



## ABMA EDUCATION

Undertaking given by ABMA Education (ABMA) to the Office of Qualifications and Examinations Regulation (Ofqual), in accordance with Condition B8 of the General Conditions of Recognition, September 2013 ('the Conditions')

### Background

Following communication from and a meeting with Ofqual with regards to regulated qualifications offered by ABMA in relation to its compliance with Conditions:

A 1.3 (b) Inactive awarding organisations

B5.2 Advertising and promotion of qualifications

ABMA has agreed to provide an Undertaking setting out the actions it will take/has taken to ensure compliance with the above mentioned Conditions. Timescales and reporting have been detailed in Appendix A.

### The Undertaking

ABMA gives Ofqual the following Undertaking:

1. It shall conduct a review of all of its units and its regulated qualification offering. Once completed, it shall take such necessary steps as is practical to work towards registration and certification of learners onto the relevant qualifications within the two year period from regulation of the qualification in compliance with Condition A 1.3(b).
2. Provide learner registration data to Ofqual with regard to compliance with Condition A 1.3 (b).
3. Ensure communication between ABMA and Ofqual is either by the Responsible Officer or by an authorised ABMA staff member within a reasonable timeframe to ensure that deadlines are met.
4. Ensure contingency planning is implemented to enable ABMA to meet its deadlines and support activities such as RITS updating and qualification submission.
5. ABMA will conduct a review of its website. There was a potential for viewers of the website to be unclear between ABMA's regulated and non-regulated qualification offering. ABMA will make appropriate changes to the existing website to clarify its regulated and unregulated qualifications. Some changes are possible immediately but others will require software alterations which will take longer and be subject to a tender process for redevelopment and redesign of the website.



6. ABMA will take further advice on surrendering its recognition for Higher Level Qualifications (HL) and Vocationally Related Qualifications (VRQ).

7. It shall work closely with centres and learners to ensure that its qualification offering is current and ABMA remain compliant with the General Conditions of Recognition.

8. Ensure that the Organisational Chart is regularly reviewed to reflect any changes that have occurred or vacancies that exist.

**In giving this Undertaking, I acknowledge that:**

1. Ofqual may publish an undertaking given to it in full or in part on its website.
2. Ofqual may take enforcement action in respect of any failure to comply with an undertaking given to it which may include the issue of a Direction, the imposition of a fine, costs of other such actions as it deems appropriate.

Signed



13-3-14

Vivek Rawal  
Responsible Officer  
ABMA Education