



Department
for Environment
Food & Rural Affairs

helpline@defra.gsi.gov.uk
www.gov.uk/defra

Your ref:
Our ref: RFI 6374
Date: 2 April 2014

Dear [REDACTED]

REQUEST FOR INFORMATION: Total number of laptops owned by Defra

Thank you for your request for information about the total number of laptops owned by Defra, which we received on 5 March 2014. We have handled your request under the Freedom of Information Act 2000 (FOIA).

We have answered your questions below:

Could you please provide me with the total number of laptops owned by your organisation that were registered to and/or in the possession of staff members (whether directly employed by your organisation or otherwise) on the following two dates:

a) 1 May 2010 (or nearest available date – please specify)

2766 - (September 2010)

b) 1 May 2013 (or nearest available date – please specify)

2734 – (May 2013)

Defra operates a laptop only policy which means that with the exception of certain circumstances, all of our staff operate using a laptop. Standard IT equipment such as laptops are the property of IBM which has provided IT services to Defra since October 2004.



In keeping with the spirit and effect of the FOIA, and in keeping with the government's Transparency Agenda, all information is assumed to be releasable to the public unless exempt. Therefore, the information released to you will now be published on www.gov.uk together with any related information that will provide a key to its wider context. Please note that this will not include your personal data.

I attach Annex A, which explains the copyright that applies to the information being released to you.

I also attach Annex B giving contact details should you be unhappy with the service you have received.

If you have any queries about this letter, please contact me.

Yours


is.communications@defra.gsi.gov.uk

Annex A

Copyright

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Annex B

Complaints

If you are unhappy with the service you have received in relation to your request you may make a complaint or appeal against our decision under section 17(7) of the FOIA or under regulation 18 of the EIRs, as applicable, within 40 working days of the date of this letter. Please write to Mike Kaye, Head of Information Standards, Area 4D, Nobel House, 17 Smith Square, London, SW1P 3JR (email: requestforinfo@defra.gsi.gov.uk) and he will arrange for an internal review of your case. Details of Defra's complaints procedure are on our website.

If you are not content with the outcome of the internal review, section 50 of the FOIA and regulation 18 of the EIRs gives you the right to apply directly to the Information Commissioner for a decision. Please note that generally the Information Commissioner cannot make a decision unless you have first exhausted Defra's own complaints procedure. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF