depending on the circumstances.

You may only amend data that is owned by you, in accordance with the data privacy features of the system, and may only view your own DTI Entries. You are able to view any Entries on the CHIEF system until they are purged 4 months after finalisation.

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### **1.2 Contents**

Section 2 gives a brief business overview of Imports identifying the different Entry types that are supported by the declaration transactions described in Section 4 onwards. The declared data is detailed in Section 3 rather than being replicated for each input transaction.

END OF SECTION 1

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### 2. Business View of Imports

An overview of Entry processing that is common to Import and Export Entries is given in Reference [4]. This section describes the Import Entry types and discusses any special considerations for Import declarations.

#### 2.1 Import Entry Type

The Import Entry declaration forms supported by CHIEF are:

- Single Administrative Document (SAD)
- Customs Clearance Request (C21)

##### 2.1.1 Single Administrative Document (SAD) Entry Types

The SAD document supports a number of different types of declarations covering up to 99 Items. The data is subject to Front End Credibility checking (see Reference [4]).

The SAD is used for Full Declarations for Frontier Clearance (Full Statistical and Accounting Declaration) with the data declared on the SAD form input to CHIEF using the IIFD transaction.

For Imports under Customs Freight Simplified Procedures (CFSP), the SAD is used for the data that is required for the Simplified Frontier Declaration (SFD) and for the Supplementary Declaration. SFDs are input using the IIFD transaction. Where the consignment has been released from a Customs Warehouse, IISW is used for the Supplementary Declaration to CHIEF, while IISD is used for all other Supplementary Declarations including the Final Supplementary Declaration.

Consignments in a Customs Warehouse can also be removed under normal procedures, they are declared to CHIEF using IIFW.

The differing usages of SAD are covered by specific sections in this document.

##### 2.1.2 Customs Clearance Request (C21)

The declaration for a Customs Clearance Request is submitted on the C21 form and input to CHIEF using transaction IICR. This type of input is only available for Inventory Linked Entries. The level of detail required is a subset of the requirement for the SAD. The declaration must be for a single Item for a relevant Customs Procedure Code.

END OF SECTION 2

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### 3. Data Field Details

CHIEF supports four Entry types based on the SAD with corresponding insert transactions (IIFD, IIFW, IISD, IISW). Since they are all based on the SAD they share common field definitions and cross-field validation rules. To avoid replication within this guide and to highlight the differences, the definitions are given in this section rather than being repeated in the sections for the respective transactions.

The C21 also uses the same data and box numbers as the SAD so the field definitions and cross-field validation rules also apply to the C21 insert transaction (IICR).

#### 3.1 Field Details

The following sub-sections give details of the data content and business use for the input fields used by IIFD, IIFW, IISD, IISW and IICR.

##### 3.1.1 Header Data

Entry Ref:	The Number and Date together with your EPU number form the CHIEF Entry Reference. (Note that for DTI Entries, Entry Ref is not input, CHIEF generates the Number and uses the date and time of initial input to record lodgement date/time and the date of initial input in Entry Ref.)
EPU	The EPU number as defined for the Role.
EPS	The EPS identifier as defined for the Role.
Number	The number allocated to the form when it was lodged with Customs. It includes the check character.
Date	The date that the declaration was initially made on CHIEF.
Time	The time that the declaration was initially made on CHIEF.
Tax Point	The tax point date-time for a Supplementary Declaration. This is the legal acceptance date-time for the Simplified Frontier Declaration or the (warehouse) removal date-time as determined from the Trader's records in accordance with the normal Customs rules. A tax point more than 180 days ago is rejected (since entries are transferred to MSS 6 months after legal acceptance).
Date	The tax point date.
Time	The tax point time.



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Decln(1)

The first 2 characters must be completed with:

- ‘CO’ – goods from a Special Territory of the Community;
- ‘EU’ – goods from an EFTA member state;
- ‘IM’ – Third Country goods.

The third character identifies the entry type (Full Dec, SFD, Supp Dec) and whether the declaration is being pre-lodged or is for an arrived consignment, as follows:

- “A” – full declaration (IFD, IFW), arrived;
- “C” – SDP simplified declaration (SFD), arrived;
- “D” – full declaration (IFD), pre-lodged;
- “F” – SDP simplified declaration (SFD), pre-lodged;
- “G” – (Transit) SFD, arrived;
- “H” – (Transit) SFD, pre-lodged;
- “J” – C21, arrived;
- “K” – C21, pre-lodged;
- “Y” – SDP supplementary declaration (including FSD);
- “Z” – LCP supplementary declaration.

An arrived value is declared for a frontier declaration if the goods are on hand and otherwise a pre-lodged value is declared. Since arrival can be notified by an Inventory system or the Goods Arrival (ANGA) transaction, the value is ignored on amendment except to allow arrival to be notified by an EDI amendment and to allow a non-inventory linked entry, erroneously declared as arrived, to be amended to pre-lodged.

	Non Inventory Linked		Inventory Linked	
	Pre to Arr	Arr to Pre	Pre to Arr	Arr to Pre
HCI	No	Once only	No	No
EDI	Yes	Once only	Yes	No

Items(5)

The number of Items that are included on the declaration. This is compared with the number input as a form of batch control.

Pkgs(6)

The number of packages that comprise the consignment. For an Inventory Linked Entry, the number of packages is matched with the consignment by the Inventory System.

D/Ref(7)

The Declarant’s Reference is a commercial reference supplied by the declarant (or consignee) for his own purposes. CHIEF does not support this field as a key to the Entry.

Cnsgnor(2)

The following fields are used to identify the consignor. If there is more than one consignor, the consignor is declared for each item. If the declaration has only one item the consignor must be declared at header level. Name and address details must be supplied because the foreign trader will not have a GB TURN, and unlike GB Traders, no name and address details are held on CHIEF.

**Id** The Consignor’s TID. This is optional. Note that if specified, and the country code of the TID indicates an EU Member State, then the Trader must be known to CHIEF (see Reference [4], section 5.4.1.).

**Name** Consignor’s name.

**Street** Consignor’s address – street.

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City Consignor's address – city.  
Pstcde Consignor's address – postcode.  
Ctry Consignor's address – country.

Cnsgnee(8) The following fields are used to identify the consignee. If there is more than one consignee, the consignee is declared for each item except for some circumstances when details of the individual consignees do not have to be supplied. In this case "GBN10777789000" is declared as the Consignee's Id. If the declaration has only one item the consignee must be declared at header level, unless the entry is classified as 'LVBI'. (For 'LVBI' single itemed entries, it is permitted to declare a consignee at header level and for the item, but not for the item only).

Id The Consignee's TID. When "GBPR" or not a GB trader id, name and address must be supplied. Details do not have to be supplied when "GBN10777789000" is declared for bulk consignees. Note that if the country code of the TID indicates an EU Member State, then the Trader must be known to CHIEF (see Reference [4], section 5.4.1.).

Name Consignee's name.  
Street Consignee's address – street.  
City Consignee's address – city.  
Pstcde Consignee's address – postcode.  
Ctry Consignee's address – country.

Declrnt(14) The following fields are used to identify the declarant. The declarant defaults to the Consignee in which case only the 'Rep' field is supplied.

Id Except for representation "1" (see 'Rep' field), the Trader Identifier (TID) of the declarant must be supplied. TIDs start with a country code. GB identifiers are the current TURN including PR. When "GBPR" or not a GB trader id, name and address must be supplied. Note that if the country code of the TID indicates an EU Member State, then the Trader must be known to CHIEF (see Reference [4], section 5.4.1.).

Rep Declares the way in which the declarant is representing the Consignee:

- "1" – Self representation;
- "2" – Direct representation;
- "3" – Indirect representation.

If there is only one consignee and the consignee is the declarant enter "1".

Otherwise a declarant is declared with a value dependent on the type of representation authority given by the consignee or all the consignees for bulk.

Name Declarant's name.  
Street Declarant's address – street.  
City Declarant's address – city.  
Pstcde Declarant's address – postcode.  
Ctry Declarant's address – country.

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Disp ctry(15a)	The country code of the country (or pseudo country, e.g. sector of the Continental Shelf) from which the consignment was dispatched.
Trpt nat(21)	The Nationality of Transport completed with the country code for the Active means of Transport. It is not supplied for Modes of Transport 2, 5 and 7. Otherwise if the goods are on hand (i.e. arrived) it must be declared unless it is optional for the CPC series.
Curr/Inv amt(22)	<p>The Invoice Total Amount of the consignment. If Invoice Total Amount is declared both the currency and the amount must be supplied in the following fields. Otherwise both fields must be left blank.</p> <p>(field 1) The code for the currency in which the amount is declared. This is also the currency in which Item Price(s) are expressed.</p> <p>(field 2) The amount in the given currency.</p>
Trpt Mode(25)	The code for the Mode of Transport for the active means of Transport by which the goods were imported.
Inlnd Trpt Mode(26)	The code for the Mode of Transport for the Inland means of Transport when formalities are carried out away from the point of entry of the goods into the Community. Completion is not required for entry into a Customs Warehouse or for goods coming from a Free Zone.
Locn goods(30)	<p>The location where the goods can be examined. For supplementary declarations it is the place where the goods were unloaded. Except for a SASP supplementary declaration for goods imported into another Member State, the field identifies a UK Freight Location and optionally the Shed Operator. UK locations are formatted:</p> <p style="text-align: center;">“GB”&lt;freight location&gt;&lt;shed operator&gt;.</p> <p>If a Shed Operator (characters 6-8) is supplied it must be valid for the specified Freight Location (characters 3-5).</p>

### ADDITIONAL INFORMATION(44)

Declaration Currency -DCURR	<p>Identifies the currency in which the declaration is made. In particular it is the currency in which Item Statistical Value (46), Base Amount (47b) and Declared Tax Amount (47d) are declared. Other declared amounts have an associated currency code.</p> <p>Only the currencies as defined in Tariff Volume 3 can be specified. The declaration currency defaults to GBP.</p>
Regd Consignee -RCONE	The Registered Consignee’s TURN.
Gov Contractor -GCONT	The Government Contractor’s TURN.
Premise -PREMS	<p>The name and address of the premises. When premises have to be declared all fields must be supplied. The following fields are used to identify the premises:</p> <p>Name Name of the approved premises.</p> <p>Street Approved premises address – street.</p> <p>City Approved premises address – city.</p>

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Pstcde Approved premises address – postcode.

Ctry Approved premises address – country.

Sup Off  
-SPOFF

The following fields are used to identify the Supervising Office for the premises:

Name Supervising Office name.

Street Supervising Office address – street.

City Supervising Office address – city.

Pstcde Supervising Office address – postcode.

Ctry Supervising Office address – country.

AI Statement A header level AI Statement. Most header level AI Statements are entered in specific fields as defined above. This field is the text as required for the AI Code. It is followed by the code.

Code The AI Code identifying the type of AI Statement.

Decln

The Unique Consignment Reference (UCR) and part number allocated to the goods by the Trader. The Decln UCR/Part must uniquely identify the Import Entry on CHIEF. Note that a CFSP Simplified Frontier Declaration and a related Supplementary Declaration may be given the same UCR/Part. If not supplied, CHIEF generates a Declaration UCR based upon the CHIEF Entry reference (see Reference [4]).

UCR The UCR (see Reference [4]).  
9DCR-

Part A part number of up to three digits is required when more than one declaration is made to cover the goods identified by the same UCR. The field may also contain a one-character alphabetic check character following the Part number (if supplied). The check character covers the UCR and any Part number.

Mastr UCR  
9MCR-

A Master UCR is declared for all Inventory system controlled consignments. The reference provides the link between the Entry on CHIEF and the consignment data on the Inventory System. The Master UCR may identify a consolidation of goods covered by more than one declaration.

