



Our ref: FOI 2014/07632

Your ref:

05 December 2014

Dear [REDACTED]

Thank you for your email of 26 November 2014 requesting the following information:

Please provide me with the number of staff who defaulted i.e. did not submit an iCAS timesheet, for each week in September, October and November 2014. Please include the 28th November as the last date.

We are treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence, and we can confirm that all of the information in scope of your request is held.

As your request is dated 26 November 2014, we are only able to supply information up to the date of the request, i.e. 21 November 2014, as time sheets for 26 November would not have been submitted. As 27 and 28 November were future dates from the request, the information would not exist and therefore cannot be provided.

The information you have requested can be found in the table below.

Number of staff who did not submit an iCAS timesheet from 5 September to 21 November 2014.

Week ending	No. of staff who did not submit an iCAS timesheet
05/09/2014	157
12/09/2014	186
19/09/2014	186
26/09/2014	146
03/10/2014	162

10/10/2014	109
17/10/2014	41
24/10/2014	158
31/10/2014	200
07/11/2014	153
14/11/2014	168
21/11/2014	158

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1st Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.gov.uk>.

Yours sincerely

Dstl Secretariat