



## Education Data Division - Request for Change Form for CBDS

### Section 1 - Details of Change

(To be completed by the RFC Originator / CBDS Administrator)

|   |  |                   |
|---|--|-------------------|
| <b>Project / Service:</b><br>CBDS                                     | <b>Type of Change:</b><br>Update to a codeset  | <b>RFC</b><br>712 |
| <b>Name and team/company of RFC Originator:</b><br>Phil Dent          |  |                   |
| <b>Originator Contact No:</b><br>01325 735409                         | <b>Originator email address:</b><br>Phil.dent@education.gsi.gov.uk   |                   |
| <b>Date RFC Raised:</b><br>19/05/2014                                 | <b>Date change required:</b><br>ASAP – to be implemented in 2014 to 2014 school census and 2015 AP census  |                   |
| <b>Priority:</b><br>2   | <p><b>1 = Top</b> - Ministerial or legislative requirement</p> <p><b>2 = High</b> - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers</p> <p><b>3 = Medium</b> - Customer requirement, marginal net benefit</p> <p><b>4 = Low</b> - Nice to have, net cost, does not affect functionality, cosmetic change</p> |                   |
| <b>EDD Contact:</b><br>Queries.SUPPLIER@education.gsi.gov.uk          |  |                   |
| <b>Change Title:</b><br>Amendment to D00219 Adopted from Care codeset |  |                   |

**Data item / Rule Number:**

Codeset D00219

**Description of change:**

The introduction of a new codeset to replace codeset D00219 to introduce code C - Ceased to be looked after through a child arrangement order.

| <b>D00219</b> | <b>Adopted from care</b>   |
|---------------|--|
| N             | Not declared   |
| A             | Ceased to be looked after through adoption                               |
| G             | Ceased to be looked after through a special guardianship order (SGO)     |
| R             | Ceased to be looked after through a residence order (RO)                 |
| <b>C</b>      | <b>Ceased to be looked after through a child arrangement order (CAO)</b> |

**Reason for change (including benefits):**

To ensure that the codeset is up-to-date and meets policy requirements

**Impact of not doing the change:**

Codeset will not reflect policy requirements

**ISB view of the proposed change:**

N/A

**Funding availability:**

Not applicable

**Impact assessment to be undertaken by:**

Core software suppliers

Working Group

ISB

**Date consulted:**

03/06/2014

**Response requested by:**

11/06/2014

## Section 2 - Impact Analysis

### (To be completed by Impact Assessors)

#### Software Suppliers' Summary of Impact Assessment:

Supplier 1 - I've just got some queries about this change request.

- When would you expect the new codeset to be valid from? [Valid from September 2014](#)
- If this change is expected to be in place in our software before the CTF 14 update this would require an update to CTF13 to allow the transfer of the C code [Gerry is the CTF contact, I have asked Gerry to respond](#)
- Is the C code a direct replacement for the R code and any students will be transferred automatically from the C to R code. [This has not yet been agreed, Phil will update when a decision has been reached.](#)

[Response to supplier on 27/05/14 as shown above.](#)

#### DfE Internal Colleagues' Summary of Impact Assessment:

N/A

#### Alternative Solutions / Workarounds (if appropriate):

N/A

#### Estimated Cost of Change:

N/A

#### Impact Assessed by (name):

#### Date:

Core software suppliers

11/06/2014

Working Group

ISB

## Section 3 - Outcome / Decision

### (To be completed CBDS administrator)

**Review Meeting:** CBDS administrator review

**Attendees:** Lisa Beadle / Amanda Robinson / Phil Dent

**Date of Review Meeting:** 12/06/14

**Brief Summary of Discussion:**

There are no reasons for the change not to go ahead.

**Accept / Reject:**

Accept

**Deferred to:**

N/A

**Type of Funding:**

N/A

**Fund Holder Agreement:**

N/A

**If Defer, provide details**

N/A

**If Accept, provide details:**

Codeset D00219 has been replaced by Codeset D00239 to introduce code C - Ceased to be looked after through a child arrangement order.

| D00239 | Adopted from care  |
|--------|--|
| N      | Not declared   |
| A      | Ceased to be looked after through adoption                           |
| G      | Ceased to be looked after through a special guardianship order (SGO) |
| R      | Ceased to be looked after through a residence order (RO)             |
| C      | Ceased to be looked after through a child arrangement order (CAO)    |

Additionally - associated data item 100512 has been replaced by data item 100549 – this was not identified on the RFC.

**If Reject, provide details:**