The Master UCR may be used to identify both the inventory consignment reference (ICR) and the related Inventory system by declaring both the inventory system and the inventory consignment reference in the form:

“GB/i..i-<inventory consignment reference>”

(where i..i is the 3 or 4 character Inventory System identifier)

Just the ICR can be entered in this field providing your role is linked to a particular Inventory System.

Following acceptance, a consignment already under Inventory system control may not be amended to be non-Inventory Linked but an unlinked consignment may become linked.

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Doc	These fields are used to enter details of a document that applies to the whole entry. The Declaration UCR and Master UCR are defined as header level documents but are entered in the specific fields as defined above.
Code	The code identifying the type of document.
St	The status of the document which must be specified when required for the type of document. See Reference [4] for details of the values entered into this field.
Document Reference	The reference identifying the document.
Part	This is optionally specified to identify a part of the document, for example, the line of a multi-line Licence (defaulting to 1).
Quantity	This is optionally specified for a document to identify a quantity, for example, the quantity to be attributed to the licence. The units in which the quantity is given is defined for the document.
Reason	For some status values a reason must be given.
DAN 1(48) and DAN 2	First Deferment Approval Number and Prefix and Second Deferment Approval Number and Prefix. Up to two deferment approval numbers (DANs) and associated prefixes (A, B, C or D) may be declared to identify the deferment account(s) to which revenue and VAT are to be debited. The validation that applies to DANs is more fully described in Reference [4].
Premise Id(49)	The identity of the warehouse or free zone which is required for Items for which the associated CPC relates to warehousing or involves a free zone.

### 3.1.2 Value Build-Up Data

#### VALUE BUILD-UP DATA

Airport of loading(61)	The three character IATA airport code of the airport of loading or a special value as defined in the Tariff.
Air transport costs(62)	The cost of Air Transport for the Consignment, in the currency defined for Awb/Freight charges(63).
Freight apportionment(64)	The Freight Apportionment Indicator is '1' to indicate that apportionment of freight costs (boxes 62, 63 and 68) is to be by Gross Mass or left blank to indicate that apportionment is to be by value. Other amounts are apportioned by value.
Awb/Freight charges(63)	The Air Waybill/Freight charges cost for the Consignment.  (field 1): The code for the currency in which the Air Transport Costs and/or the Air Waybill/Freight charges are declared;  (field 2): The amount in the given currency.
Discount percent(65b)	The Percentage Discount for the Consignment to 2 decimal places. The maximum percentage that can be specified is defined in the Tariff.

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Discount amount(65a)	<p>The Discount Amount for the Consignment is supplied along with the currency in the following fields. If no amount is declared both fields must be left blank.</p> <p>(field 1): The code for the currency in which the amount is declared;</p> <p>(field 2): The amount in the given currency.</p>
Insurance amount(66)	<p>The Insurance Amount for the Consignment paid to cover the transport of the goods. The amount is supplied along with the currency in the following fields. If no amount is declared both fields must be left blank.</p> <p>(field 1): The code for the currency in which the amount is declared;</p> <p>(field 2): The amount in the given currency.</p>
Other chrgs/deductns(67)	<p>The Other Charges/Deductions for the Consignment to be taken into account in calculating the Customs value. The amount is supplied along with the currency in the following fields. If no amount is declared both fields must be left blank.</p> <p>(field 1): The code for the currency in which the amount is declared;</p> <p>(field 2): The amount in the given currency.</p>
VAT val adjt(68)	<p>The VAT Value Adjustment Amount for the Consignment specifies the additional costs that are included in VAT calculations. The amount is supplied along with the currency in the following fields. If no amount is declared both fields must be left blank.</p> <p>(field 1): The code for the currency in which the amount is declared;</p> <p>(field 2): The amount in the given currency.</p>

### 3.1.3 Security Data

#### SECURITY DATA

Carrier	The name of the carrier at the border.
Transport Id	Identifier for the vessel/flight in which the goods cross the border.
Chrg MOP	The Method of Payment for transport charges.
Ctry on route	A country through which the goods have moved between the country of dispatch and the country of destination.
PI loading	The place where the goods were loaded for export.
EU Arr Locn	First airport/port/border post of arrival in EU.
PI unloading	Identifies the (air)port at which the vessel (ship or aeroplane) is (to be) unloaded.
Intd Arr	Intended arrival date-time at 'EU Arr Locn' for a pre-arrival notification.
Date	The intended arrival date.
Time	The intended arrival time.

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Notify Prty	Details of the party to be notified on Import.
Id	Trader identifier for party to be notified. Note that if the country code of the TID indicates an EU Member State, then the Trader must be known to CHIEF (see Reference [4], section 5.4.1.).
Name	Name of the party to be notified.
Street	Address of party to be notified – street.
City	Address of party to be notified – city.
Pstcde	Address of party to be notified – postcode.
Ctry	Address of party to be notified – country.

### 3.1.4 Item Data

Cnsgnor(2)	The following fields are used to identify the consignor for the item. When consignors are declared for each item the consignor is not declared at the header level. Note however that if the declaration has only one item, the consignor must be declared at header level. Name and address details must be supplied because the foreign trader will not have a GB TURN, and unlike GB Traders, no name and address details are held on CHIEF.
Id	The Consignor's TID. This is optional. Note that if specified, and the country code of the TID indicates an EU Member State, then the Trader must be known to CHIEF (see Reference [4], section 5.4.1.).
Name	Consignor's name.
Street	Consignor's address – street.
City	Consignor's address – city.
Pstcde	Consignor's address – postcode.
Ctry	Consignor's address – country.
Cnsgnee(8)	The following fields are used to identify the consignee for the item. When consignees are declared for each item the consignee is not declared at the header level. There is one exception to this rule and that is where an entry is classified as 'LVBI'. For 'LVBI' entries it is permitted to declare consignees for each item and at header level. Note that if the declaration has only one item, the consignee must be declared at header level, (unless an 'LVBI' declaration when the consignee can be declared at header level and on the item, but not on the item only).
Id	The Consignee's TID. When "GBPR" or not a GB trader id, name and address must be supplied. Note that if the country code of the TID indicates an EU Member State, then the Trader must be known to CHIEF (see Reference [4], section 5.4.1.).
Name	Consignee's name.
Street	Consignee's address – street.
City	Consignee's address – city.
Pstcde	Consignee's address – postcode.
Ctry	Consignee's address – country.



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Goods Description (31)	Description of the goods.
Package(31)	Details of the packages containing the goods. The same packages may be declared for more than one item so the Total Packages for the declaration is not expected to be the total of the packages declared for the items.
Marks	Marks to enable the packages of the given kind to be identified.
Number	The number of packages or pieces of the kind identified in the next field. The number must not be supplied for bulk goods.
Kind	The kind of package.
Contnr Id(31)	The container number.
Comm code (33)	The Commodity Code for the goods being declared as an Item and any associated EC Supplementary Measure codes.  (field 1): The Commodity Code. On amendment, an Item is deleted by replacing the commodity code with 'DEL' (other fields of the Item should be left unchanged).  (field 2): The first EC Supplementary Measure code.  (field 3): The second EC Supplementary Measure code. This field may only be completed if first EC Supplementary Measure code is provided and must be a different code to the first one.
Orig ctry(34a)	The code of the Country of Origin identifying the country from which the commodity originates.
Gross mass (35)	The gross mass in kilograms (to 3 decimal places) of the commodity being declared. This field needs to be supplied if freight charges are to be apportioned by mass (box 64).
Preference (36)	The three digit Preference code indicating whether a reduction in or relief from import duty applies. The field is Mandatory when the CPC indicates goods are entering a free circulation regime.
Ctry on route	A country through which the goods have moved between the country of dispatch and the country of destination.
UNDG code	UN Dangerous Goods code.
CPC(37)	The Customs Procedure Code (CPC) which applies to the goods being declared as an Item. The value of the CPC determines the requirement for other Item data. The CPCs quoted on all Items must be in the same CPC series.
Net mass(38)	The net mass in kilograms of the associated goods. The quantity can be expressed up to three decimal places. When supplied it must be greater than zero. This information may be used for revenue calculation.
Quota(39)	Identifies a quota against which a claim for relief from Customs Duty is to be applied.



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Prev Doc/ Decln(40)	<p>Identifies the previous document relating to the declaration.</p> <p>(field 1): This field identifies the class or kind of previous document being declared.</p> <p>(field 2): The previous document type. Both class and type must be recognised as a valid combination (table PRDD).</p> <p>(field 3): The reference to identify the previous document. Mandatory for a third country Import. Otherwise optional and must be supplied when the document is available to Customs.</p>
Supp units(41)	The quantity of the associated goods in terms of the second unit identified in the Tariff. The quantity can be expressed up to three decimal places. When supplied it must be greater than zero unless being used with certain specific CPCs (see Section 3.2.3. below). This information may be used for revenue calculation.
Item price(42)	The price of the associated goods in the currency declared for Invoice Total Amount (box 22). The commodity data determines whether this data needs to be specified for revenue calculation.
Valn meth(43)	The Valuation Method code.
<b>ADDITIONAL INFORMATION (44)</b>	
Third Quantity -THRDQ	Third Quantity is a quantity whose units are related to the commodity where this information is required for revenue calculation. The quantity can be expressed up to three decimal places. When supplied it must be greater than zero unless being used with certain specific CPCs (see Section 3.2.3. below).
AI Statement	<p>The AI Statements for Third Quantity and Supervising Office are entered in specific fields as defined above and below. For other item level AI Statements this field is the text as required for the AI Code. It is followed by the code.</p> <p><b>Code</b>    The AI code identifying the type of AI Statement.</p>
Sup Off -SPOFF	<p>The following fields are used to identify the Supervising Office.</p> <p><b>Name</b>    Supervising Office name.</p> <p><b>Street</b>    Supervising Office address – street.</p> <p><b>City</b>    Supervising Office address – city.</p> <p><b>Pstcde</b>    Supervising Office address – postcode.</p> <p><b>Ctry</b>    Supervising Office address – country.</p>

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(Document)	These fields are used to enter details of a document that applies to the item.
Code	The code identifying the type of document.
St	The status of the document which must be specified when required for the type of document. See Reference [4] for details of the values entered into this field.
Document Reference	The reference identifying the document.
Part	This is optionally specified to identify a part of the document, for example, the line of a multi-line Licence (defaulting to 1).
Quantity	This is optionally specified for a document to identify a quantity, for example, the quantity to be attributed to the licence. The units in which the quantity is given is defined for the document.
Reason	For some status values a reason must be given.
Valn adjt(45)	Valuation Adjustment Code and Percentage.
	(field 1): Valuation Adjustment Code.
	(field 2): Valuation Adjustment Percentage is required with all Valuation Adjustment codes except 'M' (but 0 is allowed).
Stat value(46)	The Statistical Value of the Commodity in the declaration currency.

### 3.1.5 Tax Line Details

#### CALCULATION OF TAXES(47)

Type(a)	The Tax Type identifying the category of revenue being declared.
Base Amount(b)	The Tax Base amount that may be used for revenue calculation. An amount cannot be declared as well as a Tax Base quantity.
Base Quantity	The Tax Base amount that may be used for revenue calculation. A quantity cannot be declared as well as a Tax Base amount. A Composite Quantity may only be declared for a tax Rate (47c) of 'C'.
Rate(c)	The Tax Rate identifying the rate at which the revenue has been calculated.
Ovr	The Tax Override code identifying an exception to the normal calculation of the associated revenue.
Amount(d)	The amount of revenue declared for the tax line.
MOP(e)	The Method of Payment by which the revenue is to be paid. Valid MOP codes are listed in Reference [4].

### 3.2 Cross-Field Validation Checks

The following is a summary of the cross-field validation checks that take place. For convenience they have been split into a sub-section for each area of the Document. The conditions have been allocated to a section according to the outermost field concerned in the condition.

Where fields are defined as a group in Section 3.1 the checks between the fields in the group are included in the field descriptions.

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### 3.2.1 Header Data

1. Items(5), Freight apportion ind(64)  
It is not valid to specify the Freight Apportionment Indicator for a declaration that has only one item.
2. Cnsgnor(2)  
A Consignor can be declared for each item as required unless a Consignor is declared at the header level. If the declaration has only one item the consignor must be declared at header level.
3. Cnsgnee(8)  
A Consignee must be declared for each item unless a Consignee is declared at the header level, in which case a Consignee must not be declared for an item unless the entry is classified as 'LVBI'. Should an (LVBI) Entry have details specified at both levels then the Consignee TID specified at header level must not be declared for any of the items.  
If the declaration has only one item the consignee must be declared at header level, unless the entry is classified as 'LVBI'. (For 'LVBI' single itemed entries, it is permitted to declare a consignee at header level and for the item, but not for the item only).
4. Trpt nat(21), TrptMode(25)  
Nationality of Transport is not supplied for Modes of Transport 2, 5 and 7.
5. Trpt Mode(25), CPC(37)  
Mode of Transport must be specified if it is mandatory for the CPC declared for any of the items.
6. Trpt Mode(25), Locn goods(30), Airport of loading(61), Air transport costs(62)  
If Air Transport Costs is specified then Airport of Loading, Mode of Transport and the goods location must be specified. Airport of Loading must not be specified if Air Transport Costs is not specified.
7. Trpt Mode(25), Valn adjt(45) (field 1), Airport of loading (61), Air transport costs(62)  
The Airport of Loading and the Air Transport Costs may only be specified when the Mode of Transport is Air. If the Valuation Adjustment Code has a value of 'A' or 'F' and the Mode of Transport is Air then the Airport of Loading and the Air Transport Costs must both be present.
8. Regd Consignee(44 RCONE), Cnsgnee(8)  
If a Registered Consignee is declared then Consignee must be declared at header level (i.e. not for each item).
9. Gov Contractor(44 GCONT), Cnsgnee(8)  
If a Government Contractor is declared then Consignee must be declared at header level (i.e. not for each item).
10. DAN (48), MOP (47e)

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If a method of payment representing deferment is specified on any of the tax lines then at least one DAN must be specified and vice versa.

### 3.2.2 Value Build-up Data

11. Air transport costs(62), Awb/Freight charges(63)

The Awb/Freight charges currency field relates to both the amount fields. Where either amount is specified the currency code must also be specified. Where a currency code is not specified the associated currency amounts must not be specified.

12. Air transport costs(62), Awb/Freight charges(63)

Where both amounts are specified then Air transport costs must not be greater than Awb/Freight charges.

13. Discount amount(65a), Discount percent(65b)

The Discount Amount and Discount Percent must not both be specified.

### 3.2.3 Item Data

14. Gross mass(35), Net mass(38)

The Item Net Mass must not exceed Item Gross Mass.

15. CPC(37), Stat value(46)

The Statistical Value is optional or mandatory depending on the Customs Procedure Code.

16. Valn adjt(45) (field 1), Other charges/deductns(67)

If the Valuation Adjustment Code has a value of 'B', 'D', 'G' or 'I' (representing CIF) or 'K' or 'L' (representing C&F) then Other charges/deductions must not be specified.

17. Valn adjt(45) (field 1), Awb/Freight charges(63), Insurance amount(66)

If the Valuation Adjustment Code is 'A' or 'F' then the Freight Charge must be specified. If the Valuation Adjustment Code does not have one of these values then the Freight Charge must not be declared.

If the Valuation Adjustment Code is 'B', 'C', 'D', 'E', 'G', 'H', 'I' or 'J' (CIF or post CIF) then the Insurance Amount must not be specified. If the Valuation Adjustment Code is 'K' or 'L' (C&F) the Insurance amount must be specified.

18. Valn adjt(45) (field 1), Discount amount(66), Discount percent(65b)

If the Discount Amount or Discount Percentage is specified then the Valuation Adjustment Code must not have a value of 'D', 'E', 'F', 'G', 'H', 'I', 'J' or 'L' (Selling Price or Duty inclusive).

19. Valn adjt(45) (field 1), Other charges/deductns(67)

If the Valuation Adjustment Code has a value of 'C', 'E', 'H' or 'J' then Other Charges or Deductions must be specified.

20. Valn adjt(45) (field 1), Airport of loading(61), Air transport costs(62)

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If the Valuation Adjustment Code has a value of 'C', 'E', 'H' or 'J' then the Airport of Loading must not be specified and the Air Transport Costs must not be specified.

21. Item Document Code, St and Licence Type

For a Licence document the combination of Code, Status and the Licence type declared must be valid on CHIEF. For other categories of document the combination of Code and Status must be valid.

22. CPC(37), Supp units(41)

If declared, Supp Units must be greater than zero unless:

- The CPC is a Table Entry in Table CPCZ and;
- The Table Indicator 'Zero Supp Units Alwd' is set to 'Y' for that Table Entry.

23. CPC(37), Third Quantity

If declared, Third Quantity must be greater than zero unless:

- The CPC is a Table Entry in Table CPCZ and;
- The Table Indicator 'Zero 3<sup>rd</sup> Qty Allowed' is set to 'Y' for that Table Entry.

END OF SECTION 3

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### 4. IIFD – Insert Import Frontier Declaration

#### 4.1 Business Description

This transaction allows you to create an Import Entry for an importation which has been declared on a SAD, or to continue to insert data for such an Entry which was previously stored from within IIFD and has now been retrieved from store via LSTR for this purpose. The transaction is available to the Trade and to Customs and can be used via EDI (Trade only) or HCI interfaces.

The data is captured from the SAD in the following sequence:

- a. Header data, for the whole consignment including Value Build-up and security data, if provided;
- b. Item data, for each item in sequence.

The Header data is input on a number of screens. The screen layouts change if additional segments are inserted for AI Statements or Documents, or if errors or FEC challenges are reported following validation.

The Item data is input on a number of screens following the end of the header data or the previous item. The screen layouts change if additional segments are inserted for Previous Documents, AI Statements, Documents or Tax Lines, or if errors or FEC challenges are reported following validation.

Front End Credibility (FEC) checks are applied to the data providing it is valid (see Reference [4]). If the data fails the FEC check, CHIEF offers you the opportunity to amend the data upon which the FEC challenge is based or to confirm the data is correct as input (see Section 4.3 b).

If the Entry is Inventory Linked, (indicated by the presence of a Master UCR (44)), this transaction sends a message to the Inventory System to request confirmation of a match between the Entry data and the consignment details.

If the goods are declared to be arrived, this transaction also calculates the various timeout details and reports these to the originator of the Entry. Timeout is not calculated for Pre-lodged Entries. The calculation takes place immediately for Entries which are not Inventory Linked. For Entries which are Inventory Linked, the calculation takes place after a response has been received from the Inventory System.

This transaction also allows the Entry to be 'stored' if it is in error.

The CHIEF transaction provides a facility for the supply of a Declaration UCR / Part by which the entry may be referenced in later transactions. When the Declaration UCR / Part are not supplied, CHIEF generates one based upon the CHIEF entry reference (EPU, Entry number and Date) as defined in Reference [4].

Depending on the circumstances various reports are generated as a result of this transaction (see Reference [4]).

#### 4.2 Starting the Transaction

You may enter this transaction by typing the command code 'IIFD' on the command line. No parameters to the command code are necessary.

You may also enter this transaction by downward selection from the LSTR transaction (see Reference [6]) of an Entry that was previously stored by IIFD.

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### 4.3 Document Data

This section shows how the data for this transaction appears as a Document on your screen.

After you have input all the data from the SAD declaration and completed a visual check for accuracy you should validate or commit the data. It first undergoes validation and any errors found are reported for correction. If errors are found you may store the Entry for subsequent retrieval and correction, or you may correct the errors and validate or attempt to commit the data again.

#### a. IIFD – Header Part 1 Data Input screen

```

]TRADER-ROLE O INSERT IMPORT FRONTIER DECLARATION CHIEF/CIES 07/05/09 12:15
SADKEY:1P
Entry Ref: EPU [ ]*** EPS *
Decln(1) [ ] Items(5) [ ] Pkgs(6) [ ] D/Ref(7) [ ]
Cnsgnor(2) Id [ ]
Name [ ]
Street [ ]
City [ ] PstCde [ ] Ctry [ ]
Cnsgnee(8) Id [ ]
Name [ ]
Street [ ]
City [ ] PstCde [ ] Ctry [ ]
Declrnt(14) Id [ ] Rep [ ]
Name [ ]
Street [ ]
City [ ] PstCde [ ] Ctry [ ]
Disp ctry(15a) [ ] Trpt nat(21) [ ] Curr/Inv amt(22) [ ]/[ ]
Trpt Mode(25) [ ] Inlnd Trpt Mode(26) [ ] Locn goods(30) [ ]

C10058 Beginning of Document
VALIDATE,COMMIT,STORE,RETURN [ ]

```

#### b. IIFD – Header Part 2 Data Input screen

```

]TRADER-ROLE O INSERT IMPORT FRONTIER DECLARATION CHIEF/CIES 07/05/09 12:15
SADHDR4:1H
Entry Ref: EPU [ ]*** EPS *
ADDITIONAL INFORMATION(44) Declaration Currency [ ]-DCURR
Regd Consignee [ ]-RCONE Gov Contractor [ ]-GCONT
Premise Name [ ]-PREMS
Street [ ]
City [ ] PstCde [ ] Ctry [ ]
Sup Off Name [ ]-SPOFF
Street [ ]
City [ ] PstCde [ ] Ctry [ ]
AI Statement Code
[a ]-[a ]
[ ]-[ ]
Decln UCR 9DCR-[ ] Part [ ]
Mastr UCR 9MCR-[ ]
Code St Document Reference Part Quantity
[b ]-[b ] [b ] [b ]
Reason [b ]
DAN 1(48) [ ] [ ] DAN 2 [ ] [ ] Premise Id(49) [ ]

VALIDATE,COMMIT,STORE,RETURN [ ]

```





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### e. IIFD – Item Part 2 Data Input screen

```

]TRADER-ROLE O INSERT IMPORT FRONTIER DECLARATION CHIEF/CIES 07/05/09 12:15
SADITKEY:1P
Entry Ref: EPU [ ]*** EPS *
ITEM No(32) ***
Prev Doc/Decln(40) [h]-[h ]-[h ]
Supp units(41)[d ] Item price(42)[d ] Valn meth(43)[d]
ADDITIONAL INFORMATION (44) Third Quantity [d ]-THRDQ
AI Statement Code
[i ]-[i ]
Sup Off Name [d ]-SPOFF
Street [d ]
City [d ] PstCde [d ] Ctry [d ]
Code St Document Reference Part Quantity
[j ]-[j ] [j ] [j ] [j ]
Reason [j ]
Valn adjt(45) [d] [d ] Stat value(46)[d ]
CALCULATION OF TAXES (47)
Type(a) Base Amount(b) Base Quantity Rate(c)Ovr Amount(d) MOP(e)
[k ][k ] [k ] [k ] [k ] [k ] [k ]
[ ] [ ] [ ] [ ] [ ] [ ] [ ]
[ ] [ ] [ ] [ ] [ ] [ ] [ ]
VALIDATE, COMMIT, STORE, RETURN [ ]

```

### f. IIFD – Entry Acceptance screen

```

]TRADER-ROLE O INSERT IMPORT FRONTIER DECLARATION CHIEF/CIES 07/05/09 12:15
SADKEY:1P
Entry Ref: EPU [ ]*** EPS * Number[ ]***** Date **/**/**** Time **:***
ACCEPTANCE DETAILS Prelodged on **/**/**** at **:***
Pay agnt [ ]***** Accepted on **/**/**** at **:***
Total invoice amt *****
Air transport cost ***** Insurance amount *****
Freight charges ***** Other charges *****
Discount amount ***** VAT adjustment *****
REVENUE SUMMARY: MOP Type Amount
[ ]* [ ]*** *****
[ ]* [ ]*** *****
Dfrd tot ***** Immed tot ***** Rev tot *****
Customs Route [ ]** OGD Route [ ]** Clearance scheduled for **:*** on **/**/****
Present to Customs by **/**/**** at **:***
C10004 Data successfully committed
IIFD, ABORT, PRINT [ ]

```

There are minor differences in the Entry Acceptance screens for Legally Accepted Entries and for Pre-lodged Entries. Except for the Tax Lines screen which follows, the layout of the display screens following the Entry Acceptance screen are the same as the input screens but with the data protected.

