



# Ministry of Defence

Ministry of Defence  
Main Building (06/K/24)  
Whitehall  
London  
SW1A 2HB

Our Ref: FOI2014/ [REDACTED]

Reply to: [REDACTED]

8 October 2014

Dear [REDACTED],

Thank you for your email of 10 September 2014 requesting the following information:

*"I understand that there is a training on civilian life and careers and that the forces as part of a MOD run resettlement process.*

*I would be grateful if you could provide me with a summary (preferably in an excel format) of the civilian roles for the last number of years which ex-forces have expressed an interest by number (or %) of people leaving the forces; ideally by rank as well. (eg For 2013 - 10% wish to work in logistics, 5% in the medical profession, 15% in security. For 2012 - 9% in logistics, 7% in medical profession, ...).*

*I do not wish to burden the MOD unnecessarily and so would be happy with a list of the number of attendees on each services provider courses which the MOD (and other public funds administered but the MOD) has funded. I believe these details will be completed by the relevant leaver on Parts 1 & 2 of the MOD form 1746 (04/12) of Annex N to the JSP 534 (the Tri-Service Joint Resettlement Manual)."*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence (MOD). However, I have to advise that we are unable to answer your request exactly as presented above without exceeding the appropriate cost limit as we do not hold the data in a manner that enables statistics to be compiled to answer your request.

For example; completed copies of the MOD Form 1746 you refer to in this FOI request are not retained centrally. The single Services decide whether to retain these Forms and for what period. To extract data from MOD Forms 1746 completed by Service personnel at the time they approach the end of their military service would involve accessing each record separately. Such a manual trawl of individual personnel records for those who have left the armed forces would incur disproportionate costs.

Furthermore I must advise that even if such action could be undertaken, it is unlikely that the MOD Form 1746 will meet your request. It is known that sometimes Service personnel attend courses such as plumbing or plastering so that they can work on their own houses after they've left the Services, but might not follow this as a career.

Section 12 of the FOI Act makes provision for public authorities to refuse requests for information where the cost of dealing with them would exceed the appropriate limit, which for central government is set at £600. This represents the estimated cost of one person spending 3.5 working days in determining whether the department holds the information, and locating, retrieving and extracting it.

However, under Section 16 of the FOI Act (Advice and Assistance) I can advise that the Career Transition Partnership (CTP) holds limited statistics relating to Service personnel who attend contract funded courses. Although this data does not meet your FOI request completely, it is provided in the tables at Annex A to this response as this may be helpful.

The MOD has also published statistics on the estimated employment outcomes for ex-service personnel who use the services provided by CTP. This is available from the link below:  
<https://www.gov.uk/government/statistics/career-transition-partnership-ex-service-personnel-employment-outcomes-financial-year-201314-q1>

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1st Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIO-FOI-IR@mod.uk](mailto:CIO-FOI-IR@mod.uk)). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.gov.uk>.

Yours sincerely,

Defence Personnel Secretariat FOI

CTP - CONTRACT FUNDED TRAINING COURSES

Contract Funded Training FY 2011/2012

EVENT	COURSES RUN	ATTENDED
Certificate in Human Resources Practice	4	57
Potential School Business Managers (Bursars)	4	62
Potential Police Officers	3	5
Potential Prison Officers	1	5
Security Supervisor	6	57
Accounting in a Small Business	11	152
Marketing and Selling	2	40
Institution of Occupational Safety and Health (IOSH) Managing Safely	8	106
Preparing to Teach in the Lifelong Learning Sector (PTLLS)	5	45
Microsoft Office Specialist	2	13
Introduction to Microsoft Project	1	5
Network+, Security+ and Forensics	6	56
Computer Maintenance Engineer (CompTIA A+)	5	49
Cisco Certified Network Associate (CCNA)	6	46
Microsoft Certified IT Professional (MCITP) certification	4	38
Satellite & Aerial Installations (Digital TV Systems)	8	70
Domestic Electrical Installation	37	419
Institution of Electrical Engineers (IEE) 17th Edition Wiring Regulations	25	359
Inspect & Test of Electrical Installation	52	335
Signal Strength Indicator (SSI) (Foundation)	1	3
SSI (Basic Intruder Alarms)	1	1
SSI (Advanced Intruder Alarms)	1	4
SSI (Access Control)	1	3
SSI (CCTV)	1	5
IOSH Managing Safely (Catterick)	10	138
CPC/ADR Driver (Catterick)	3	35
IOSH Managing Safely (Cottesmore)	3	45
ADR Driver Certificate of Professional Competence (Cottesmore)	3	33
ADR Driver Certificate of Professional Competence (Rosyth)	1	9
Potential Police Officers (Rosyth)	2	11
ADR Driver Certificate of Professional Competence (Tidworth)	2	17
ADR Driver Certificate of Professional Competence (Colchester)	2	17
<b>TOTAL</b>	<b>220</b>	<b>2240</b>

CTP - CONTRACT FUNDED TRAINING COURSES

Contract Funded Training FY 2012/2013

EVENT	COURSES RUN	ATTENDED
Certificate in Human Resources Practice	4	47
Potential School Business Managers	5	72
Security Supervisor	7	72
Accounting in a Small Business	10	144
Marketing & Selling	4	71
Institution of Occupational Safety and Health (IOSH) Managing Safely	7	101
Preparing to Teach in the Lifelong Learning Sector (PTLLS)	4	45
Microsoft Office Specialist	2	12
Computer Maintenance Engineer (CompTIA A+)	4	35
Cisco Certified Network Associate (CCNA)	6	44
Network+, Security+ and Forensics	5	43
Microsoft Certified IT Professional (MCITP) certification	4	37
Digital TV Systems	7	55
Domestic Electrical Installation	40	135
Institution of Electrical Engineers (IEE) 17th Edition Wiring Regulations	17	223
Inspect & Test of Electrical Installation	15	149
ADR Driver Certificate of Professional Competence	3	31
Institution of Occupational Safety and Health (IOSH) Managing Safely	5	71
Driver Cert of Prof Competence/ADR	6	70
IOSH Managing Safely (Cottesmore)	6	86
CPC/ADR Driver (Rosyth)	4	37
CPC/ADR Driver (Tidworth)	4	43
CPC/ADR Driver (Colchester)	6	52
TOTAL	175	1675

CTP - CONTRACT FUNDED TRAINING COURSES

Contract Funded Training FY 2013/2014

EVENT	COURSES RUN	ATTENDED
Certificate in Human Resources Practice	5	59
Potential School Business Managers	5	57
Security Supervisor	8	87
Accounting in a Small Business	10	152
Marketing & Selling	4	58
Institution of Occupational Safety and Health (IOSH) Managing Safely	7	104
Potential Facilities Manager	3	45
Preparing to Teach in the Lifelong Learning Sector (PTLLS)	4	50
Computer Maintenance Engineer (CompTIA A+)	10	90
Cisco Certified Network Associate (CCNA)	10	66
Network+, Security+ and Forensics	8	69
Microsoft Certified IT Professional (MCITP) certification	4	36
Digital TV Systems	8	79
Domestic Electrical Installation	13	137
Institution of Electrical Engineers (IEE) 17th Edition Wiring Regulations	5	42
ADR Driver Certificate of Professional Competence (Catterick)	5	54
IOSH Managing Safely (Catterick)	4	60
Driver Cert of Prof Competence/ADR (Cottesmore)	9	100
IOSH Managing Safely (Cottesmore)	10	147
IOSH Managing Safely (Rosyth)	2	26
CPC/ADR Driver (Rosyth)	2	22
CPC/ADR Driver (Tidworth)	3	46
Managing Safely (IOSH) (Colchester)	3	34
CPC/ADR Driver (Colchester)	4	41
IOSH Managing Safely (Portsmouth)	1	15
IOSH Managing Safely (Northolt)	4	49
<b>TOTAL</b>	<b>151</b>	<b>1725</b>