

MINUTE OF EXECUTIVE COMMITTEE MEETING – 02/07/13

Present:	Mr Havelock	Attending:	Mr Croucher	Item 2
	Mr Addison Smith		Ms Garlington	Item 2
	Mr Dodgson		Mr Keir	Item 2
	Ms Johnson		Ms Martin	Item 2
	Mr Ridley		Mr Simpson	Item 2

Secretary: Mr Lily

1 Draft Minute of 25 June meetings

1.1 The draft minutes were approved.

2 Short-Term Products

2.1 EC discussed the development of UKEF's short-term product operations. It noted that UKEF needed to be clear at all times about what the objectives are for different activities (such as: to raise awareness levels; assist exporters seeking finance) beyond simple product uptake levels, and should measure progress accordingly.

2.2 EC agreed that a limited direct marketing programme should proceed and that plans should be made to increase the number of export finance advisers from 12 to 19.

Mr Lily

Chief Executive's Office

MINUTE OF EXECUTIVE COMMITTEE MEETING – 09/07/13

Present: Mr Havelock Attending: Mr Ahmed
 Ms Johnson
 Mr Ridley

Apologies: Mr Addison Smith
 Mr Dodgson

Secretary: Mr Lily

1 Draft minute of 2 July meeting

1.1 The draft minutes were approved.

2 Freedom of Information update

2.1 EC received an update on current outstanding requests for information.

3 Health and Safety

3.1 EC noted that all staff had been provided with a health and safety briefing in relation to the new office premises.

4 Any other business

4.1 EC discussed IT services in the new office and requested an IT update at its next meeting.

Mr Lily

Chief Executive's Office

MINUTE OF EXECUTIVE COMMITTEE MEETING – 16/07/13

Present: Mr Havelock Attending: Mr Cassell (Item 2)
 Mr Addison Smith Mr Nichols (Item 2)
 Mr Ridley Mr Welsh (Item 2)

Apologies: Mr Dodgson
 Ms Johnson

Secretary: Mr Lily

1 Draft minute of 9 July meeting

1.1 The draft minutes were approved.

2 IT Update

2.1 EC received an update on IT service provision following the move to 1 Horse Guards Road. EC asked that an update be provided at the 17 July meeting of SMT.

3 2015-16 Settlement

3.1 EC noted that UKEF's 2015-16 Spending Round settlement had been agreed with HM Treasury. It requested a presentation by Finance Group on the headline numbers.

4 Any other business

4.1 EC noted that plans were being considered to hold a UK Export Finance event for exporters in March 2014.

Mr Lily

Chief Executive's Office

MINUTE OF EXECUTIVE COMMITTEE MEETING – 30/07/13

Present: Mr Havelock
Mr Addison Smith
Mr Ridley
Mr Dodgson
Ms Johnson

Secretary: Dr Phillips

1 Draft minute of 16 July meeting

1.1 The draft minutes were approved.

2 Proposed Exporter Event

2.1 EC discussed the proposal for an event to be held for exporters in early 2014. It was agreed that the Director of Business Group would liaise with underwriters to consider a business case for such an event.

Dr Phillips

Chief Executive's Office