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### g. IIFD – Entry Acceptance screen (Tax Lines)

```

]TRADER-ROLE  O INSERT IMPORT FRONTIER DECLARATION      CHIEF/CIES 07/05/09 12:15
                                           SADITKEY:1P
Entry Ref: EPU [ ]*** EPS *      Number[ ]*****      Date  **/**/****      Time  **:***

CALCULATION OF TAXES(47)
Type(a) Base Amount(b)Base Quantity Rate(c)Ovr      Declared      MOP      Calculated
                                           Amount (d) (e)      Amount
[ ]***      *****.*** *****.***      ** [ ]*** *****.*** [ ]* *****.***
                                           Amount due *****.***

IIFD, ABORT, PRINT [ ]

```

The presentation of the tax lines includes two additional derived fields. The Calculated Amount is the amount of tax liable based on the Tariff rules. The Amount due is the amount to be charged and takes into account any waiver applicable under the 10 Euro waiver rules.

## 4.4 Document Structure

The repeating segments for the data input screens are shown in the table below.

Seg. Level	Seg. Id.	Segment Description	Min Segs in Set	Max Segs in Set	Add'l Segs
1	a	Header AI Statement	0	40	1
2	b	Header Document	0	40	1
3	c	Header country on route	0	9	1
4	d	Item	1	99	1
4.1	e	Package	1	99	1
4.2	f	Container	0	99	1
4.3	g	Item country on route	0	9	1
4.4	h	Previous document	1	9	1
4.5	i	AI Statement	0	99	1
4.6	j	Document	0	99	1
4.7	k	Tax line	0	10	2

## 4.5 Field Completion Rules

The tables in the following sub-sections identify for each input field within the Document whether it is optional (O) or mandatory (M) and any cross-field validation checks that apply. The fields are detailed in sub-sections for Header, Item, Tax Line and Value Build-up data.

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### 4.5.1 Header Data

Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Decln(1)	M	
Items(5)	M	1
Pkgs(6)	M	
D/Ref(7)	O	
Cnsgnor(2) (id/name/address)	O	2
Cnsgnee(8) (id/name/address)	O	3, 8, 9
Declrnt(14) (id/name/address)	O	
Declrnt(14) Rep	M	
Disp ctry(15a)	O	
Trpt nat(21)	O	4
Curr/Inv amt(22)	O	
Trpt Mode(25)	O	4, 5, 6, 7
Inlnd Trpt Mode(26)	O	
Loch goods(30)	M	6
<b>ADDITIONAL INFORMATION(44)</b>		
Declaration Currency	O	
Regd Consignee	O	8
Gov Contractor	O	9
Premise (name/address)	O	
Sup Off (name/address)	O	
AI Statement, Code	O	
Decln UCR 9DCR-, Part	O	
Mastr UCR 9MCR-	O	
(Document) Code, St, Document Reference, Part, Quantity, Reason	O	
DAN 1(48) and DAN 2	O	10
Premise Id(49)	O	

### 4.5.2 Value Build-up Data

Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Airport of loading(61)	O	6, 7, 20
Air transport costs(62)	O	6, 7, 11, 12, 20
Freight apport ind(64)	O	1
Awb/Freight charges(63)	O	11, 12, 17
Discount percent(65b)	O	13, 18
Discount amount(65a)	O	13, 18

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Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Insurance amount(66)	O	17
Other chrgs/ dedctns(67)	O	16, 19
VAT val adjt(68)	O	

### 4.5.3 Security Data

Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Carrier	O	
Transport Id	O	
Chrg MOP	O	
Ctry on route	O	
PI loading	O	
EU Arr Locn	O	
PI unloading	O	
Intd Arr Date, Time	O	
Notify Prty (id/name/address)	O	

### 4.5.4 Item Data

Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Cnsgnor(2) (id/name/address)	O	2
Cnsgnee(8) (id/name/address)	O	3
Goods Description(31)	M	
Package(31) Marks/Number/Kind	M	
Contrn Id(31)	M	
Comm code(33)	O	
Orig ctry(34a)	O	
Gross mass(35)	O	14
Preference(36)	O	
Ctry on route	M	
UNDG code	O	
CPC(37)	M	5, 15
Net mass(38)	O	14
Quota(39)	O	
Prev Doc/Decln(40)	M	
Supp units(41)	O	
Item price(42)	O	
Val meth(43)	O	
ADDITIONAL INFORMATION (44)		

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Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Third Quantity	O	
AI Statement, Code	O	
Sup Off (name/address)	O	
(Document) Code, St, Document Reference, Part, Quantity, Reason	O	21
Valn adjt(45)	O	7, 16, 17, 18, 19, 20
Stat value(46)	O	15

### 4.5.5 Tax Line Data (47)

Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Type(a)	M	
Base Amount(b)	O	
Base Quantity	O	
Rate(c)	O	
Ovr	O	
Amount(d)	O	
MOP(e)	O	10

### 4.6 Field Details

The field details are given in Section 3.1.

### 4.7 Cross-Field Validation Checks

The cross-field validation checks are defined in Section 3.2.

END OF SECTION 4

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### 5. IIFW – Insert Import Warehouse Removal Declaration

#### 5.1 Business Description

This transaction allows you to create an Import Entry for a Warehouse Removal or to continue to insert data for such an Entry which was previously stored from within IIFW and has now been retrieved from store via LSTR for this purpose. The transaction is also available via EDI. The transaction deals with consignments where the goods are still on hand.

The data is captured from the Warehouse Removal in the following sequence:

- a. Header data, for the whole consignment including Value Build-up data, if provided;
- b. Item data, for each item in sequence.

The Header data is input on a number of screens. The screen layouts change if additional segments are inserted for AI Statements or Documents, or if errors or FEC challenges are reported following validation.

The Item data is input on a number of screens following the end of the header data or the previous item. The screen layouts change if additional segments are inserted for AI Statements, Documents or Tax Lines, or if errors or FEC challenges are reported following validation.

Front End Credibility (FEC) checks are applied to the data providing it is valid (see Reference [4]). If the data fails the FEC check, CHIEF offers you the opportunity to amend the data upon which the FEC challenge is based or to confirm the data is correct as input (see Section 4.3 d).

If the Entry is Inventory Linked indicated by the presence of a Master UCR (44), this transaction sends a message to the Inventory System to request confirmation of a match between the Entry data and the consignment details.

If the goods are declared to be arrived, this transaction also calculates the various timeout details and reports these to the originator of the Entry. Timeout is not calculated for Pre-lodged Entries. The calculation takes place immediately for Entries which are not Inventory Linked. For Entries which are Inventory Linked, the calculation takes place after a response has been received from the Inventory System.

This transaction also allows the Entry to be 'stored' if it is in error.

The CHIEF transaction provides a facility for the supply of a Declaration UCR / Part by which the entry may be referenced in later transactions. When the Declaration UCR / Part are not supplied, CHIEF generates one based upon the CHIEF entry reference (EPU, Entry number and Date) as defined in Reference [4].

Depending on the circumstances various reports are generated as a result of this transaction (see Reference [4]).

#### 5.2 Starting the Transaction

You may enter this transaction by typing the command code 'IIFW' on the command line. No parameters to the command code are necessary.

You may also enter this transaction by downward selection from the LSTR transaction (see Reference [6]) of an Entry that was previously stored by IIFW.

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### 5.3 Document Data

This section shows how the data for this transaction appears as a Document on your screen.

After you have input all the data from the Warehouse Removal and completed a visual check for accuracy you should validate or commit the data. It first undergoes validation and any errors found are reported for correction. If errors are found you may store the Entry for subsequent retrieval and correction, or you may correct the errors and validate or attempt to commit the data again.

#### a. IIFW – Header Part 1 Data Input screen

```

]TRADER-ROLE O INSERT IMPORT FULL WHSE DECLARATION CHIEF/CIES 07/05/09 12:15
SADKEY:1P
Entry Ref: EPU [ ]*** EPS *
Decln(1) [ ] Items(5) [ ] Pkgs(6) [ ] D/Ref(7) [ ]
Cnsgnor(2) Id [ ]
      Name [ ]
      Street [ ]
      City [ ] PstCde [ ] Ctry [ ]
Cnsgnee(8) Id [ ]
      Name [ ]
      Street [ ]
      City [ ] PstCde [ ] Ctry [ ]
Declrnt(14) Id [ ] Rep [ ]
      Name [ ]
      Street [ ]
      City [ ] PstCde [ ] Ctry [ ]
Disp ctry(15a) [ ] Trpt nat(21) [ ] Curr/Inv amt(22) [ ]/[ ]
Trpt Mode(25) [ ]

C10058 Beginning of Document
VALIDATE,COMMIT,STORE,RETURN [ ]

```

#### b. IIFW – Header Part 2 Data Input screen

```

]TRADER-ROLE O INSERT IMPORT FULL WHSE DECLARATION CHIEF/CIES 07/05/09 12:15
SADHDR4:1H
Entry Ref: EPU [ ]*** EPS *
ADDITIONAL INFORMATION(44)
Regd Consignee [ ]-RCONE Declaration Currency [ ]-DCURR
Gov Contractor [ ]-GCONT
Premise Name [ ]-PREMS
      Street [ ]
      City [ ] PstCde [ ] Ctry [ ]
Sup Off Name [ ]-SPOFF
      Street [ ]
      City [ ] PstCde [ ] Ctry [ ]
AI Statement
[a ]-[a ] Code
[ ]-[ ]
Decln UCR 9DCR-[ ] Part [ ]
Mastr UCR 9MCR-[ ]
Code St Document Reference Part Quantity
[b ]-[b ] [b ] [b ] [b ]
Reason [b ]
DAN 1(48) [ ] [ ] DAN 2 [ ] [ ] Premise Id(49) [ ]

VALIDATE,COMMIT,STORE,RETURN [ ]

```

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### c. IIFW – Value Build-up Data Input screen

```

]TRADER-ROLE O INSERT IMPORT FULL WHSE DECLARATION CHIEF/CIES 07/05/09 12:15
SADHDR4:1H
Entry Ref: EPU [ ]*** EPS *
VALUE BUILD-UP DATA
Currency Amount
Airport of loading(61) [ ] Air transport costs(62) [ ]
Freight apport ind(64) [ ] Awb/Freight charges(63) [ ][ ]
Discount percent(65b) [ ] Discount amount(65a) [ ][ ]
Insurance amount(66) [ ][ ]
Other chrgs/dedctns(67) [ ][ ]
VAT val adjt(68) [ ][ ]

VALIDATE, COMMIT, STORE, RETURN [ ]

```

### d. IIFW – Item Part 1 Data Input screen

```

]TRADER-ROLE O INSERT IMPORT FULL WHSE DECLARATION CHIEF/CIES 07/05/09 12:15
SADITKEY:1P
Entry Ref: EPU [ ]*** EPS *
ITEM No(32) ***
Cnsgnor(2) Id [d ]
Name [d ]
Street [d ]
City [d ] PstCde [d ] Ctry [d ]
Cnsgnee(8) Id [d ]
Name [d ]
Street [d ]
City [d ] PstCde [d ] Ctry [d ]
Goods Description(31)
[d ]
Package(31) Marks Number Kind
[e ] [e ] [e ]
Contr Id(31) [f ] [ ]
Comm code(33) [d ] [d ] [d ]
Orig ctry(34a) [d ] Gross mass(35) [d ] Preference(36) [d ]
CPC(37) [d ] Net mass(38) [d ] Quota(39) [d ]

VALIDATE, COMMIT, STORE, RETURN [ ]

```

Should you wish to insert a new Item or Delete/Remove an Item already keyed then your cursor should be placed on one of the Comm Code (box 33) fields or the CPC (box 37) field. Note that Items can only be inserted or deleted during an insert transaction. On amend (AIME) Items can be appended and deletion is indicated by replacing the Commodity Code with 'DEL'.



