

DEPARTMENT OF HEALTH

**SPECIAL ADVISERS GIFTS AND HOSPITALITY RECEIVED AND MEETINGS
WITH NEWSPAPER AND OTHER MEDIA PROPRIETORS, EDITORS AND
SENIOR EXECUTIVES**

1 JANUARY – 31 MARCH 2013

GIFTS RECEIVED¹

Sue Beeby – Nil return

Sam Talbot-Rice – Nil return

HOSPITALITY²

Name of Special Adviser – Sue Beeby		
Date of hospitality	Name of organisation	Type of hospitality
13/03/2013	PA	Lunch
14/03/2013	Good Relations	Lunch

Name of Special Adviser – Sam Talbot-Rice		
Date of hospitality	Name of organisation	Type of hospitality received
23/01/2013	Reform	Dinner

**MEETINGS WITH NEWSPAPER AND OTHER MEDIA PROPRIETORS,
EDITORS AND SENIOR EXECUTIVES)³**

Name of Special Adviser – Sue Beeby		
Date of Meeting	Name of Organisation	Purpose of Meeting
Nil		

Name of Special Adviser – Sam Talbot-Rice		
Date of Meeting	Name of Organisation	Purpose of Meeting
Nil		

¹ Gifts should, in general, be refused, but gifts and benefits of a trivial or inexpensive nature (such as calendars and other gifts of a small monetary value) can be distinguished from more expensive and substantial offers. Staff must report offers of gifts, hospitality, awards, decorations and other benefits, through line managers, to their personnel sections who will advise on acceptance. A Declaration of Interest Form should be completed.

² There are no set minimum or maximum levels for *accepting* hospitality from external stakeholders. Guidelines state that staff : ...should accept hospitality only when this can be defended as being in the interests of the Department's business – for example, because significant relationship-building is a business aim. Does not normally include attendance at functions hosted by HM Government; 'diplomatic' functions in the UK or abroad, hosted by overseas governments; minor refreshments at meetings, receptions, conferences, and seminars; and offers of hospitality which were declined. * indicates if accompanied by spouse, partner, or other family member or friend.

³ Does not include details of official meetings where special advisers attended alongside their Ministers.