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### e. IIFW – Item Part 2 Data Input screen

```

]TRADER-ROLE O INSERT IMPORT FULL WHSE DECLARATION CHIEF/CIES 07/05/09 12:15
SADITKEY:1P
Entry Ref: EPU [ ]*** EPS *
ITEM No(32) ***
Prev Doc/Decln(40) [h]-[h ]-[h ]
Supp units(41) [d ] Item price(42) [d ] Valn meth(43) [d]
ADDITIONAL INFORMATION (44) Third Quantity [d ]-THRDQ
AI Statement Code
[i ]-[i ]
Sup Off Name [d ]-SPOFF
Street [d ]
City [d ] PstCde [d ] Ctry [d ]
Code St Document Reference Part Quantity
[j ]-[j ] [j ] [j ] [j ]
Reason [j ]
Valn adjt(45) [d] [d ] Stat value(46) [d ]
CALCULATION OF TAXES (47)
Type(a) Base Amount(b) Base Quantity Rate(c)Ovr Amount(d) MOP(e)
[k ] [k ] [k ] [k ] [k ] [k ] [k ]
[ ] [ ] [ ] [ ] [ ] [ ] [ ]
[ ] [ ] [ ] [ ] [ ] [ ] [ ]
VALIDATE, COMMIT, STORE, RETURN [ ]

```

### f. IIFW – Entry Acceptance screen

```

]TRADER-ROLE O INSERT IMPORT FULL WHSE DECLARATION CHIEF/CIES 07/05/09 12:15
SADKEY:1P
Entry Ref: EPU [ ]*** EPS * Number [ ]***** Date **/**/**** Time **:***
ACCEPTANCE DETAILS Prelodged on **/**/**** at **:***
Pay agnt [ ]***** Accepted on **/**/**** at **:***
Total invoice amt *****
Air transport cost ***** Insurance amount *****
Freight charges ***** Other charges *****
Discount amount ***** VAT adjustment *****
REVENUE SUMMARY: MOP Type Amount
[ ]* [ ]*** *****
[ ]* [ ]*** *****
Dfrd tot ***** Immed tot ***** Rev tot *****
Customs Route [ ]** OGD Route [ ]** Clearance scheduled for **:*** on **/**/****
Present to Customs by **/**/**** at **:***
C10004 Data successfully committed
IIFD, ABORT, PRINT [ ]

```

There are minor differences in the Entry Acceptance screens for Legally Accepted Entries and for Pre-lodged Entries. Except for the Tax Lines screen which follows, the layout of the display screens following the Entry Acceptance screen are the same as the input screens but with the data protected.

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### g. IIFW – Entry Acceptance screen (Tax Lines)

```

]TRADER-ROLE  O INSERT IMPORT FULL WHSE DECLARATION    CHIEF/CIES 07/05/09 12:15
SADITKEY:1P
Entry Ref: EPU [ ]*** EPS *   Number[ ]*****   Date  **/**/****   Time  **:***

CALCULATION OF TAXES(47)
Type(a) Base Amount(b)Base Quantity Rate(c)Ovr   Declared   MOP   Calculated
                Amount (d) (e)   Amount
[ ]***   *****.*** *****.***   ** [ ]*** *****.*** [ ]* *****.***
                Amount due *****.***

IIFD, ABORT, PRINT [ ]

```

The presentation of the tax lines includes two additional derived fields. The Calculated Amount is the amount of tax liable based on the Tariff rules. The Amount due is the amount to be charged and takes into account any waiver applicable under the 10 Euro waiver rules.

## 5.4 Document Structure

The repeating segments for the data input screens are shown in the table below.

Seg. Level	Seg. Id.	Segment Description	Min Segs in Set	Max Segs in Set	Add'l Segs
1	a	Header AI Statement	0	40	1
2	b	Header Document	0	40	1
3	d	Item	1	99	1
3.1	e	Package	1	99	1
3.2	f	Container	0	99	1
3.3	h	Previous document	1	9	1
3.4	i	AI Statement	0	99	1
3.5	j	Document	0	99	1
3.6	k	Tax line	0	10	2

## 5.5 Field Completion Rules

The tables in the following sub-sections identify for each input field within the Document whether it is optional (O) or mandatory (M) and any cross-field validation checks that apply. The fields are detailed in sub-sections for Header, Item, Tax Line and Value Build-up data.

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### 5.5.1 Header Data

Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Decln(1)	M	
Items(5)	M	1
Pkgs(6)	M	
D/Ref(7)	O	
Cnsgnor(2) (id/name/address)	O	2
Cnsgnee(8) (id/name/address)	O	3, 8, 9
Declrnt(14) (id/name/address)	O	
Declrnt(14) Rep	M	
Disp ctry(15a)	O	
Trpt nat(21)	O	4
Curr/Inv amt(22)	O	
Trpt Mode(25)	O	4, 5, 6, 7
<b>ADDITIONAL INFORMATION(44)</b>		
Declaration Currency	O	
Regd Consignee	O	8
Gov Contractor	O	9
Premise (name/address)	O	
Sup Off (name/address)	O	
AI Statement, Code	O	
Decln UCR 9DCR-, Part	O	
Mastr UCR 9MCR-	O	
(Document) Code, St, Document Reference, Part, Quantity, Reason	O	
DAN 1(48) and DAN 2	O	10
Premise Id(49)	O	

### 5.5.2 Value Build-up Data

Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Airport of loading(61)	O	6, 7, 20
Air transport costs(62)	O	6, 7, 11, 12, 20
Freight apport ind(64)	O	1
Awb/Freight charges(63)	O	11, 12, 17
Discount percent(65b)	O	13, 18
Discount amount(65a)	O	13, 18
Insurance amount(66)	O	17
Other chrsgs/ dedctns(67)	O	16, 19
VAT val adjt(68)	O	

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### 5.5.3 Item Data

Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Cnsgnor(2) (id/name/address)	O	2
Cnsgnee(8) (id/name/address)	O	3
Goods Description(31)	M	
Package(31) Marks/Number/Kind	M	
Contrn Id(31)	M	
Comm code(33)	O	
Orig ctry(34a)	O	
Gross mass(35)	O	14
Preference(36)	O	
CPC(37)	M	5, 15
Net mass(38)	O	14
Quota(39)	O	
Prev Doc/Decln(40)	M	
Supp units(41)	O	
Item price(42)	O	
Val meth(43)	O	
ADDITIONAL INFORMATION (44)		
Third Quantity	O	
AI Statement, Code	O	
Sup Off (name/address)	O	
(Document) Code, St, Document Reference, Part, Quantity, Reason	O	21
Valn adjt(45)	O	7, 16, 17, 18, 19, 20
Stat value(46)	O	15

### 5.5.4 Tax Line Data

Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Type(a)	M	
Base Amount(b)	O	
Base Quantity	O	
Rate(c)	O	
Ovr	O	
Amount(d)	O	
MOP(e)	O	10

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### **5.6 Field Details**

The field details are given in Section 3.1.

### **5.7 Cross-Field Validation Checks**

The cross-field validation checks are defined in Section 3.2.

END OF SECTION 5

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### 6. IICR – Insert Import Clearance Request

#### 6.1 Business Description

This transaction allows you to create an Import Entry for an importation which has been declared on a C21, or to continue to insert data for such an Entry which was previously stored and has now been retrieved from store via LSTR for this purpose. The transaction is also available via EDI.

The Entry must be Inventory Linked. This is indicated by the presence of a Master UCR identifying the consignment as known by the associated Inventory System. The transaction sends a message to the Inventory System to request confirmation of a match between the Entry data and the consignment details.

If Goods Arrival has been notified, this transaction also calculates the various timeout details and reports these to you as the originator of the Entry. Timeout is not calculated for Pre-lodged Entries. The calculation takes place after a response has been received from the Inventory System.

This transaction also allows the Entry to be 'stored' if it is in error, and allows retrieval (via LSTR, described in Reference [6]) of a previously 'stored' Entry to be amended and submitted for acceptance.

For a Trader the Entry Number and Date are not allowed as input, but are supplied by the system when the Entry is accepted. For Customs this information needs to be input.

The CHIEF transaction provides a facility for the supply of a Declaration UCR/part by which the entry may be referenced in later transactions. When the Declaration UCR/part are not supplied, CHIEF generates one based upon the CHIEF entry reference (EPU, Entry number and Date) as defined in Reference [4].

Depending on the circumstances various reports are generated as a result of this transaction (see Reference [4]).

#### 6.2 Starting the Transaction

You may enter this transaction by typing the command code 'IICR' on the command line. No parameters to the command code are necessary.

You may also enter this transaction by downward selection from the LSTR transaction (see Reference [6]) of an Entry that was previously stored by IICR.

#### 6.3 Document Data

This section shows how the data for this transaction appears as a Document on your screen.

After you have input all the data from the C21 declaration and completed a visual check for accuracy you should validate or commit the data. It first undergoes validation and any errors found are reported for correction. If errors are found you may store the Entry for subsequent retrieval and correction, or you may correct the errors and validate or commit the data again.

Once the Entry is free of errors and has been committed it becomes an accepted Entry, either Pre-lodged if the Goods have not arrived, or Legally Accepted if the goods are on hand. Confirmation of the acceptance is provided by the Acceptance screen as illustrated.

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### a. IICR – Header Part 1 Data Input screen

```

]TRADER-ROLE O INSERT IMPORT CLEARANCE REQUEST CHIEF/CIES 07/05/09 12:15
SADKEY:1P
Entry Ref: EPU [ ]*** EPS *

Decln(1) [ ] Pkgs(6) [ ] D/Ref(7) [ ]
Cnsgnor(2) Id [ ]
Name [ ]
Street [ ]
City [ ] PstCde [ ] Ctry [ ]
Cnsgnee(8) Id [ ]
Name [ ]
Street [ ]
City [ ] PstCde [ ] Ctry [ ]
Declrnt(14) Id [ ] Rep [ ]
Name [ ]
Street [ ]
City [ ] PstCde [ ] Ctry [ ]
Locn goods(30) [ ]

C10058 Beginning of Document
VALIDATE, COMMIT, STORE, RETURN [ ]

```

### b. IICR – Header Part 2 Data Input screen

```

]TRADER-ROLE O INSERT IMPORT CLEARANCE REQUEST CHIEF/CIES 07/05/09 12:15
SADHDR4:1H
Entry Ref: EPU [ ]*** EPS *
ADDITIONAL INFORMATION(44) Declaration Currency [ ]-DCURR
Premise Name [ ]-PREMS
Street [ ]
City [ ] PstCde [ ] Ctry [ ]
Sup Off Name [ ]-SPOFF
Street [ ]
City [ ] PstCde [ ] Ctry [ ]
AI Statement Code
[a ]-[a ]
[ ]-[ ]
Decln UCR 9DCR-[ ] Part [ ]
Mastr UCR 9MCR-[ ]
Code St Document Reference Part Quantity
[b ]-[b ] [b ] [b ] [b ]
Reason [b ]
DAN 1(48) [ ] [ ] DAN 2 [ ] [ ]

VALIDATE, COMMIT, STORE, RETURN [ ]

```

### c. IICR – Security Details Input screen

```

]TRADER-ROLE O INSERT IMPORT CLEARANCE REQUEST CHIEF/CIES 07/05/09 12:15
SADHDR4:1H
Entry Ref: EPU [ ]*** EPS *

SECURITY DATA
Carrier [ ]
Transport Id [ ] Chrg MOP [ ]
Ctry on route [c ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]
Pl loading [ ] EU Arr Locn [ ]
Pl unloading [ ] Intd Arr Date [ / / ] Time [ : ]
Notify Prty Id [ ]
Name [ ]
Street [ ]
City [ ] PstCde [ ] Ctry [ ]

VALIDATE, COMMIT, STORE, RETURN [ ]

```

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### d. IICR – Item Data Input screen

```

]TRADER-ROLE O INSERT IMPORT CLEARANCE REQUEST CHIEF/CIES 07/05/09 12:15
SADITKEY:1P
Entry Ref: EPU []*** EPS *
Goods Description(31)
[d
Package(31) Marks Number Kind
[e ] [e ] [e ]
Contnr Id(31) [f ] [ ] [ ] [ ] [ ] [ ]
UNDG code [d ]
CPC(37) [d ]
Prev Doc/Decln(40) [h]-[h ]-[h ]
ADDITIONAL INFORMATION (44)
AI Statement Code
[i ]-[i ]
Code St Document Reference Part Quantity
[j ]-[j ] [j ] [j ] [j ]
Reason [j ]
CALCULATION OF TAXES (47)
Type(a) Base Amount(b) Base Quantity Amount(d) MOP(e)
[k ] [k ] [k ] [k ] [k ]
[ ] [ ] [ ] [ ] [ ]
[ ] [ ] [ ] [ ] [ ]
VALIDATE, COMMIT, STORE, RETURN [ ]

```

### e. IICR – Entry Acceptance screen

```

]TRADER-ROLE O INSERT IMPORT CLEARANCE REQUEST CHIEF/CIES 07/05/09 12:15
SADKEY:1P
Entry Ref: EPU []*** EPS * Number[]***** Date **/**/**** Time **:***
ACCEPTANCE DETAILS Prelodged on **/**/**** at **:***
Pay agnt []***** Accepted on **/**/**** at **:***
REVENUE SUMMARY: MOP Type Amount
[]* []*** *****
[]* []*** *****
Dfrd tot ***** Immed tot ***** Rev tot *****
Customs Route []** OGD Route []** Clearance scheduled for **:*** on **/**/****
C10004 Data successfully committed
IICR, ABORT, PRINT [ ]

```

There are minor differences in the Entry Acceptance screens for Legally Accepted Entries and for Pre-lodged Entries. Except for the Tax Lines screen which follows, the layout of the display screens following the Entry Acceptance screen are the same as the input screens but with the data protected.

### f. IICR – Entry Acceptance screen (Tax Lines)

```

]TRADER-ROLE O INSERT IMPORT CLEARANCE REQUEST CHIEF/CIES 07/05/09 12:15
SADITKEY:1P
Entry Ref: EPU []*** EPS * Number[]***** Date **/**/**** Time **:***
CALCULATION OF TAXES (47)
Type(a) Base Amount(b) Base Quantity Dcl'd Amount(d) MOP(e) Amount Due
[]*** *****.* *****.* *****.* []* *****.*
IICR, ABORT, PRINT [ ]

```

The presentation of the tax lines includes an additional derived field for the Amount Due. This is the amount to be charged and takes into account any waiver applicable under the 10 Euro waiver rules.



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### 6.4 Document Structure

The repeating segments for the data input screens are shown in the table below.

### 6.5 Document Structure

The repeating segments for the data input screens are shown in the table below.

Seg. Level	Seg. Id.	Segment Description	Min Segs in Set	Max Segs in Set	Add'l Segs
1	a	Header AI Statement	0	40	1
2	b	Header Document	0	40	1
3	c	Country on route	0	9	1
4	d	Item	1	1	0
4.1	e	Package	1	99	1
4.2	f	Container	0	99	1
4.3	h	Previous document	1	9	1
4.4	i	AI Statement	0	99	1
4.5	j	Document	0	99	1
4.6	k	Tax line	0	10	2

### 6.6 Field Completion Rules

The tables in the following sub-sections identify for each input field within the Document whether it is optional (O) or mandatory (M) and any cross-field validation checks that apply. The fields are detailed in sub-sections for Header and Tax Line.

#### 6.6.1 Header Data

Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Decln(1)	M	
Pkgs(6)	M	
D/Ref(7)	O	
Cnsgnor(2) (id/name/address)	O	
Cnsgnee(8) (id/name/address)	M	
Declrnt(14) (id/name/address)	O	
Declrnt(14) Rep	M	
Locn goods(30)	M	6
ADDITIONAL INFORMATION(44)		
Declaration Currency	O	
Premise (name/address)	O	
Sup Off (name/address)	O	
AI Statement, Code	O	

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Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Decln UCR 9DCR-, Part	O	
Mastr UCR 9MCR-	M	
(Document) Code, St, Document Reference, Part, Quantity, Reason	O	
DAN 1(48) and DAN 2	O	10

### 6.6.2 Security Data

Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Carrier	O	
Transport Id	O	
Chrg MOP	O	
Ctry on route	O	
PI loading	O	
EU Arr Locn	O	
PI unloading	O	
Intd Arr Date, Time	O	
Notify Prty (id/name/address)	O	

### 6.6.3 Item Data

Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Cnsgnr(2) (id/name/address)	O	
Cnsgnee(8) (id/name/address)	O	
Goods Description(31)	M	
Package(31) Marks/Number/Kind	M	
Contr Id(31)	O	
UNDG code	O	
CPC(37)	M	
Prev Doc/Decln(40)	M	
ADDITIONAL INFORMATION (44)		
AI Statement, Code	O	
(Document) Code, St, Document Reference, Part, Quantity, Reason	O	21

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### 6.6.4 Tax Line Data (47)

Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Type(a)	M	
Base Amount(b)	O	
Base Quantity	O	
Amount(d)	O	
MOP(e)	O	10

### 6.7 Field Details

The field details are given in Section 3.1.

### 6.8 Cross-Field Validation Checks

The cross-field validation checks are defined in section 3.2.

END OF SECTION 6

## USM211: Import Entry Trade User Guide

### 7. AIME – Amend Import Entry

#### 7.1 Business Description

This transaction allows you to amend the declaration details of an Import Entry which has been Legally Accepted or Pre-lodged, or to continue to amend data for such an Entry which was previously stored during amendment and has now been retrieved from store for this purpose. (Entries that have been stored prior to acceptance are amended using the appropriate Insert transaction that is invoked via LSTR.) The declaration may have been committed by any of the Import Entry insert transactions (IIFD, IIFW, IISD, IISW, IICR).

The Entry may be identified using one of the following keys:

- Entry reference (EPU, Entry number, Date of Entry);
- Declaration UCR/part and optional Supplementary Declaration indicator.

When you have identified the Entry and specified the reason for amendment, the system displays it for amendment on screen layouts appropriate to the type of form on which it was originally declared.

The transaction is available to Customs at the HCI and to Trade via EDI and at the HCI. Note that amendments to IISD and IISW are only available to the Trade via EDI.

Except for Customs Clearance Requests (C21) it is possible to append additional Items. This is accomplished by using the 'add segment' function which is fully described in Reference [2]. It is not permitted to delete physically an Item once it has been committed. It may be marked as deleted by replacing the Commodity Code by the letters 'DEL'. For processing purposes it ceases to exist, but its previous existence continues to be recorded for enquiry and audit purposes, and the data continues to be displayed on the screen and in reports. It is possible also to reinstate a deleted Item by replacing the 'DEL' with a valid Commodity Code.

On an Entry the CPC may not be amended so that the Customs Procedure Scheme Type for the CPC Series changes, as this would change the Entry Type.

Except for Customs Clearance Requests (C21) credibility checking is performed as part of secondary validation (see Reference [4]). If any FEC challenges are identified you may resolve them in this transaction by confirming that the data is 'correct as input', or by amending the data. Such failures may have been identified during original acceptance from either EDI or HCI or during amendment of the Entry.

Once the Entry is valid and free of unresolved credibility failures it becomes a new version of the Entry, either Pre-lodged or Legally Accepted. Confirmation of the acceptance is provided to you by an Acceptance screen as illustrated for the corresponding Entry insert transaction.

If the Entry is Inventory Linked then this transaction sends a message to the Inventory System to request confirmation of the Entry data and the consignment details.

This transaction also calculates the various timeout details and reports these to you as the originator of the Entry. The calculation takes place immediately for Entries which are not Inventory Linked. For Entries which are Inventory Linked the calculation takes place after a response has been received from the Inventory System.

This transaction also allows the Entry to be 'stored' if it is in error, and allows retrieval of a previously 'stored' Entry to be amended and submitted for acceptance.

Customs may only amend CIE Entries.

Depending on the circumstances some of the following reports are generated as a result of this transaction: E0, E1, E2, E3, E4, E7, E8, G3, H2, H4, H7 (see Reference [4]).



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### 7.5 Field Completion Rules

The field completion rules for the Amend Entry transaction are the same as the completion rules for the relevant Insert Transaction and reference should be made as appropriate to IIFD, IIFW, IISD, IISW or IICR for full details.

The following table only includes the parameter fields within the Document identifying whether it is optional (O) or mandatory (M) and any cross-field validation checks that apply.

Field Name (SAD Box)	Optionality	Cross-field Validation Checks
Entry number/Date	O	
Decln UCR/Part, Supp Dec?	O	
Reason for amendment	M	

### 7.6 Field Details

The field details for the Amend Entry transaction are substantially the same as the field details for the relevant Insert Transaction and reference should be made to Section 3 where the field descriptions include any amendment considerations.

Details of the Parameter screen fields are given here.

One and only one of the following must be supplied to identify the Entry:

- CHIEF Entry Reference (Entry Number and Date);
- Declaration UCR/Part.

**Entry** The Entry number and Date together with your EPU number identify the Entry you wish to amend.

**number:** the number allocated to the form when it was lodged with Customs. It includes the check character.

**Date:** the date that the form was lodged with Customs or, for a Warehouse Removal, the removal date.

**Decln UCR/Part, Supp Dec?** The UCR and part number that identifies the Entry you wish to amend. This is the normal way of identifying an Entry when a Declaration UCR/Part were supplied on the declaration.

**UCR:** The UCR (see Reference [4]).

**Part:** The optional part number and check character. The check character should be entered to avoid undetected keying errors.

**Supp Dec?:** Indicates when set to "Y" that the entry identified by UCR and Part is a Supplementary Declaration. It is required to identify a Supplementary Declaration that has the same Declaration UCR/Part as an SFD.

**Reason for amendment** A free format textual reason for the amendment must be entered.

### 7.7 Cross-Field Validation Checks

For details of all cross-field validation refer to the appropriate insert transaction.

END OF SECTION 7

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### 8. ANGA – Notify Goods Arrival

#### 8.1 Business Description

This transaction allows you to notify the system of the arrival of the goods covered by an Entry which was Pre-lodged. The transaction is available, via the HCI interface, to Customs for Entries input by Customs, and to the Trader for Entries input by a Trader. When recording Goods Arrival, CHIEF needs to know the date and time of arrival. CHIEF will default these to the current date and time if you provide no input. For a SAD, you must also specify the nationality of the active means of transport when notifying Goods Arrival.

If the Entry is Inventory Linked, this transaction sends a message to the Inventory System to request confirmation of a match between the Entry data and the consignment details.

When the system is notified of Goods Arrival for an Entry, the Entry is re-processed and becomes Legally Accepted if the re-processing is successful. This transaction also calculates the various timeout details and reports these to the originator of the Entry. The calculation takes place immediately for Entries that are not Inventory Linked. For Entries that are Inventory Linked the calculation takes place after a response has been received from the Inventory System. Depending on the circumstances various reports are generated as a result of this transaction. The reports are described in Reference [4].

If re-processing results in a validation failure, AIME is invoked with the data which has been provided. Within AIME you have the option of abandoning the transaction, or amending the Entry, or storing it for amendment at a later time. Abandoning the transaction causes the Goods Arrival Notification to be discarded. Note that where goods arrival notification originates from a berthing master message, the notification is rejected if any failure is detected as there is no user to take control.

#### 8.2 Starting the Transaction

Enter the command code “ANGA” on the command line. You may provide the Entry number and date as parameters in which case the initial parameter input screen is by-passed. The following are examples of the command needed to start the transaction.

“ANGA” Causes the parameter screen to be displayed.

“ANGA 123445A,121201”

Causes details of Entry number 123445A input at your EPU on 12th December 2001 to be displayed, assuming it exists.

#### 8.3 Document Data

This section shows how the data for this transaction appears as a Document on your screen.

After you have completed the initial parameter screen to identify the Entry for which you want to notify the system of Goods Arrival, the Document is displayed showing existing information and allowing you to specify the Date and Time of Arrival and the Nationality of Transport.

The Entry undergoes complete re-processing in order to become Legally Accepted. Confirmation of the acceptance is provided to you by an Acceptance screen (generated by AIME) as illustrated.

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### a. ANGA - Initial Parameter input screen

```

]TRADER-ROLE  O NOTIFY GOODS ARRIVAL                CHIEF/CIES 07/05/09 12:15
                                                    SADKEY:1P
EPU []***          Entry number [      ] Date [ / / ]

C10059 End of Document
DISPLAY,RETURN                                     [      ]
  
```

### b. ANGA - Arrival Details Input Screen.

```

]TRADER-ROLE  O NOTIFY GOODS ARRIVAL                CHIEF/CIES 07/05/09 12:15
                                                    SADKEY:1P
EPU []***  EPS  *  Entry number []*****  Date  **/**/****  Time  **:***
                    Version. . .  **

Arrival ind . . .  [ ]
Nat transport . .  [ ]
Arrival date . .  [ / / ]
Arrival time . .  [ : ]

C10059 End of Document
COMMIT,ABORT                                     [      ]
  
```

### c. ANGA - Acceptance of Goods Arrival notification (SAD and C21).

```

]TRADER-ROLE  O AMEND IMPORT ENTRY                CHIEF/CIES 07/05/09 12:15
                                                    SADKEY:1P
EPU []***  EPS  *  Entry number []*****  Date  **/**/****  Time  **:***

ACCEPTANCE DETAILS                                Prelodged on  **/**/****  at  **:***
Pay agnt []*****                                Accepted on  **/**/****  at  **:***

Total invoice amt  *****
Air transport cost *****  Insurance amount *****
Freight charges    *****  Other charges    *****
Discount amount    *****  VAT adjustment *****

REVENUE SUMMARY:                                MOP          Type          Amount
                                                    []*          []***          *****
                                                    []*          []***          *****
Dfrd tot  *****  Immed tot  *****  Rev tot  *****

Intended clearance on  **/**/****  at  **:***
Present to Customs by  **/**/****  at  **:***

C10004 Data successfully committed
AIME,ABORT,PRINT                                     [      ]
  
```



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### 8.4 Document Structure

You cannot insert or delete segments in this Document and hence a segment table is not necessary.

### 8.5 Field Completion Rules

This section shows you whether each input field within the SADC21 Document is optional (O) or mandatory (M) for each possible input phase.

Field Name	Optionality	Cross-field Validation Checks
Entry number	M	
Date	M	
Arrival ind	M	
Nat transport	O	
Arrival date	O	1
Arrival time	O	1

### 8.6 Field Details

This section of the Guide gives you, for each field on the Document used by ANGA, details of its business use and the data which you should enter.

Entry	<p>The Entry number and Date together with your EPU number identify the Entry you wish to amend.</p> <p>number: the number allocated to the entry by CHIEF. It includes the check character.</p> <p>Date: the date that the form was lodged with Customs or, for a Warehouse Removal, the removal date.</p>
Arrival ind	This must be entered as 'Y'
Nat transport	For a declaration originating from a SAD, this data must be provided and replaces the Nationality of Transport declared on the Pre-lodged Entry. For a declaration originating from a C21 the information is not required and input will be ignored.
Arrival date	If no input is provided the current date is supplied by the system. The input must be less than or equal to this value. This date is required for information purposes and does not represent the date of Legal Acceptance.
Arrival time	If no input is provided the current time is supplied by the system. The input must be less than or equal to this value if the arrival date is omitted or equals the system date. This time is required for information purposes and does not represent the time of Legal Acceptance.

### 8.7 Cross-Field Validation Checks

#### 1. Arrival date, Arrival time

The arrival date and time, if input by the user, cannot be before the Entry was accepted by the system and cannot be a future time.

END OF SECTION 8

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### 9. DEVD – Display Entry Version Details

#### 9.1 Business Description

This transaction allows you to display the details of the current or a previous version or generation of the data relating to an Entry. Only one generation may be examined at a time. If the last attempt to amend the Entry was concluded by a 'store' command then the latest version is the stored data and the error messages relating to the errors it contains are also displayed. Where a version or generation other than the latest is required, access via LIEV (see Reference [4]) simplifies the task of selecting the correct instance. The distinction between a 'version' and a 'generation' is described in Reference [4].

The transaction is available to the Trade and to Customs. Some of the data relating to an Entry (such as the applicable Customs Checks) is visible to you as Customs but not to Traders. An Entry may be displayed using any one of the following keys:

- Entry reference (EPU, Entry number, Date of Entry);
- CHIEF Entry key;
- Declaration UCR/part and optional Supplementary Declaration indicator.

Without any other qualification the latest version of the entry will be displayed. Where a particular generation is required either a numeric generation identifier or Creation date/time may be supplied.

Once the required Entry has been identified you are presented with a Summary screen showing what other presentations are available. You may switch between presentations directly without going via the Summary screen by typing an 'escape sequence' (see Reference [4]).

In some situations the effect of the escape sequence depends on the position of the cursor. Except for a Customs Clearance Request (C21) the Summary screen displays a list of the Item numbers that exist for the Entry. To review details relating to an Item you should place the cursor on the required Item number and then select an alternative presentation. This results in the display of that Item in the selected presentation if it is appropriate.

#### 9.2 Starting the Transaction

This transaction may be invoked by downward selection from, for example, LIEV, in which case the Parameter Input screen is bypassed.

The DEVD transaction is invoked directly by typing the command code optionally followed by the required parameters on the command line, for example:

"DEVD" Causes the Parameter Input screen to be displayed.

"DEVD 123,123456A,010707"

Causes the Summary screen for the latest version of Entry number 123456A input to EPU 123 on 1<sup>st</sup> July 2007 to be displayed.

"DEVD ,123456A,010707"

Causes the Summary screen for the latest version of Entry number 123456A input to your own EPU on 1<sup>st</sup> July 2007 to be displayed.

"DEVD 123,123456A,010707,020707,1508"

Causes the Summary screen for the version that was current at 3:08pm on 2<sup>nd</sup> July 2007 of Entry number 123456A input to EPU 123 on 1<sup>st</sup> July 2007 to be displayed.

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“DEVD ,,,,,,23453456”

Causes the Summary screen for the latest version of the Entry with an Entry Key of 23453456 to be displayed.

“DEVD ,,,020707,1508,,23453456”

Causes the Summary screen for version that was current at 3:08pm on 2<sup>nd</sup> July 2007 of the Entry with an Entry Key of 23453456 to be displayed.

“DEVD ,,,,,, 2GB123456789001-REF123(01), 002”

Causes the Summary screen for the latest version of the Import Entry carrying a Declaration UCR “2GB123456789001-REF123(01)” and Part “002” to be displayed. Note, if there is a CFSP Frontier and a Supplementary Declaration with the same Declaration UCR/Part the CFSP Frontier declaration is displayed.

“DEVD ,,,02072007,1508,,, 2GB123456789001-REF123(01), 002,Y”

Causes the Summary screen for the latest version at 3:08pm on 2<sup>nd</sup> July 2007 of the Supplementary Declaration carrying a Declaration UCR of “2GB123456789001-REF123(01)” and Part “002” to be displayed.

### 9.3 Document Data

This section shows how the data for this transaction appears as a Document on your screen. The transaction offers a number of display options depending on the Entry type and the declared data. Screen layouts are shown in sub-sections for Parameter Input, Summary Details and for each display option.

#### 9.3.1 Parameter Input Screen

]TRADER-ROLE		O	DISPLAY	ENTRY	VERSION	DETAILS	CHIEF/CIES	07/05/09	12:15	
EPU		[	]	Entry Number	[	]	Date	[	/ / ]	
				Created On	[	/ / ]	At	[	: ]	
				Generation Id	[	]				
				Or	(if Entry No. not allocated)					
				Entry Key	[	]				
Decln UCR/Part	[		]	[	]	Supp Dec?	[	]		
Movement No	[	xxxxxxx	]							
C10059		End of Document								
DISPLAY,RETURN								[	]	

Note: DEVD is also used for Export Entries (see Reference [5]). The Movement No field is only used in the Exports context and is filled with 'x' in the parameter screen above. The field is not described further in this section.

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### 9.3.2 Summary Screen

```

]TRADER-ROLE O DISPLAY ENTRY VERSION DETAILS CHIEF/CIES 07/05/09 12:15
SADHDRV:1H
EPU []*** EPS * Entry number []***** Date **/**/**** Time **:**
Version ** Created on **/**/**** at **:**

VERSION SUMMARY
Prelodged on **/**/**** at **:**
Accepted on **/**/**** at **:**
Cleared on **/**/**** at **:**

Displays available:
2 - GENERATED DATA 5 - REASON FOR ACTION
3 - ACCOUNT DETAILS
4 - DATA AS INPUT

Entry Items

[] *** [] ***

C10059 End of Document
DEVD,RETURN,PRINT [ ]
  
```

There are no “Entry Items” for Custom Clearance Requests (C21).

For Supplementary Declarations the “Prelodged” fields are not shown and “Accepted” is replaced by “Consignment Imported” or “Consignment Removed” as appropriate.

### 9.3.3 Generated Data Screens

#### a. DEVD (not C21) – Generated Consignment Details

```

]TRADER-ROLE O DISPLAY ENTRY VERSION DETAILS CHIEF/CIES 07/05/09 12:15
SADHDRV:1H
EPU []*** EPS * Entry number []***** Date **/**/**** Time **:**
Version ** Created on **/**/**** at **:**

GENERATED DATA
Customs route []** Entry type **** **
OGD route []** Accepted on **/**/**** **:**
ICS code ** Goods arrived **/**/**** **:**
IRC *** Cleared on **/**/**** **:**
Quota entry * Submitting Trader []*****

Total invoice amount *****
Air transport cost ***** Insurance amount *****
Freight charges ***** Other charges *****
Discount amount ***** VAT adjustment *****
Customs value ***** VAT value *****
Statistical value ***** Licence value *****

RAR Codes : FAS * DAN 1 * DAN 2 * Agent * Imptr *
C10058 Beginning of Document
DEVD,RETURN,PRINT [ ]
  
```

For an Import Supplementary Declaration “Accepted on” is replaced by “Consignment Import Date”.

For a Supplementary Warehouse Removal “Accepted on” is replaced by “Consignment Removal Date”.

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### b. DEVD (C21) – Generated Data Screen

```

]TRADER-ROLE  O DISPLAY ENTRY VERSION DETAILS                CHIEF/CIES 07/05/09 12:15
                                                                SADHDRV:1H
EPU []***  EPS  *  Entry number []*****  Date  **/**/****  Time  **:***
                Version  **                Created on  **/**/****  at  **:***
GENERATED DATA
Customs route      []**                Entry type          ****  ***
OGD route          []**                Accepted on         **/**/****  **:***
ICS code           **                Goods arrived       **/**/****  **:***
IRC                ***                Cleared on          **/**/****  **:***
                Submitting Trader []*****
RAR Codes :      FAS  *  DAN 1  *  DAN 2  *  Agent  *  Imptr  *

C10059 End of Document
DEVD,RETURN,PRINT
    
```

### c. DEVD (not C21) – Generated Item Details

```

]TRADER-ROLE  O DISPLAY ENTRY VERSION DETAILS                CHIEF/CIES 07/05/09 12:15
                                                                SADITKEY:1H
EPU []***  EPS  *  Entry number []*****  Date  **/**/****  Time  **:***
                Version  **                Created on  **/**/****  at  **:***
GENERATED DATA
ITEM No          ***
Quota No         *****
Stats val        *****
UOQ code        []***                Quota status  *
Customs val      *****                VAT           *****                Licence val   *****
Potential:      Duty      Anti-D      Excise      Levy      Pref
                *        *        *        *        *
C10059 End of Document
DEVD,RETURN,PRINT
    
```

## 9.3.4 Account Details Screens

### a. DEVD – Entry Account Details

```

]TRADER-ROLE  O DISPLAY ENTRY VERSION DETAILS                CHIEF/CIES 07/05/09 12:15
                                                                HDRMOP:1:1H
EPU []***  EPS  *  Entry number []*****  Date  **/**/****  Time  **:***
                Version  **                Created on  **/**/****  at  **:***
ENTRY ACCOUNT DETAILS
ENTRY TOTALS
Deferred MCD, First DAN non-excise  *****                Immed MCD  *****
Deferred MCD, First DAN excise      *****
Deferred MCD, Second DAN VAT        *****

MOP                Total                Tax Type                Amount
[]*                *****                []***                *****
                []***                *****

Tax Type          Total
[]***            *****
[]***            *****

C10058 Beginning of Document
DEVD,RETURN,PRINT
    
```

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### b. DEVD – Item Account Details

```

]TRADER-ROLE O DISPLAY ENTRY VERSION DETAILS CHIEF/CIES 07/05/09 12:15
SADITDRV:1:1P
EPU []*** EPS * Entry Number []***** Date **/**/**** Time **:***
Version ** Created on **/**/**** at **:***
ENTRY ACCOUNT DETAILS - Item No ***
Cus val ***** Lcnc val ***** VAT val *****
MOP Total Tax Type Revenue
[]* *****
[]*** *****
[]*** *****
Tax Type Total
[]*** *****
[]*** *****
C10059 End of Document
DEVD,RETURN,PRINT [ ]

```

Item details are not shown for a Customs Clearance Request (C21).

### 9.3.5 Data as Input Screens

```

]TRADER-ROLE O DISPLAY ENTRY VERSION DETAILS CHIEF/CIES 07/05/09 12:15
SADKEY:1P
EPU []*** EPS * Entry number []***** Date **/**/**** Time **:***
Version ** Created on **/**/**** at **:***
DATA AS INPUT
C10059 End of Document
DEVD,RETURN,PRINT [ ]

```

*Detailed screens are not depicted here as the layout is the same as for the acceptance screens for the insert transaction for the entry type (i.e. with the data protected and showing the Calculated Amount and Amount Due as well as the declared data on the tax lines).*

### 9.3.6 Reason for Action Screen

```

]TRADER-ROLE O DISPLAY ENTRY VERSION DETAILS CHIEF/CIES 07/05/09 12:15
SADAMRSN:1H
EPU []*** EPS * Entry number []***** Date **/**/**** Time **:***
Version ** Created on **/**/**** at **:***
Reason for Action
**/**/** **:*** - RELEASE FROM DETENTION
*****
**/**/** **:*** - DETENTION
*****
**/**/** **:*** - AMENDMENT
*****
**/**/** **:*** - DECISION for Item ***, Check **** from ****
*****
C10059 End of Document
DEVD,RETURN,PRINT [ ]

```

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### 9.4 Document Structure

Segments cannot be inserted or deleted in this Document.

### 9.5 Field Completion Rules

The tables in the following sub-sections identify for each input field within the Document whether it is optional (O) or mandatory (M) and any cross-field validation checks that apply.

Field Name (SAD Box)	Optionality	Cross-field Validation Checks
(Entry Reference)EPU/ Entry number/ Date	O	
Created On/At	O	
Generation ID	O	
Entry key	O	
Decln UCR/Part, Supp Dec?	O	

### 9.6 Field Details

This section gives details of the business use and data that should be entered into the parameter fields. This section also gives details of some of the generated data that is displayed where the meaning is not obvious.

#### 9.6.1 Parameter Fields

One and only one of the following must be supplied to identify the Entry:

- CHIEF Entry Reference (EPU, Entry Number and Date);
- CHIEF internal Entry Key;
- Declaration UCR/Part.

(Entry Reference) The Entry Reference consists of the following fields which must all be supplied.

EPU: the number of the EPU where the declaration was made. The field defaults to your EPU.

Entry number: the number of the Entry at the EPU. It includes the check character.

Date: the date of the Entry.

Created A date and time at which the version or generation was current (i.e. any time from when it was created until the next generation was created). If not supplied the latest generation of the Entry is displayed.

On: the date;

At: the time.

Generation ID An internal field used when DEVD is invoked via LIEV.

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Entry Key	Access via the Entry Key is only required for DTI Entries that have been stored without ever having been accepted. It is shown on the Entry Acceptance screen of the Insert Entry transactions and can also be noted from the LSTR transaction ('USER-REF' column).
Decln UCR/Part, Supp Dec?	<p>The UCR and part number that identifies the Entry you wish to amend. This is the normal way of identifying an Entry when a Declaration UCR/Part was supplied on the declaration.</p> <p>UCR: The UCR (see Reference [4]).</p> <p>Part: The optional part number and check character. The check character should be entered to avoid undetected keying errors.</p> <p>Supp Dec?: Indicates when set to "Y" that the entry identified by UCR and Part is a Supplementary Declaration. It is required to identify a Supplementary Declaration that has the same Declaration UCR/Part as an SFD.</p>

### 9.6.2 Displayed Data Fields

Entry type	<p>Identifies the Entry type and declaration method.</p> <p>(field 1): the Entry type, i.e. 'SAD', 'WRD', 'SDI', 'SDW' or 'C21'.</p> <p>(field 2): the declaration method, i.e. 'CIE' or 'DTI'.</p>
IRC	The Inventory Return Code (IRC) received from the Inventory system. A blank field indicates that no code has been received. '000' indicates that a match with the Inventory system has been achieved. Any other value indicates that a match has not been achieved.
RAR Codes	<p>The following fields identify any accounting failures for the Entry at the point of clearance. When supplied for a particular payment method the Reason for Accounting Rejection (RAR) codes have the following meanings:</p> <ul style="list-style-type: none"> <li>'1' Security guarantee inhibited/not on file;</li> <li>'2' Security guarantee account balance inadequate;</li> <li>'3' DAN inhibited/not on file;</li> <li>'4' DAN balance inadequate;</li> <li>'5' DAN inhibited/not on file charges transferred to FAS;</li> <li>'6' DAN balance inadequate charges transferred to FAS;</li> <li>'7' FAS balance inadequate;</li> <li>'8' FAS inhibited/not on file;</li> <li>'9' Daily Account for the EPU not open;</li> <li>'A' FAS specific entry payment required.</li> </ul>
Type (on Customs Checks display)	<p>Indicates the type of the Customs Check code as:</p> <ul style="list-style-type: none"> <li>'PRE' for a pre-clearance check;</li> <li>'POST' for a post-clearance check;</li> <li>'BOTH' for a check which is pre and post clearance.</li> </ul>

### 9.7 Cross-Field Validation Checks

None.

END OF SECTION 9



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### 10. Glossary and References

#### 10.1 Glossary

See USM 102 – CHIEF GLOSSARY AND ABBREVIATIONS [3]

#### 10.2 References

Ref No.	Title	Document reference
1.	INTRODUCTION TO CHIEF USER GUIDE	USM 100
2.	CHIEF GENERAL CONCEPTS USER GUIDE	USM 101
3.	CHIEF GLOSSARY AND ABBREVIATIONS	USM 102
4.	COMMON ENTRY TRADE USER GUIDE	USM 239
5.	TIS : OVERVIEW	DES 110
6.	COMMON USER FACILITIES USER GUIDE	USM 520
7.	INTEGRATED TARIFF OF THE UNITED KINGDOM	

END OF SECTION 10

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<b>APPENDICES</b>
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## USM211: Import Entry Trade User Guide

### Appendix A Document Control

#### Document Version History:

Version	Date	Change Reference	Comments
			For previous history (including BT), see version 1.4.
1.5	13/10/2011	Correction EARS 17498919	Section 4.5.4 Cross-validation rules for Val adjt(45). Rule 4 is replaced with rule 7. Section 3.2.2. Add new cross-field validation check between Air transport costs and Awb/Freight charges Sections 4.5, 5.5 & 6.6. Update the cross-field validation check numbers because of the new check. Also, a few corrections to cross-field validation check numbers.
1.6	01/12/2011	CR 38 EARS 17786301	Section 3.1. Trader role validation now ensures that EU TIDs are checked to be known to CHIEF. Section 3.1.4. Update the descriptions for 'Net-mass(38)', 'Supp-units(41)' and 'Third-Quantity'. Section 3.2.3. Add new cross-field validation checks between CPC & Supp Units and between CPC & Third Quantity
1.7	09/10/2012	CR 56  CR 56  CR 66	Sections 4 (IIFD), 5 (IIFW) and 6 (IICR). Changed HCI screen formats for expanded Previous Document Reference (PREV-DOC-REF), on the Import declaration screens. PREV-DOC-REF is changed from 20 characters to 35 characters. Sections 3 (Data field details), 4 (IIFD), 5 (IIFW) and 6 (IICR). Correction to backdrop for box 40 i.e. to "Prev Doc/ Decln (40)" Section 3.1.1. Field 'Locn goods(30)'. Replace outdated acronym 'SEA' by 'SASP'. Content transferred to Aspire Crown Copyright template. Section 3.1.1. Update descriptions for Fields 'Entry Ref' and 'Tax Point'.
1.8	01/05/2013		Maximum number of Header Document and Header AI Statement segments corrected to specify 40 segments (from 99). Email from C Billington 22/04/13 and comment from B Holden refers. (Sections 4.4 – IIFD, 5.4 – IIFW, 6.4 – IICR changed).
1.9	04/09/2014	CR 91	Sections 3.1.4 & 3.2.1. Note that 'LVBI' entries can be an exception to the rule that Consignees must be specified either at Header Level or Item Level but not both.
2.0	11/09/2014  22/10/2014	EARS 24401766	Sections 3.1.1, 3.1.4 & 3.2.1. Consignee and Consignor details must be declared at header level on a one itemed entry. Approved

## USM211: Import Entry Trade User Guide

### Document Review Record

[USM211 Review Record](#)

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END OF DOCUMENT